ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF IQAC: 2014-15

BANGABASI EVENING COLLEGE

19, RAJKUMAR CHAKRABORTY SARANI,

KOLKATA: 700009.

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The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2014-2015

1. Details of the Institution

1.1 Name of the Institution

BANGABASI EVENING COLLEGE

1.2 Address Line 1

19, RAJKUMAR CHAKRABORTY SARANI

Address Line 2

KOLKATA -700009

City/Town

KOLKATA

State

WEST BENGAL

Pin Code

700 009

Institution e-mail address

info@bangabasievening.edu.in

Contact Nos.

033-2351 0304

Name of the Head of the Institution:

Prof. Amalendu Chatterjee

Tel. No. with STD Code:

033-2351 0304

9874752899

Mobile:

Name of the IQAC Co-ordinator: Dr. Prasanta Kumar Maiti

Mobile: 9432343247

IQAC e-mail address: maitiprasantakumar@gmail.com

1.3 **NAAC Track ID**

                    OR   WBCOGN13759

1.4 **NAAC Executive Committee No. & Date:**   NAAC/A&AOCEC-47/54 dated 29-01-2009

1.5 Website address: www.bangabasievening.edu.in

Web-link of the AQAR: http://www.bangabasievening.edu.in/website/wp-content/uploads/2015/10/AQAR20142015.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.42	2009	5YEARS
2	2nd Cycle	NA	NA	NA	NA
3	3rd Cycle	NA	NA	NA	NA
4	4th Cycle	NA	NA	NA	NA

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   22/04/2014

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

AQAR	SUBMITTED ON
2011-2012	15.10.2015
2012-2013	15.10.2015
2013-2014	15.10.2015
2014-2015	15.10.2015

1.9 Institutional Status

University   State [√] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [√] No [ ]

Constituent College   Yes [ ] No [√]

Autonomous college of UGC   Yes [ ] No [√]

Regulatory Agency approved Institution   Yes [ ] No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√] Men [ ] Women [ ]

                        Urban [√] Rural [ ] Tribal [ ]

Financial Status   Grant-in-aid [√] UGC 2(f) [√] UGC 12B [√]

                     Grant-in-aid + Self Financing [√] Totally Self-financing [ ]

1.10 Type of Faculty/Programme

Arts [√] Science [√] Commerce [√] Law [ ] PEI (Phys Edu) [ ]

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify) | NONE

1.11 Name of the Affiliating University *(for the Colleges)* | UNIVERSITY OF CALCUTTA

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | No

University with Potential for Excellence | No   UGC-CPE | No

DST Star Scheme | No   UGC-CE | No

UGC-Special Assistance Programme | No   DST-FIST | No

UGC-Innovative PG programmes | No   Any other *(Specify)* | No

UGC-COP Programmes | No

2. IQAC Composition and Activities

2.1 No. of Teachers | 6

2.2 No. of Administrative/Technical staff | 1

2.3 No. of students | 1

2.4 No. of Management representatives | 1

2.5 No. of Alumni   1

2. 6 No. of any other stakeholder and
                                                     1
   community representatives

2.7 No. of Employers/ Industrialists   1

2.8 No. of other External Experts   1

2.9 Total No. of members   13

2.10 No. of IQAC meetings held   4

2.11 No. of meetings with various stakeholders: No.   6   Faculty   3

   Non-Teaching Staff Students   2   Alumni   1   Others   0

2.12 Has IQAC received any funding from UGC during the year?   Yes   √   No

   If yes, mention the amount   Rs. 300000/-

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

   Total Nos.   0   International   0   National   0   State   0   Institution Level   0

   (ii) Themes   NONE

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements

   Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes √   No ☐

Management ☐   Syndicate ☐   Any other body √

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	0	0	0	0
UG	17	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0

Total	17	0	0	0
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	0
Trimester	0
Annual	17

1.3 Feedback from stakeholders*   Alumni √   Parents √   Employers √ Students √
    (On all aspects)

    Mode of feedback   :   Online ☐   Manual √   Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
62	12	24	0	26

2.2 No. of permanent faculty with Ph.D.   24

Asst. Professors	Associate Professors	Professors	Others	Total

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

R	V	R	V	R	V	R	V	R	V
0	13	0	0	0	0	0	0	0	13

2.4 No. of Guest and Visiting faculty and Temporary faculty

0	0	0

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	4	8	1
Presented papers	1	0	1
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Quizzes, student seminars and debates are organised to encourage students' active participation in curricular activities. Some departments arrange film shows and slide presentations to interest the students. Often group discussions follow these presentations but such discussions are also held independently as well.

Students also participate in workshops to help foster practical applications of their studies. For instance the latest workshop was on the theme of self employment of students.

2.7 Total No. of actual teaching days during this academic year

178

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Photocopy

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

0	0	0

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
U.G.	833	-	4.88	54.88	15.03	81.76

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Student academic progression and performances is evaluated through compiling and analyzing the university examination results of each department. Further students and their parent's feedback taken time to time and action is taken accordingly. Also research and consultancy of the faculty members is encouraged.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	1
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	1
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	38	-	-	-

Technical Staff	8	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		2		
Outlay in Rs. Lakhs		Rs. 6.5 Lakhs		

3.4   Details on research publications

	International	National	Others
Peer Review Journals	0	1	1
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	0	0	0

3.5 Details on Impact factor of publications:

Range | - | Average | - | h-index | - | Nos. in SCOPUS | - |

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2014-16	UGC	650000	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-

Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	22000	-

3.7 No. of books published   i) With ISBN No. $\boxed{9}$ Chapters in Edited Books $\boxed{18}$

ii) Without ISBN No. $\boxed{14}$

3.8 No. of University Departments receiving funds from

UGC-SAP $\boxed{0}$ CAS $\boxed{0}$ DST-FIST $\boxed{0}$

DPE $\boxed{0}$ DBT Scheme/funds $\boxed{0}$

3.9 For colleges   Autonomy $\boxed{0}$ CPE $\boxed{0}$ DBT Star Scheme $\boxed{0}$

INSPIRE $\boxed{0}$ CE $\boxed{0}$ Any Other (specify) $\boxed{0}$

3.10 Revenue generated through consultancy $\boxed{\text{NA}}$

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	0	0	0	0	0
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons $\boxed{0}$

3.13 No. of collaborations   International $\boxed{0}$ National $\boxed{0}$ Any other $\boxed{0}$

3.14 No. of linkages created during this year $\boxed{0}$

3.15 Total budget for research for current year in lakhs :

From Funding agency $\boxed{0}$ From Management of University/College $\boxed{0}$

Total $\boxed{0}$

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions   received by faculty and research fellows
    Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	1	0	0	0	0

3.18 No. of faculty from the Institution
    who are Ph. D. Guides
    and students registered under them

0

0

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   0   SRF   0   Project Fellows   0   Any other   0

3.21 No. of students Participated in NSS events:

University level   0   State level   0

National level   0   International level   0

3.22 No. of students participated in NCC events:

University level [141] State level [12]

National level [9] International level [0]

3.23 No. of Awards won in NSS:

University level [0] State level [0]

National level [0] International level [0]

3.24 No. of Awards won in NCC:

University level [26] State level [10]

National level [6] International level [0]

3.25 No. of Extension activities organized

University forum [0] College forum [2]

NCC [1] NSS [0] Any other [0]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation camp organized by the students union

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2428.17 SQM			2428.17 SQM
Class rooms	39			39
Laboratories	09			09
Seminar Halls	01			01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

- Student's Data-based Software was introduced

- Online admission system was introduced

- Accounts management software was introduced

- INFLIB NET facility to access books and journals

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	18298	-	66	15870	18364	-
Reference Books	-	-	-	-	-	-
e-Books	-	-	-	--	-	-
Journals	-	-	-	-	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-

	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computers in Lab	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	53	25	10	3	Nil	15	10	
Added	3	0	46	01	Nil	2	1	
Total	56	25	56	4	Nil	17	11	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computer and internet facility for all departments.

- On-line feedback facility.

- Teachers operate gadgets like CDs, Projectors, Ppt etc.

- Proper annual maintenance for all Web-based Networks.

- Computer Laboratory with Wi-Fi Connection.

4.6 Amount spent on maintenance in lakhs :

i)   ICT   165135

ii) Campus Infrastructure and facilities   180658

iii) Equipments   28680

iv) Others   197091

Total :   571564

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

5.2 Efforts made by the institution for tracking the progression

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3182	-	-	-

(b) No. of students outside the state

114

(c) No. of international students

0

Men

No	%
2704	84.98

Women

No	%
478	15.02

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3456	272	21	0	0	3749	2981	173	24	4	0	3182

Demand ratio   -   Dropout : 3.85%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

UGC sponsored entry in service.
Coaching for SC/ST/OBC/Minorities/Gen. Students – SSC/Combined

No. of students beneficiaries
70

5.5 No. of students qualified in these examinations

NET	0	SET/SLET	0	GATE	0	CAT	0
IAS/IPS etc	0	State PSC	0	UPSC	0	Others	278

5.6 Details of student counselling and career guidance

No. of students benefitted
25%

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level [25]   National level [0]   International level [0]

No. of students participated in cultural events

State/ University level [10]   National level [0]   International level [0]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [1]   National level [1]   International level [0]

Cultural: State/ University level [0]   National level [0]   International level [0]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	78	29325/-
Financial support from government	427	260650/-
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

5.11   Student organised / initiatives

Fairs   : State/ University level   National level   International level

Exhibition: State/ University level | 0 | National level | 0 | International level | 0 |

5.12   No. of social initiatives undertaken by the students | 2 |

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:-

1. To manifest the potential of the students through imparting all round knowledge and thereby to equip them to take up the challenges of ever changing scenario of the universe.

2. To equip the students of low socio-economic strata of the society to be ideal citizens of India

Mission:-

To empower both male and female students to be independent in all spheres of their lives.

6.2 Does the Institution has a management Information System

> The proceedings of the G.B. are duly recorded and are saved in the computer for future references including keeping hardcopy of the same. Democratic norms are maintained in the decision making in every level of administration. Suggestions from ex-students are also welcome.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> As per the statute, the college has to follow and implement curricula as formed by the University of Calcutta, but academic calendar has been maintained by the college be to followed   meticulously. However, this college has made a curriculum of its own in M.Sc. Course in Mathematics to prepare the students to be truly worthy of this degree.

6.3.2 Teaching and Learning

1. By conducting class, annual tests on regular basis, the college makes the students better equipped for examination.

2. By holding seminars, quiz contests, academic workshops students are kept abreast of new developments and current trends in education.

3. Students are imparted practical based knowledge through field study, project work etc.

4. Audio-visual medium viz. OHP, Computers etc. are wide used in teaching.

5. Students are encouraged to question the teachers, also to discuss among themselves to have a thorough understanding of the subject.

6. Internet facility has been extended to all the students apart from teaching and non-teaching staff.

7. Since a bulk portion of the students are either First generation or second generation learners, teachers make the students to have self belief.

6.3.3 Examination and Evaluation

1.The college conducts University Examinations every year.

2.The college holds class tests,mid-term tests and annual tests to evaluate the progress of the students.

3.The answer-scripts are shown to the students and discussed in detail for rectification.

6.3.4 Research and Development

- In spite of space constrains, this college encourages he teachers, most particularly, the young teachers to take research projects and for this to achieve necessary space and equipments are provided as far possible.

- The result of the encouragement has already been showing its' fruits. As many as eight to ten teachers are presenting Minor research Projects in various fields of their interests.

- In order to update the current trend in research, teachers are provided with various journals, magazines etc. They are also released from their duties of the college to attend seminars, paper

6.3.5 Library, ICT and physical infrastructure / instrumentation

- To have automation of the library service has been started at war footing basis and considerable progress has been already achieved in this direction.

- Up-to-date books, journals, employment news, magazines etc. are purchased on regular basis and keen eyes are given so that library users get maximum benefits.

- Wi-Fi facility has already been extended.

- Laboratories and other allied streams are upgraded by purchasing equipments, instruments etc.

- Some departments have their own departmental libraries.

- ICT Rooms are there.

- Internet Service has been provided to all library users.

6.3.6 Human Resource Management

- College has attempted all avenues to get maximum use of available human resources.

- College has limited scope in recruiting teachers or teaching staff as these are governed by Govt. Nevertheless, the college also appoints some guest lecturers casual non-teaching staff to compensate the dearth of permanent teachers and non-teaching and special quality staff.

- For managing the affairs of the students the college has constituted Students' Union following C.U.'s Guidelines, so that grievances of students get proper voice and redressal.

- Similarly, a duly elected Teachers' Council is there to discuss the ways and means for smooth running of academic matters. There is also a Non-Teaching Association for taking up the matters of non-Teaching staff.

- Above all, there is a Governing Body which looks after the entire affairs of the college for smooth running. G.B. has representatives from teaching and non-teaching staff and from students. Outside members are present to take up a neutral but academy-friendly decision on every matter.

6.3.7 Faculty and Staff recruitment

Recruitment of faculties is governed by state Government through its agency namely College Service Commission. For recruitment of Non-Teaching Staff this college follows strict guidelines of the state government. For recruitment of Guest Lecturers and casual non-teaching staff the college maintains transparency in the form of advertisement in News daily, website by forming a selection committee, which in turn being formed by the apex body of administration-namely the Governing Body.

6.3.8 Industry Interaction / Collaboration

Some agencies viz. VAP technology conducts campus Interview to recruit students from the college. College is always to collaborate with industries or employment agencies for the benefit of students.

6.3.9 Admission of Students

- Students are admitted partially on on-line basis following the guideline of the University of Calcutta and state Government regarding minimum qualification for admission in various courses and also regarding seat reservation for SC, ST, OBC, Minority, PH students.

- Admission of students is done on the basis of merit.

- Admission Committee members along with teachers help the students seeking admission in all respects viz. counseling, filling up of forms in online method.

- All relevant notification regarding admission criteria, fees structure, number of seats etc. are in the website.

6.4 Welfare schemes for

Teaching	Teachers- Provident Fund, Group Insurance, salary saving Schemes in L.I.C., T.A. for official work etc.
Non teaching	Non-Teaching Staff- Group Insurance, Provident Fund, Non-teaching Health Welfare Fund (which has been generated through Donation Fund).
Students	Students- Students Health Home, Free Concession for financially needy students, Government Scholarship viz. Minority scholarship, Kanyashree etc. Award,Prize (which has been generated through various donation fund)

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done   Yes [ ]   No [√]

6.7 Whether Academic and Administrative Audit (AAA) have been done? Yes

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Governing Body
Administrative	No	Nil	Yes	Governing Body

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes [ ]   No [√]

For PG Programmes   Yes [ ]   No [√]

- Calcutta University holds and declares results of Under Graduate courses; hence the college has no control over the date of publication of results. The college takes care to publish results of college examinations within due time.
- PG has just started

- It is mentioned that the college has no authority to declare results , it is the university which declares result. However, the college is striving to declare the results of M.Sc. course in Mathematic in due time.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The college has no authority over Examination Reforms, but, class test, term test etc. have been reformed viz. Multiple Choice Question have been introduced in class test to equip the students for national and international scenario.

- The college has introduced semester system in M.Sc. in Mathematics.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University of Calcutta has given freedom in framing syllabus for M.sc. course in maths.

6.11 Activities and support from the Alumni Association

Alumni Association uses to give valuable suggestions for all round development of the college. One member of the association has donated a fund to provide prize to the first rank holder in Sanskrit.

6.12 Activities and support from the Parent – Teacher Association

Though this institution has no registered Parent-Teacher Association, yet parents give their suggestions in academic matters, which are accepted if they are considered feasible.

6.13 Development programmes for support staff

- Non-teaching Health Welfare fund has been created through donation, the interest of which are given to needy staff.

- To save staff, computer training is given, the fees of which are borne by the college.

6.14 Initiatives taken by the institution to make the campus eco-friendly

* Plantation of shrubs, plants are done at the gateway.

* The campus has been declared smoking free, plastic free zone.

* Installation of drinking water facilities and AMC for the same have been maintained.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Cultural activities among teachers, taught and non-teaching staff are arranged for promoting mind relationship viz. staging of drama, dances etc.
2. Award has been given to a teacher performing altruision in the form of donation of blood. Reward has been purchased from a fund named Sri Sri Anukul Chandra Reward for altruision.
3. Imparting spiritualism in the form of giving lessons of the *Bhagabat Gita.*

1. Submission of AQAR to NAAC Committee.

2. Students are more motivated to attend their classes regularly.

3. Students, teaching and non-teaching staff are encouraged to work jointly for the development of the college.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Botany Department took initiative in identifying plants present in the campus.

2. The above mentioned department has decided to put tags on the trees of a village situated in North 24 Parganas.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

1. Students organize Blood Donation Camp and organize some medical tests like Blood Sugar, Blood grouping, and E.C.G. etc.

2. Plan to make the campus absolutely plastic free zone.

7.5 Whether environmental audit was conducted?   Yes [ ]   No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- New subjects, M.Sc. in Mathematics is introduced.

- College successfully completed its glorious 50 years by observing various programmes throughout the year.

- **Weakness-**

- Space constraint is a weakness of the college for which much of the wishes of the college cannot be fulfilled.

- The college has so far not been able to ensure cent percent attendance due to their economic stringency and their effort to supplement their family income.

- **Opportunity-** To introduce P.G. Courses in some subjects**.**

8. **Plans of institution for next year**

i) Digitalisation of rare books

ii). To introduce rigorous self-appraisal for teachers

iii) To establish a strong and meaningful placement centre to help students to get employment.

iv) To introduce spiritual education by inviting specialists in this field as this is of utmost importance in curbing violence in young minds and also to promote universal brotherhood.

Name: Dr. Barnana Bhowmik

Name: Dr. Sanjib Chattopadhyay

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

ANNEXURE I: ACADEMIC CALENDER

MONTH	EVENTS
JULY	Admission and commencement of classes
AUGUST	1st Guardian Teacher Meeting
SEPTEMBER	Post Admission Test/ Unit Test
OCTOBER	Vacation/Local or Long Field Excursion
NOVEMBER	Half yearly exams
DECEMBER	2ND Guardian Teacher Meeting
JANUARY	Unit Test (1st and 2nd year) /Selection Test 3rd year
FEBRUARY	Selection Test and Preparatory Classes
MARCH	3rd Guardian Teacher Meeting
APRIL	Final Exams (Part III)
MAY	Preparatory Classes and Mock Tests
JUNE	Final Exams (Part I and part II)