

Mukesh Shaw

Accountant - Meenakshi Re-Rollers Pvt. Ltd

Nagpur, Maharashtra - Email me on Indeed: [indeed.com/r/Mukesh-Shaw/98fe2e17997d567c](https://www.indeed.com/r/Mukesh-Shaw/98fe2e17997d567c)

Willing to relocate to: Nagpur, Maharashtra - Kolkata, West Bengal - Raipur, Chhattisgarh

WORK EXPERIENCE

Accountant

Meenakshi Re-Rollers Pvt. Ltd - September 2016 to Present

Job Description

- Filing of income tax return.
- Auditing of various companies.
- Maintaining All type of Accounting entry in Tally ERP-9 and ACE (Coral)
- Maintaining Bank Reconciliation Statement.
- Making Invoice in Tally and SAP.
- Maintenance of RG Register.
- Filing Excise Return, Vat Return.
- Online VAT, Service Tax, TDS, P.T. Payment
- Preparation of MIS
- Handling export import documentation.

Accountant

Patni Plastic Pvt. Ltd - October 2015 to August 2016

Accountant

Zenith Metallic Alloys Ltd - September 2013 to September 2015

Accountant

Bhagat and Associates - July 2012 to August 2013

Office cum account assistant

S.R. Agency - February 2008 to November 2010

EDUCATION

Certificate in Institution

THE INSTITUTE OF COST ACCOUNTANTS OF INDIA
2016

Cost And Management Accountant

TALLY ALLIANCE CENTRE-MOULALI
2011

COMPUTING, ACCOUNTING AND FINANCE/INFORMATION SYSTEMS FOR AUDITING AND COST MANAGEMENT

COMPUTER TRAINING PROGRAM
2009

B.COM

UMES CHANDRA COLLEGE - Kolkata, West Bengal
2007

EDUCATION

TANTIA HIGH SCHOOL
2004

EDUCATION

SARSWATI SADAN HIGH SCHOOL
2002