

# Amit Vishwakarma

**Accounts Executive - branch office of Gulf Ashley Motor Ltd**

- Email me on Indeed: [indeed.com/r/Amit-Vishwakarma/5903bd7ee4a3bcab](https://indeed.com/r/Amit-Vishwakarma/5903bd7ee4a3bcab)

Taking challenges, initiative and working hard efficiently to accomplish assigned task, in a term and cooperative with all members in the organization.

ACADMIC QUALIFICATION:

WORK EXPERIENCE

## **Accounts Executive**

branch office of Gulf Ashley Motor Ltd - Bokaro, Jharkhand - January 2015 to Present  
since JAN 2015.

- Job Designation: - ACCOUNT'S Executive.

## **Account assistant**

Vijayshree Industries Pvt. Ltd - Jamshedpur, Jharkhand - August 2009 to August 2010

Job Designation:- ACCOUNT'S Assistant

Job Responsibilities:-

- > Independently handling cash, bank & all type of exp. etc.

Maintaining the accounts, cash, BRS, up to finalization of accounts.

EDUCATION

Ranchi University - Ranchi, Jharkhand

## **B.COM**

Nilamber Pitamber University

## **Certified Industrial Accountant**

PROFESIONAL QUALFICATION - Jamshedpur, Jharkhand