

# **Request for Proposal: test doc 15-12-26-1**

## **REQUEST FOR PROPOSAL (RFP)**

### **PROJECT ID: PSB-PROC-2026-1-15-43**

PROJECT TITLE: Software/Application Solution for Treasury Department

ISSUING DEPARTMENT: Treasury

RFP ISSUE DATE: [Date]

PROPOSAL SUBMISSION DEADLINE: [Date]

## **1. EXECUTIVE SUMMARY**

The Treasury Department is soliciting proposals from qualified vendors to provide a software/application solution that will enhance our operational capabilities and support our business objectives. This Request for Proposal (RFP) seeks comprehensive solutions that demonstrate full functional fit, high technical feasibility, and low implementation risk.

The selected solution must integrate seamlessly with our existing architecture through standard APIs, meet all security requirements, and maintain full compliance with RBI and regulatory standards. The estimated project budget is 5.0 million, with an expected implementation timeline commencing in Q2 and completion targeted for May.

We are seeking vendors with proven expertise in treasury operations, robust technical capabilities, and a strong track record of delivering enterprise-grade software solutions within the financial services sector.

## **2. INTRODUCTION AND BACKGROUND**

The Treasury Department operates as a critical function within our organization, managing financial operations, liquidity, risk management, and regulatory compliance. As part of our ongoing digital transformation initiative, we have identified the need for a modern software/application solution that will streamline our processes and enhance operational efficiency.

Our current operational environment requires a solution that can integrate with existing systems while providing enhanced functionality to meet evolving business requirements. The procurement process has undergone comprehensive functional assessment and technical committee review, confirming the viability and necessity of this initiative.

The organization maintains a complex IT infrastructure that requires any new solution to demonstrate compatibility with existing architecture and adherence to stringent security protocols. This RFP represents a strategic investment in technology that will support our long-term operational objectives.

### **3. SCOPE OF WORK**

The successful vendor will be required to deliver a complete software/application solution encompassing the following scope elements:

#### **3.1 Software Solution Delivery**

- Provision of a fully functional software/application platform
- Complete system configuration and customization to meet Treasury Department requirements
- Integration with existing enterprise systems through standard APIs
- Comprehensive testing and quality assurance processes

#### **3.2 Implementation Services**

- Project management and implementation planning
- System deployment and configuration
- Data migration and conversion services where applicable

- User training and knowledge transfer

### **3.3 Documentation and Support**

- Comprehensive system documentation
- User manuals and training materials
- Technical support during implementation phase
- Ongoing maintenance and support framework

### **3.4 Compliance and Security Implementation**

- Implementation of security controls meeting organizational standards
- Compliance configuration for RBI and regulatory requirements
- Security testing and validation procedures

## **4. TECHNICAL REQUIREMENTS**

### **4.1 Architecture Compatibility**

The solution must demonstrate compatibility with existing organizational architecture. The technical committee has confirmed that standard API integration is acceptable, simplifying implementation complexity.

### **4.2 Integration Capabilities**

- Standard API interfaces for seamless integration
- Support for common data formats and protocols
- Scalable architecture supporting future expansion
- Real-time data processing capabilities

### **4.3 Performance Standards**

- High availability with minimum 99.5% uptime
- Scalable performance supporting concurrent users
- Response time optimization for critical functions
- Disaster recovery and business continuity capabilities

### **4.4 Technology Stack**

- Modern, supported technology platforms
- Regular security updates and patches
- Vendor-supported infrastructure components
- Cloud-ready or cloud-native architecture preferred

## **5. FUNCTIONAL REQUIREMENTS**

Based on the functional fit assessment indicating full requirement satisfaction, the solution must provide:

### **5.1 Core Treasury Functions**

- Comprehensive treasury management capabilities
- Financial transaction processing and monitoring
- Risk management and reporting tools
- Liquidity management and forecasting

### **5.2 User Interface and Experience**

- Intuitive, user-friendly interface design
- Role-based access controls and permissions
- Customizable dashboards and reporting
- Mobile accessibility where appropriate

### **5.3 Reporting and Analytics**

- Standard and custom reporting capabilities
- Real-time analytics and business intelligence
- Audit trail and compliance reporting
- Data export and integration capabilities

### **5.4 Workflow Management**

- Automated workflow processes
- Approval and authorization controls
- Exception handling and escalation procedures
- Configurable business rules and parameters

## **6. COMPLIANCE AND REGULATORY REQUIREMENTS**

### **6.1 RBI Compliance**

The solution must maintain full compliance with Reserve Bank of India regulations and guidelines. All system components must support regulatory reporting requirements and data management standards.

### **6.2 Security Standards**

- Implementation of industry-standard security protocols
- Data encryption for data at rest and in transit
- Multi-factor authentication capabilities
- Regular security assessments and vulnerability management

### **6.3 Audit and Documentation**

- Comprehensive audit logging and monitoring
- Regulatory reporting capabilities
- Data retention and archival policies
- Documentation supporting compliance requirements

### **6.4 Privacy and Data Protection**

- Data privacy controls and protections
- Compliance with applicable data protection regulations
- Secure data handling and processing procedures
- Privacy impact assessment documentation

## **7. VENDOR QUALIFICATIONS**

### **7.1 Organizational Requirements**

- Minimum 5 years experience in treasury software solutions
- Proven track record with financial services clients
- Demonstrated expertise in regulatory compliance
- Strong financial stability and business continuity

## **7.2 Technical Capabilities**

- Certified technical resources and expertise
- Experience with enterprise-scale implementations
- Integration experience with treasury systems
- 24/7 technical support capabilities

## **7.3 Project Experience**

- Successful delivery of similar scale projects
- References from comparable implementations
- Change management and training expertise
- Post-implementation support and maintenance experience

## **7.4 Certifications and Standards**

- Relevant industry certifications
- ISO compliance and quality management
- Security certifications and clearances
- Professional development and training programs

## **8. EVALUATION CRITERIA**

Proposals will be evaluated based on the following weighted criteria:

### **8.1 Technical Solution (30%)**

- Functional fit and capability demonstration
- Technical architecture and integration approach
- Security and compliance framework
- Innovation and future-readiness

## **8.2 Implementation Approach (25%)**

- Project methodology and planning
- Risk mitigation strategies
- Timeline feasibility and resource allocation
- Change management and training approach

## **8.3 Vendor Qualifications (20%)**

- Experience and track record
- Technical expertise and certifications
- Financial stability and business continuity
- Reference quality and relevance

## **8.4 Cost and Value (25%)**

- Total cost of ownership
- Pricing competitiveness and transparency
- Value proposition and return on investment
- Ongoing support and maintenance costs

## **9. TIMELINE AND MILESTONES**



## **9.1 RFP Process Timeline**

- RFP Issue Date: [Date]
- Vendor Questions Deadline: [Date]
- Proposal Submission Deadline: [Date]
- Vendor Presentations: [Date Range]
- Vendor Selection: [Date]
- Contract Execution: [Date]

## **9.2 Implementation Timeline**

- Project Initiation: Q2
- Implementation Phase: Q2-Q3
- Testing and Validation: Q3
- Go-Live Target: May
- Post-Implementation Support: Ongoing

## **9.3 Key Milestones**

- Requirements validation and sign-off
- System configuration and customization completion
- Integration testing and validation
- User acceptance testing completion
- Production deployment and go-live
- Post-implementation review and optimization

## **10. BUDGET AND PRICING STRUCTURE**

### **10.1 Budget Parameters**

The estimated project budget is 5.0 million. Vendors must provide comprehensive pricing that includes all implementation costs, licensing fees, and associated expenses.

### **10.2 Required Pricing Information**

- Software licensing costs (one-time and recurring)
- Implementation and professional services fees
- Training and knowledge transfer costs
- Ongoing support and maintenance pricing
- Any additional costs or optional services

### **10.3 Pricing Format**

- Detailed cost breakdown by component
- Payment schedule and milestone-based billing
- Total cost of ownership for 3-year period
- Pricing assumptions and dependencies
- Optional services and upgrade pricing

## **11. TERMS AND CONDITIONS**

### **11.1 Contract Terms**

- Standard organizational contract terms apply

- Service level agreements and performance metrics
- Intellectual property and licensing provisions
- Limitation of liability and indemnification terms

## **11.2 Delivery Requirements**

- On-time delivery per agreed timeline
- Quality standards and acceptance criteria
- Warranty and support provisions
- Change management procedures

## **11.3 Legal and Regulatory**

- Compliance with applicable laws and regulations
- Data protection and privacy requirements
- Export control and security clearance requirements
- Dispute resolution and governing law provisions

# **12. SUBMISSION REQUIREMENTS**

## **12.1 Proposal Format**

Proposals must include the following sections:

- Executive Summary
- Technical Solution Description
- Implementation Methodology
- Project Timeline and Resources

- Vendor Qualifications and References
- Detailed Pricing Information
- Terms and Conditions Response

## **12.2 Submission Details**

- Submit one original and five copies of complete proposal
- Electronic submission in PDF format required
- Maximum page limit: 100 pages excluding appendices
- All proposals must be signed by authorized representative

## **12.3 Supporting Documentation**

- Company profile and financial statements
- Client references and case studies
- Technical certifications and credentials
- Sample contracts and service level agreements

## **13. CONTACT INFORMATION**

Primary Contact:

Treasury Department Procurement Office

Project ID: PSB-PROC-2026-1-15-43

For technical questions:

Treasury Technical Committee

Email: [technical.committee@organization.com]

Phone: [Phone Number]

For procurement questions:

Procurement Office

Email: [procurement@organization.com]

Phone: [Phone Number]

All communications regarding this RFP must be directed through the designated contact points. Vendors are prohibited from contacting other organizational personnel regarding this procurement.

Proposal Submission Address:

[Physical Address]

[Electronic Submission Portal]

This RFP represents a strategic opportunity to partner with our organization in delivering a critical treasury software solution. We look forward to receiving comprehensive proposals from qualified vendors that demonstrate the capability to meet our requirements and support our operational objectives.