

Sunita Suzie D'souza
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[MyWebsite 2025](#)

Objective

Experienced Web Developer with over 20 years of expertise, seeking a Web and Frontend Developer position where I can apply my knowledge of HTML, CSS, JavaScript, and React to build responsive, user-friendly web applications while continuing to grow professionally. Completed Adobe Experience Manager Foundations Working on my AEM certifications

Highlights of Qualifications

- Over 20 years of experience in web designing and development, websites, CMS, LMS technology-based training programs, and 1 and a half year Knowledge of Slate CRM and Campus Solution.
- Expertise in HTML5, CSS3, Adobe Creative Cloud, Dreamweaver, Bootstrap 4 and 5.
- Expertise in LMS Moodle 3.9 (Moodle Development Theme) and Blackboard
- Working Knowledge using tools like Visual Studio Code, Javascript, Node.js, JQuery, NetBeans 8.2, WampServer and xampp, other js libraries
- Certified in Project Management Basic & Quality Management. Trained in Project Management for SDLC (iso-9001-2000) and Dell Trained Six Sigma yellow belt for BPI
- Earned badges for Machine Language Foundations 1 and 2 from <https://www.amii.ca/training/>
- Working Knowledge of AI tools like ChatGPT, GitHub Copilot, and Vibe Coding

Employment History

University of Alberta

October 2023 - October 2025

Position: Functional Analyst – ESS1

- Worked on Slate CRM with basic knowledge of using Query Builder to extract specific datasets. Applied filters and joins to refine results.
- Imported data via CSV and XLSX files using the Upload Dataset function. Ensured data matched the correct field mappings.
- Configured forms in Slate for data collection and utilized queries to analyze data.
- Supported and collaborated throughout the process of delivering the Provincial Allocation Letter from the Govt of Alberta to the applicants for study permits.
- Updated averages in Campus Solutions and ran various queries to ensure data accuracy. Added new ASN numbers through UiPath to Campus Solutions.
- Liquid Markup for Slate dataset

NorQuest College

June 2012 - September 2023

Position: Learning Technology Specialist – Curriculum Development

- Developed and collaborated with instructional designers, on a large variety of online academic courses in Moodle, provided online Moodle support for various schools
- Supported and collaborated with instructional designers, multimedia developers, and other team members to develop online learning for (eCampus Alberta 2016)
- Created HTML5/CSS3 web pages from storyboard content
- CSS Framework Bootstrap 4 and 5
- Worked with tools NetBeans 8.2, Xampp, WampServer Windows web development environment, Supported web applications with Apache2, PHP and a MySQL database. PhpMyAdmin to manage databases
- Working knowledge WordPress, Gatsby + react.js (LinkedIn Learning)
- **Projects worked on:**
 - Assist Team Leader - Build Moodle Theme for the College Moodle 2.4, 2.8, 3.2
 - Developed [Moodle Help Page](#) for the Faculty Development Team
 - Moodle 3.5 inline CSS

- **Awards and recognition:**
 - The Q Impact award - for Moodle Theme and assisting Faculty Development Team

Grant MacEwan University April 2010 - May 2012
Position: Course Production Technician—Instructional and Media Design Team

- Developed, maintained a large variety of online academic courses in Blackboard CE
- Supported and collaborated with instructional designers, multimedia developers, and other team members to develop online learning for eCampus
- Created HTML/CSS3 web pages from storyboard content and Created quizzes in Respondus to apply in Blackboard for assignments. Designed user interactive Flash ActionScript 3 templates
- Provided online Blackboard support for various schools

BaseCorp Learning System April 2008 - January 2010
Position: Web Content Developer—Worked with the content development team

- Designed user interactive Flash CS3 templates for online testing
- Created HTML/XHTML web pages from storyboard content, Managed site-wide projects in Visual Studio 2008 and Microsoft Visual SourceSafe to maintain and update web applications
- Responsible for design and layout elements using XHTML, CSS, and Photoshop

DELL Canada Inc October 2005 - April 2008
Position: Technical Support Analyst—Worked on Dell On call queue

- Provided high-level technical support on operational issues or maintenance of PCs and/or peripherals over the telephone.
- Performed troubleshooting of issues with Windows XP and Vista
- Removed spyware, rootkits and viruses from systems and Set up basic home networks and wireless networks
- Achieved Dell Trained Six Sigma yellow belt for BPI

Gurukul Online Learning Solutions (ISO 9001-2000) September 2002 - May 2005
Position: Senior Multimedia Designer

- Worked on Computer Based Training (CBTs), Web Based Training (WBTs) and storyboards
- Certified in Project Management for SDLC, Followed standards and specifications for LMS, such as SCORM and AICC conformance

Kairatech Pvt. Ltd. July 2000 - September 2001
Position: Web Designer

Trident Pvt. Ltd. June 1999 - January 2000
Position: Graphic Designer

Compucorp September 1998 - November 1998
Position: Coordinator

Arena Multimedia Ltd August 1997 - November 1998
Position: Faculty

Southern Horticulture and Rubber Plantations Ltd May 1996 - April 1997
Position: Computer Operator

Educational Qualifications

<u>Degree</u>	<u>Institution</u>
Bachelor of Arts Major - History and Sociology	St Andrew's College (Bombay University)

Technical Qualifications

<u>Certifications</u>	<u>Year</u>	<u>Institution</u>
Front-End Web Developer	Continue Learning	LinkedIn Learning
Web Developer Certificate	2017	NAIT Edmonton
Application of Web Design and Development	2002	The National Institute of Information Technology (NIIT)
Diploma in Multimedia	1997	Arena Multimedia Limited
Honors Diploma in Information & System Management (HDISM)	1996	Aptech Limited

Other Courses/Certifications

	<u>Year</u>	<u>Institution</u>
Dell Trained Six Sigma yellow belt for BPI	2007	Dell Canada
Trained in Project Management for SDLC (ISO-9000-2001)	2004	Gurukul Online Learning Solutions Ltd
Project Management Basic and Quality Management	2012	Grant MacEwan University

References available upon request

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Dear Madam/Sir

Thank you for taking the time to consider my resume. With over 20 years of experience in web development, I bring a strong background in both front-end and back-end technologies, along with a passion for creating exceptional user experiences.

Throughout my career, I have successfully delivered high-quality web projects by honing my skills in core technologies like HTML, CSS, and Sass. I am proficient in popular front-end frameworks and libraries, including Bootstrap 4 & 5 and Tailwind CSS, which allows me to build modern, performant, and responsive applications. My expertise in various tools of the Adobe Creative Suite, Figma and Framer motion for design and digital asset creation.

I have a broad range of enterprise-level content and learning management systems (CMS/LMS), with Educational Technology systems such as Blackboard and Moodle, as well as specialized higher education systems like Slate CRM and Campus Solutions, including platforms like WordPress and Adobe Experience Manager (AEM).

I have working knowledge in modern front-end technologies, including JavaScript, jQuery, React.js, and Next.js. Furthermore, I am a collaborative problem-solver with a proven track record of delivering secure, high-quality projects on time. My experience also includes working with specialized educational content authoring and testing tools like H5P, Respondus, and Articulate 360.

I am excited by the opportunity to contribute to your team's success. My resume is enclosed for your review, providing further details on my accomplishments. Thank you for your time and consideration; I look forward to the possibility of discussing my qualifications with you.

Sincerely,

Sunita S. D'souza