

# Summer Shields

Long Beach, California 90802  
[summerjustice@gmail.com](mailto:summerjustice@gmail.com) | 714.369.4418  
[www.linkedin.com/in/summerjusticeshields/](http://www.linkedin.com/in/summerjusticeshields/)

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12/2/2020

Summer Shields  
Senior Inside Sales Representative  
Verizon Connect  
9868 Scranton Rd.  
San Diego, CA, 92121

Dear Hiring Manager:

Intrigued by the prospect of joining RingDNA's team as your next Account Executive SMB/Mid-Market, I encourage you to review the enclosed resume. As a highly driven and resourceful professional backed by more than 8 years of experience in sales and leadership, I am certain that my qualifications will exceed your expectations.

Having cultivated an excellent record of success throughout my career—most recently producing significant results for Verizon Connect as a Senior Inside Sales Representative and Customer Success Manager—I have been acknowledged as a goal-focused expert always ready to go above-and-beyond to achieve corporate objectives. Additionally, my talents in developing a loyal customer base while being an effective member to your team will allow me to immediately excel with your organization.

The following is just a small selection of my qualifications and accomplishments:

- Consistently exceed company goals and objectives; recognized by senior management on multiple occasions with annual awards and recognition.
- Exceeding the expectations of the company by developing new ways to market and gain new business as well as increase market share.
- Effective communicator and relationship-builder with superior detail orientation who gathers and shares information effectively across all management, department, and discipline levels.

My keen attention to detail and commitment to accuracy will be of great value to enhancing your bottom line. I look forward to meeting with you to discuss this opportunity and my qualifications in detail. Until then, thank you for your kind consideration.

Sincerely,

Summer Shields  
*Enclosure*