ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF IQAC: 2015-2016

BANGABASI EVENING COLLEGE

19, RAJKUMAR CHAKRABORTY SARANI,

KOLKATA: 700009.

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The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2015-2016

1. Details of the Institution

1.1 Name of the Institution

BANGABASI EVENING COLLEGE

1.2 Address Line 1

19, RAJKUMAR CHAKRABORTY SARANI

Address Line 2

KOLKATA -700009

City/Town

KOLKATA

State

WEST BENGAL

Pin Code

700 009

Institution e-mail address

info@bangabasievening.edu.in

Contact Nos.

033-2351 0304

Name of the Head of the Institution:

Dr. Sanjib Chattopadhyaya

Tel. No. with STD Code:

033-2351 0304

Mobile:

9088210669

Name of the IQAC Co-ordinator: Sri Siddhartha Das Gupta

Mobile: 9073458550

IQAC e-mail address: sdasgupta80@gmail.com

1.3 **NAAC Track ID**

OR WBCOGN13759

1.4 **NAAC Executive Committee No. & Date:** NAAC/A&AOCEC-47/54 dated 29-01-2009

1.5 Website address: www.info@bangabasievening.edu.in

Web-link of the AQAR: www.info@bangabasievening.edu.in

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.42	2009	5YEARS
2	2nd Cycle	NA	NA	NA	NA
3	3rd Cycle	NA	NA	NA	NA
4	4th Cycle	NA	NA	NA	NA

1.7 Date of Establishment of IQAC : DD/MM/YYYY 22/04/2014

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

AQAR	SUBMITTED ON
2011-2012	15.10.2015
2012-2013	15.10.2015
2013-2014	15.10.2015
2014-2015	15.10.2015
2015-16	22.11.2016

1.9 Institutional Status

University   State [√] Central [ ] Deemed [ ] ate [ ]

Affiliated College   Yes [√]   No [ ]

Constituent College   Yes [ ]   No [√]

Autonomous college of UGC   Yes [ ]   No [√]

Regulatory Agency approved Institution   Yes [ ]   No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√]   Men [ ]   Women [ ]

                Urban [√]   Rural [ ]   Tribal [ ]

Financial Status   Grant-in-aid [√]   UGC 2(f) [√]   UGC 12B [√]

                Grant-in-aid + Self Financing [√]   Totally Self-financing [ ]

1.10 Type of Faculty/Programme

Arts [√]   Science [√] Commerce [√] Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [ ] Engineering [ ]   Health Science [ ]   Management [ ]

Others (Specify) [NONE]

1.11 Name of the Affiliating University *(for the Colleges)* [UNIVERSITY OF CALCUTTA]

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University [No]

University with Potential for Excellence [No]   UGC-CPE [No]

DST Star Scheme [No]   UGC-CE [No]

UGC-Special Assistance Programme [No]   DST-FIST [No]

UGC-Innovative PG programmes [No]   Any other *(Specify)* [No]

UGC-COP Programmes [No]

2. IQAC Composition and Activities

2.1 No. of Teachers

7

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

1

2.4 No. of Management representatives

2

2.5 No. of Alumni

-

2. 6 No. of any other stakeholder and

community representatives

-

2.7 No. of Employers/ Industrialists

-

2.8   No. of other External Experts

-

2.9 Total No. of members

11

2.10 No. Of IQAC meetings held

2

2.11 No. of meetings with various stakeholders: No.   2   Faculty   1

Non-Teaching Staff Students   1   Alumni   Others

2.12 Has IQAC received any funding from UGC during the year?   Yes   No   √

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 0 | International | 0 | National | 0 | State | 0 | Institution Level | 0

(ii) Themes | NONE

2.14 Significant Activities and contributions made by IQAC

- The college submitted the Reaccreditation Report to NAAC.
- The library enrolled as institutional member of N-List.
- Commencement of the M.Sc Programme in Mathematics.
- The college submitted the NIRF DCS form in the NIRF Portal.
- The college submitted the AISHE Report.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Initiation of Reaccreditation & accession by Library of e-resources	Submission of RAR & enrolment as Institutional Member of N-List.

 * *Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body   Yes | √ | No | |

Management | | Syndicate | | Any other body | √ |

Provide the details of the action taken

MSc in Mathematics was opened. Hons in Botany sanctioned.. Applied for MSc in Anthropology.

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	0	0	1	0
UG	17	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	17	0	1	0

Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1
Trimester	0
Annual	17

1.3 Feedback from stakeholders*   Alumni [√]   Parents [√]   Employers [√]   Students [√]
    (On all aspects)

        Mode of feedback   :   Online [ ]   Manual [√]   Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback in the Annexure Vide Annexure 1

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Yes, Syllabus of M.Sc in Mathematics framed by the college.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> Yes. M.Sc programme in Mathematics.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
37	11	19	0	07

2.2 No. of permanent faculty with Ph.D.

24

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	14	0	0	0	0	0	0	0	14

2.4 No. of Guest and Visiting faculty and Temporary faculty   17   0   0

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	03	05
Presented papers	0	02	01
Resource Persons	07	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Quizzes, student seminars and debates are organised to encourage students' active participation in curricular activities. Some departments arrange film shows and slide presentations to interest the students. Often group discussions follow these presentations but such discussions are also held independently as well.

Students also participate in workshops to help foster practical applications of their studies. For

2.7 Total No. of actual teaching days
      during this academic year   184

2.8 Examination/ Evaluation Reforms initiated by
      the Institution (for example: Open Book Examination, Bar Coding,
      Double Valuation, Photocopy, Online Multiple Choice Questions)   Photocopy, Online MCQ

2.9 No. of faculty members involved in curriculum
      restructuring/revision/syllabus development
      as member of Board of Study/Faculty/Curriculum Development workshop   0   0

2.10 Average percentage of attendance of students

| 76.75 |

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
U.G.	733	-				50.48

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Through an analysis of the results of the University examinations and student feedback.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	1
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	1
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	-	-	14
Technical Staff	14	-	-	03

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> There are a number of publications commemorating the Golden Jubilee. These are:
>
> 1. U. K. Bhattacharya, **P. Mukherjee, S. Banerjee**, Ed. *SYNTHESIS.* Kolkata: Levant Books, 2015.
>
> 2. Debasri Das, Subarna Jayanti Barsha Smaranika- Bangabasi Evening College, Chikitushi Prakashani, Kolkata, 2015, ISBN: 93-84437-00-X
>
> 3. Debasri Das, Bangabasi Evening College Golden Jubilee Commemoration Volume, Chikitushi Prakashani, Kolkata, 2015, ISBN: 81-922920-4-5.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2	7	-	-
Outlay in Rs. Lakhs	650000	1575000	-	-

.4   Details on research publications

	International	National	Others
Peer Review Journals	06	05	01
Non-Peer Review Journals	00	02	06
e-Journals	03	00	00
Conference proceedings	01	03	01

3.5 Details on Impact factor of publications:

Range [-]   Average [-]   h-index [-]   Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2015-16	UGC	1575000	1300000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	2015-16 (Seminar Grant)	UGC	150000	120000
Total	-	-	1725000	1420000

3.7 No. of books published   i) With ISBN No. 05   Chapters in Edited Books 16

ii) Without ISBN No. 14

3.8 No. of University Departments receiving funds from

UGC-SAP 0   CAS 0   DST-FIST 0

DPE 0   DBT Scheme/funds 0

3.9 For colleges   Autonomy 0   CPE 0   DBT Star Scheme 0

INSPIRE 0   CE 0   Any Other (specify) 0

3.10 Revenue generated through consultancy   Nil

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	0	0	0	0	0
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons   [0]

3.13 No. of collaborations   International [0]   National [0]   Any other [0]

3.14 No. of linkages created during this year   [0]

3.15 Total budget for research for current year in lakhs :

From Funding agency [265000]   From Management of University/College [50000]

Total   [315000]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions   received by faculty and research fellows
    Of the institute in the year

Total	International	National	State	University	Dist	College
0	01	0	0	0	0	0

.18 No. of faculty from the Institution   [0]
    who are Ph. D. Guides
    and students registered under them   [0]

3.19 No. of Ph.D. awarded by faculty from the Institution   [0]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [0]   SRF [0]   Project Fellows [0]   Any other [0]

3.21 No. of students Participated in NSS events:

University level | 20 | State level | 0
National level | 10 | International level | 0

3.22 No. of students participated in NCC events:

University level | 130 | State level | 20
National level | 10 | International level | 00

3.23 No. of Awards won in NSS:

University level | 0 | State level | 0
National level | 0 | International level | 0

3.24 No. of Awards won in NCC:

University level | 24 | State level | 11
National level | 4 | International level | 0

3.25 No. of Extension activities organized

University forum | 0 | College forum | 2
NCC | 1 | NSS | 1 | Any other | 1

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation camp organized by the students union

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2428.17 SQM	-		2428.17 SQM
Class rooms	39	-		39
Laboratories	09	3		09
Seminar Halls	01	-		01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-		-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	177650		-
Others	-	-		-

4.2 Computerization of administration and library

- Student's Data-based Software was introduced

- Online admission system was introduced

- Accounts management software was introduced

- Introduction of Online Public Access system.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	18364	-	15	27629	18379	-
Reference Books	-	-	-	-	-	-
e-Books	-	-	-	--	-	-
Journals	-	-	-	-	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computers in Lab	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	56	25	53	04	Nil	17	11	
Added	16	8	16	00	Nil	01	07	
Total	72	33	69	04	Nil	18	18	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- 8 computers installed in the Mathematics Department.

- On-line feedback facility.

- Proper annual maintenance for all Web-based Networks.

- Computer Laboratory with Wi-Fi Connection.

- College has provided Laptops to few teachers.

- College enrolled as institutional member of N-List

- Online Public Access Catalogue introduced in library

.6 Amount spent on maintenance in lakhs :

i) ICT   11,27,788

ii) Campus Infrastructure and facilities   2,89,180

iii) Equipments   1,77,650

iv) Others   -

Total :   1,594,618

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> IQAC with the help of students' union organizes Blood donation camp and health awareness camp. They take active part in determining concession of students.

5.2 Efforts made by the institution for tracking the progression

> Students' feedback software, Student Profile mapping software has been implemented. Regular tests are made.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2771	26	-	-

   (b) No. of students outside the state

114

   (c) No. of international students

0

Men

No	%
2302	83.07

Women

No	%
469	16.93

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2981	173	24	04	0	3182	2295	144	13	319	0	2771

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> UGC sponsored entry in service.
>
> Coaching for SC/ST/OBC/Minorities/Gen. Students – SSC/Combined

No. of students beneficiaries   -

5.5 No. of students qualified in these examinations

NET 0   SET/SLET 0   GATE 0   CAT 0

IAS/IPS etc 0   State PSC 0   UPSC 0   Others [ ]

5.6 Details of student counselling and career guidance

Students are counselled before admissions and afterwards by the teachers and external resource persons.

No. of students benefitted

5.7 Details of campus placement   -

	On campus		Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

Various awareness programs have been organized to sensitize students about sexual harassment. Flexes and posters have been prepared on the theme and exhibited.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level   National level   International level

0   0   0

No. of students participated in cultural events

State/ University level [0] National level [0] International level [0]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [0] National level [ ] International level [ ]

Cultural: State/ University level [ ] National level [ ] International level [ ]

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	105	65,280/-
Financial support from government	275	-
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

5.11   Student organised / initiatives

Fairs   : State/ University level [0] National level [0] International level [0]

Exhibition: State/ University level [0] National level [0] International level [0]

5.12   No. of social initiatives undertaken by the students [2]

5.13 Major grievances of students (if any) redressed: None

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:-

1. To help students to define their goals and aspirations and to help them to achieve these goals by imparting a holistic education imbued with strong moral values.

2. To empower students of disadvantaged backgrounds through education and to instil in them a sense of patriotism.

Mission:-

To empower both male and female students to be independent in all spheres of their lives.

6.2 Does the Institution has a management Information System

The proceedings of the G.B. are duly recorded and are saved in the computer for future references including keeping hardcopy of the same. Democratic norms are maintained in the decision making in every level of administration. Suggestions from ex-students are also welcome.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curricula for the B.A. and B.Sc. programmes are set by the university. The curriculum for the self financed MSc. Programme in Mathematics, which has been developed by the college, has been framed keeping in mind the latest trends in research in the discipline. About 145 students applied for the 26 places in the programme.

6.3.2 Teaching and Learning

1. The college has introduced ICT supported mode of teaching and a lecture theatre has been designated as the ICT enabled classroom. Teachers and students can access internet from multiple terminals.

2. Seminars, quiz contests and academic workshops give students a window to the latest developments in various disciplines.

3. Field trips and excursions are a part of the university curriculum for lab based subjects. All students are required to take a paper in Environmental Studies and submit a project based on specific problems and challenges in the field.

4. Teachers are encouraged to use overhead projectors, computers to develop teaching modules.

5. Students are encouraged to question the teachers, also to discuss among themselves to have a thorough understanding of the subject.

6. As a large number of students are first generation learners there is an added emphasis on instilling confidence and socializing students into the routine of academic work.

6.3.3 Examination and Evaluation

1. The college holds class tests, mid-term tests and annual tests to evaluate the progress of the students.

2. The answer-scripts are shown to the students and discussed in detail for rectification.

6.3.4 Research and Development

Within its limitations the college encourages faculty members to undertake research. Shri Monorajan Sardar, Assistant Professor in Bengali, was released from 15.01.2016 to 14.01.2016 under the Faculty Development Programme to complete his PhD. Sri Siddhartha Das Gupta, Assistant Professor in History, was released from 07.01.2014 to 06.01.2016 under the same programme. A proposal for a Minor Research Project on "Pokhran II: Towards a pragmatic nuclear policy" submitted by Sri Pitam Ghosh, Assistant Professor in Political Science, has been approved by UGC.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Automation of the library service has been started at war footing basis and considerable progress has been already achieved in this direction.

- The college has enrolled as an institutional member of N-List (an initiative of MHRD under the NME-ICT funded by UGC, as the college component under UGC INFONET Digital library. It has obtained access to more than 6000 e-journals and 135000 e-books.

- Wi-Fi facility has already been extended.

- Laboratories and other allied streams are upgraded by purchasing equipments, instruments etc.

- Online Public Access Catalogue has been introduced in the library.

- Some departments have their own departmental libraries.

- Students can access the internet from the library.

- Internet Service has been provided to all library users.

- Issue and return of books for faculty members and students of the1st year will be automated initially and the scheme will be extended to 2nd year and 3rd Year.

6.3.6 Human Resource Management

- All appointments to permanent/substantive posts are made by the College Service Commission. Based on the needs of specific departments and administrative requirements the college appoints Guest lecturers and casual non teaching staff.

- There is a statutory Teachers' Council where issues pertaining to academic content and the raising of academic standards can be discussed. The Non Teaching Staff Association engages with the Principal and the Governing Body on issues pertaining to the interests of the non teaching staff.

- An elected Students' Union constituted in accordance with the guidelines laid down by the University, is the recognized interface between the students and the college administration.

- The Governing Body is the apex policy making body for the college. Its members include the Principal, who is the ex officio Secretary, representatives of the teachers, non teaching staff, students and external members, who including representatives of the university and the government and the local councillor of the Kolkata Municipal Corporation. The Governing Body has a reasonable but limited autonomy and its decisions have to be in conformity with the

6.3.7 Faculty and Staff recruitment

All appointments to permanent/substantive faculty positions are the prerogative of the West Bengal College Service Commission and the State Govt. The college is authorized to appoint Guest lecturers and casual non teaching staff to meet the immediate requirements arising out of an expansion of academic and administrative activities.

6.3.8 Industry Interaction / Collaboration

-NA

6.3.9 Admission of Students

- From the academic year 2015- 2016 admissions to all courses offered by the college are online and based exclusively on merit.

- Members of the faculty are available to counsel students before they choose their courses.

- All the relevant information regarding admission criteria, fees structure, number of seats etc. are in the website.

6.4 Welfare schemes for

Teaching	Teachers- Provident Fund, Group Insurance, salary saving Schemes in L.I.C., T.A. for official work etc.
Non-teaching	Non-Teaching Staff- Group Insurance, Provident Fund, Non-teaching Health Welfare Fund (which has been generated through Donation Fund).
Students	Students- Students Health Home, tuition fee exemption for financially disadvantaged students, Government Scholarship viz. scholarships for minority students and SC, ST students, Kanyashree etc. Award,Prizes endowed by individual donations)

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done   Yes [ ]   No [√]

6.7 Whether Academic and Administrative Audit (AAA) have been done? Yes

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Governing Body
Administrative	No	Nil	Yes	Governing Body

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes [ ]   No [√]

For PG Programmes   Yes [√]   No [ ]

- Calcutta University holds and declares results of Under Graduate courses; hence the college has no control over the date of publication of results. The college takes care to publish results of college examinations within due time.

- The first batch in the MSc programme in Maths has been admitted in 2015-16 and the results of the end semester exams in Maths are declared within 30 days of the end of the examination. \

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The college is considering the introduction of Multiple Choice Question for the internal examinations.

- The college has introduced semester system in M.Sc. in Mathematics.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University of Calcutta has given freedom in framing syllabus for M.sc. course in maths.

6.11 Activities and support from the Alumni Association

Alumni Association uses to give valuable suggestions for all round development of the college. A member of the association has endowed a prize to the first rank holder in Sanskrit (Honours).

6.12 Activities and support from the Parent – Teacher Association

The college holds parent teacher meetings in which parents are apprised of the progress made by their wards and give their suggestions, which are accepted if they are considered feasible.

6.13 Development programmes for support staff

- Non-teaching Health Welfare fund has been created through donation, the interest of which are given to needy staff.

- Sri Prasanta Ghosh and Smt Romi Mukherjee attended computer training programmes, the fees of which were paid by the college.

6.14 Initiatives taken by the institution to make the campus eco-friendly

* Plantation of shrubs, plants are done at the gateway.

* The campus has been declared smoking free, plastic free zone.

* Installation of drinking water facilities and AMC for the same have been maintained.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

> 1. Institutional membership of N-List has greatly expanded the resources at the disposal of the college library.
> 2. Online Public Access Catalogue has made the library more user friendly.
> 3. The online admission system has enabled students from remote areas to obtain admission to the college.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> - Recently the college has introduced M.Sc. course in Mathematics in which the entire curricula has been developed by the faculty teachers of mathematics of this college. Applied aspects and job oriented curricula has been devised.
>
> - Regarding transparency in admission, online admission system as instructed by the University of Calcutta has been strictly adhered to. This is why a number of undeserving students could not take admission to this college.
>
> - College is always ready to assist the academically weak students to augment the quality of their education. Remedial classes are conducted to help them to cope with the syllabus.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> - Staff Credit Cooperative society.
> - Green Audit

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

The college has initiated a programme for the recycling of organic waste matter. The waste is recycled by passing it through vermin-compost pits which have been developed indigenously in the college.

7.5   Whether environmental audit was conducted?   Yes ☐   No ☑ √

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

- A faculty with diverse research interests.
- An active seminars and workshop programme.
- Departments with a strong teaching backbone which are well positioned to introduce P.G. courses.
- Postgraduate programme in Mathematics.
- The Mathematics departmental library has been augmented by the purchase of additional books.
- OPAC has been introduced in the library. The library is also an institutional member of N-List.

Weakness-

- Lack of space constrains the college's expansion plans.

Opportunity-

- Extension and deepening of the digitalization of the library.
- An expansion of internet access for students.

8. **Plans of institution for next year**

i) Introduction of the Botany (Honours) programme.

ii) Establishment of a campus placement cell.

iii) Introduction of programmes to equip students with skills relevant to industry.

Name: Prof Siddhartha Dasgupta

Name: Dr. Sanjib Chattopadhyay

COORDINATOR IQAC
BANGABASI EVENING COLLEGE

Principal
Bangabasi Evening College
Kolkata — 700 009

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

ANNEXURE I: ACADEMIC CALENDER

MONTH	EVENTS
JULY	Admission and commencement of classes
AUGUST	1st Guardian Teacher Meeting
SEPTEMBER	Post Admission Test/ Unit Test and Registration Starts
OCTOBER	Vacation/Local or Long Field Excursion
NOVEMBER	Mid Term exams
DECEMBER	2ND Guardian Teacher Meeting
JANUARY	Unit Test (1st and 2nd year) /Selection Test 3rd year
FEBRUARY	Selection Test and Preparatory Classes
MARCH	3rd Guardian Teacher Meeting
APRIL	Final Exams (Part III)
MAY	Preparatory Classes and Mock Tests
JUNE	Final Exams (Part I and part II)