Dated: 02.08.2025

ADMISSION NOTICE FOR FRESHERS 2025-26

(2nd Year Lateral Entry B. Tech. Programs; 1st Year M. Tech., M. Plan, MBA, MCA Programs AND 1st Year B. Tech., B. Arch., B. Plan, Int. M. Sc. Programs)

This is for the information of all finally allotted [Final Allotment Letter downloaded after: 31.07.2025 (for Lateral Entry – B. Tech.), 02.08.2025 (for M. Tech., M. Plan, MBA, MCA) and 05.08.2025 (for B. Tech., B. Arch., B. Plan, Int. M. Sc.)] candidates by OJEE-2025 for admission into 2nd Year B. Tech. Programs, 1st Year M. Tech., M. Plan, MBA, MCA and 1st Year B. Tech., B. Arch., B. Plan, Int. M. Sc. Programs of the University for the Academic Year 2025-26 that they are to report in person at the University from 05.08.2025 to 09.08.2025, failing which their admission will stand cancelled. The admission details, i.e., admission schedule, procedure to be followed, fees to be deposited, mode of deposit, documents required for verification etc. will be notified on the official website of the University (https://outr-erp.cet.edu.in/login). All the candidates are advised to visit our website on 04.08.2025 and follow the instructions given therein in this regard.

The classes will start from August 18, 2025 (Monday).

Sd/-REGISTRAR

<u>Timeline to Fill-up the Database and Fee Payment</u>

Stream	Start Date to fill-up the Database (Complete it before schedule date of admission)
2 nd Year Lateral Entry – B. Tech. Programs	After 02.08.2025
1st Year M. Tech., M. Plan, MBA, MCA Programs	After 03.08.2025
1st Year B. Tech., B. Arch., B. Plan, Int. M. Sc. Programs	After 05.08.2025



ଓଡ଼ିଶା ବୈଷୟିକ ଓ ଗବେଷଣା ବିଶ୍ୱବିଦ୍ୟାଳୟ ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH TECHNO CAMPUS, GHATIKIA, BHUBANESWAR - 751 029

Ref. No.: 2510 /ACD/OUTR Dated: 02.08.2025

INSTRUCTIONS FOR ADMISSION OF FRESHERS 2025-26

(1st Year B. Tech., B. Arch., B. Plan, Int. M. Sc.; 1st Year M. Tech., M. Plan, MBA, MCA Programs AND 2nd Year Lateral Entry – B. Tech. Programs)

Odisha University of Technology and Research, Bhubaneswar extends a hearty welcome to the candidates allotted by OJEE-2025 for admission in to 1st Year B. Tech., B. Arch., B. Plan, Int. M. Sc.; 1st Year M. Tech., M. Plan, MBA, MCA Programs AND 2nd Year Lateral Entry – B. Tech. Programs. Important information with respect to admission are given below.

- A. The candidates are **to follow 3 steps** for this admission process:
 - Step 1: Read these instructions and prepare accordingly.
 - **Step 2:** Follow the ERP SOP (Standard Operating Procedures) to know how to fill up of the personal information and make admission fee payment through ERP portal required for admission process. This is also available in this link:
 - Step 3: Fill up the personal information in the ERP portal for admission (available in our University website: https://outr-erp.cet.edu.in/login) and make admission fee payment through ERP only in single transaction (No part payment or in installment is allowed) before verification/reporting date as per the schedule date of admission (at Page Nos. 4 & 5) as detailed below. (Cash / Cheque Deposit is NOT allowed)
- B. **Help Desk:** If you face any difficulty in filling up of the personal information and fee payment through ERP portal, then contact the respective Programme Advisors for help. The lists of programme-wise Faculty Advisors are given (at Page Nos. 7 9) in this notice.
- C. Payment Fees: The branch-wise and category-wise balance admission fee (i.e. total fees of the programme fees paid at OJEE-2025) to be paid by the freshers is given at Page No. 2 & 3. Payment of fees after due date will not be considered. If the admission fee will not be paid in due time as above, it may be treated as a non-reporting case and the admission stands cancelled.
- D. Documents for Verification/Production: The list of photocopies of the documents/certificates required for submission and original certificates required for verification are given at Page No. 10. Accordingly prepare these documents in order.
- E. **Affidavits:** Two formats of the Affidavits are given at Page Nos. 11 & 12 of this notice. All the candidates are required to execute these two affidavits and submit the same during their schedule date of verification for admission positively.

01. **Admission Fees* to be paid by the Freshers:** [1st Year B. Tech., B. Arch., B. Plan, Int. M. Sc. Programs] (* Fee Structure shown in this table = Total Fees of the programs – Fees deposited at OJEE-2025)

SI. No.	Name of the Programs	(*) Baland	(*) Balance fees payable by candidates (in Rs.)				
		General	SC / ST	TFW	PC		
1	Bachelor of Technology (Regular) Programs						
	B. Tech. in Civil Engineering						
	B. Tech. in Computer Engineering						
	B. Tech. in Electrical Engineering						
	B. Tech. in Electronics & Instrumentation Engineering						
	B. Tech. in Electronics & Communication Engineering	36,620	41,620	24,620	29,620		
	B. Tech. in Mechanical Engineering						
	B. Tech. in Mechanical Engineering (A I & R)						
	B. Tech. in Metallurgical and Materials Engineering						
	B. Tech. in Aerospace Engineering						
	B. Tech. in Textile Engineering						
2	Bachelor of Technology (Self-Sustaining) Programs						
	B. Tech. in Biotechnology						
	B. Tech. in Computer Science & Engineering	81,220	86,220	36,220	41,220		
	B. Tech. in Computer Science & Engineering (A I & M L)						
	B. Tech. in Information Technology						
3	Bachelor of Architecture	36,620	41,620	24,620	29,620		
4	Bachelor of Planning	36,620	41,620	24,620	29,620		
5	Integrated M. Sc. Programs						
	Int. M. Sc. in Chemistry	36,620	41.620	24.620	20 620		
	Int. M. Sc. in Mathematics & Computing	30,020	020 41,020	24,020	29,620		
	Int. M. Sc. in Physics						

02. **Admission Fees* to be paid by the Freshers:** [1st Year M. Tech., M. Plan, MBA, MCA Programs] (* Fee Structure shown in this table = Total Fees of the programs – Fees deposited at OJEE-2025)

SI. No.	Name of the Programs	(*) Balance fees payable by candidates (in Rs.)		ndidates	
NO.		General	SC / ST	TFW	PC
1	Master of Technology (Regular) Programs				
	M. Tech. in Biotechnology				
	M. Tech. in Electronics and Communication Engineering				
	M. Tech. in Instrumentation and Control Engineering				
	M. Tech. in VLSI Design and Embedded System				
	M. Tech. in Semiconductor Technology				
	M. Tech. in Energy System and Management				
	M. Tech. in Power System Engineering	36,620	41,620	24,620	29,620
	M. Tech. in Power Electronics and Drives				
	M. Tech. in Mechatronics and Machine Learning				
	M. Tech. in Mechanical Systems Design				
	M. Tech. in Thermal Engineering				
	M. Tech. in Water Resources Engineering				
	M. Tech. in Geotechnical Engineering				
	M. Tech. in Textile Engineering				

2	Master of Technology (Self-Sustaining) Programs				
	M. Tech. in Computer Science and Engineering				
	M. Tech. in Information Technology				
	M. Tech. in Information Technology (PT)				
	M. Tech. in Instrumentation and Control Engineering (PT)	81,220	86,220	36,220	41,220
	M. Tech. in Structural Engineering				
	M. Tech. in Water Resources Engineering (PT)				
	M. Tech. in Industrial Engineering and Management				
	M. Tech. in Industrial Engineering and Management (PT)				
3	Master of Planning (Regular) Program	36.620	41.620	24.620	29.620
	M. Plan in Urban and Regional Planning	30,020	41,020	24,020	29,020
4	Master in Computer Application (MCA) (Regular) Program	36,620	41,620	24,620	29,620
5	Master of Business Administration (MBA) (Self-Sustaining)	81.220	86.220	36.220	41.220
	Program	01,220	00,220	30,220	41,220

03. **Admission Fees* to be paid by the Freshers:** [2nd Year Lateral Entry B. Tech. Programs] (* Fee Structure shown in this table = Total Fees of the programmes – Fees deposited at OJEE-2025)

SI. No.	Name of the Programmes	(*) Balar	ice fees paya (in R	-	didates
		General	SC / ST	TFW	PC
1	Regular Bachelor of Technology Programmes				
	B. Tech. in Civil Engineering				
	B. Tech. in Computer Engineering				
	B. Tech. in Electrical Engineering				
	B. Tech. in Electronics & Instrumentation Engineering	36,620	41,620	24.620	29,620
	B. Tech. in Electronics & Communication Engineering	30,020	41,020	24,020	29,020
	B. Tech. in Mechanical Engineering				
	B. Tech. in Mechanical Engineering (R & A I)				
	B. Tech. in Metallurgical and Materials Engineering				
	B. Tech. in Textile Engineering				
2	Self-Sustaining Programmes				
	B. Tech. in Biotechnology				
	B. Tech. in Computer Science & Engineering	81,220	86,220	36,220	41,220
	B. Tech. in Computer Science & Engineering (A I & M L)				
	B. Tech. in Information Technology				

NOTE: It may so happen that fees in the different heads (including Tuition Fee) may be increased by the concerned authorities then in such a case, students are required to pay the enhanced fee in addition to above mentioned fees.

04. The schedule for reporting and verification/deposit of documents are as follows.

Venue of Reporting: Student Activity Centre (SAC) of University

05. Reporting/Admission Schedule for admission in to 1st Year M. Tech., M. Plan, MBA & MCA; 1st Year B. Tech., B. Arch., B. Plan & Int. M. Sc. AND 2nd Year Lateral Entry – B. Tech. Programs

Date / Day	Time	Programmes
		LE-Biotechnology
		LE-Textile Engineering
	12:15 PM – 02:00 PM	LE–Computer Science and Engineering
	12.13 1 WI — 02.00 1 WI	LE-Computer Science and Engineering (A I & M L)
		LE–Computer Engineering
DAY – 1		LE–Information Technology
05.08.2025		LE–Civil Engineering
(Tuesday)		LE–Mechanical Engineering
		LE-Mechanical Engineering (R & A I)
	02:00 PM – 05:00 PM	LE–Metallurgical and Materials Engineering
		LE–Electrical Engineering
		LE–Electronics and Instrumentation Engineering
		LE–Electronics and Communication Engineering
	10:00 AM – 11:30 AM	MBA M Took in Piotochnology
		M. Tech. in Biotechnology
		M. Tech. in Electronics and Communication Engineering
	11:30 AM – 01:30 PM	M. Tech. in Instrumentation and Control Engineering M. Tech. in VLSI Design and Embedded System
		M. Tech. in Semiconductor Technology
		M. Tech. in Energy System and Management
		M. Tech. in Power System Engineering
		M. Tech. in Power Electronics and Drives
		M. Tech. in Mechatronics and Machine Learning
		M. Tech. in Mechanical Systems Design
DAY – 2		M. Tech. in Thermal Engineering
06.08.2025		M. Tech. in Water Resources Engineering
(Wednesday)		M. Tech. in Geotechnical Engineering
		MCA
		M. Tech. in Textile Engineering
		M. Tech. in Computer Science and Engineering
		M. Tech. in Information Technology
	02:30 PM – 04:30 PM	M. Tech. in Information Technology (PT)
	02.001 W 04.001 W	M. Tech. in Instrumentation and Control Engineering (PT)
		M. Tech. in Structural Engineering
		M. Tech. in Water Resources Engineering (PT)
		M. Tech. in Industrial Engineering and Management
	00.20 AM 40.20 AM	M. Tech. in Industrial Engineering and Management (PT)
DAY – 3	08:30 AM - 10:30 AM	B. Tech. in Electronics and Communication Engineering B. Tech. in Electronics and Instrumentation Engineering
07.08.2025	10:30 AM – 12:30 PM 12:30 PM – 02:30 PM	B. Tech. in Aerospace Engineering
(Thursday)	02:30 PM = 02:30 PM 02:30 PM = 05:30 PM	B. Tech. in Electrical Engineering
	08:30 AM – 10:30 AM	B. Tech. in Mechanical Engineering
DAY 4	00.30 ANI - 10.30 ANI	B. Tech. in Computer Science and Engineering
DAY – 4 08.08.2025	10:30 AM – 12:30 PM	B. Tech. in Biotechnology
(Friday)	12.30 DM - 02.30 DM	B. Tech. in Computer Science and Engineering (A I & M L)
(Filliay)	12:30 PM – 02:30 PM 02:30 PM – 05:30 PM	B. Tech. in Computer Science and Engineering (A 1 & W L)
	UZ.30 FIVI - U3.30 PIVI	D. 1601. III OIVII LIIGIIIGGIIIIG

	08:30 AM – 10:30 AM	B. Tech. in Information Technology B. Architecture
DAY 5	10:30 AM – 12:30 PM	B. Planning B. Tech. in Mechanical Engineering (R & A I)
DAY - 5 09.08,2025	12:30 PM – 02:30 PM	B. Tech. in Metallurgical and Materials Engineering
(Saturday)		B. Tech. in Computer Engineering
(Gaturday)	02:30 PM – 05:30 PM	B. Tech. in Textile Engineering
		Int. M. Sc. in Chemistry
		Int. M. Sc. in Mathematics & Computing
		Int. M. Sc. in Physics

06. The Candidates are to submit ONE set of self-attested documents (**Set-I**) and original certificates (**Set-II**) for verification at the time of reporting for admission as follows.

SI.	Set – I (Self-attested photocopies of	Set – II (original certificates to be produced for
No.	certificates/documents, original CLC/TC and 2	verification at the time of reporting and it will be
	passport size photographs)	returned after verification)
	Document CHECK LIST (signed by the candidate	
	and documents are to be arranged in this order)	
i.	Copy of the Final Allotment Letter of OJEE-2025 with	
	allotment ID (Downloaded after 02.08.2025 for PG	
	Programs, 05.08.2025 for UG Programs,	
	31.07.2025 for 2 nd Year LE – B. Tech. Programs)	
ii.	OUTR – Admission fee deposit receipt as per branch	
	and the category of the students	
	(Gen/SC/ST/TFW/PC) (SI. No. 1 above)	
iii.	Photocopies of 10th Mark/Grade Sheet and Pass	Original 10 th Mark/Grade Sheet and Pass
	Certificate	Certificate
iv.	Photocopies of +2 Science/Diploma Mark/Grade	Original +2 Science / Diploma Mark/Grade Sheets
	Sheets and Certificate	and Pass Certificate
V.	Photocopies of Qualifying Bachelors Degree or	Original Qualifying Bachelors Degree or equivalent
	equivalent Mark/Grade Sheets and Certificates	Mark/Grade Sheets and Certificates
vi.	Photocopies of Caste Certificate/PC Certificate (if	Original Caste Certificate/PWD Certificate (only if
	admission is made under SC/ST/PC category)	admission is made under SC/ST/PC category)
vii.	Photocopies of Nativity/Residential Certificate (in	Original Nativity/Residential Certificate (in case
	case admission made under SC/ST/Girls/PC/EWS/	admission made under SC/ST/Girls/PC/EWS/
	SGS/TFW category)	SGS/TFW category)
ix.	Photocopies of Income Certificate for TFW student	Original current year Income Certificate (only for
	for current financial year (only for candidates taken	candidates taken admission under TFW category)
	admission under TFW category)	
X.	Photocopies of Green Card (only for candidates	Original Green Card (only for candidates taken
	taken admission under Green Card category)	admission under Green Card category)
xi.	Photocopies of the EWS Certificate (only for	Original EWS Certificate
	candidates taking admission under EWS category)	
xii.	Copy of the Aadhaar Card of the Candidate	Aadhaar Card
xiii.	Original CLC/TC and Conduct Certificate	-
xiv.	TWO passport size photographs	-
XV.	Original Affidavits in the prescribed format	-
	(Annexure – I & II) in non-judicial stamp paper of	
	Rs.10/- each. The formats are attached below.	

07. **Hostel Admission:** Students desirous of staying the hostel shall apply in the ERP portal. Selection of hostel allotment will be made based on the (i) student's present address, (ii) OJEE rank and (iii) the actual available seats.

- 08. **Class Start:** University timing is 09:00 AM to 05:00 PM from **August 18, 2025**. The Time Table will be notified through University's official website: www.outr.ac.in.
- 09. If a candidate fails to submit the required document or found that he/she has not submitted copy of genuine document, his/her admission will be cancelled.

Sd/-Dean, Academic Affairs



For any difficulty in filling the information in the ERP system, then help from the Faculty Advisors may be taken. The program-wise names of Faculty Advisors are given.

1st Year Faculty Advisors / Counselor / Mentors for B. Tech., B. Arch., B. Plan, Int. M. Sc. Programs

SI.	Name of the	Name of the Faculty	Mobile No.	E-mail ID
No.	Programs	Members		-
01	Biotechnology	Dr. Suraja Kumar Nayak	9437155632	surajnayak3@gmail.com
02	Civil Engineering	Ms. Padmabati Sahoo	9439034532	psahooce@outr.ac.in
02	Olvii Eligiiloolilig	Mr. Biswajit Majhi	7978037497	bmajhi@outr.ac.in
	Computer Science	Mr. M. Panda	9437205692	mpanda@outr.ac.in
	and Engineering	Dr. P. Mishra	9861160918	pranatimishracse@outr.ac.in
	Computer Science and Engineering	Mrs. Rojalin Mallick	7978922569	csarojalin@outr.ac.in
03	(AI & ML)	Mrs. Susmita Pal	9437229745	csaspal@outr.ac.in
	Computer	Dr. B. Mahapatra	7022173679	bandana11@gmail.com
	Engineering	Mr. B. K. Biswal	7702699636	b.bijaya@gmail.com
	Information	Dr. J. C. Badajena	9437851274	chandrakantait@outr.ac.in
	Technology	Ms. S. Lipsa	9438349394	slipsait@outr.ac.in
		Mrs. Twinkle Kisku	9555130996	tkiskuee@outr.ac.in
	Electrical	Mr. Chakrapani Ghadai	8260948718	cghadai@gmail.com
04	Engineering	Mr. Lalbahadur Majhi	7894146921	lmajhi@outr.ac.in
		Mrs. Monigi Srivalli	9668866744	m.srivalli@outr.ac.in
		Mrs. Soumyashree Mangaraj	9778848302	smangarajie@outr.ac.in
	Electronics &	Dr. Gyanesh Das	9438321780	gyanesh das@rediffmail.com
	Communication Engineering	Mrs. Debashree Bhama	8328812664	debashreebrahma22@gmail.com
05		Dr. Gayatri Pattnaik	7978976151	gayatripattnaik13@gmail.com
05	Electronics & Instrumentation Engineering	Mr. Debi Prasad Dash	9437918085	dpdashie@outr.ac.in
		Mr. Sruti Sagar Pattnaik	9178204324	srutisagar.pattanaik@gmail.com
		Mrs. Rashmita Routray	9003094042	rroutray@outr.ac.in
		Mrs Debabandana Apta	7978967986	apta.debabandana@gmail.com
		Prof. Ramesh Kumar Mallik	9861048277	rkmallik@cet.edu.in
	Mechanical	Prof. Sushil Dev Rout	8984239354	sushildevcet@gmail.com
	Engineering	Prof. Bishnu N. Mahapatra	7735430820	bnm@outr.ac.in
		Prof. Kasinath Das Mohapatra	9438288350	kitu.kasinath1@gmail.com
	Mechanical	Prof. Pramod Kumar Parida	9437131795	pkparida@cet.edu.in
06	Engineering (R&AI)	Prof. Sudhansu Sekhar Das	8144178337	sudhansud0314@gmail.com
	Metallurgical and Materials	Prof. Pramod Kumar Parida	9437131795	pkparida@cet.edu.in
	Engineering	Prof. Sudhansu Sekhar Das	8144178337	sudhansud0314@gmail.com
	Aerospace	Prof. Jitendra Naik	7008864109	jnaik@cet.edu.in
	Engineering	Prof. Lipika Mishra	7008102324	mishralipika21@gmail.com
08	Textile Engineering	Pradeep Kumar Rout	8018820505	bibhun@gmail.com
09	B. Architecture	Lopamudra Nayak	969222254	nayak.lopamudra23@gmail.com
10	B. Planning	Mr. Bhabani Shankar Sa	8249242624	bhabaniplanning@outr.ac.in
11	Int. M. Sc. (Chemistry)	Dr. Amarchand Parida	9752568003	amarp.jobs@gmail.com
12	Int. M. Sc. (Mathematics & Computing)	Dr. Niranjan Mishra	9937370904	nrmishrapuri@gmail.com
13	Int. M. Sc. (Physics)	Dr. Sunita Sahoo	8249180901	sahoo.mira.1987@gmail.com

For any difficulty in filling the information in the ERP system, then help from the Faculty Advisors may be taken. The programme-wise names of Faculty Advisors are given.

Faculty Advisors / Counsellor / Mentors for 2nd Year (LE) B. Tech. Programmes

SI. No.	Name of the Programs	Name of the Faculty Members	Mobile No.	E-mail ID
1	Biotechnology	Dr. Bighneswar Baliarsingh	8018215616	bighnesh.singh@gmail.com
2	0: 15	Mrs. Chhabirani Tudu	9439860601	chhabiranice@outr.ac.in
2	Civil Engineering	Mrs. Benazeer Sultana	9861350815	benazeerce@outr.ac.in
	Computer Science	Dr. A. K. Mishra	8018076354	akmishracse@outr.ac.in
	and Engineering	Dr. M. Pant	9437158656	meenakshikandpal14@gmail.com
	Computer Science	Dr. S. K. Dash	9040990892	skdash@outr.ac.in
3	and Engineering (AI & ML)	Dr. J. Dev	8328984094	jdevit@outr.ac.in
	Computer	Dr. S. Mohapatra	7008844697	smohapatra@outr.ac.in
	Engineering	Mr. M. K. Nayak	9348736274	manjitcsa@outr.ac.in
	Information	Dr. S. K. Nayak	9437628175	simantait@outr.ac.in
	Technology	Dr. R. Padhy	9439955322	rpadhyit@outr.ac.in
		Mrs. Sudipta Mohanty	9861197798	sudiptamohanty@outr.ac.in
4	Electrical	Mr. Ranjib Behera	8895435177	ranjibehera@gmail.com
4	Engineering	Mrs. Jasmine Hansda	8875500778	jasmineee@outr.ac.in
		Dr. Samarjit Patnaik	9438488168	patnaik.samarjit@outr.ac.in
	Electronics & Instrumentation Engineering	Mr. Susanta Kumar Sahu	9861146370	sushantaie@outr.ac.in
		Ms. Manaswini Mishra	6370996885	manaswinimishra2909@gmail.com
		Dr. Rashmi Rekha Sahoo	9439850854	rrsahooie@outr.ac.in
5		Mrs. Rasmi Rekha Mishra	7008072296	123.rashmi@gmail.com
	Electronics &	Mr. Naresh Chandra Naik	8895900722	nareshnaik091@gmail.com
	Communication Engineering	Mr. Debabrara Sahoo	9124232015	debabratasahoo299@gmail.com
		Mrs. Suman Bala Behera	8895815729	sumandear@gmail.com
		Dr. Devika	9777095318	jenadevika@gmail.com
		Prof. Jitendra Naik	7008864109	jnaik@cet.edu.in
	Mechanical	Prof. Sudhansu Sekhar Das	8144178337	sudhansud0314@gmail.com
	Engineering	Prof. Runu Das	9853366983	runudasme@cet.edu.in
		Prof. Smrutirekha Sen	9035646820	drsmrutirekhasen@gmail.com
6	Mechanical	Prof. Smitanjali Behera	8908943376	sbeherame@cet.edu.in
	Engineering (R&AI)	Prof. Pradip Kumar Sahu	9439778779	pradipsahu2@gmail.com
	Metallurgical and	Prof. Saroj Kumar Pradhan	9437157631	skpradhan@outr.ac.in
	Materials Engineering	Prof. Biswajit Mohanty	7873947224	rocky.b.m28338@gmail.com
7	Textile Engineering	Ms. Swagatika Giri	7751993595	lipaswagatika@gmail.com

For any difficulty in filling the information in the ERP system, then help from the Faculty Advisors may be taken. The program-wise names of Faculty Advisors are given.

1st Year Faculty Advisors / Counselor / Mentors for M. Tech., M. Plan, MBA, MCA Programs

SI.	Name of the	Name of the Faculty	Mobile No.	E-mail ID
No.	Programs	Members Dr. Swagat Kumar Das	9439446538	
01	Biotechnology Computer Science			das.swagat@gmail.com
02	and Engineering	Dr. S. Das	8763003065	sdascse@outr.ac.in
03	Information Technology	Dr. J. Dev	8328984094	jdevit@outr.ac.in
04	Energy System and Management	Dr. Ullash Kumar Rout	7978360990	ukrout@cet.edu.in
05	Power System Engineering	Dr. Prakash Kumar Ray	9438143665	pkray@cet.edu.in
06	Power Electronics and Drives	Dr. Ullash Kumar Rout	7978360990	ukrout@cet.edu.in
07	Electronics and Communication Engineering	Mr. Naresh Chandra Naik	8895900722	nareshnaik091@gmail.com
08	Instrumentation and Control Engineering	Mr. Debi Prasad Dash	9437918085	dpdashie@outr.ac.in
09	VLSI Design and Embedded System	Mr. Susanta Kumar Sahu	9861146370	sushantaie@outr.ac.in
10	Semiconductor Technology	Prof. Tapas Kumar Patra	9438020131	tkpatra@outr.ac.in
11	Geotechnical Engineering	Mrs.Benazeer Sultana	9861350815	benazeerce@outr.ac.in
12	Water Resources Engineering	Dr. Siprarani Pradhan	8280245115	srpradhance@outr.ac.in
13	Structural Engineering	Ms. S. Dash	9437374185	sabitadash06@gmail.com
14	Urban and Regional Planning	Mrs. Swapna Sarita Swain	8456974680	sswainplanning@outr.ac.in
15	Mechatronics and Machine Learning	Prof. Smitanjali Behera	8908943376	sbeherame@cet.edu.in
16	Mechanical System Design	Prof. Rashmita Parida	7504616167	rparidame@cet.edu.in
17	Thermal Engineering	Prof. Kapura Tudu	8249846991	ktudu@cet.edu.in
18	Industrial Engineering and Management	Prof. Priya Ranjan Mallick	8763294880	priyaranjan.mech@gmail.com
19	Textile Engineering	Dr. Ashwini Kumar Dash	9582362184	akdash@outr.ac.in
20	MBA	Prof. Nancy Bhandari	9899824640	nancybhandari1@gmail.com
	IVIDA	Prof. Sanjukta Mohanty	9937367980	sanjuktamohanty7@gmail.com
21	MCA	Dr. D. Gountia	9437229338	dgountia@outr.ac.in
	IVICA	Mrs. S. L. Pati	9437101903	spati@outr.ac.in



ଓଡ଼ିଶା ବୈଷୟିକ ଓ ଗବେଷଣା ବିଶ୍ୱବିଦ୍ୟାଳୟ ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH TECHNO CAMPUS, GHATIKIA, BHUBANESWAR - 751 029

CHECK LIST

(FOR ADMISSION OF FRESHERS - 2025-26)

Programme of Admission: (B. Tech. / B. Arch. /B. Plan / Int. M.Sc. / M. Tech. / M	. Plan / MBA / MCA / LE-TECH)
Branch/Specialisation:	OJEE Rank:
Name of the Candidate:	
Mobile Number of Candidate:	
Father's / Guardian Name with Mobile Number:	
Category of Admission: (Gen / SC / ST / Girls / PC /	TFW / Ex-Service / Green Card / EWS / Others)
OJEE / JEE Main – 2025 Application Number:	

SI. No.	Name of the Certificates / Documents (these documents are to arranged in the following order and submit it during verification)	Mark (✓) if attached and Mark (*) if not attached)
01	Copy of the Final Allotment Letter of OJEE-2025	
02	Copy of the OJEE / JEE Main 2025 Rank Card	
03	OUTR – Admission Fee deposit receipt as per branch and the category of the	
	students (Gen/SC/ST/TFW/PC) (Sl. No. 1 above)	
04	Photocopies of 10 th Mark Sheet and Certificate	
05	Photocopies of +2 Sc. / Diploma Mark Sheet and Certificate	
06	Photocopies of Qualifying Bachelors Degree or equivalent Mark Sheet and	
	Certificate (for admission in to M. Tech./M. Plan/MCA/MBA Candidates only)	
07	Photocopies of Caste Certificate / PC Certificate	
	(for candidates taken admission under SC/ST/PC category)	
80	Photocopies of Nativity / Residential Certificate	
	(for candidates taken admission under SC/ST/Girls/PC/Any Quota category)	
09	Photocopies of Income Certificate for TFW student for the current financial	
	year (if candidate has taken admission under TFW category)	
10	Photocopies of EWS Certificate for the current financial year	
	(if candidate has taken admission under EWS category)	
11	Photocopies of Green Card	
	(if admission taken under Green Card category)	
12	Copy of Aadhaar Card	
13	Original TC/CLC and Conduct Certificate	
14	Two passport size photographs	
15	Two Original Affidavits in the prescribed format (Annexure – I & II) in	
	Non-judicial Stamp Paper of Rs.10/- each.	

Date:	Signature of Candidate

AFFIDAVIT BY THE STUDENT

I,
with JEE Roll No. / Registration Number) S/o D/o Mr. / Mrs. / Ms
been admitted to
the 'Regulations') carefully read and fully understood the provisions contained in the said Regulations.
 I have, in particular, perused clause 4 of the Regulations and am aware as to what constitutes ragging.
 I have also, in particular, perused clause 8 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or
abetting ragging, actively or passively, or being part of a conspiracy to promote ragging. 3) I hereby solemnly aver and undertake that
 a) I will not indulge in any behavior or act that may be constituted as ragging under clause 4 of the Regulations.
 I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 4 of the Regulations.
4) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 8 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
 I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.
Declared this day of month of year.
Signature of deponent Verification
Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.
Verified at (Place)
Signature of deponent
Salamanhy officered and signed in may present an thin the
Solemnly affirmed and signed in my presence on this the

OATH COMMISSIONER

(The Affidavit form duly prepared in a non-judicial stamp paper of Rs.10/- and signed by 1st class Magistrate or Notary should be submitted by all the students on the day of reporting)

AFFIDAVIT BY PARENT / GUARDIAN

l, Mr./Mrs./Ms. (Full
name of parent / guardian) father / mother / guardian of
AICTE Regulations on Curbing the Menace of Ragging, 2009 (hereinafter called the 'Regulations') carefully read and fully understood the provisions contained in the said Regulations.
 I have, in particular, perused clause 4 of the Regulations and am aware as to what constitutes ragging.
2) I have also, in particular, perused clause 8 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
 I hereby solemnly aver and undertake that a. My ward will not indulge in any behavior or act that may be constituted as ragging under clause 4 of the Regulations.
 My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 4 of the Regulations.
4) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 8 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
5) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.
Declared this day of month of year.
Signature of deponent
Name:
Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.
Verified at (Place)
Signature of deponent
Solemnly affirmed and signed in my presence on this the

OATH COMMISSIONER

(The Affidavit form duly prepared in a non-judicial stamp paper of Rs.10/- and signed by 1st class Magistrate or Notary should be submitted by all the students on the day of reporting)

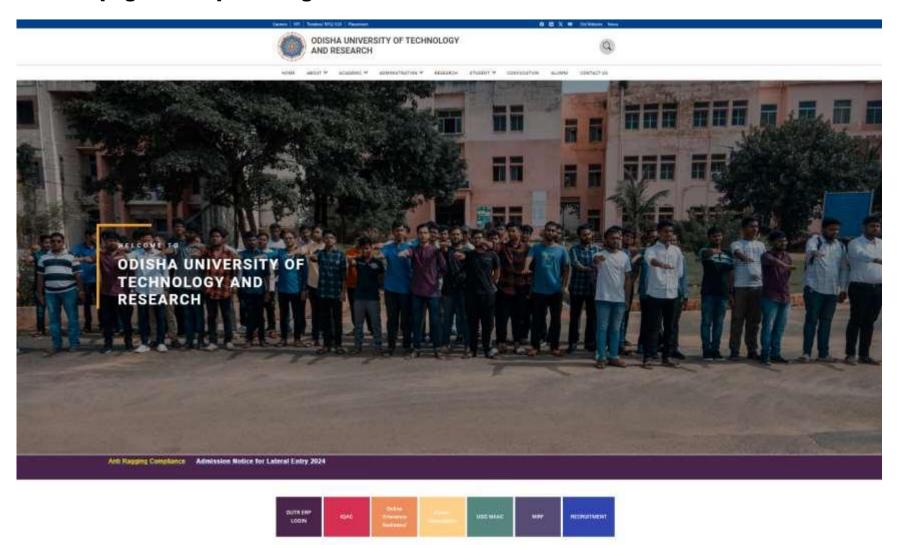


welcome to FRESHER'S

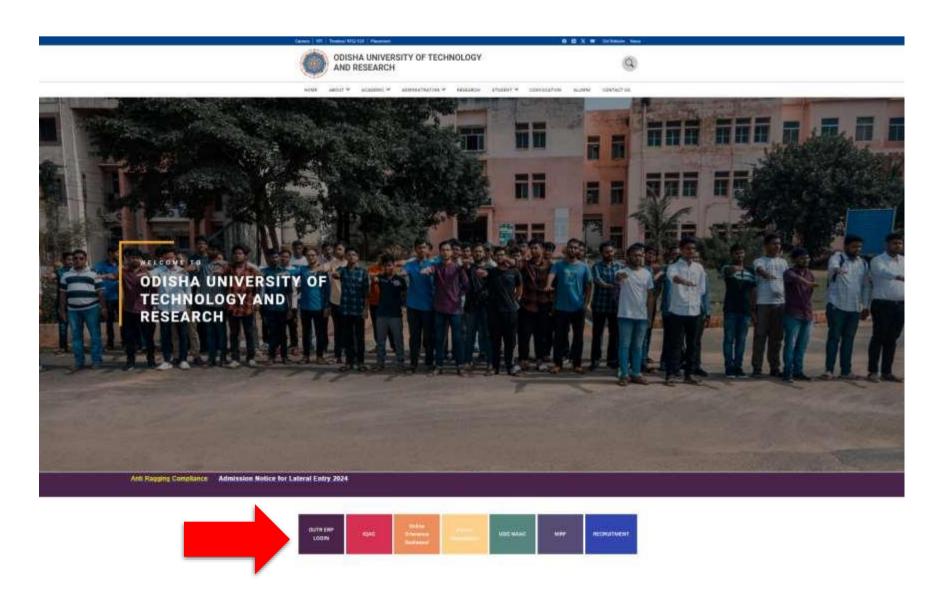
SOP

SOP TO FILL UP THE INFORMATION AND MAKE THE PAYMENT, DETAILS AS GIVEN BELOW.

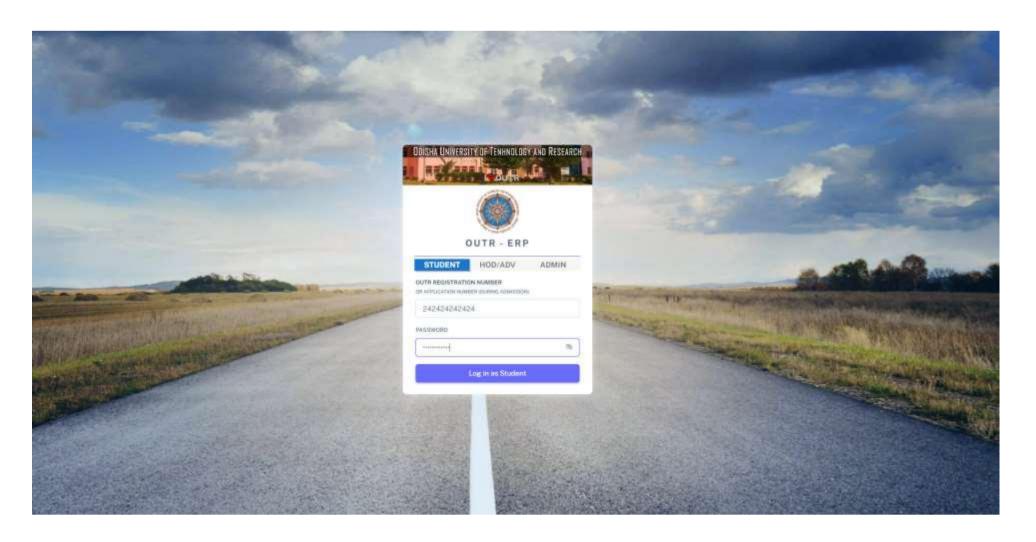
- 1. Browse the URL in browser (Google Chrome or Mozilla Firefox) i.e. " <u>www.outr.ac.in" .</u>
- 2. The web page now opens as given below.



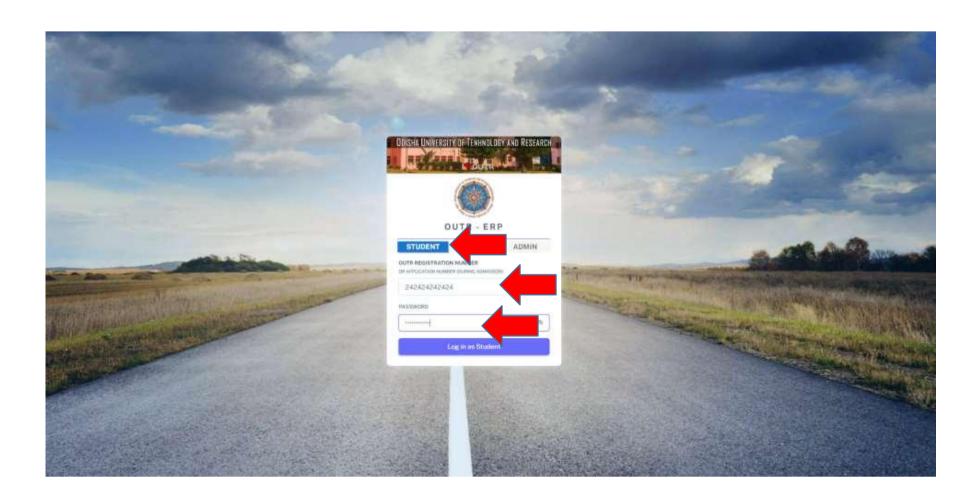
3. Then click on "OUTR ERP LOGIN"



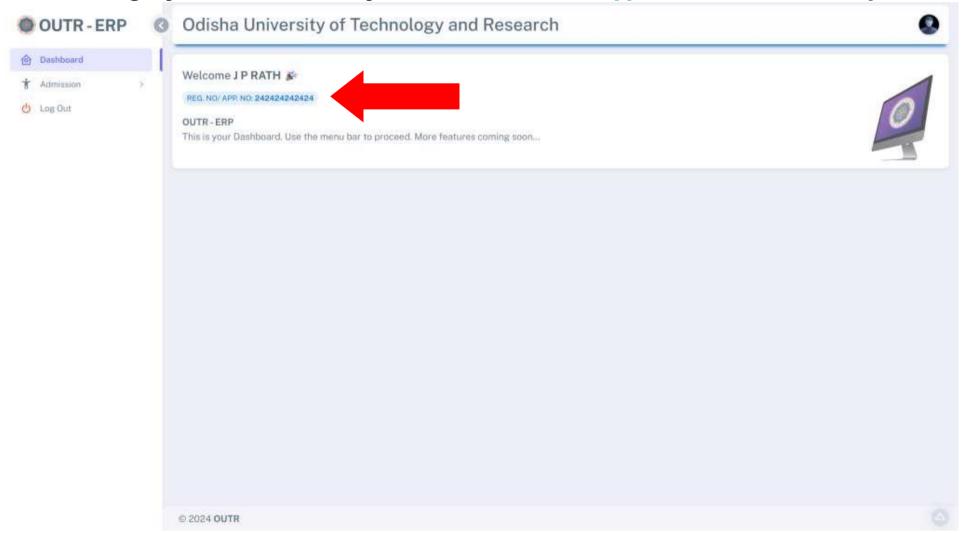
4. After clicking on "OUTR ERP LOGIN" the web page is opened for the ERP login as given below.



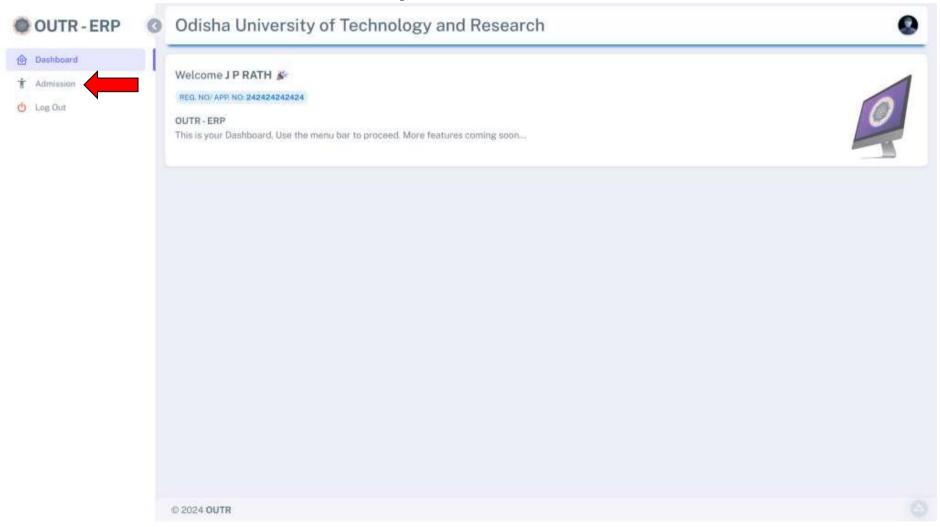
5. Enter your "User Name" and "Password". Your username and password, both are same as your "JEE Main/OJEE APPLICATION NO" then click on "Log in as Student" and the web page is opened as given below.



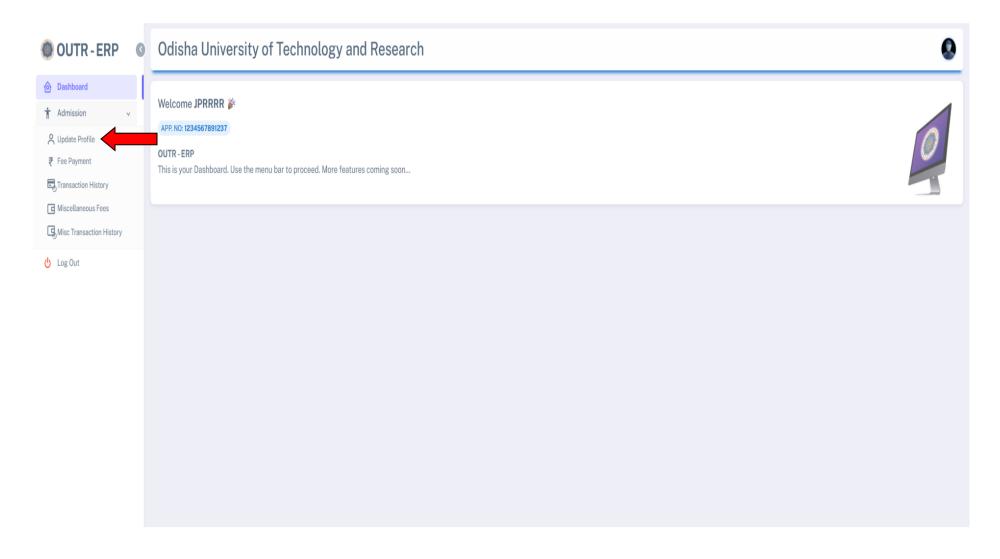
6. After login you are able to see your " Name and OJEE application number " at top Left.



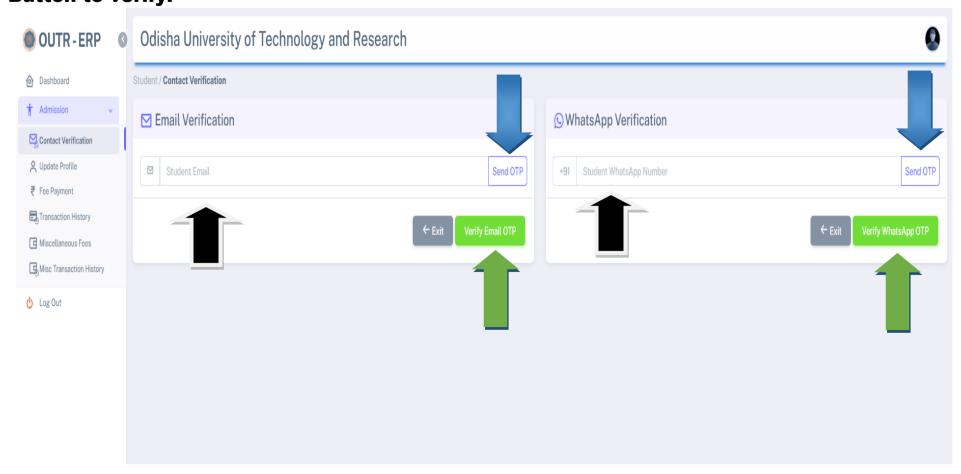
7. Then click on " Admission " tab at top left.



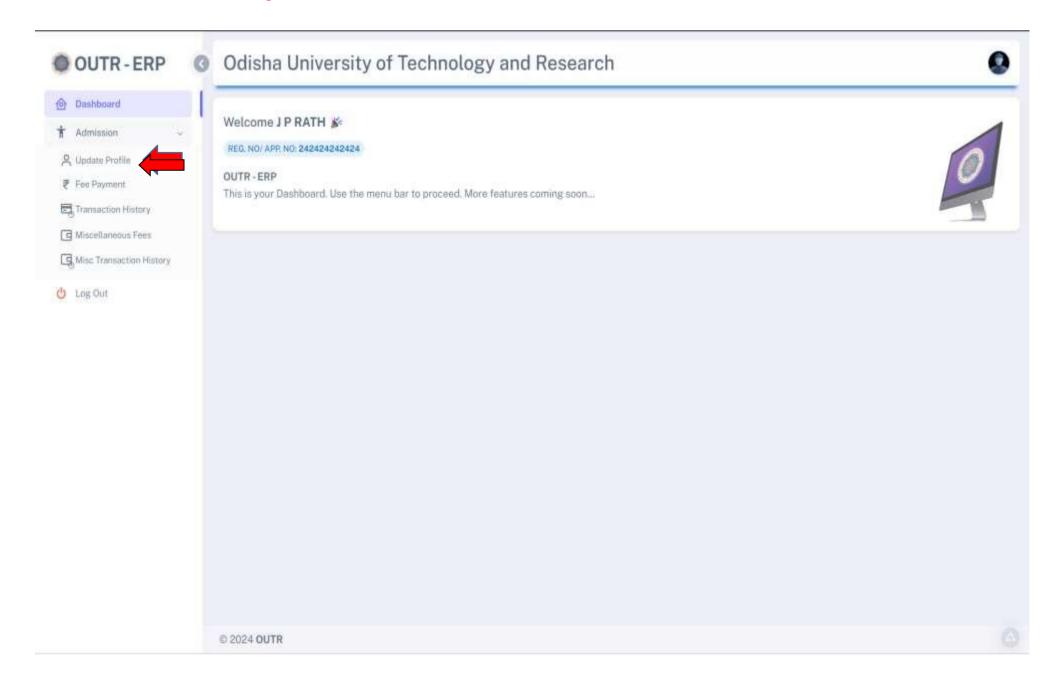
8. Then Click on "Update Profile"



9. After click on "Update Profile" you are able to see for " "STUDENT" E Mail Verification & "STUDENT" WhatsApp Verification". enter Email address and click on "Send OTP", check the entered E-Mail address and enter the OTP and Click on "Verify Email OTP" Button to verify & enter WhatsApp Number and click on "Send OTP", check the entered WhatsApp number and enter the OTP and Click on "Verify WhatsApp OTP" Button to verify.

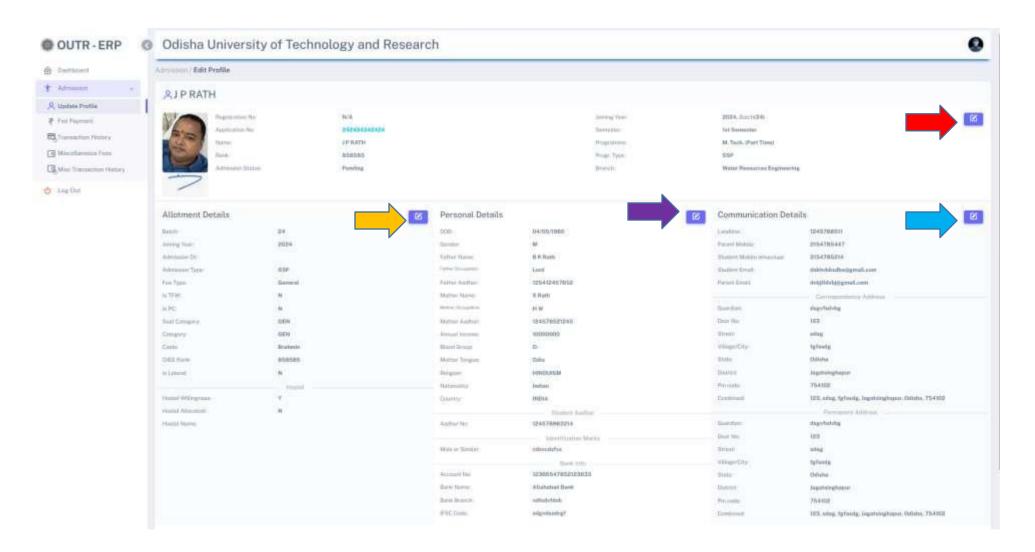


10. Then Click on "Update Profile".

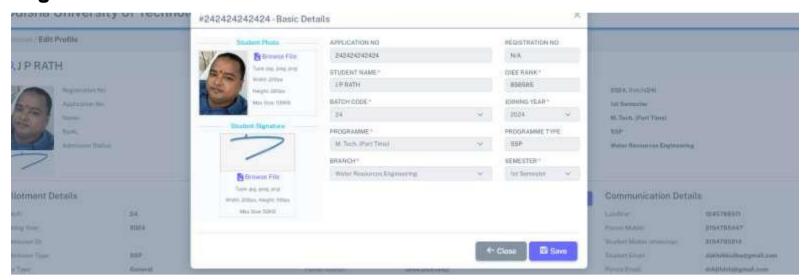


11. Now you have to fill up the details and upload the "Scanned Photograph & Signature" and fill up the "Allotment Details, Personal Details, Communication Details & Qualification Details (Also Upload the scanned copy of the Mark sheet and Certificates)" one by one clicking on edit & add button.

In the TAB " * " marks are mandatory field and must be filled up.



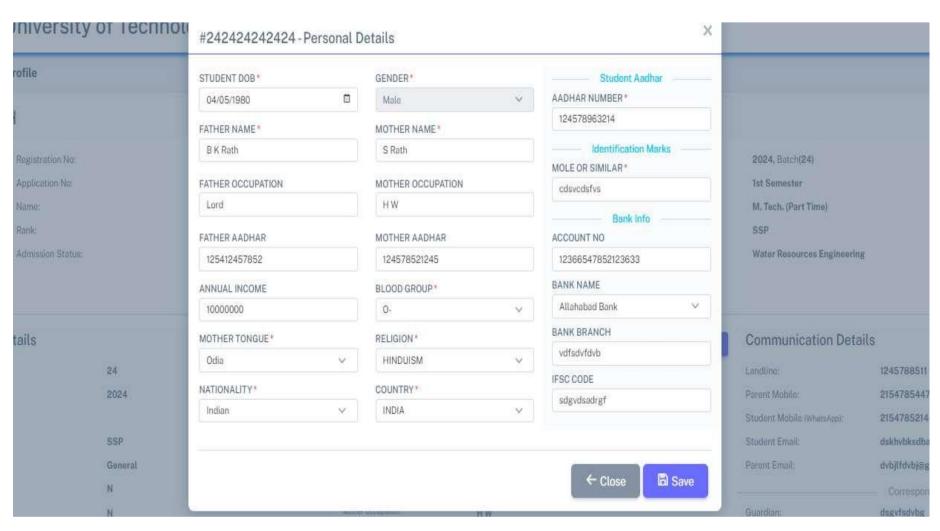
a. In "Basic Details () "must be upload the Scanned "Photo and Signature" through clicking on "Browse File" THEN CLICK ON "SAVE" BUTTON.



b. In "Allotment Details ()" must be fill up the "CASTE" & choose the drop/ down menu for " Hostel Willingness" "Y(YES)", "N (NO)" THEN CLICK ON "SAVE" BUTTON.



C. In "Personal Details ()" Fill up the " DATE OF BIRTH, FATHER NAME, MOTHER NAME, FATHER OCCUPATION, MOTHER OCCUPATION, FATHER AADHAR, MOTHER AADHAR, ANNUAL INCOME, BLOOD GROUP, MOTHER TOUNGUE, RELIGION, NATIONALITY, COUNTRY," AND "Student AADHAR NUMBER {UPLOAD THE AADHAR CLICKING ON "Choose File"}, MOLE OR SIMILAR, & BANK DETAILS". ["*" MARKS ARE MANDATORY FIELD] THEN CLICK ON "SAVE" BUTTON.



D. In "Communication Details ()" Fill up the "LANDLINE PHONE, PARRENT MOBILE, STUDENT MOBILE Aliready Given (Whatsapp), Student Email Already Given, PARENT EMAIL", & IN "CORRESPONDENCE ADDRESS AND PERMANENT ADDRESS" "GUARDIAN NAME, DOOR NO, STREET, VILLAGE / CITY, STATE, DISTRICT, PIN CODE & ALSO " ["*" MARKS ARE MANDATORY FIELD] THEN CLICK ON "SAVE" BUTTON.

a University of Technol	#2424242424-Communication Details				<	
dit Profile	LANDLINE PHONE	Correspondence Address		Permanent Address		
ATH	1245788511 PAREN'T MOBILE *	dsgvfsdvbg		Same as Correspondence Address (i) Correspondence Address is		
	2154785447	DOOR NO	STREET*	automatically considered as the	2024, Batch(24) 1st Semester	
Registration No. Application No.	STUDENT MOBILE (WhatsApp) *	123	sdag	Permanent Address.		
Name:	2154785214	VILLEGE / CITY* fgfasdg STATE*		M. Tech SSP	M. Tech. (Part Time)	
Renk	STUDENT EMAIL*					
Admission Status:	dskhybksdba@gmail.com				Water Resources Engineering	r Resources Engineering
2	PARENT EMAIL	Odisha V	Odisha			
	dvbjlfdvbj@gmail.com	DISTRICT*	PIN CODE*			
. Providence		Jagatsinghapu∨	754102			2
t Details		123, sdag, fgfasdg, Jagatsinghapur, Odisha, 754102			Communication Detail	ILS 124
2024			h		Parent Mobile:	215
	_				Student Mobile (WhatsAppl:	215
se: SSP					Student Email:	dsł
General				← Close	Parent Email:	dvt
N						- (0

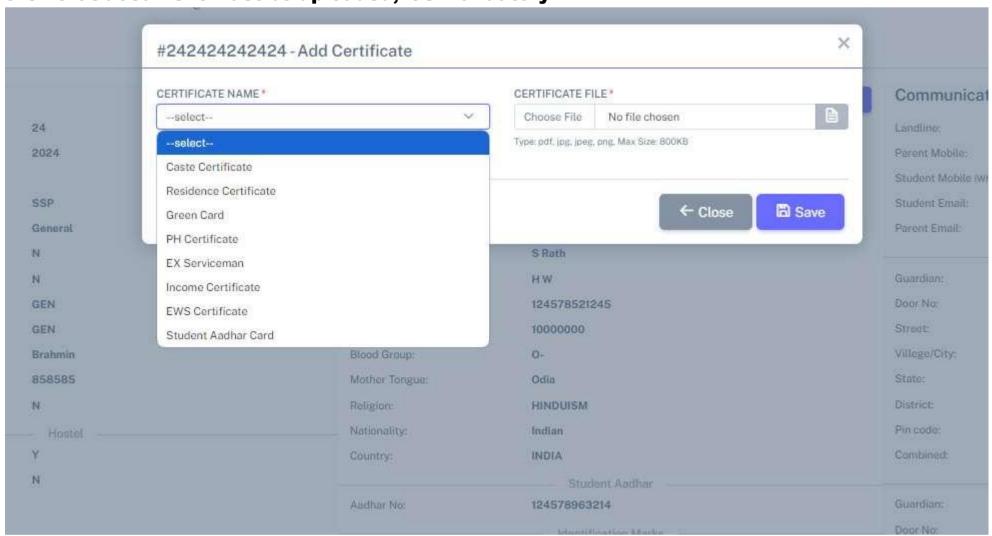
NOW THE "UPDATE PROFILE PART IS SUCESSFULLY COMPLETED"

10. In "Qualification Details() "clicking on " + " sign fill up the "QUALIFICATION NAME FROM DROP DOWN MENU, INSTITUTION, INSTITUTION, BOARD/ UNIVERSITY, PASS MONTH, PASSYEAR, IF IN "MARKS" "TOTAL MARKS, MARK SECURED, PERCENTAGE, IF IN "GRADE" GRADE POINTS, , GRADE," & UPLOAD THE DOCUMENTS "MARKSHEET AND CERTIFICATE". " ["*" MARKS ARE MANDATORY FIELD] THEN CLICK ON " SAVE " BUTTON. AFTER CLICK ON SAVE BUTTON, NOW YOU ARE ABLE TO SEEN THAT ADDED IN LINE BY LINE.

{For B Tech, B Plan, B Arch, Int. MSc - 10th Certificate and 12th mark Sheet are mandatory For M Plan, M. Tech, MCA, MBA - 10th Certificate and 12th mark Sheet, Last Graduation Mark sheet and Certificate are Mandatory }

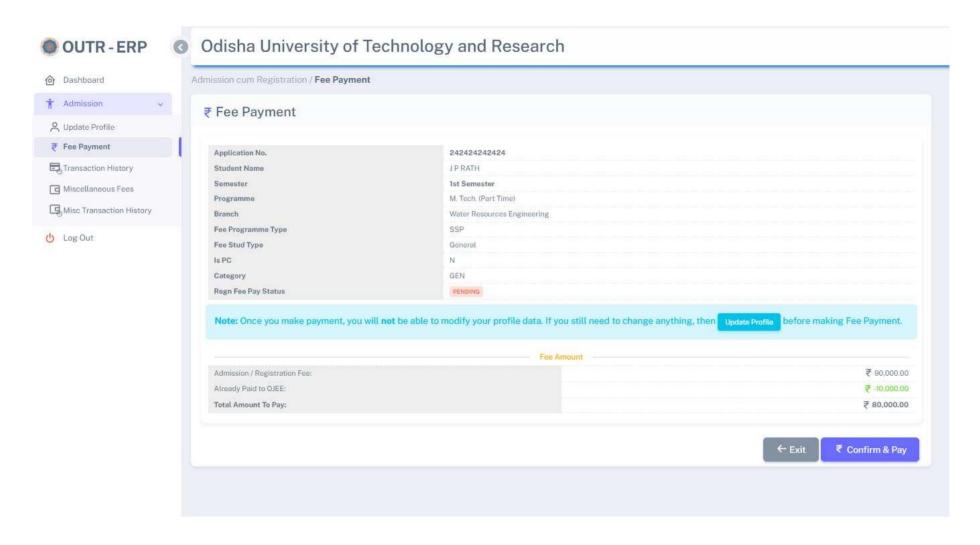


11. Now click on "Other Certificates" (+) button and add the certificates. "Student Aadhar Card" is mandatory and also if you take admission through any "Category or Sub Category" then that document must be uploaded, it's mandatory.

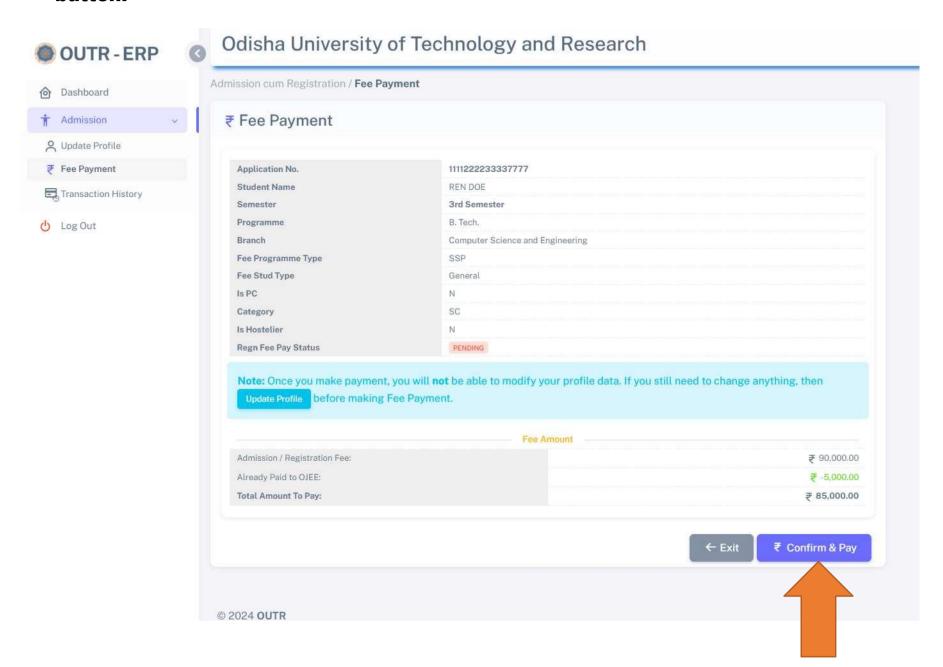


12. After completing "Update Profile & Uploading of the Certificates" now is the time for payment of the fee. Click on "Fee Payment", after clicking on Fee Payment now you can see the below screen. Which is shown some data about you and the :FEE: to be paid.

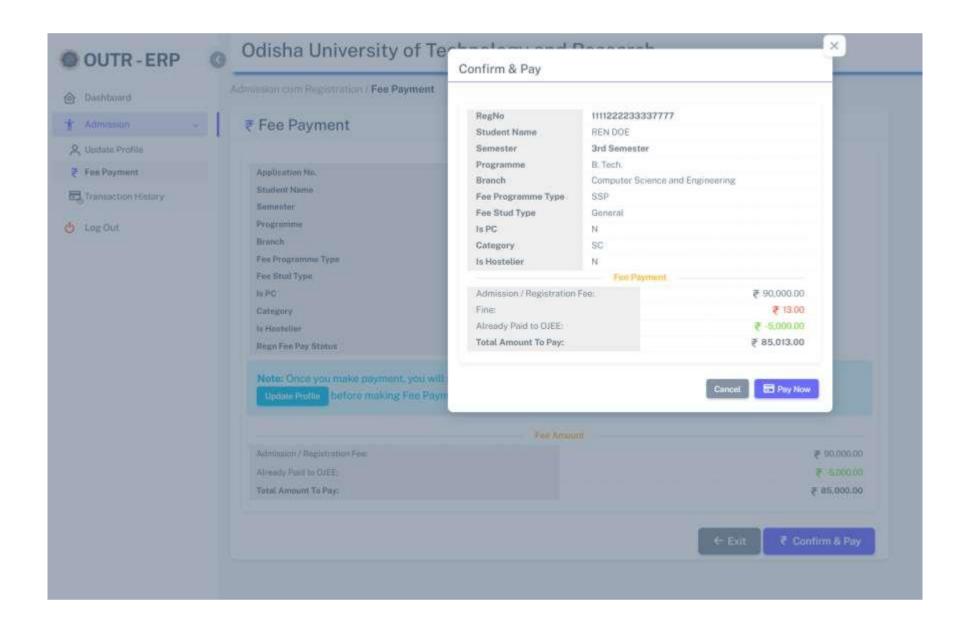
Note:- AFTER FEE PAYMENT YOU ARE NOT ABLE TO MAKE ANY CHANGE OR MODIFICATION AT :UPDATE PROFILE TAB:



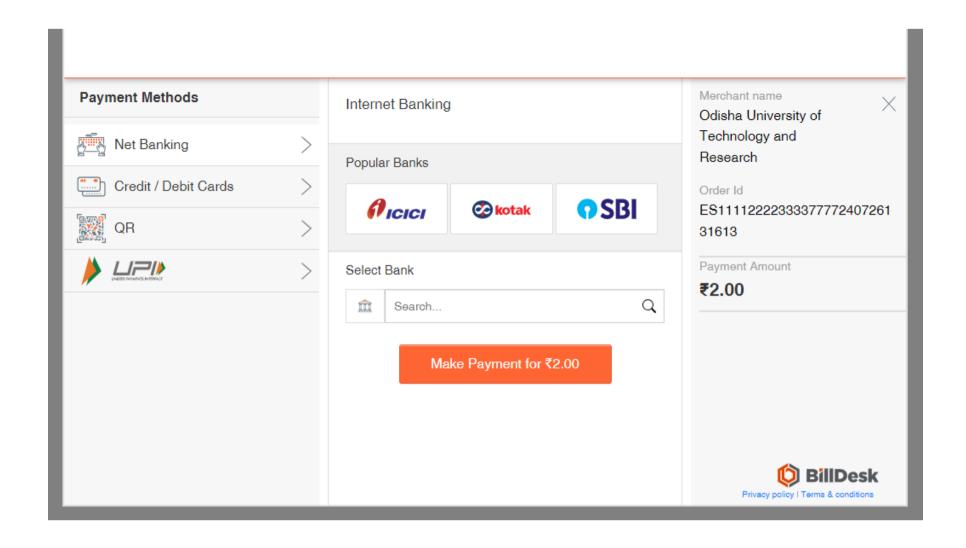
13. If your profile updated and now you want to pay the fee click on "Confirm & Pay" button.



14. After clicking on confirm and pay button, you are able to see a popup for the payment like below image and click on "Pay Now" button for the payment.



9. After clicking on Pay Now button, you will see the below screen to complete the payment process & you are able to do the online payment through "Net banking, Credit / Debit Cards, QR, UPI as per your choice.



10. After the successful payment now you are auto find the payment slip as given below and also it's shown on your "Transaction History". You may take print for payment confirmation.



MAY BE RECEIVED A PROFILE COPY & FEE RECEIPT AT YOUR VERIFIED E-MAIL ADDRESS & MOBILE NUMBER IN FEW MINUTES/ HOUR.

NOW YOU ARE REDAY TO REPORT AT OUTR ON DUE DATE AND TIME AS PER THE NOTICE ****THANKING YOU ****