

## Finance Controller

**Shaikh Nazmeen Y.**

Phone: 08888864135

Email: shaikhnazmeen786@gmail.com

— Working with Gabriel India Ltd – **Corporate Office** from Oct 12 as an **Assistnat Manager** & previously associated Caparo Engineering India Ltd. as **Unit Finance Head** (Designation **Sr. Executive**).

- Total comprehensive experience of **around 2.9 Year** in Finance, Costing & Taxation.
- Hands on experience in implementation of FI & COPA module (ECC 6.0).  
Expertise in setting up Planning & Co-ordination of Financial & Costing Activities with
- Other Depts.
- Proficient managing the **all Financial as well as Costing related activities**.
- Deft in reviewing processes, **effectuating cost control measures**, and building a culture of continuous improvement to help the organization sustain operations amidst tough market conditions.
- Can **work under pressure** to achieve targets and deadline set by management.

### EMPLOYMENT NARRATION

---

Gabriel India Ltd. - H.O.	Assistant Manager – Costing	Since Oct'2012.
---------------------------	-----------------------------	-----------------

---

#### About Organization:

**Gabriel India Limited**, the pioneer of Ride Control Products in the country, is the flagship company of Anand and a leading name in the Indian auto component industry. Established in 1961, the company provides the widest range of Ride Control products in India with Shock Absorbers, Struts and Front Forks, catering to Passenger Cars, Utility Vehicles, Commercial Vehicles and Two Wheelers, with over 300 product models on offer. Today, Gabriel has a Technical Collaboration with KYB Corporation, Japan, and KYBSE, Spain. KYB Corp., established in 1919. Gabriel India Limited listed in 1978, has over 40,000 shareholders, 32% of which comprise of the general public. Gabriel India commands an 80% market share for ride control products in the Commercial Vehicle Segment and 45% market share of the passenger cars segment.

---

### KEY DELIVERABLES

- Independantly & Centrally hadling all costing related activities like Product costing through SAP, Cost compliances, Cost audit, CAS VI etc across Gabriel India Ltd.(11 Plants).
- Implementation of standard costing (KE30) across Gabriel through various cost accounting tecchniques.
- Implementation of CO - PA module (SAP) across Gabriel India Ltd.

## Finance Controller

- Development of Part-wise Profitability Report in SAP.
- Reconciliation of R & D BOM with SAP BOM.
- Activity Rate Working & Timely updation/correction of the same.
- Corrected SAP BOMs in order to derive Correct DMC along with correction of material master data expected from Material Team , PP team.
- Maintaining Material Master with respect to costing views for new parts
- Creation of Product cost Collector for Newly created parts as well as changes thereon.
- Verification of Raw Material, cycle time, machine utilization to obtain correct Product cost through SAP. Detailed Break up of Imported RM & Local RM.
- Cost Run to be done on Monthly basis for all 11 profit centers. Cost Variation Analysis after Cost Run for above Plants. Activity Rate calculation for Above Plants & their Revisions.
- Correcting Routing Data in SAP to derive correct Cost as production department continuously work on
- cost reduction methods to attain efficient production.
- Process Cost Verification & Validation with Traditional Costing system.
- Validation of Costs of Product raised by Marketing for Price Settlement with Customers (New
- Developments as well as existing revisions).
- Changes in Cycle time structure as required for Development of Part-wise Profitability Report in SAP. Monthly Reconciliation Between Costing P & L & Financial P & L a/c for all plants.
- Maintaining SD conditions in SAP for Product wise profitability through SAP.
- To Define Standard Operating Procedure for Costing Department : As the Department is in its
- development stage & initiated for the first time in Gabriel that too in SAP Environment, we are in our initial stage creating standard SOP for its smooth operations.
- Centralization of CO Activities for Gabriel as a whole. Centrally handling CAS VI Compliances across Gabriel.
- To ensure all plants are CAS VI compliant, updating the same in SAP & monitoring it on quarterly basis. Uploading Cost Compliance report in xblr format.

# Finance Controller

## PREVIOUS EMPLOYMENT NARRATION

---

Caparo Engginering India Ltd. Unit Finance Head ( Desgn:- As Sr. Executive) Aug 10 to Oct 12 .

### About Organization:

Caparo is a public ltd, Diversified UK Based Group Specializing Principal in the manufacture and supply of steel and engineering products for industry. Caparo India leverages its exhaustive capabilities in metal Stamping, Fastening, Tubing, Forging and Aluminium Foundry businesses, coupled with its state-of-the-art Tool Room and R&D Centre, to service top-notch clients such as GM, Ford, Maruti, Honda, Tata Motors and JCB. The company's ability to offer complete lifecycle solutions backed by a global support system, technological superiority and customer orientation, make it a force to reckon with in its areas of expertise. The group was founded in 1968 by Lord Paul and is managed and wholly owned by the Lord Swaraj Paul family.

---

## RESPONSIBILITIES

### Finance.

- Monthly MIS ( Preparation of balance sheet & Profit & loss A/c) & risk report for management analysis.
- Preparation & Finalization of schedule VI & Notes to accounts for statutory audit and faced the audit independently.
- Reviewed collection reports to determine the status of collections and the amounts of outstanding balances. Reviewed reports of securities transactions and price lists in order to analyze market conditions. Successfully managed a six person team engaged in financial activities
- Oversaw the flow of cash and financial instruments.
- Creation of Product cost Collector for Newly created parts as well as changes thereon.
- Verification of Raw Material, cycle time, machine utilization to obtain correct Product cost through SAP. Detailed Break up of Imported RM & Local RM.
- Cost Run to be done on Monthly basis for all 11 profit centers. Cost Variation Analysis after Cost Run for above Plants. Activity Rate calculation for Above Plants & their Revisions.
- Correcting Routing Data in SAP to derive correct Cost as production department continuously work on cost reduction methods to attain efficient production.
- Process Cost Verification & Validation with Traditional Costing system.

## Finance Controller

- Validation of Costs of Product raised by Marketing for Price Settlement with Customers (New Developments as well as existing revisions).
- Changes in Cycle time structure as required for Development of Part-wise Profitability Report in SAP. Monthly Reconciliation Between Costing P & L & Financial P & L a/c for all plants.
- Maintaining SD conditions in SAP for Product wise profitability through SAP.
- To Define Standard Operating Procedure for Costing Department : As the Department is in its Development stage & initiated for the first time in Gabriel that too in SAP Environment, we are in our initial stage creating standard SOP for its smooth operations.
- Centralization of CO Activities for Gabriel as a whole. Centrally handling CAS VI Compliances across Gabriel.
- To ensure all plants are CAS VI compliant, updating the same in SAP & monitoring it on quarterly basis. Uploading Cost Compliance report in xblr format.
- Evaluated financial reporting systems, accounting and collection procedures, and investment activities, and made recommendations for changes to procedures, operating systems, budgets, and other financial control functions.
- Developed and analyzed information to assess the current and future financial status of firms.
- Preparation of statement showing project wise DMC.
- Calculation of TDS, TCS liability & filing returns etc.
- Monthly Inventory Verification & Analysis.
- Varaince Analysis with Budgeted & Actuals.
- Debtors reconciliation (Domestic & foreign).
- Keeping records of FIRC & update export register.
- Preparing proforma & tooling Invoices.
- Fixed Assets: Create Mass additions, Calculate Depreciation, Generate Depreciation Report, Retirement/Sales of Assets, Reconciliation of Assets with Ledgers, Prepare & Maintain Fixed Assets Register, Generate Various Reports related to Assets.
- Maintained records of Export register & FIRC register on weekly basis.
- Material reconciliation (RM, BOP, stores & spares).
- Providing all documents & related information to excise department for DEPB claim as per Accountings standards.

## Costing

- Applied principles of cost accounting to conduct studies which provided detailed cost information not supplied by general accounting systems.
- Planned study and collected data to determine costs of business activity, such as raw material purchases, inventory and labour.
- Analyzed changes in product design, raw materials, manufacturing methods and services provided to determine its effects on costs.

## Finance Controller

- Analyzed actual manufacturing costs and prepared periodic report comparing standard costs to actual production costs.
- Provided management with reports specifying and comparing factors affecting prices, profitability of products and services.
- Developed and installed manual and computer-based cost accounting system.
- Doing product wise costing.
- Listing negative PBT parts.
- Doing Variance Analysis with Budgeted & Actual on monthly basis. Stock valuation at the end of the month (RM, BOP, WIP Consumables etc..)
- Calculation of DMC.
- Variance Analysis with Budgeted & Actual.
- Calculating value of Material consumption.
- Updated Monthly standard cost of the Final product in SAP system.
- Comparison of monthly cost estimates.
- Generating a Product wise profitability report for all Finished Goods.
- Creating report from the system keeping in view the requirement of Cost Audit.

### SCHOLASTICS

- Passed ICWAI in Feb 2010.in **1<sup>st</sup> attempt.**
- **Awarded from ICWAI**, for passing Inter & Final stages in consecutive attempt.
- B.Com from Pune University in March-April 2007 **with Distinction.**
- **H.S.C. 1<sup>st</sup> Rank holder in the college.**
- S.S.C. from Maharashtra Board in the year 2001-2002 **with 1<sup>st</sup> class. Invited as chief guest** in student convention programme in junior college.

### EDUCATIONAL BACKGROUND

EXAM'S PASSED	YEAR	BOARD/UNIVERSITY	% OF MARKS	CLASS
I.C.W.A.I.	2009-10	I.C.W.A.I.	-	First
B. Com.	2006-07	University of Pune	73.58%	Distinction
H.S.C.	2003-04	Maharashtra Board	76.83%	Distinction
S.S.C.	2001-02	Maharashtra Board	61.20%	First

### COMPUTER PROFICIENCY

## Finance Controller

- Basic of Computers, Advance Excel, ERP, Efficient working knowledge of Internet. Completed I.C.W.A.I computer Training Programme.
- MS Navision ERP Module.
- Currently working on SAP (FI & CO Module). Well versed with MS Office, Excel,PPT.
- Key Skill on EXCEL application.

### PRIMARY STRENGTHS

- Flexibility and confidence to adapt to changing situations.
- Ability to work as an active member & leader of any team
- Good communication & presentation skills.
- Analytical & negotiation skills with strong organizational and team building abilities.

## Finance Controller

Finance Controller

10/1

10/10/2020 10:10:10 AM

10/10/2020 10:10:10 AM

10/10/2020 10:10:10 AM

■

■



