

ARRANGEMENT OF SECTIONS

CHAPTER ONE

General Provisions

1. Supremacy of the Constitution
2. Name of the Society
3. Registered Office of the Society
4. Objectives of the Society

CHAPTER TWO

Membership

5. Membership of the Society
6. Full Membership
7. Associate Membership
8. Affiliate Membership
9. Honorary Membership
10. Loss of Membership

CHAPTER THREE

Privileges Committee, Fellowship Award and Board of Fellows

11. Privileges Committee
12. Membership of the Privileges Committee
13. Quorum of the Privileges Committee
14. Functions of the Privileges Committee
15. Method of Application for Fellowship
16. Obligations of Fellows
17. Privileges of Fellows
18. Rules of Privileges
19. Board of Fellows (BOF)
20. Functions of the Board of Fellows
21. Loss of Fellowship

CHAPTER FOUR

Officers of the PSN

22. Officers of the PSN
23. Qualifications of Officers
24. Special Qualifications for the post of President
25. Tenure of Officers
26. Duties of Officers
27. Deputy President
28. Ranking of the Deputy Presidents
29. National Secretary
30. Assistant National Secretary
31. National Treasurer
32. National Financial Secretary
33. National Publicity Secretary
34. Editor-in-Chief
35. Internal Auditor
36. Unofficial Members
37. Qualifications for NEC Membership

- 38. National Executive Committee (NEC)
- 39. Meetings of the National Executive Committee (NEC)
- 40. Functions of the National Executive Committee (NEC)
- 41. Quorum of the National Executive Committee (NEC)

CHAPTER FIVE

Council of PSN

- 42. Composition of the Council
- 43. Meetings of the Council
- 44. Functions of the Council
- 45. Quorum of the Council

CHAPTER SIX

The National Conference

- 46. National Conference
- 47. Annual General Meeting (AGM)
- 48. Participation at the AGM
- 49. Quorum for the AGM

CHAPTER SEVEN

Finance and Disbursement of Funds

- 50. Financial Transaction
- 51. Capitation Fee
- 52. Levies
- 53. Bankers of the Society
- 54. Vouchers
- 55. Cheques and Withdrawal Orders
- 56. Imprest for the Secretariat
- 57. PSN Budget
- 58. Income and Property of the Society
- 59. Remuneration to Members
- 60. External Auditors

CHAPTER EIGHT

Discipline and Investigating Panel

- 61. Disciplinary Committee
- 62. Suspension from the Society
- 63. Composition of the Panel
- 64. Quorum of the Panel

CHAPTER NINE

Standing Orders and Procedures at Meetings

- 65. Standing Orders
- 66. Proceedings at Meetings
- 67. Debates
- 68. Amendments
- 69. Order of Motions
- 70. Right to Vote at Meetings
- 71. Method of Voting
- 72. Point of Orders

- 73. Point of Information
- 74. Right to Speak
- 75. Speakers after Motion for Closure
- 76. Reconsideration of a Previous Decision
- 77. Rescinding a Previous Resolution
- 78. Equalizing Debates

CHAPTER TEN

Miscellaneous Provisions

- 79. Standing /Ad-hoc Committee
- 80. Special Annual General Meeting
- 81. Powers of the Special AGM
- 82. Quorum of the Special AGM

CHAPTER ELEVEN

Other Arms of the Society

- 83. Technical Groups
- 84. Interest Groups
- 85. Bye Laws of Technical/Interest Groups
- 86. Administration of Technical/Interest Groups
- 87. State Branches
- 88. State PSN Bye Laws
- 89. Amendment of Constitution

CHAPTER TWELVE

Interpretation, Citation and Commencement

- 90. Interpretation
- 91. Citation
- 92. Commencement

CHAPTER ONE

GENERAL PROVISIONS

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| 1. | This Constitution is supreme and its provision shall have binding force on all State Branches, Technical/Interest Groups, Officers and Members of the Pharmaceutical Society of Nigeria. | <i>Supremacy of the Constitution</i> |
| 2. | The Name of the Society shall be the "Pharmaceutical Society of Nigeria", hereinafter called the "Society" | <i>Name of the Society</i> |
| 3. | The registered Office of the Society shall be situated in Lagos with a Liaison Office in Abuja | <i>Registered Office of the Society</i> |
| 4. | The objectives of the Society shall include: | <i>Objectives of the Society</i> |
| (a) | To maintain a high standard of professional ethics and discipline. | |
| (b) | To establish and maintain a high standard of pharmaceutical education in Nigeria | |
| (c) | To influence legislation for the enhancement of the image of the Pharmacy profession and the practitioners. | |
| (d) | To do such other things as may be incidental for the achievement of the objectives of the Society | |

CHAPTER TWO

MEMBERSHIP

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| 5.1 | Membership is open to all Pharmacists registered by the Pharmacists Council of Nigeria (PCN). | <i>Membership of the Society</i> |
| 5.2 | Every member is expected to fulfill all his/her financial obligations to his/her State Branch of the PSN and the National body. | |
| 6.1 | Full Membership is open to any person who is a Pharmacist, as defined by the Pharmacist's Act and any subsequent amendment thereof. | <i>Full Membership</i> |
| 6.2 | Only Financial Members of the Society shall be entitled to use the suffix "MPSN". | |
| 6.3 | Only members of the Society shall be entitled to the use of the prefix "Pharmacist" or "Pharm". | |
| 7. | Associate membership shall be open to Intern Pharmacists | <i>Associate Membership</i> |
| 8. | Affiliate membership shall be open to all final year Pharmacy Students of approved Institutions for the training of Pharmacists | <i>Affiliate Membership</i> |
| 9. | Honorary membership shall be awarded to persons who:- | <i>Honorary Membership</i> |
| (a) | are registered in their countries of domicile as Pharmacists; and | |
| (b) | by virtue of their contributions, have promoted the course of Pharmacy profession within and outside Nigeria. | |
| (c) | the National Council shall approve prospective non-members based on the recommendation of the President. | |
| 10.1 | Any person whose name is removed from the Register of Pharmacists within the meaning and application of the PCN Decree 91 of 1992 in line with Laws of the Federation 2002 and subsequent legislation shall cease to be a member of the Society. | <i>Loss of Membership</i> |
| 10.2 | Any person who is declared by a Registered Psychiatrist as ill and unfit to perform the functions of a Registered Pharmacist, shall cease to be a member of the Society | |
| 11.0 | Grand Patron: President of the Federal Republic of Nigeria shall be the Grand Patron of the Society. | <i>Grand Patron</i> |

CHAPTER THREE

PRIVILEGES COMMITTEE AND THE BOARD OF FELLOWS

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| 12. | There shall be established a Committee to be called Privileges Committee of the Pharmaceutical Society of Nigeria | <i>Privileges Committee</i> |
| 13. | Membership of the Committee shall consist of the following: | <i>Membership of the Privileges Committee</i> |
| (a) | A Chairman, who shall be a Fellow of the PSN, to be appointed by the President of the PSN, subject to NEC approval. | |
| (b) | The National Secretary of the PSN who shall serve as Secretary to the Committee | |
| (c) | One Deputy President | |
| (d) | Representatives of the six geopolitical zones of the country, to be appointed by the PSN National Executive Committee. | |
| (e) | Representative of the Board of Fellows | |
| (f) | Members of this Committee shall be Fellows of the Pharmaceutical Society of Nigeria | |
| 14. | A quorum of the Privileges Committee shall be formed by one-third of the members, provided the Chairman or the Deputy President of the PSN is present. | <i>Quorum of the Privileges Committee</i> |
| 15. | The Privileges Committee shall be an Ad-hoc Committee | |
| 15.1 | The Privileges Committee shall be responsible for the selection of deserving members of the Society for the conferment of the Fellowship of PSN | <i>Function of the Privileges Committee</i> |
| 15.2 | Anyone to be conferred with the honour must have at least twenty (20) years of post-qualification experience. | <i>Qualification for Fellowship Award</i> |
| 15.3 | Other criteria shall include: | |
| (a) | Long standing service to the Society | |
| (b) | Evidences of Participation/Contribution at Conferences (National, State, Technical Groups and International). | |

- (c) Loyalty and devotion to the course of the Society and the profession.
- (d) Ethical Pharmacy Practice
- (e) Academic Excellence
- (f) Political achievement and
- (g) Other achievements in the larger Society

15.4 Subject to the approval by the Council of the PSN, the candidates recommended by the Privileges Committee through NEC shall be conferred with the Fellowship of the Society

15.5 The President shall nominate three (3) Pharmacists for the Award of Fellowship, provided they meet the set criteria

15.6 Award of Fellowship shall be conducted every three (3) years

16.1 The State Branches of the PSN shall present to the Privileges Committee, the names of those short-listed for the conferment of the Fellowship of the Society.

Methods of Application for Fellowship

16.2 Any member of the PSN who feels he is qualified to be a Fellow of the Society but was not recommended by his/her State Branch may apply to the Privileges Committee through the PSN President provided his application is endorsed by at least **ten** members of the PSN with a minimum of **15 years** post qualification

17. Fellows shall owe the following obligations to the Society:

Obligations of Fellows

- (a) Absolute loyalty to the PSN.
- (b) Uphold the ethics of the Pharmacy profession.
- (c) Defend the Constitution of the PSN including Council and AGM decisions.
- (d) Attend National Conferences and other functions/activities of the Society regularly.
- (e) Pay an honours fee as determined by the PSN.

- (f) Be an active member of the Board of Fellows.
 - (g) Comport and practice in such a manner that will not bring dishonor and ridicule to the Society
18. The list of new Fellows of the Society shall be published in a National Newspaper. *Privileges of Fellows*
- 18.1 A Fellow of the Society shall be given a place of honour in the scheme of affairs of the Society.
- 18.2 A Fellow is entitled to the use of the title "FPSN"
- 18.3 A Fellow is entitled to wear a medal with the inscription "FPSN" at all Conferences and other functions and activities of the Society.
19. Pursuant to Section 18 of this Constitution, the Privileges Committee, through NEC and with the approval of the PSN Council, may make rules as to other privileges to be accorded to the Fellows of the Society. *Rules of Privileges*
- 20.1 The Board of Fellows shall comprise the Fellows of the Society. *Board of Fellows*
- 20.2 It shall elect its Executive Committee.
- 20.3 No member of the Board shall hold Office for more than three consecutive years.
- 20.4 It shall be lawful for the National Executive Committee of the Board to establish Zonal/State Chapters of the Board
- 21.1 The functions of the Board of Fellows shall include: *Functions of the Board*
- (a) Conflict resolution within the body of the Society.
 - (b) Conflict resolution between the Society and any other person or group of persons.
 - (c) Monitoring government policies to ensure that they are in the overall interest of the Society.
 - (d) Collaborate with NEC to achieve the aims and objectives of the Society.

21.2 In all these functions, the Board shall act within the auspices of the Society.

22.1 A Fellow shall cease to be one if it can be shown that he has overtly and covertly worked or is working against the interest of the Society. *Loss of Fellowship*

22.2 He loses his membership of the Society; or

22.3 He is in arrears of his/her financial obligations to the Board for more than three consecutive years, provided:

- (a) He does not enjoy any waiver in respect of financial obligations to the Board
- (b) A formal letter has been sent to him/her by a registered mail, informing him/her of the consequences of his failure to meet his financial obligations to the Board
- (c) He has failed, refused or neglected to pay his arrears six months after the letter was sent to him.

22.4 Any Fellow who is accused of any wrong doing that can lead to being de-listed as a Fellow of the Pharmaceutical Society of Nigeria (PSN) shall be given the opportunity to defend himself before the Disciplinary Committee set up by the PSN Council.

22.5 The recommendation of the Disciplinary Committee will be subject to approval by the Council of PSN

22.6 The Society shall cause to be published in the National Dailies names of Pharmacists who loose their Fellowship through Disciplinary action.

CHAPTER FOUR

OFFICERS OF THE PSN

23. The elected Officers of the Society shall be:

Officers of the Society

- (a) The President
- (b) Deputy President (North)
- (c) Deputy President (South)
- (d) Treasurer
- (e) National Secretary
- (f) Assistant National Secretary
- (g) National Publicity Secretary
- (h) National Financial Secretary
- (i) Editor-in-Chief
- (j) Internal Auditor
- (k) Two Unofficial Members

24.1 To qualify for election into the NEC of the Society, the candidate must have held Office at the State level of the Society or any recognized interest group.

Qualifications of Officers

24.2 The candidate must have been a financial member of the Society for not less than three consecutive years prior to the year of his/her candidacy.

24.3 Every member of the NEC must have been a financial member of the Society for at least three consecutive years, preceding the year of his/her election into the NEC.

24.4 His/her application or nomination paper must be endorsed by at least two (2) Fellows of the Society who may not necessarily come from:

- (a) His State of Origin
- (b) His State of Domicile

24.5 The candidate must satisfy the Screening Committee's requirements as approved by the National Executive Council (NEC) to be eligible for election

24.6(a)

(i) All candidates for National Executive Council (NEC) elections must be eligible to contest elections before collecting nomination papers. Candidates that are not eligible for NEC offices by July 31 in any year become ineligible to run.

(ii) The Nomination for National Executive Council (NEC) offices shall be between August 1 and August 31 every year. Eligibility for NEC offices shall not run concurrently with the nomination period.

24.6(b) Names of all successful candidates shall be published at the National Secretariat (30 days) to the Annual National Conference of the Society.

25.1 Nobody shall be qualified to contest for the post of President unless he/she has been in Council for not less than 3 years

Special Qualifications for the Post of the President

25.2 Nobody shall be qualified to contest for the post of President unless he is a Fellow of the Society.

25.3 Candidates for the post of President must satisfy preliminary screening of the Pharmacy Advisory Board before proceeding to Screening Committee as specified above.

25.4 The *quorum* for such a meeting of the Pharmacy Advisory Board shall be a minimum of 5 members in attendance.

26. All Officers of the NEC of the Society shall hold Office for not more than three consecutive years.

Tenure of Officers

27.1 **The President** shall preside over the meeting of the NEC, Council and the AGM of the National Conference.

Duties of Officers

27.2 He shall be the Chief Spokesman of the Society.

27.3 He shall coordinate the activities of the other members of the NEC of the Society.

27.1 In all meetings, the President shall have an original vote but where there is a tie, a casting vote as well.

- 27.2 He shall be the Chief Accounting Officer of the Society.
- 27.3 He shall do all things possible to move the Society forward.
- 27.4 With the approval of NEC, the President shall set up the following Committees and the Pharmacy Academy.
- (a) **STANDING COMMITTEE**
- (i) Disciplinary Committee
 - (ii) Finance and General Purpose Committee
 - (iii) Publicity Committee
 - (iv) Law and Ethics Committee
 - (v) Education Committee
- (b) **AD-HOC COMMITTEE**
- (i) Conference Planning
 - (ii) Screening Committee for purposes of election into NEC.

And any other Committee which he deems necessary.

- (c) **THE PHARMACY ACADEMY**
- i. The objective of the Pharmacy Academy shall be the promotion of the pharmaceutical sciences.
 - ii. The membership shall be by nomination of not more than 100 individuals. A member shall be a Pharmacist who has put in more than 25 years in public/private sector service at senior policy level.
 - iii. The objective shall be met through operational strategies which include:
 - (a) To provide **thought** and **opinion leadership** in the practice of pharmacy with the purpose of enabling the profession to fulfill its larger mission to society.
 - (b) To provide the necessary window for the pharmacy profession to look outwards with a duty to Society, with a purpose of working with other members of the health professional team in order to create a larger health system that delivers on quality health for Nigerians, including preventive, community and curative health.
 - (c) To serve as **lobby group** that is able to **influence state policy** that enables the pharmacy profession fulfill its mission and duty to Society.

- (d) To provide the platform to shore-up key stakeholder perception and clout of pharmacy and Pharmacists in Nigeria.
 - * Advocacy
 - * Advisory and behind-the scenes guidance and support for PSN
- (e) To provide a framework for enduring mentoring of members of the profession.
- (f) To strengthen the network framework of PSN for better networth of the profession
- iv. It shall elect its Executive Committee which shall consist of the:-
 - (a) President
 - (b) Vice President – North and South
 - (c) General Secretary
 - (d) Assistant General Secretary
 - (e) Treasurer
 - (f) Publicity Secretary
- v. It shall have functional Committees including:-
 - (a) Governance Committee
 - (b) Education Committee
 - (c) Membership Committee
 - (d) Mentoring Committee
 - (e) Relationship Committee
 - (f) Finance Committee
- vi. It shall have a Council consisting of its Executive Committee, Chairmen of Committees and the President of the Pharmaceutical Society of Nigeria.

- 28.1 There shall be two Deputies for the President. *Deputy President*
- (a) Deputy President (north) and
(b) Deputy President (south)
- 28.2 One of the Deputy Presidents shall either be a Northerner or a Southerner (in the Nigerian political context).
- 29 In the absence of the President, the Deputy President from the zone other than that of the President shall act; *Ranking of the Deputy Presidents*
30. The Deputy Presidents shall assist the President in the execution of his duties.
- 31.1 The National Secretary shall send or cause to be sent, notices and agenda of all NEC and Council meetings. *National Secretary*
- 31.1 He shall conduct correspondence as may be directed by the President or the NEC.
- 31.3 He shall be Secretary to the NEC, the Council and the AGM of the National Conference.
- 31.4 He shall keep all such records as may be directed by the President and NEC.
- 31.5 He shall submit an Annual Report of the activities of the Society to the NEC for approval prior to presentation to Council and the AGM of the National Conference.
- 31.6 He shall be the custodian of the Society's property in the Secretariat.
- 32.1 The Assistant National Secretary shall assist the National Secretary in the execution of his duties. *Assistant National Secretary*
- 32.2 He shall act as the National Secretary in the absence of the National Secretary or whenever it becomes necessary for him to do so.

- 33.1 The National Treasurer shall receive all monies from the National Financial Secretary and issue official Receipts for same. *National Treasurer*
- 33.2 He shall bank all monies received within 72 hours of receiving such monies.
- 33.3 He shall disburse all monies as directed by the President in accordance with laid down rules, principles and conventions.
- 33.4 He shall present an audited Balance Sheet with his comments to the NEC for approval prior to presentation to the AGM through the Council.
- 34.1 The National Financial Secretary shall receive all the Society's monies and transfer same to the National Treasurer within 72 hours of collection *National Financial Secretary*
- 34.2 He shall keep a proper and accurate account of the Society's funds and shall give an Annual Report to NEC for approval prior to presentation to the AGM, through the Council.
- 34.3 He shall present quarterly Financial Report to NEC.
- 34.4 He shall make his books available to the External Auditors every year.
- 34.5 He shall make his books available to the Internal Auditors whenever such demand is made.
- 35.1 The National Publicity Secretary shall be the image maker of the Society. *National Publicity Secretary*
- 35.2 He shall give guided and studied publicity to the activities of the Society, rising to the occasion always.
- 36.1 The Editor-in-Chief shall be responsible for the timely publication of the Journal of the Society, ensuring that every publication reports a balanced representation of all Interest/Technical Groups of the Society *Editor-in-Chief*

36.2 He shall be responsible for any other publication as may be directed by the NEC

36.3 No Editor or Publisher of any other Pharmaceutical or Medical publication shall be eligible to hold the post of Editor-in-Chief of the Society.

37.1 The Internal Auditor shall ensure that internal checks and controls for financial propriety are in force in all aspects of documentation and activities.

Internal Auditor

37.2 He shall periodically, at reasonable intervals cross-check the following Accounts Books of the Society:

- (a) Payrolls
- (b) Cash Books and
- (c) Stock Portfolio/Other Properties

37.3 He shall at the end of each fiscal year check all Books and Returns before they are sent to the External Auditors.

37.4 He shall submit an Annual Report to the Council of the PSN.

38.1 There shall be elected every year, two (2) Unofficial Members of the NEC.

Unofficial Members

38.2 The Unofficial Members shall carry out such functions as may be assigned to them by the President and NEC.

39. The National Executive Committee of the Society shall comprise:-

National Executive Committee (NEC)

- (a) All the elected Officers of the PSN
- (b) The Immediate Past President of the Society
- (c) All national Chairmen of the Technical Groups of the Society.

39.1 The NEC shall meet at least once in two months.

Meetings of the NEC

40. The President shall have power to invite any person or group of persons to the NEC and Council, who, in his opinion, can assist in any issue/matter to be discussed by the NEC/Council.

41. The functions of the NEC shall include:

Functions of the NEC

- (a) Execution of the policies of the Society and the implementation of the decisions of Council and the AGM of the Society, in accordance with Constitutional provisions.
- (b) To recommend deserving members of the Society to the Council for the Award of Fellowship of the Society.
- (c) NEC shall make pronouncements on behalf of Council on National Issues.
- (d) No State Branch or Technical or Interest group will make pronouncements/write-ups that may be construed as a PSN position, without the approval of the President. This is to ensure consistency with PSN positions.

42. Where an elected Executive Officer becomes delinquent or incapable of carrying out his official functions/duties, the NEC shall suspend such officer and appoint temporarily an officer to carry out such officer's functions until the next AGM, where the office shall be open for election.

43. The quorum of the NEC shall be seven members provided that:

Quorum of the NEC

- (a) Either the President or the Deputy President is present; and
- (b) Either the National Secretary or the Assistant National Secretary is present.
- (c) NEC must provide to the AGM a report of its stewardship for the year with account of each Officer's contribution.

CHAPTER FIVE

COUNCIL OF PSN

44. The Council of the Society shall be made up of the following: *Composition of the Council*
- (i) All State Branch Chairmen/Secretaries (including Abuja).
 - (ii) All the elected members of NEC, Immediate Past President including Unofficial Members.
 - (iii) Chairmen of the recognized Technical/Interest Groups.
 - (iv) Directors of Pharmaceutical Services or Chief Pharmacists (by whatever name the most senior Pharmacist is identified) of all the States including Abuja.
 - (v) The Registrar of the PCN
 - (vi) All Deans of approved Schools/Faculties of Pharmacy of Nigerian Universities.
 - (vii) The National President of the PANS or his representative.
 - (viii) A representative from the Teaching Hospitals' Pharmaceutical Services.
 - (ix) Chairman, Board of Fellows.
 - (x) The Director-General of the National Institute of Pharmaceutical Research and Development (NIPRD).
 - (xi) The most senior Pharmacist in the Pharmaceutical Department of the Federal Ministry of Health.
 - (xii) A representative of the Armed Forces, the Customs and the Nigeria Police Forces who must be a Pharmacist.
 - (xiii) Chairman, Pharmacists Council of Nigeria (PCN) and PSN representatives in the PCN
 - (xiv) The Executive Secretary of the West African Postgraduate College of Pharmacists.
 - (xv) Director-General/Representative of the NAFDAC
 - (xvii) Chairman/Representative of the Pharmacy Academy

- 45.1 Membership of the Council shall commence based on written information to the National Secretary upon attending a meeting of the National Council in official capacity.
- 45.2 The Council shall meet only three times in a calendar year, one of which shall be the pre-conference Council meeting. *Meetings of the Council*
- 45.3 The President shall have powers to call for an Emergency Council meeting. A quorum of 15 States of the Federation must be in attendance at the meeting.
46. The Council shall be responsible to the AGM of the National Conference. *Function of the Council*
- 46.1 It shall determine the policies of the Society.
- 46.2 The Council shall review and confirm qualified candidates for the conferment of the Fellowship of the Society.
- 46.3 It shall determine all matters as may be directed by the National Conference/AGM.
- 46.4 To carry out such other functions as may be directed by the AGM.
- 46.5 Council shall review and approve all budgets of the Society as presented to it by the NEC.
- 47 A quorum of the Council of the PSN shall be formed by one-quarter (1/4) of the members of the Council, provided the President or any of his Deputies is present. *Quorum of the Council*

CHAPTER SIX

THE NATIONAL CONFERENCE

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| 48. | The National Conference shall be held every year at a venue that shall be announced at the previous AGM of the National Conference. | <i>National Conference</i> |
| 48.1 | Such a venue must have facilities as determined by the NEC. | |
| 48.2 | For the purposes of the National Conference, the NEC shall impose adequate levies/registration fees on all members. | |
| 49. | The Annual General Meeting (AGM) of the Society shall be the supreme body of the Society. | <i>Annual general Meeting (AGM)</i> |
| 49.1 | It shall have powers to ratify, amend or nullify as the case may be, any decision of the NEC and the Council. | |
| 50. | Only financial members of the Society shall participate in the proceedings of the AGM. | <i>Participation at the AGM</i> |
| 51. | The quorum at the AGM shall be formed by 25% of the financial members that registered for the National Conference, provided not less than a third of the States (including Abuja) Branches are represented at the AGM. | <i>Quorum of the AGM</i> |

CHAPTER SEVEN

FINANCE AND DISBURSEMENT OF FUNDS

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| 52. | The financial year of the Society shall commence on 1 st September of the year and end on the 31 st August of the next calendar year. | <i>Financial Transaction</i> |
| 53. | NEC shall from time to time, recommend to Council the capitation fee per member as well as the Annual Conference levy per State. | <i>Capitation fee</i> |
| 54. | Any other form of levy may be imposed by the Council on the recommendation of the NEC. | <i>Levies</i> |
| 55. | The Bankers of the Society shall be determined by the NEC. | <i>Bankers of the Society</i> |
| 56. | All vouchers shall be prepared and signed by the Financial Secretary approved and countersigned by the President. | <i>Vouchers</i> |
| 57. | Cheques and other forms of withdrawal of money shall be prepared and signed by the National Treasurer and countersigned by the President or the National Secretary subject to section (56) above. | <i>Cheques and Withdrawal Orders</i> |
| 58 | An Imprest, as determined by the NEC shall be issued to the National Secretary for the effective running of the National Secretariat. | <i>Imprest for the Secretariat</i> |
| 59. | An annual budget shall be prepared by the NEC for the approval of the Council. | <i>PSN Budget</i> |
| 60. | The income and property of the Society shall be applied solely towards the promotion of the objectives of the Society and no portion thereof shall be paid or transferred directly or indirectly by way of dividends, loans or otherwise to any member of the Society. | <i>Income and Property of the Society</i> |

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| 61. | Without prejudice to Section 61, nothing herein contained shall prevent the payment in good faith of remuneration to any officer or servant of, or any person employed by the Society or to any member of the Society in return for any services actually rendered to the Society. | <i>Remuneration to members</i> |
| 62. | There shall be appointed, External Auditor to audit the Accounts of the Society by the Council. | <i>External Auditors</i> |

CHAPTER EIGHT

CONFLICT RESOLUTION/DISCIPLINE

- 63.1 There shall be established a Pharmacy Advisory Board (PAB) to handle conflicts between individual pharmacists, pharmacists-agencies and inter-agency conflicts. The Pharmacy Advisory Board (PAB) shall be the apex Conflict Resolution Platform and final arbiter in organised pharmacy.
- 63.2 The Pharmacy Advisory Board (PAB) shall advice the President on matters of National importance referred to it by the President.
- 63.3 The Pharmacy Advisory Board (PAB) shall be made up of Past Presidents of PSN, the incumbent President of PSN and Chairman of the Board of Fellows.
- 63.4 Quorum for meetings shall be four (4) persons
- 63.5 The Council shall have powers to appoint a Disciplinary Committee which shall have powers to investigate any breach of this Constitution, including Council decisions/AGM resolutions, acts of indiscipline and unethical behaviour. *Disciplinary Committee*
- 64 On the recommendation of the Disciplinary Committee, the Council, by a simple majority may place on the roll of dishonor, suspend or apply any other such punishment on any member or state or group of members of states found guilty of any act calculated to embarrass, ridicule or discomfit the profession of the Society. Such disciplinary actions shall be caused to be published in the National daily. *Suspension from the Society*
65. The Disciplinary Committee shall be made up of seven (7) members. *Composition of the Panel*
66. The members of the Committee shall be selected from seven (7) different States, including Abuja.
67. The quorum of the Disciplinary Committee shall be four (4) *Quorum of the Panel*

CHAPTER NINE

STANDING ORDERS AND PROCEDURES AT MEETINGS

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| 68 | The AGM of the National Conference shall have the power to make, alter and/or revoke standing orders for carrying on the business of the Society | <i>Standing Orders</i> |
| 69. | All motions, including amendments must have a proposer and a seconder. | <i>Proceedings at Meeting</i> |
| 70. | No discussion shall be allowed on any motion except it is seconded | |
| 70.1 | Any motion that is seconded shall be open to discussion and/or amendment. | |
| 70.2 | The mover of the substantive motion shall have the right to reject or accept an amendment. | |
| 71. | Debates must be limited to the immediate pending questions as stated by the Chairman. | <i>Debates</i> |
| 71.1 | The Chairman shall rule out of order, any speaker failing to adhere to the subject of the discussion. | |
| 71.2 | No other amendment may be discussed until the amendment under consideration has been disposed of. | <i>Amendments</i> |
| 71.3 | However, it is permissible for notice of further amendment to be given during the discussion of the original amendment; though there can be no discussion of these further amendments until the original amendment has been put to the final vote. | |
| 71.4 | Discussion of motion (including amendment) may be curtailed in time by a procedural motion from the floor or by the Chairman. | |
| 72. | During discussion of a motion or an amendment the following motions are in order and can be accepted in the following order of precedence: | <i>Order of Motions</i> |
| (a) | Motion withdrawing motion | |
| (b) | Motion to adjourn | |
| (c) | Motion to recess | |
| (d) | Motion to reverse a decision of the Chairman by two-third majority of those present at voting | |

- (e) Suspension of a part of a Section of the Standing Order by two-third majority of those present and voting.
 - (f) Motion that the motion be put to vote.
 - (g) Motion to limit the time or extend limits of debate
 - (h) Motion to postpone consideration of a motion to a definite time.
 - (i) Motion to refer to Committee.
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| 73. | A member whose subscription is in arrears for one year or more shall not be entitled to vote or be voted for. | <i>Right to vote at Meetings</i> |
| 74. | Voting by the Society shall be by show of hands or if demanded by the House, by secret ballot | <i>Method of Voting</i> |
| 75. | A point of order must be heard at all times except during the act of voting and must deal with the conduct of or procedure of the meeting and concern only such matters as indecorum, transgression of the Standing Orders or matter not relevant to the question under consideration. | <i>Point of Orders</i> |
| 76. | If information is desired, a person holding the floor may decide whether or not he wishes to be interrupted at that time. | <i>Point of Information</i> |
| 77. | Whenever debate is going on, every member has the right to speak except that no member shall speak for the second time on an issue where someone who has not spoken on the issue wishes to do so. | <i>Right to Speak</i> |
| 78. | When a motion for closure has been put forward and adopted, the Chairman shall make a list of members who wish to speak and who have not spoken on the motion and shall allow each speaker three (3) minutes to speak. | <i>Speakers after motion for Closure</i> |
| 79. | It shall be in order to move a reconsideration of a resolution previously adopted during the current session, provided such a motion is approved by two-third majority vote. | <i>Reconsideration of a previous Decision</i> |
| 80. | The motion for reconsideration must be moved by a member who voted with the majority opinion, in the previous vote on the matter. | |
| 81. | A resolution previously adopted may be rescinded by a majority vote provided that the session has agreed to reconsider the matter. | <i>Rescinding a previous Resolution</i> |

82. As much as possible, the Chairman shall equalize debates for and against any motion or amendment. *Equalizing Debates*

CHAPTER TEN

MISCELLANEOUS PROVISIONS

83. The Council shall have power to appoint Standing and/or Ad-hoc Committee that may be considered necessary in the execution of its duties on the recommendation of the NEC. *Standing /Ad-hoc Committees*
84. A Special General Meeting shall be called by the President *Special Annual general Meeting (Special AGM)*
- (a) When he considers it imperative for matters that cannot wait until the next AGM
 - (b) For purposes of considering issues affecting the PCN
 - (c) For the purposes of ratifying the rules made in the PCN Decree 91 (1992) as contained in the Laws of the Federation 2002.
 - (d) For any matter deemed to be of emergency by the President.
85. A Special General Meeting shall have the powers of the AGM *Powers of the Special AGM*
86. The Special General Meeting shall be properly constituted where representatives from at least 12 States are in attendance. (FCT, Abuja has the Status of a State). *Quorum of the Special AGM*

CHAPTER ELEVEN

OTHER ARMS OF THE SOCIETY

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| 87. | The Society shall have the following technical Groups which shall remain as components of the Society: | <i>Technical Groups</i> |
| (a) | Association of Community Pharmacists of Nigeria which shall be made of Pharmacists in Community Pharmacy Practice (ACPN) | |
| (b) | Association of Industrial Pharmacists of Nigeria to be made up of Pharmacists working in the Pharmaceutical Industries (AIPN) | |
| (c) | National Association of Pharmacists in Academia to be made up of Pharmacists working in the Faculties of Pharmacy of Universities, Research and Ancillary Institutions (NAPA) | |
| (d) | Nigerian Association of Hospital and Administrative Pharmacists to be made up of Pharmacists working in Hospitals and in the Administrative arms of the public sector (NAHAP) | |
| 88. | The Society shall have the following Interest Groups: | <i>Interest Groups</i> |
| (a) | The Association of Lady Pharmacists to be made up of Female Pharmacists (ALPs) and any other Interest Groups approved by AGM | |
| 89. | Each Technical/Interest Group shall be governed by its Bye Laws, to be approved by PSN Council, provided that, where there is any conflict between such Bye Laws and the Constitution of the PSN, the Constitution of the PSN shall supersede. | <i>Bye Laws of Technical/Interest Groups</i> |
| 90. | Each Technical/Interest Group shall:- | <i>Administration of Technical/Interest Groups</i> |
| (a) | Have a National Secretariat | |
| (b) | Endeavour to have Branches in the States, including Abuja | |

91. There shall be Branches of the Society in all the States (including Abuja) provided there are enough members to sustain the administration of the Branch.
- 91.1 It shall be lawful for two or more States to form a Branch *State Branches*
92. Each State Branch shall be governed by its Bye laws provided that this Constitution shall supersede all States' Bye Laws where there is a conflict. *State PSN Bye Laws*
93. No part of this Constitution shall be deleted amended or altered, set aside or withdrawn except previously laid before Council meeting, preceding the National Conference. *Amendment of Constitution*
- 93.1 Any notice of amendment or deletion or alteration must be communicated to the Council members on or before 31st August of the year.
- 93.2 Any amendment presented to the AGM of the National Conference shall be ratified by two-third majority members present and voting at the national Conference.

CHAPTER TWELVE

INTERPRETATION, CITATION AND COMMENCEMENT

94. In this Constitution, unless it is otherwise expressly provided or the context otherwise requires:- *Interpretation*
- (a) “AGM” means the meeting of registered Conference participants attending the Annual National Conference which will, among others, consider the Annual reports of the Officers of the Society, propose motions, make resolutions and elect new Officers.
 - (b) “National Conference” means the Annual Conference of all Registered Pharmacists in Nigeria
 - (c) The pronouns “He” or “His” shall refer to both male and female members of the Society
 - (d) “State” means State of domicile
 - (e) “Council” means the Council of the Pharmaceutical Society of Nigeria
 - (f) “Screening Committee” means Screening Committee for Purposes of Election into NEC.
95. This amended **CONSTITUTION** shall be cited as the **CONSTITUTION** of the Pharmaceutical Society of Nigeria 2013. *Citation*
96. The provisions of this Constitution shall come into effect at the conclusion of the 2013 AGM of the Annual National Conference. *Commencement*

