

To,  
The Hostel Warden,

**Subject: Application for Allotment of a Single Room**

Dear Sir,

I am writing to request the allotment of a single room in the hostel. I am currently residing in Room Number 305.

My name is Sumit Kumar, and I am a student of the CSE (IoT) branch. My academic session is 2022–26.

I would be grateful if you could consider my request for a single room. I believe a single room would significantly aid my academic focus and provide a more conducive environment for my studies.

Thank you for your time and consideration.

Sincerely,

**Name:** Sumit Kumar

**Room No:** 305

**Branch:** CSE (IoT)

**Reg. No:** 22155135044

**Session:** 2022–26