



Office of the Registrar
 Stevens Institute of Technology
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 http://www.stevens.edu/registrar

Change of Enrollment

LAST NAME				STUDENT IDENTIFICATION NUMBER	
FIRST NAME				MIDDLE NAME	
MAILING ADDRESS OR SIT BOX		STREET			<input type="checkbox"/> UNDERGRADUATE CLASS OF 20 ____ <input type="checkbox"/> GRADUATE
CITY		STATE	ZIP CODE		
STUDENT SIGNATURE <i>Sumit</i> <div style="float: right; text-align: right;">DATE November 5, 2018</div>					

- The signature of the instructor and reason is required for prerequisite waivers, waiving cap, etc.
- The signature of the instructor is required for adds after the end of the drop/add period.
- Drops after the end of the drop/add period will be recorded as withdrawals (**W**) on the transcript.
- For Graduate Withdrawals:** The signatures of the instructor, advisor and the Dean of Graduate Academics are required after the specified date in the academic calendar.
- For Undergraduate Withdrawals:** The signatures of the instructor and approval of the Office of Undergraduate Academics are required after the specified date in the academic calendar.

TERM: ☐ FALL ☐ WINTER ☐ SPRING ☐ SUMMER I ☐ SUMMER II ☐ YEAR TERM **YEAR:** 20 ____

ADD

SUBJECT (e.g. MA)	NUMBER (e.g., 123)	SEC. (e.g., A)	CRED.	INSTRUCTOR'S SIGNATURE	DATE	REASON FOR OVERRIDE (INSTRUCTOR USE ONLY)

DROP/WITHDRAW **

SUBJECT	NUMBER	SEC.	CRED.	INSTRUCTOR'S SIGNATURE	DATE	NOTES (INSTRUCTOR USE ONLY)

APPROVAL SIGNATURES

(Graduate students only) ADVISOR (Drops after the specified date) _____ DATE _____

OFFICE OF UNDERGRADUATE ACADEMICS/DEAN OF GRADUATE ACADEMICS (Drops after the specified date) _____ DATE _____

REGISTRAR _____ DATE _____

ADVISOR/DEAN SPECIAL INSTRUCTIONS: