Summer Basehart

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Skills

- IT and Technology
  - Microsoft Office
  - Microsoft Powerpoint and Excel
  - Google Sheets and Docs
  - Adobe Photoshop and Premiere
  - MERN stack development
  - HTML, CSS, Javascript, PHP
  - REACT, NodeJS, Handlebars
  - MySQL, MongoDB
  - Heroku, Firebase, and Github
- Management
  - Several years as Brand manager at Target,
  - 2 years Inventory and Shift supervisor at the Village Mini Mart.
  - Able to translate these skills into group projects and team dynamics in app and site projects during education.

Experience

August 2019 - Present

EE Systems Group Inc, – *Web Development, SEO, Social Media Management.*

- Rebuilt and maintained corporate site "eesgi.com".
- Rebuilt and maintained retail site "eleding.com" including Magento backend.
- Updated and corrected all online listings
- Created and ran Facebook page, LinkedIn profile, Google Business, and Bing Business pages.
- Helped set up vendor integration with Shipstation.

February 2018 - October 2018

AKDY, Rancho Cucamonga– *CS Support, Vendor Dept.*

- Saved money on employment by managing 3 major accounts alone
  - Amazon
  - Houzz
  - Home Depot
- Trained incoming employees
- Updated and designed product catalogs

June 2014 - February 2018

Target – *Brand Manager during Remodels*

- Saved money by fixing register errors internally
    - Discovered registers were not set to auto-update, leading to register errors and outside tech support bills
- Saved money by repairing and maintaining Photo Department software and its compatibility with Target systems
    - Repaired and maintained equipment and software internally, preventing outside tech support bills
- Distribution of payroll
- Reverse logistics

June 2012 -July 2014

Village Mini Mart, Rancho Cucamonga – *Inventory Manager and Shift Supervisor*

- Maintained Inventory and its systems
- Maintained register software
- Managed employees during shifts
- Sales reporting daily

Education

Graduated August 2019

University of California, Irvine DCE– *Web Development*

- Web Based App Development

Chaffey College– *Computer Science and Mathematics*