

Login Type:normal ,TL, Hr, Admin

LOGIN

Emp Code

Password

Login

LOGO

5

Welcome. **User**

NOTIFICATION BLOCK (visible only when there is any

[Apply for Leave](#) | [My Leave](#) | [Calendar](#) | [Leave Approval](#) | [Logout](#)

Apply Leave

From

12/05/2014:9:00 AM

To

12/05/2014:9:00 AM

Days

Purpose

Address While on leave

Submit

Will notify through email

Menu Bar

My Calendar

My Team Calendar

All Team Calendar

normal: Only My Calendar

TL: My and Team Calender

HR,Admin:All

Calendar - My Calendar

Month

Year

Sunday	Monday					
1	2					
				<div>10 Approved</div>		

Menu Bar

Pending Action

Approval History

Leave Approval- Pending

Applicant Name	From	To	NO. of Days	Approve
Abc	12/05/14	12/05/14	2	<div><div></div> Yes <div></div> No</div>
Abc	12/05/14	12/05/14	2	<div><div></div> Yes <div></div> No</div>

OK

Reset

Leave Detail

TL

Name of Applicant ABC

From 12/05/14

To 12/05/14

No. of Working Days 2

Purpose Urgent Work

Address While on Leave Chd

Reset

Close

Approve & Forward

Leave Detail

Manager

Name of Applicant ABC

From 12/05/14

To 12/05/14

Purpose Urgent Work

Approve ☐ Yes ☐ No

Address While on Leave Chd

Notify through email

Remarks

OK

Reset

User Listing

S.No.	Name	E.code.	Password	User Type(normal.TL,Hr)
<u>Action(View/Edit)</u>				

Add User/Edit User

Name

Team

Login Id(E.Code)

Password:

Confirm Password

Submit

Cancel Leave

Name of Applicant

ABC

From

12/05/14

To

16/05/14

No of Days

5

CANCEL

From

To

No. of Days Canceled

Remarks:

Submit

Send
Notification
through Email

Add Notification

Start Date:

End Date:

Content

Use Editor here

Submit