ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF IQAC: 2013-14

BANGABASI EVENING COLLEGE

19, RAJKUMAR CHAKRABORTY SARANI,

KOLKATA: 700009.

CONTENTS	
TOPIC	PAGE NO.
PART -A	
1. Details of the Institution	3
2. IQAC Composition and Activities	6
Part – B	
3. Criterion – I: Curricular Aspects	8
4. Criterion – II: Teaching, Learning and Evaluation	9
5. Criterion – III: Research, Consultancy and Extension	12
6. Criterion – IV: Infrastructure and Learning Resources	15
7. Criterion – V: Student Support and Progression	18
8. Criterion – VI: Governance, Leadership and Management	21
9. Criterion – VII: Innovations and Best Practices	25
10. Annexure	29

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year | 2013-2014

1. Details of the Institution

1.1 Name of the Institution | BANGABASI EVENING COLLEGE

1.2 Address Line 1 | 19, RAJKUMAR CHAKRABORTY SARANI

Address Line 2 | KOLKATA -700009

City/Town | KOLKATA

State | WEST BENGAL

Pin Code | 700 009

Institution e-mail address | info@bangabasievening.edu.in

Contact Nos. | 033-2351 0304

Name of the Head of the Institution: | Prof. Amalendu Chatterjee

Tel. No. with STD Code: | 033-2351 0304

Mobile: | 9874752899

Name of the IQAC Co-ordinator: | Dr. Prasanta Kumar Maiti

Mobile: | 9432343247

IQAC e-mail address: | maitiprasantakumar@gmail.com

1.3 **NAAC Track ID** | WBCOGN13759

OR

1.4 **NAAC Executive Committee No. & Date:** | NAAC/A&AOCEC-47/54 dated 29-01-2009

1.5 Website address: | www.bangabasievening.edu.in

Web-link of the AQAR: | http://www.bangabasievening.edu.in/website/wp-content/uploads/2015/10/AQAR20132014.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.42	2009	5YEARS
2	2nd Cycle	NA	NA	NA	NA
3	3rd Cycle	NA	NA	NA	NA
4	4th Cycle	NA	NA	NA	NA

1.7 Date of Establishment of IQAC : | DD/MM/YYYY | 22/04/2014

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

AQAR	SUBMITTED ON
2011-2012	15.10.2015
2012-2013	15.10.2015
2013-2014	15.10.2015
2014-2015	15.10.2015

1.9 Institutional Status

University   State √ Central ☐ Deemed ☐   Private ☐

Affiliated College   Yes √   No ☐

Constituent College   Yes ☐   No √

Autonomous college of UGC   Yes ☐   No √

Regulatory Agency approved Institution   Yes ☐   No √

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education √   Men ☐   Women ☐

Urban √   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid √   UGC 2(f) √   UGC 12B √

Grant-in-aid + Self Financing √   Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts √   Science √ Commerce √ Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

Others   (Specify)   .   NONE

1.11 Name of the Affiliating University *(for the Colleges)*   UNIVERSITY OF CALCUTTA

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   No

University with Potential for Excellence   No   UGC-CPE   No

DST Star Scheme   No   UGC-CE   No

UGC-Special Assistance Programme   No   DST-FIST   No

UGC-Innovative PG programmes   No   Any other (*Specify*)   No

UGC-COP Programmes   No

2. IQAC Composition and Activities

2.1 No. of Teachers   6

2.2 No. of Administrative/Technical staff   1

2.3 No. of students   1

2.4 No. of Management representatives   1

2.5 No. of Alumni   1

2. 6 No. of any other stakeholder and

   community representatives

1

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

1

2.9 Total No. of members

13

2.10 No. of IQAC meetings held

4

2.11 No. of meetings with various stakeholders: No. | 6 | Faculty | 3 |

   Non-Teaching Staff Students | 2 | Alumni | 1 | Others | 0 |

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [√]

   If yes, mention the amount | None |

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

   Total Nos. | 0 | International | 0 | National | 0 | State | 0 | Institution Level | 0 |

   (ii) Themes | NONE |

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes [√]   No [ ]

Management [ ]   Syndicate [ ]   Any other body [√]

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	0	0	0	0
UG	17	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	17	0	0	0
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	0
Trimester	0
Annual	17

1.3 Feedback from stakeholders*   Alumni [√]   Parents [√]   Employers [√]   Students [√]
    (On all aspects)

    Mode of feedback :   Online [   ]   Manual [√]   Co-operating schools (for PEI) [   ]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
62	12	24	0	26

2.2 No. of permanent faculty with Ph.D.   24

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	13	0	0	0	0	0	0	0	13

2.4 No. of Guest and Visiting faculty and Temporary faculty   [0]   [0]   [0]

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	8	2
Presented papers	1	1	1
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> Quizzes, student seminars and debates are organised to encourage students' active participation in curricular activities. Some departments arrange film shows and slide presentations to interest the students. Often group discussions follow these presentations but such discussions are also held independently as well.
>
> Students also participate in workshops to help foster practical applications of their studies. For instance the latest workshop was on the theme of self employment of students.

2.7 Total No. of actual teaching days
     during this academic year

183

2.8 Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

Photocopy

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

0	0	0

2.10 Average percentage of attendance of students

80.15

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
U.G.	857	-	6.62	49.26	14.72	52.86

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Student academic progression and performances is evaluated through compiling and analyzing the university examination results of each department. Further students and their parent's feedback taken time to time and action is taken accordingly. Also research and consultancy of the faculty members is encouraged.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	5
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	3
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	38	-	-	-
Technical Staff	8	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		1		
Outlay in Rs. Lakhs		Rs. 0.22 Lakh		

3.4   Details on research publications

	International	National	Others
Peer Review Journals	4	10	0
Non-Peer Review Journals	0	9	0
e-Journals	0	0	0
Conference proceedings	0	0	0

3.5 Details on Impact factor of publications:

Range [-]   Average [-]   h-index [-]   Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2011-13	UGC	22000	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-

Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	22000	-

3.7 No. of books published   i) With ISBN No. 11   Chapters in Edited Books 4

ii) Without ISBN No. 13

3.8 No. of University Departments receiving funds from

UGC-SAP 0   CAS 0   DST-FIST 0

DPE 0   DBT Scheme/funds 0

3.9 For colleges   Autonomy 0   CPE 0   DBT Star Scheme 0

INSPIRE 0   CE 0   Any Other (specify) 0

3.10 Revenue generated through consultancy   NA

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	0	0	0	0	0
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons 0

3.13 No. of collaborations   International 0   National 0   Any other 0

3.14 No. of linkages created during this year 0

3.15 Total budget for research for current year in lakhs :

From Funding agency 0   From Management of University/College 0

Total 0

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions   received by faculty and research fellows
     Of the institute in the year

Total	International	National	State	University	Dist	College
0	1	2	0	0	0	0

3.18 No. of faculty from the Institution
     who are Ph. D. Guides
     and students registered under them

0

0

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | 0 | SRF | 0 | Project Fellows | 0 | Any other | 0 |

3.21 No. of students Participated in NSS events:

University level | 0 | State level | 0 |

National level | 0 | International level | 0 |

3.22 No. of students participated in NCC events:

University level | 174 | State level | 15 |

National level | 9 | International level | 0 |

3.23 No. of Awards won in NSS:

University level	0	State level	0
National level	0	International level	0

3.24 No. of Awards won in NCC:

University level	23	State level	7
National level	0	International level	0

3.25 No. of Extension activities organized

University forum	0	College forum	2		
NCC	1	NSS	0	Any other	0

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation camp organized by the students union

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2428.17 SQM	-	-	2428.17 SQM
Class rooms	39	-	-	39
Laboratories	09	-	-	09

Seminar Halls	01	-	-	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

- Student's Data-based Software was introduced

- Online admission system was introduced

- Accounts management software was introduced

- INFLIB NET facility to access books and journals

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	17668	-	630	146149	18298	-
Reference Books	-	-	-	-	-	-
e-Books	-	-	-	--	-	-
Journals	-	-	-	-	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	43	22	9	3	Nil	10	8	
Added	10	3	1	0	Nil	5	2	
Total	53	25	10	3	Nil	15	10	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computer and internet facility for all departments.

- On-line feedback facility.

- Teachers operate gadgets like CDs, Projectors, PPt etc.

- Proper annual maintenance for all Web-based Network.

- Computer Laboratory with Wi-Fi Connection.

4.6 Amount spent on maintenance in lakhs :

i) ICT 372812

ii) Campus Infrastructure and facilities 102725

iii) Equipments 26639

iv) Others 303985

Total : 806161

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

5.2 Efforts made by the institution for tracking the progression

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3749	-	-	-

   (b) No. of students outside the state

141

   (c) No. of international students

0

Men

No	%
3209	85.60

Women

No	%
540	14.40

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3524	213	21	05	0	3763	3456	272	21	0	0	3749

   Demand ratio -   Dropout : %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> UGC sponsored entry in service.
>
> Coaching for SC/ST/OBC/Minorities/Gen. Students – SSC/Combined

No. of students beneficiaries   42

5.5 No. of students qualified in these examinations

NET	0	SET/SLET	0	GATE	0	CAT	0
IAS/IPS etc	0	State PSC	0	UPSC	0	Others	127

5.6 Details of student counselling and career guidance

No. of students benefitted   26%

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level | 23 | National level | 0 | International level | 0

No. of students participated in cultural events

State/ University level | 10 | National level | 0 | International level | 0

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 1 | National level | 1 | International level | 0

Cultural: State/ University level | 0 | National level | 0 | International level | 0

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	45	25560/-
Financial support from government	461	295250/-
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

5.11 Student organised / initiatives

Fairs : State/ University level | 0 | National level | 0 | International level | 0

Exhibition: State/ University level | 0 | National level | 0 | International level | 0

2

5.12   No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: None

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> The vision of our college is to energize the human capital of the college by setting new standards for excellence.
> Our goal is to produce enlightened citizens who will boldly lead India to her rightful place in the global family

6.2 Does the Institution have a management Information System

- The Principal, the Secretary of the Governing Body, discuss the raised issues in the meetings of the Governing Body with the members therein and thereby conveys the information to the top management.

- The discussion and resolution made in the meetings of Teachers' Council, Non-teaching Association and in the joint meetings of teachers and non-teaching staff are conveyed by the four teacher representatives and two non-teaching representative in the Governing Body.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

No question of curriculum as the college is guided by the norms of the Calcutta University to which the college is affiliated

6.3.2   Teaching and Learning

In addition to conventional talk and chalk-board method, LCDs and OHPs are used in teaching.
- Classroom sessions are interactive in nature.

- Internet facility has been made available to all the faculty and students.
- Extra classes are arranged by the faculty for the slow learners

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6.3.3 Examination and Evaluation

- Project/ assignment based learning and student seminars are promoted.
- Answer scripts of Mid-term exams are shown to the students.

6.3.4 Research and Development

1. Staff members are motivated to take up UGC Research Projects (Major and Minor) and publish research articles.
2. Most of the departments have been equipped with computer and internet facility.
3. Encouragement is given to faculty members to attend international/national conferences/symposia/seminars.
4. Some teachers have their established linkages with Indian and foreign research institutes and universities.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Grants are provided to each department for purchasing recent publications of reference books and also research journals.
2. The library is also well equipped with required titles and several volumes of text books, , computer hardware and software for conducive learning.

6.3.6 Human Resource Management

- The institute takes care of its human resources. Employees are given due importance and their needs are recognized. The service rules are made transparent and they are benefited with PF, Gratuity, GSLI etc.

- The faculty and staff are entitled with other benefits like Casual Leave, Earned Leave, Medical Leave, Study Leave etc. Salary is credited to the salary account of the employees on the last working day of every month.

6.3.7 Faculty and Staff recruitment

Faculty and staff are recruited transparently as per Government norms/rules (recruitment through College Service Commission, W.B)

6.3.8 Industry Interaction / Collaboration

There is no such scope for direct Industrial interaction. The students of Commerce Department on account of project work in their curriculum are exposed to a some extent to Industrial interaction.

6.3.9 Admission of Students

Steps are being taken by the authority to introduce on-line admission of students. Meanwhile ,students are admitted on the basis of their merit.

6.4 Welfare schemes for

Teaching	Teachers- Provident Fund, Group Insurance, salary saving Schemes in L.I.C., T.A. for official work etc.
Non teaching	Non-Teaching Staff- Group Insurance, Provident Fund, Non-teaching Health Welfare Fund (which has been generated through Donation Fund).
Students	Students- Students Health Home, Free Concession for financially needy students, Government Scholarship viz. Minority scholarship, Kanyashree etc. Award,Prize (which has been generated through various donation fund)

6.5 Total corpus fund generated   Nil

6.6 Whether annual financial audit has been done   Yes [ ]   No [√]

6.7 Whether Academic and Administrative Audit (AAA) have been done? Yes

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Governing Body
Administrative	No	Nil	Yes	Governing Body

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes [ ]   No [√]

For PG Programmes   Yes [ ]   No [√]

- Calcutta University holds and declares results of Under Graduate courses; hence the college has no control over the date of publication of results. The college takes care to publish results of college examinations within due time.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

"Supplementary Examination" has been introduced for executing the policy of "no detention" in Examination.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No such initiative is taken.

6.11 Activities and support from the Alumni Association

There is an Alumni Association in the college which has been functioning since 2005-2006 academic session. It does not meet annually in the college premises. But the ex-students have regular contact with the college and give constructive suggestions for the all round development of the college.

6.12 Activities and support from the Parent – Teacher Association

. Parents are consulted as and when necessary as there is no Parent-Teacher Association.

6.13 Development programmes for support staff

Computer Training has been provided to the support staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college authority has planned to take effective steps for energy conservation, hazardous waste management etc.,as far as practicable.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Every year, during College Test Examinations, feedback forms on infrastructural facilities and on the lectures of the teaching faculty will be distributed to get the impression of the students.
- The college authority is planning to set up a Women's Cell which will work both for female students of the college and women in the nearby locality.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Computer with internet facilities was planned for all departments and most departments were provided with such facility
- Conversion of database from online admission to college running software
- Various cells recommended by UGC – anti-ragging, gender harassment, equal opportunity for SC/ST was established
- Office was Wi-fi enabled
- Water purification machine was installed for the purpose of safe drinking water
- Gymnasium was restructured

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Special Computer Laboratory for Commerce course is completed.
- A room was constructed in the ground for various purposes, particularly, to keep university-papers and other related documents

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- To generate environmental awareness among the students, the institution has given special emphasis on the course on environmental science for B.A., B.Sc. and B.Com (Pass and Honours) students. Regular classes are taken to complete the course.

- The institution tries to make optimum use of the existing campus facilities and grow green plants and foliage at every available space.

- The college authority regularly lead campaigns to prevent use of polythene and polythene products in the college campus. IQAC prevails upon the college authority to sanction funds for this noble mission.

7.5 Whether environmental audit was conducted?   Yes [ ]   No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:
- Highly qualified and dedicated faculty members
- Persevering office staff for smooth functioning of college activities
- Well-behaved and obedient students
- Cordial relationship among 3 wings - teaching, non-teaching and students
- Active governing body
- Central and departmental libraries with adequate and updated resources
- Well equipped laboratories

Weakness:
- There is space crunch as the building is shared by three colleges
- Insufficient rooms for extension of other faculties
- There is no full-fledged Bio-Science wing

Opportunities:
- College is well connected by road as well as railways
- Arrangements for On-line admissionis going on to give the College a bigger opportunity to serve a bigger hinterland.

Challenges:
- Many students are first generation learners, to boost them financially and psychologically
- Developing communication skills in English for students who are comfortable only in vernacular

- Student placement through campus recruitment

8. **Plans of institution for next year**

Academic Plan: The college authority is planning to distribute on-line admission form to students.
.

Administrative Plan:
1. Library will be fully computerized and issue-return facilities will be provided on digital environment

2.The Book Bank Facility will be provided for the SC/ST/OBC/Minority/Non-Creamy Layer students.
3. Certain Quality Policies will be prepared by the college authority to run the college smoothly and properly, like
   a. Quality Assurance Policy
   b. Anti-Ragging Policy
   c. Anti Harassment Policy
   d. Green Policy
   e. Computer and Data Use Policy
   f. Policy toward Social Commitment
   g. Student Code of Conduct
4. 360 degree Feedback facility will be provided in the college website for the students, faculty and the Principal / Teacher-in-Charge
5.. Alumni Registration Page will be available in the college website.

Name: Dr. Barnana Bhowmik

Barnana Bhowmik

COORDINATOR IQAC
BANGABASI EVENING COLLEGE

Signature of the Coordinator, IQAC

Name: Dr. Sanjib Chattopadhyay

SChattopadhyay

Principal
Bangabasi Evening College
Kolkata — 700 009

Signature of the Chairperson, IQAC

ANNEXURE I: ACADEMIC CALENDER

MONTH	EVENTS
JULY	Admission and commencement of classes
AUGUST	1st Guardian Teacher Meeting
SEPTEMBER	Post Admission Test/ Unit Test
OCTOBER	Vacation/Local or Long Field Excursion
NOVEMBER	Half yearly exams
DECEMBER	2ND Guardian Teacher Meeting
JANUARY	Unit Test (1st and 2nd year) /Selection Test 3rd year
FEBRUARY	Selection Test and Preparatory Classes
MARCH	3rd Guardian Teacher Meeting
APRIL	Final Exams (Part III)
MAY	Preparatory Classes and Mock Tests
JUNE	Final Exams (Part I and part II)