

PRATEEK YADAV

Prateek199112@gmail.com | | C: 469-616-6217 | Garland, TX

EXECUTIVE SUMMARY

Dynamic and innovative senior level corporate executive equipped with a wealth of experience in achieving operational success. Possessing a progressive aptitude for business process mapping, organizational change management, strategic planning, and compliance. Adept at outperforming aggressive corporate targets and maximizing performances at the lowest possible cost. Acting as a major contributor and driver of revenue within various organizations. Skilled in people development, with a passion for conceptualizing strategic direction and developing tactical business plans to stimulate profitable growth.

AREAS OF EXPERTISE

PMP, Operations Leadership, Supply Chain & Logistics, KPI Management, Integrations, SOPs, Continuous Improvement, Risk

Mitigation, P&L, Operations Management, Revenue Generation, Supply Chain, Customer Service, Change Management

Acquisition, Growth Initiatives, Presentations, Analyzing Data, Global Initiatives, CRM, SLA's, Logistics, Quality Control

Safety, Fast-Paced Environments, Crisis Management, Talent Management, Sales Plans, Communications, Strategies Accountability, Multi-site, Global Operations Management, Project Planning, Pricing, Cost Control, Budgeting

Training & Development, Strategic Planning, ROI Improvement, Turnaround Strategy

PROFESSIONAL EXPERIENCE

Construction Superintendent
Nationwide Constructions
January 2021–till Date

- Coordinated and supervised all activities at assigned construction building sites.
- Performed quality control to inspect, diagnose, and repair any issues or defects which might arise.
- Managed construction budget and achieved under-budget projects 9 times out of 10.
- Ensure site health and safety compliance in accordance with city and OSHA regulations.
- Established appropriate construction staff levels and budget allocation at all times.

Project Manager at All American

- Created long- and short-term plans, including setting targets for

Flooring. (October)

milestones, adhering to deadlines, and allocating resources

- Did the budget and financial aspect of the project to make it feasible and profit making.
- Dealt with a sale of 1 million \$ every month and managed 4 location of the store.
- Delegated tasks on the project to employees best positioned to complete them
- Identified and managed potential risks and liabilities of multiple projects
- Assisted in the definition of project scope and goals
- Made effective decisions when presented with multiple options for how to progress with the project
- Served as a point of contact for teams when multiple units are assigned to the same project to ensure team actions remain in synergy
- Motivated people involved in the project to complete tasks on time
- Adjusted schedules and targets on the project as needed
- Performed quality control on the project throughout development to maintain the standards expected
- Communicating with executives or the board to keep the project aligned with their goals. (effectively and efficiently for the growth of the organization)
- Manage and evaluate machine resources to ensure productivity and minimal downtime,
- Oversee a workforce of 150+ employees in the manufacturing department,
- Strive to reduce expenses and increase productivity across all product lines
- Ensure all employees follow industry standard health and safety guidelines
- Set ambitious production goals and communicate them to key

Production Manager at Arrow

Fabricated Tubing Warehouse (2020)
Garland Texas

personnel

- Provide motivation, support and guidance to all employees
- Communicate any problems or obstacles to senior management
- Establish workflow policies that enhance speed and efficiency without compromising product safety or integrity

University of Texas
Dallas, TX
Graduate Student
2018 - 2019

- Championed the efforts of defining and articulation of learning outcomes, including measurements, performance metrics and changes to improve learning.
- Finished coursework focused on Law and Courts, Statistics and Quantitative Methods of Analysis, Political Institutions, American Politics, and International Relations.
- Conducted in-depth research and analysis into various political situations including the application of theories and concepts to the study of citizenship, governance, and politics.
- Capitalized on learning objectives to enhance grasp of political science knowledge.
- Demonstrated self-reliance by prioritizing workflows and meeting all deadlines.
- Researched and presented numerous research papers including “What are the effects of dark money on political campaigns and policy?”, “Comparison of Supreme Court of USA with Indian Supreme Court with Emphasis on Attitudinal Approach”, and “What should be Pakistan's policy on India?”.
- Worked closely with course facilitators to finalize assignments.

Project Manager

Lucknow, India

Responsible for Compliance of the Project

2017 - 2018

- Teamed with Section Officer to enforced compliance of day-to-day functions across the Irrigation Department and provided policy, logistical, and organizational support, as well as legislative, legal, and policy research, for upper management.
- Boosted the overall operations by working with team members and customers to find workable solutions.
- Authored and executed demand letters for pending file records to be maintained in the Section, ensuring privacy and confidentiality.
- Applied knowledge in statistical analysis and forecasting to break down and utilize information.

Project Manager-

Lucknow, India

Responsible for Policy Development and Strategy Formulation

2014 - 2017

- Streamlined, increased efficiency, and reduced filing time and process through the launch of a new automated filing system.
- Tactically deployed both central and state government policies across district, block, and village levels related to clean environment, open defecation problems, and the controlling of alcohol and smoking issues.
- Mitigated financial irregularities and fringing and generated detailed reports to inform higher authorities of potential risks or issues.
- Expertly steered quantitative and qualitative evaluations to measure effectiveness of policies and procedures.
- Commenced files and central government programs of “KHELO INDIA” for the department at the state level; committed to providing sports players in both rural and urban areas with comprehensive facilities and state-of-the art infrastructure to enhance overall performance.
- Scrutinized existing policies and drafted updated documents for construction of stadiums at village level, resulting in increased participation of youth in state and national-level games.
- Coined the idea of ‘Youth Festival Programs’ during a departmental meeting with the then principal secretary of Youth Welfare Department.

Mudit Enterprises Uttar Pradesh

Lucknow, India

Warehouse Manager

2011 – 2013

- Commanded the leadership of the warehouse enforcing the requirement to operate at peak efficiency, with customer satisfaction being the primary goal, by supervising, organizing, directing, and training warehouse employees and establishing, monitoring, and managing operation goals.
- Produced warehouse operations systems by determining product handling and storage requirements, equipment utilization, inventory management, gate processes, and shipping.
- Assembled and led the warehouse team to solve day-to-day operational issues and reach short- and long-term performance goals.
- Oversee daily operations, while controlling and managing inventory and logistics.
- Formulated the workflow, manning and space requirements, equipment layout, and action plans while ensuring productivity, quality and customer service standards are met.
- Cultivated a safe and healthy work environment by establishing, following, and enforcing standards and procedures and complying with legal regulations.

Operations Manager/Restaurant

Owner (Self Employed)

Red Onion- (Lucknow)2014-2019

- Owned and operated a family restaurant.
- Interacted with various food distributors.

- Managed a 200000 annual operating budget.
- Managed business finances, including paying vendors and suppliers for product service rendered.
- Monitored income expense sheet to keep track and adjust expenses
- Researched public perception of products and services used and used information gathered to guide strategy development.
- Reviewed sales and activity reports to measure productivity and meet company performance targets.

EDUCATION AND TRAINING

University of Texas at Dallas | **Master of Arts** in Political Science/Public Administration

University of Delhi – Hindu College | | **Bachelor of Arts** in Political Science