

# Vivek Chary Gandhari

## Summary

- Great Customer handling and Coordination with patience.
- Progressive thinker with good communication skills. Dedicated, innovative self motivated team player and a quick learner with ability to grasp instructions efficiently.

## Skill Set

- **Computer Technology:** Microsoft Office suite, Windows and system OS
- High Coordination, interpersonal and patience with Customers
- Strong Written and Verbal skills in English

## Experience

### Abra Electronics

**Montreal, QC**  
**2019-2020**

#### Customer Support and Sales Representative

- Customer Complaints and technical support in Electronics
- Requiring customer queries on inventory
- Coordinating with Customers and Courier partners
- Providing Technical knowledge for alternative to inventory products
- Coordinating with schools and universities for new electronic products

### Datafyllt

**Montreal, QC**  
**2018-Aug 2019**

#### Customer Care Representative

- Contacting customers for offers and benefits
- Solving Customers issues with the network and offering perks
- Coordinating with the installing team and scheduling the services at customer location.

### Akanda Realestates Ltd

**Delhi, India**  
**2016 - 2018**

#### Receptionist

- Talk with clients for house rentals, apartment rentals under the group.
- Interact with contractors for maintenance and service.
- Do collection of monthly rental, lease documents and all other payment related bills
- Communicate with the main office for day to day processing of problems and filling the openings.

## Education

### Guru Ghasidas University

**India**

#### Bachelors in Electrical and Computer Engineering

**2014-2018**

**Courses:** Microprocessors and their applications; Autonomous Robotic Localisation and its control systems.

**Associations:** Space Concordia and UAV Concordia

#### UAV Concordia:

- Build projects on Drone Firmware Design and Development
- Debug Pixhawk Open Source Firmware
- Participated in World Drone Competitions.

**AVAILABILITY:** Weekdays(Evenings and Mid nights),Weekends(24hrs any time )

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