

Ankit Jain

Indore, Madhya Pradesh - Email me on Indeed: indeed.com/r/Ankit-Jain/956692e59575e6da

WORK EXPERIENCE

Accounts Executive

D&H India Ltd - Indore, Madhya Pradesh - 1985 to Present

having Similar Units & Branches all over the India.

Job Duration Continue from May 2012

Job profile

- Finalisation of Monthly, Quarterly & Yearly Results.
- * Preparation of Annual Report in compliance with statutory Requirement and Accounting Standards.
- * Compliances Related to the Income Tax Matters & Tax Audit
- * Preparation of submission in respect of scrutiny matters.
- * Ledger Scrutiny work.
- * Indirect Taxation work & finalization of reports.
- * Presentation of Routine reports for management (MIS & Others As Desired)
- * Stock Reconciliation & Other Finance Related Works.

Extramural Engagements

- > Attend on regular basis Seminar on Direct Tax Laws & Accounting Matters organized by CIRC of ICAI in which lecturer were supplied by various well known personalities
- > Attend the National Convention organized by Indore branch of CIRC of ICAI at University Auditorium in Indore in 2009.

Articled Executive

Rawka Agra.wal & Co - Indore, Madhya Pradesh - April 2007 to October 2010

Currently working with D&H India Ltd. (Listed Company) From May 2012.

Job Designation Articled Assistant

1) Employer

Rawka Agrawal & Co., Indore

Rawka Agrawal & Co. is a Indore based CA firm, provides audit exposure in the field statutory Audit of Public & Private Ltd. Cos., Internal audit, Tax Audit and other tax matters, Finalisation of Accounts, TDS matters etc..

Job Duration April. 2007 to Oct. 2010.

Job profile

- Finalisation of Balance sheet
- * Preparation of balance sheet in compliance with statutory Requirement and Accounting Standard.
- * Preparation of audit Report related to various audit accepted during training period.
- * Preparation and filing of E-return of Income Tax & TDS.
- * Preparation of submission in respect of scrutiny matters.
- * Tax Audit, Stock Audit of partnership firm and various Cos.
- * Statutory bank audits of the State Bank of India and Concurrent audit of Central Bank of India.

Job Designation Manager Finance

2) Employer

D&H India Limited, Indore

(BSE Listed Company)

EDUCATION

CHARTERED ACCOUNTANT

The Institute of Chartered Accountant of India

2012

Bachelors in Commerce

Devi Ahilya University - Indore, Madhya Pradesh

2009

SSC

Tilok chand Jain H. Sec. School - Indore, Madhya Pradesh

2004 to 2006

ADDITIONAL INFORMATION

Technical Skills

* Operating Systems: Windows 2000/NT / 98 / XP

* Software Packages: MS - Office [...]

Tally Erp, Spectrum, Smart Tax etc.