

Summer Shields

Long Beach, California 90802
summerjustice@gmail.com | 714.369.4418
www.linkedin.com/in/summerjusticeshields/

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Summer Shields
Sales Executive
Verizon Connect
20 Enterprise Ste 100
Aliso Viejo, CA 92656

Dear Hiring Manager:

I'm highly intrigued by the prospect of joining the DocuSign team as your next Account Executive – Small to medium Business, and I encourage you to review the enclosed resume. As a highly driven and resourceful professional backed by more than 7 years of experience in SaaS sales, leadership and account management, I am certain that my qualifications will exceed your expectations.

Having cultivated an excellent record of success throughout my career—most recently producing significant results for Verizon Connect as a Sales Executive—I have been acknowledged as a goal-focused expert always ready to go above-and-beyond to achieve corporate objectives. Additionally, my talents in developing a loyal customer base while being an effective member to your team will allow me to immediately excel within your organization.

The following is just a small selection of my qualifications and accomplishments:

- Consistently exceed company goals and objectives; recognized by senior management on multiple occasions with annual awards and recognition.
- Utilization of referral business and leveraging social media (LinkedIn, Hootsuite, Feedly, Twitter) to maximize sales and expand market share.
- Proficient at reframing discussion to facilitate effective client webinars, proposals, and closing of new business.
- Effective communicator and relationship-builder with superior detail orientation and pipeline management, who gathers and shares information effectively across all management, department, and discipline levels.

My keen attention to detail and commitment to accuracy will be of great value to enhancing your bottom line. I look forward to meeting with you to discuss this opportunity and my qualifications in detail. Until then, thank you for your kind consideration.

Sincerely,

Summer Shields
Enclosure