# PERSONAL DETAILS

Name : Sunanthi Peddireddy

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Date of birth : 15-06-1994

Place of birth : India

Citizenship : Indian

# EDUCATION:

## Master’s in Advanced Data Analytics (2022-2023)

University of North Texas

## B.Tech Civil Engineering (2013-2017) – 62.5%

Aurora’s technological and research institute

## Year 11 and Year 12 (2010-2012) – 91.9%

Narayana junior college, Hyderabad, India

## Year 10 (2009-2010) – 90.5%

Mahathi Vidya Niketan, Gajwel, India

# EXPERIENCE

## Freelance Architect ( 01.02.2022 – 31.04.2022)

GNR’s Hyderabad Infrastructure

## Architect (01.01.2020 – 31.01.2022 )

RGVR Constructions Pvt Ltd

## Civil Engineer (01.06.2018 - 31.10.2019)

Garden of Eden Property Developers Pvt Ltd

## Senior Executive Officer (01.06.2017 - 04.11.2018)

GV Appa Rao & Associates, Hyderabad

## Graduate Intern(23.05.2016 - 06.06.2016)

JETL, Jeedimetla, Hyderabad

# JOB DESCRIPTION

Worked as an **Architect** at **GNR’s Hyderabad Infrastructures** on residential projects and designed **Mivan Shuttering** panel drawings and floor plans using AutoCAD software.

Worked as an **Architect** at **RGVR Constructions** on commercial and residential projects and designed floor plans using AutoCAD software.

Worked as a **Civil Engineer** at **Garden of Eden Property Developers** on various residential and commercial projects and designed various 3D models using Revit software.

Worked as a **Senior executive officer** with **GV Appa Rao & Associates** on various projects which were in collaboration with several large public and private organisations**.**

# RESPONSIBILITIES

* Implemented aided cost estimation manual for real property valuation.
* Conducted property risk assessments and critical analysis over 100 properties includes office, business, residential, schools, community centres, recreational parks and mines. **Major properties assessed:**
  1. **FACOR Mine**, Orissa, India.
  2. **Lodha Meridian**, Hyderabad, Telangana, India.
  3. **Lodha Bellezza**, Hyderabad, Telangana, India.
  4. **Minister’s residence**, Hyderabad, Telangana, India.
  5. **Goe VII, VIII, IX & X** ventures at Shadnagar, Telangana, India.
  6. **DEC Industries** at Nallakunta, Telangana, India
* Inspecting properties to ensure they have been built according to the rules and regulations issued by the town planning committee.
* Ensured adherence of estimates by regular site visits.
* Preparing supporting documents for accounts department in billing and auditing.
* Preparing job schedules, involving in preparing presentation of the day to day progress, collated and reviewed all inquiry documents.
* Preparing progress reports of property value to be estimated, collected data from the client, drawing the information of property and assets.
* Drawing AutoCAD plans and 3D elevations for residential and commercial purposes.
* Issuing required documents to the client after the detail examining of the property and reports generated by the engineers team.
* Holding meetings and seminars, involving the CEO, Senior Executive Officer(myself), Team of Engineers and client .

# TECHNICAL SKILLS

* Developed **practical knowledge** in industry, acquired from my recent job role.
* Process of **valuation** and **estimation** of the property gained by recent job role
* Versed in **Microsoft Office** acquired by my recent job role.
* Knowledge in **AUTOCAD, REVIT 3D & SKETCH UP** gained as including in my bachelor degree curriculum.
* Knowledge in **Aluminium Form Work** panel drawings and installation.

# General Skills

* Great Leadership Qualities exhibited and improved during my role as an Architect at RGVR Constructions and GNR’s Hyderabad Infrastructures.
* Good Time Management Skills acquired while graduate internship and my previous role as civil engineer at Garden of Eden property developers.
* Excellent Communication Skills acquired by participating in seminars and presentations during my role as senior executive officer at GV Appa Rao and Associates as well as during Bachelor’s degree presentations.
* Problem Solving & Team Player Skills acquired and improved during handling the projects and estimating the property valuations during my recent job role.
* Self-motivated, Quick Learner, Pro -active and Positive minded.

# LANGUAGE SKILLS

* **Proficient** in **English** as it is my first language at primary school, secondary school and university level.
* **Proficient** in **Telugu** as it my native language and usually speaks at home.
* **Proficient** in **Hindi** as it is my national language, included in my study curriculum at school level.

# REFERENCES

Available on request