

ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF IQAC: 2012-13

BANGABASI EVENING COLLEGE

19, RAJKUMAR CHAKRABORTY SARANI,

KOLKATA: 700009.



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The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year	2012-2013
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I. Details of the Institution

1. Details of the institution	n		
1.1 Name of the Institution	BAN	IGABASI EVENING COLLEGE	
1.2 Address Line 1	19, R	AJKUMAR CHAKRABORTY SARANI	
Address Line 2	KOLK	(ATA -700009	
City/Town	KOLK	(ATA	
State	WES	T BENGAL	
Pin Code	700	009	
Institution e-mail address	info(@bangabasievening.edu.in	
Contact Nos.	033-	2351 0304	
Name of the Head of the Institution	on:	Prof. Amalendu Chatterjee	
Tel. No. with STD Code:	Γ	033-2351 0304	



Mobile:

9874752899	
Dr. Prasanta Kumar Maiti	

Name of the IQAC Co-ordinator:

Mobile: 9432343247

IQAC e-mail address: maitiprasantakumar@gmail.com

1.3 NAAC Track ID

WBCOGN13759

OR

1.4 NAAC Executive Committee No. & Date:

NAAC/A&AOCEC-47/54 dated 29-01-2009

1.5 Website address:

www.bangabasievening.edu.in

Web-link of the AQAR:

http://www.bangabasievening.edu.in/website/wp-content/uploads/2015/10/AQAR20122013.pdf

1.6 Accreditation Details

Sl. No.	Cyala	Crado	CGPA	Year of	Validity
SI. NO.	Cycle	Grade CG		Accreditation	Period
1	1 st Cycle	В	2.42	2009	5YEARS
2	2 nd Cycle	NA	NA	NA	NA
3	3 rd Cycle	NA	NA	NA	NA
4	4 th Cycle	NA	NA	NA	NA

1.7 Date of Establishment of IQAC : DD/MM/YYYY 22/04/2014



1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

AQAR	SUBMITTED ON
2011-2012	15.10.2015
2012-2013	15.10.2015
2013-2014	15.10.2015
2014-2015	15.10.2015

1.9 Institutional Status	
University	State V Central Deemed Private
Affiliated College	Yes No No
Constituent College	Yes No V
Autonomous college of UGC	Yes No V
Regulatory Agency approved Instit	tution Yes No V
(eg. AICTE, BCI, MCI, PCI, NCI)	
Type of Institution Co-educatio	n V Men Women
Urban	V Rural Tribal
Financial Status Grant-in-a	aid $\sqrt{}$ UGC 2(f) $\sqrt{}$ UGC 12B $\sqrt{}$
Grant-in-aid 1.10 Type of Faculty/Programme	+ Self Financing Totally Self-financing
Arts V Science	Commerce Law PEI (Phys Edu)
TEI (Edu) Engineering	Health Science Management

Others (Specify)	NONE			
Others (Specify)				
1.11 Name of the Affiliating Univer	sity (for the Co	olleges)	INIVERSITY OF CALC	UTTA
1.12 Special status conferred by Ce	ntral/ State Go	vernment UC	GC/CSIR/DST/DBT	/ICMR etc
Autonomy by State/Central Go	vt. / University	No		
University with Potential for E	xcellence	No	UGC-CPE	No
DST Star Scheme		No	UGC-CE	No
UGC-Special Assistance Progr	amme	No	DST-FIST	No
UGC-Innovative PG programm		No	Any other (Sp	pecify) No
UGC-COP Programmes		No		
2. IQAC Composition a	ınd Activit	ties		
2.1 No. of Teachers		-		
2.2 No. of Administrative/Technica	l staff	-		
2.3 No. of students		-		

2.4 No. of Management representatives

2.5 No. of Alumni



2. 6 No. of any other stakeholder and	
community representatives	-
2.7 No. of Employers/ Industrialists	-
2.8 No. of other External Experts	-
2.9 Total No. of members	-
2.10 No. of IQAC meetings held	-
2.11 No. of meetings with various stakeholders:	No Faculty -
Non-Teaching Staff Students -	Alumni - Others -
2.12 Has IQAC received any funding from UGC If yes, mention the amount	
2.13 Seminars and Conferences (only quality rel	ated)
(i) No. of Seminars/Conferences/ Worksho	pps/Symposia organized by the IQAC
Total Nos. 0 International 0	National 0 State 0 Institution Level 0
(ii) Themes NONE	
2.14 Significant Activities and contributions made	de by IQAC
2.15 Plan of Action by IQAC/Outcome	
The plan of action chalked out by the IQA	C in the beginning of the year towards quality
enhancement and the outcome achieved by	the end of the year *



	Plan of Action	Achievements
	* Attach the Academic Calendar of	the year as Annexure.
2.15 V	Whether the AQAR was placed in state	utory body Yes V No
	Management Syndica	te Any other body $\sqrt{}$
	Provide the details of the action	taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	0	0	0	0
UG	17	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	17	0	0	0
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0



1.2	(i) F	lexibility	of the	Curriculum:	CBCS/	Core/Elective	option /	Open	options
	` '						1		1

(ii)	Pattern	of	programmes:
(11)	1 aucuin	OI	programmes.

Pattern	Number of programmes
Semester	0
Trimester	0
Annual	17

Mode of feedback : Online Manual V Co-operating schools (for PEI) *Please provide an analysis of the feedback in the Annexure 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects. NO 1.5 Any new Department/Centre introduced during the year. If yes, give details. NO Criterion – II 2. Teaching, Learning and Evaluation 2.1 Total No. of permanent faculty Total Asst. Professors Associate Professors Professors Others 62 12 24 0 26 2.2 No. of permanent faculty with Ph.D. 24 2.3 No. of Faculty Positions Recruited (R) Asst. Associate Professors Others Total Professors Others Professors Others Total			Α	annual	17								
Mode of feedback : Online					·								
*Please provide an analysis of the feedback in the Annexure 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects. NO		umni [٧	Parents	5 v	Emplo	yers	Stud	lents	٧			
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NO 1.5 Any new Department/Centre introduced during the year. If yes, give details. NO Criterion – II 2. Teaching, Learning and Evaluation 2.1 Total No. of permanent faculty Total Asst. Professors Associate Professors Professors Others 62 12 24 0 26 2.2 No. of permanent faculty with Ph.D. 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year Asst. Associate Professors Others Total Professors Professors Recruited (R) R V R V R V R V R V R V R V R V R V R	*Please provide an analysis of the feedba	ck in the	e Anı	nexure									
1.5 Any new Department/Centre introduced during the year. If yes, give details. NO Criterion – II 2. Teaching, Learning and Evaluation 2.1 Total No. of permanent faculty Total Asst. Professors Associate Professors Professors Others 62 12 24 0 26 2.2 No. of permanent faculty with Ph.D. 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year Asst. Associate Professors Others Total Professors Professors R V R V R V R V R V R V R V R V R V R	1.4 Whether there is any revision/upda	ate of re	gulat	tion or syl	llabi, if y	es, mei	ntion th	eir salie	nt asp	ects.			
Criterion – II 2. Teaching, Learning and Evaluation 2.1 Total No. of permanent faculty Total Asst. Professors Associate Professors Professors Others 62 12 24 0 26 2.2 No. of permanent faculty with Ph.D. 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year Asst. Associate Professors Others Total Professors Professors Recruited (R) R V R V R V R V R V R V R V R V R V R	NO				<u>·</u>								
Criterion – II 2. Teaching, Learning and Evaluation 2.1 Total No. of permanent faculty Total Asst. Professors Associate Professors Professors Others 62 12 24 0 26 2.2 No. of permanent faculty with Ph.D. 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year Asst. Associate Professors Others Total Professors Professors Recruited (R) R V R V R V R V R V R V R V R V R V R	1.5 Any new Department/Centre introd	duced d	luring	g the year.	. If yes, g	give det	tails.						
2.1 Total No. of permanent faculty Total Asst. Professors Associate Professors Professors Others 62 12 24 0 26 2.2 No. of permanent faculty with Ph.D. 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year Asst. Associate Professors Others Professors Professors R V R V R V R V R V	NO												
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2.1 Total No. of permanent faculty Total Asst. Professors Associate Professors Professors Others 2.2 No. of permanent faculty with Ph.D. 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year Total Asst. Associate Professors Others Professors Professors Others Total Professors R V R V R V R V R V R V	Criterion – II												
2.1 Total No. of permanent faculty 62	2. Teaching, Learning and	Eval	uat	ion									
2.2 No. of permanent faculty with Ph.D. 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year Asst. Professors Professors Professors R V R V R V R V R V R V R V R V R V R	2.1 Total No. of permanent faculty	Total		Asst. Pro	ofessors	Asso	ciate Pr	rofessors	s Pro	ofessors	Othe	rs	
2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year Asst. Associate Professors Others Total Professors Professors V R V R V R V R V R V R V R V R V R V	1	62		12		24			0	0			
and Vacant (V) during the year Professors Professors R V R V R V R V R V	2.2 No. of permanent faculty with Ph.	D.	24						<u> </u>				
	2.3 No. of Faculty Positions Recruited (R)											Total	
0 13 0 0 0 0 0 0 13	ž	(R)					Profes	ssors	Other	s	Total		
	2.3 No. of Faculty Positions Recruited and Vacant (V) during the year	(R)	Pro	fessors	Professo	ors						V	
	ž	(R)	Pro R	fessors V	Professo R	ors V	R	V	R	V	R		
2.4 No. of Guest and Visiting faculty and Temporary faculty 0 0 0	ž	(R)	Pro R	fessors V	Professo R	ors V	R	V	R	V	R		



2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	1	0
Presented papers	1	4	1
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Quizzes, student seminars and debates are organised to encourage students' active participation in curricular activities. Some departments arrange film shows and slide presentations to interest the students. Often group discussions follow these presentations but such discussions are also held independently as well.

Students also participate in workshops to help foster practical applications of their studies. For instance the latest workshop was on the theme of self employment of students.

2.7 Total No. of actual teaching days during this academic year

179

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Photocopy

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

0	0	0
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2.10 Average percentage of attendance of students

80.25

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students	Division						
	appeared	Distinction %	I %	II %	III %	Pass %		
U.G.	824	-	2.8	18.21	22.52	51.28		



2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Student academic progression and performances is evaluated through compiling and analyzing the university examination results of each department. Further students and their parent's feedback taken time to time and action is taken accordingly. Also research and consultancy of the faculty members is encouraged.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	1
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	38	-	-	-
Technical Staff	8	-	-	-



Criterion - III

3. Research, Consultancy and Extension

3.1 Init	iatives of the IQAC in Se	ensitizing/F	Promot	ing Re	search Clim	ate in th	e institution	
3.2	Details regarding ma	ajor projec	ts					
		Comple	ted	Ongo	ing	Sancti	oned Si	ubmitted
	Number	0		0		0	0	
	Outlay in Rs. Lakhs	0		0		0	0	
3.3	Details regarding m	inor projec	ets					
		Comple	ted	Ongo	ing	Sancti	oned Si	ubmitted
	Number			1				
	Outlay in Rs. Lakhs			Rs. 0.	.22 Lakh			
3.4	Details on research	publication	ıs					
				Inte	ernational	Na	ntional	Others
	Peer Review Journals			4		6	0	
	Non-Peer Review Jour	nals		0		9	0	
	e-Journals			0		0	0	
	Conference proceeding	ţS.		0		0	0	
3.5 Det	ails on Impact factor of p		_	h-inde	x [_	Nos. i	n SCOPUS	
3.6 Res	earch funds sanctioned a	nd received	_ d from	variou	ıs funding aş	gencies,	industry and o	ther organisation
	Nature of the Pr	roject	Dura Ye		Name of funding A		Total grant sanctioned	Received
	Major projects		-		-		-	- 7

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2011-13	UGC	22000	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-



Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	ı	-
Any other(Specify)	-	-	-	-
Total	-	-	22000	-

3.7 No. of books published	i) With ISBN N	No. 6	Chapters in I	Edited Book	XS 2		
3.8 No. of University Depa	ii) Without ISBI						
	UGC-SAP 0 DPE 0	CAS [0	ST-FIST BT Scheme	funds [0	
-	Autonomy 0 INSPIRE 0	CPE		3T Star Sch	L	0	
3.10 Revenue generated thr	ough consultancy	NA					
3.11 No. of conferences		Level	International	National	State	University	College
organized by the Institu	tion	Number Sponsoring agencies	0 -	-	0	0	0 -
3.12 No. of faculty served a	as experts, chairpe	ersons or resour	ce persons	0			
3.13 No. of collaborations	Interr	national 0	National 0	Ar	y other	0	
3.14 No. of linkages created	d during this year	0					
3.15 Total budget for resear	rch for current yea	ar in lakhs :					
From Funding agency	0 Fr	om Manageme	nt of University	//College	0		
Total	0			-			



3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
National	Granted	0
International	Applied	0
International	Granted	0
Commercialised	Applied	0
Commerciansed	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	1	0	0	0	0

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them 3.19 No. of Ph.D. awarded by faculty from the Institution	
3.19 No. of Fil.D. awarded by faculty from the histitution	
3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) JRF 0 SRF 0 Project Fellows 0 Any other 0	
3.21 No. of students Participated in NSS events:	
University level 0 State level 0	
National level 0 International level 0	
3.22 No. of students participated in NCC events:	
University level 197 State level 12	
National level 9 International level 0	_]



3.23 No. of Awards won in NSS:

			versity level	0	State level International	0 level	0
3.24 No. of Awards won in	NCC:			<u> </u>			
			versity level	27	State level International	level	11
3.25 No. of Extension activi	ties organiz	ed					0
University forum	0	College forum	2				
NCC	1	NSS	0	Any	other 0		

- 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility
 - Blood Donation camp organized by the students union

Criterion - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of	Total
			Fund	
Campus area	2428.17	-		2428.17
	SQM			SQM
Class rooms	39	-		39
Laboratories	09	-		09
Seminar Halls	01	-		01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-		-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-		-
Others	-	-		-



4.2 Computerization of administration and library

- Student's Data-based Software was introduced
- Online admission system was introduced
- Accounts management software was introduced
- INFLIB NET facility to access books and journals

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	17347	-	321	73677	17668	-
Reference Books	-	-	-	-	-	-
e-Books	-	-	-		-	-
Journals	-	-	-	-	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	39	04	08	02	Nil	07	07	
Added	04	0	1	1	Nil	03	1	
Total	43	22	9	3	Nil	10	8	



- 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)
 - Computer and internet facility for all departments.
 - On-line feedback facility.
 - Teachers operate gadgets like CDs, Projectors, PPt etc.
 - Proper annual maintenance for all Web-based Network.
 - Computer Laboratory with Wi-Fi Connection.
- 4.6 Amount spent on maintenance in lakhs:

i) ICT 113181

ii) Campus Infrastructure and facilities 164303

iii) Equipments 17444

iv) Others 197091

Total: 492019



Criterion - V

5. Student Support and Progression

5.1 Contri	bution of IQAC in enhancing awareness about Student Support Services

5.2 Efforts made by the institution for tracking the progression

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3763	-	-	_

(b) No. of students outside the state

71

(c) No. of international students

0

Men

No	%
3378	89.77

Women

No	%
385	10.23

Last Year				This Year							
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST		Physically Challenged	Total
2768	21 8	30	4	0	3404	3524	213	21	05	0	3763

Demand ratio -

Dropout : 4.85%



5.4 Details	of student	support m	nechanism	for c	oaching f	for	competitive	examinations	(If any))

UGC sponsored entry in service.	_
Coaching for SC/ST/OBC/Minorities/Gen. Students – SSC/Combined	
	_

No. of students beneficiaries

74

5.5 No. of students qualified in these examinations

NET	0	SET/SLET	0	GATE	0	CAT	0	
IAS/IPS etc	0	State PSC	0	UPSC	0	Others	275	

5.6 Details of student counselling and career guidance

No. of students benefitted

25%

5.7 Details of campus placement

	Off Campus		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8	Details of gender sensitization programmes



5.9 Students Activities

5.9.1 No. of students participated in Sports. Games and of	other events

	State/ University level	10	National level	0	International level	0
	No. of students participa	ated in cul	ltural events			
	State/ University level	14	National level	0	International level	0
5.9.2	No. of medals /awards v	won by stu	adents in Sports,	Games and	d other events	
Sports	: State/ University level	1	National level	1	International level	0
Cultura	l: State/ University level	0	National level	0	International level	0

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	71	38405/-
Financial support from government	255	123050/-
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

5.11	Student	organised /	initiatives
------	---------	-------------	-------------

	_					
Fairs	: State/ University level	0	National level	0	International level	0
Exhib	ition: State/ University level	0	National level	0	International level	0
5.12	No. of social initiatives unde	rtaken by	the students	2		



5.13 Major grievances of students (if any) redressed: None

Criterion - VI

Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision of the College:

To disseminate learning among all members of the society across narrow barriers of caste, creed and religion and also among the economically challenged section.

Mission of the College

To impart quality education to the students.

6.2 Does the Institution has a management Information System

Yes, the college used a college management software (CMMS) in the office by which all information regarding students teachers and non-teaching staff, admission, examination and college accounts is collected and circulated.

- 6.3 Quality improvement strategies adopted by the institution for each of the following:
- 6.3.1 Curriculum Development

The college has right to develop any curriculum. It follows and implements the curriculum framed by the university.

6.3.2 Teaching and Learning

Though the syllabi are framed not by the college yet each department adopts some innovative processes in teaching and learning.

- 1. The faculties of each department prepare the academic calendar for that year and rigorously follow that throughout the year.
- 2. The departments organize students' seminars, quiz contests, poetry/drama workshops



6.3.3 Examination and Evaluation

The college serves as a centre for the university examinations each year. The college also conducts class tests and term tests to evaluate the progress of the students. The answer scripts of such tests are shown to the students to correct their errors.

6.3.4 Research and Development

The college encourages teachers to avail research facilities and the institution makes arrangement for necessary space and equipments. They are also provided with research journal and books to carry on their research works. A good number of teachers are engaged to complete their ongoing projects

6.3.5 Library, ICT and physical infrastructure / instrumentation

To develop and update facilities in the library, the college has adopted the following strategies:

- i) The physical infrastructure is slighly improved/developed
- i) Few new computers have been added to the library.
- ii) Latest books and journals are purchased and subscribed to every year.
- iii) Total computerisation of the library service is on progress.
- iv) Library related information is provided to the students and the teachers.
- v) Internet service has been made available to the library users.
- vi) Departmental libraries are gradually improving

6.3.6 Human Resource Management

The human resource of the college is managed in a free and democratic manner. For the management of the students' affair, the college has a students' union whose elections are held annually as per university statutes. The teachers' council and the non-teaching staff association look after the affairs of the teaching and non-teaching staff respectively. Above all, there is a Governing Body that manages and develops the total human resource of the college. The college's aim is to make optimum use of the available human resource.



6.3.7	Faculty and Staff recruitment					
Faculty an	nd staff are recruit	ed transparently	y as per Government norr	ns/rules.		
6.3.8	Industry Interaction / Collaboration Nil					
6.3.9	Admission of Students					
	Admission of students is done strictly on the basis of merit.					
6.4 Welfare schen	nes for					
		Teaching	Teachers- Provident F saving Schemes in L.I		•	
		Non teaching	Non-Teaching Staff- C Fund, Non-teaching H has been generated thr	lealth Welfare	Fund (which	
		Students	Students- Students He for financially needy s Scholarship viz. Mino etc. Award, Prize (which various donation fund)	students, Gove ority scholarshi ch has been ge	rnment ip, Kanyashree	
6.5 Total corpus fi	und generated	Nil				

6.7 Whether Academic and Administrative Audit (AAA) have been done? Yes

6.6 Whether annual financial audit has been done



Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Governing Body
Administrative	No	Nil	Yes	Governing Body

6.8 Does the University/ Autonomous College declare results within 30 days?
For UG Programmes Yes No
For PG Programmes Yes No
 Calcutta University holds and declares results of Under Graduate courses; hence the college h no control over the date of publication of results. The college takes care to publish results college examinations within due time.
6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?
The University has recently changed the system of the Examination at the Undergraduate Level. 2+1 System of Examination has turned to 1+1+1 System of examination. The system of
"Supplementary Examination" has also been introduced for executing the policy of "no detention" in Examination.
6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?
No such initiative is taken.
6.11 Activities and support from the Alumni Association
There is an Alumni Association in the college which has been functioning since 2005-2006 academic session. It does not meet annually in the college premises. But the ex-students have regular contact with the college and give constructive suggestions for the all round development of the college.



6.12 Activities and support from the Parent – Teacher Association

There is no registered Parent-Teacher Association in the college. But each department tries to keep contact with the parents to keep them abreast of the students' academic progress and discuss various students-related issues. The college authority, however, feels the need to form a regular Parent-Teacher Association which will work for the development of the college.

6.13 Development programmes for support staff

Computer Training has been provided to the support staff.

- 6.14 Initiatives taken by the institution to make the campus eco-friendly
 - The institution observes World Environment Day and encourages plantation of trees and removal of plastic from the campus to make it eco-friendly.
 - The college campus is a 'plastic free' zone.
 - The College also taken sincere efforts for the cleanees of the college

Criterion - VII

7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.
 - The institution has installed water cooler with water purifier (Aqua-guard) in the first floor of the college premise. Aqua-guard is also installed in other floors also.
 - Special Computer Laboratory for Commerce course is completed.
- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year
 - The institution took every step to introduce power point facilities to be used by the departments as per their requirements.
 - Website up gradation is under process.
 - The college canteen was renovated.



7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Special Computer Laboratory for Commerce course is completed.
- A room was constructed in the ground for various purposes, particularly, to keep university-papers and other related documents

- 7.4 Contribution to environmental awareness / protection
 - To generate environmental awareness among the students, the institution has given special emphasis on the course on environmental science for B.A., B.Sc. and B.Com (Pass and Honours) students. Regular classes are taken to complete the course.
 - The institution tries to make optimum use of the existing campus facilities and grow green plants and foliage at every available space.
 - The college authority regularly lead campaigns to prevent use of polythene and polythene products in the college campus. IQAC prevails open the college authority to sanction funds for this noble mission.
- 7.5 Whether environmental audit was conducted? Yes No $\sqrt{}$
- 7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:

- Highly qualified and dedicated faculty members
- Well behaved and obedient students
- Cordial relationship among students-teachers and non-teaching staff.
- Central library with adequate text books, reference books and updated journals.
- Well equipped laboratories

Weakness

- Lack of sufficient space as the building is shared by three colleges.
- Insufficient rooms are the main constrains in introducing P.G. courses

Opportunities

- To introduce P.G. Courses in some subjects.
- To introduce some self-financing vocational courses

^{*}Provide the details in annexure (annexure need to be numbered as i, ii,iii)



8. Plans of institution for next year

The college decided to

- (a) Complete the works already in progress before making any plan for further expansion;
- (b) Provide all departments internet facilities;
- (c) Renovate the existing building space for better management of academic works;
- (e) Advise the faculties to increase their participation in research-oriented activities and organize students' seminars, quiz contests, excursions/educational tours;
- (f) Strengthen students' support activities, particularly the grievance and counseling cells.

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Bamana Bhowmik

COORDINATOR IQAC
BANGABASI EVENING COLLEGE

Signature of the Coordinator, IQAC

Name: Dr. Sanjib Chattopadhyay

Schattopadhy

Principal Bangabasi Evening College Kolketa – 700 009

Signature of the Chairperson, IQAC



ANNEXURE I: ACADEMIC CALENDER

MONTH	EVENTS
JULY	Admission and commencement of classes
AUGUST	1 st Guardian Teacher Meeting
SEPTEMBER	Post Admission Test/ Unit Test
OCTOBER	Vacation/Local or Long Field Excursion
NOVEMBER	Half yearly exams
DECEMBER	2 ND Guardian Teacher Meeting
JANUARY	Unit Test (1 st and 2 nd year) /Selection Test 3 rd year
FEBRUARY	Selection Test and Preparatory Classes
MARCH	3 rd Guardian Teacher Meeting
APRIL	Final Exams (Part III)
MAY	Preparatory Classes and Mock Tests
JUNE	Final Exams (Part I and part II)