Your Name _		
_	Date	

## **WATCH Monitoring Form**

Please respond to the following items to the best of your ability, circling the appropriate response. Feel free to comment on your observations wherever space permits. If an item does not apply to what you witness, please leave it blank. We expect that not all items will be addressed in every proceeding. If you have comments or questions about your experience today, please contact WATCH at 612-341-2747 or <a href="watch@watchmn.org">watch@watchmn.org</a>. Thank You!

Case Information			
Type of Hearing: Defendant's Name			
Case #	Judge Defense Attorney		
Offense(s)	Prosecuting Attorney		
Time Spent in Courtroom	Probation Officer		
Scheduled Start Time	Actual Start Time		
<b>Defendant Information</b>			
Was the defendant in or out of custody at the beginning of the hearing? IN CUSTODY OUT OF CUSTODY			
Was the defendant in or out of custody after the hearing	?? In custody Out of custody		
What was the defendant's gender:			
What was the defendant's apparent race/ethnicity: African Hispanic/Latino Native American Middle Eastern/Arab African Can't Tell Other (Please Describe)			
Did the defendant appear to understand English? YES NO COULDN'T HEAR CAN'T TELL			
Was an interpreter present? YES NO CAN'T TELL			
If yes, what language was spoken?	_		
What was the defendant's relationship to the victim?			
If there is a next appearance, when is it scheduled?			
Victim Information			
Was the victim present? YES NO CAN'T TELL	What was the victim's gender?		
What was the victim's apparent race/ethnicity:  HISPANIC/LATINO NATIVE AMERICAN MIDDLE EAS	AFRICAN AFRICAN-AMERICAN/BLACK ASIAN/PACIFIC ISLANDER* CAUCASIAN STERN/ARAB CAN'T TELL OTHER (PLEASE DESCRIBE)		
Was a victim advocate in court? YES NO CAN'T TELL			
What, if any, information was given about the victim?			
Other Participants			
Who was present in the gallery (children, family, partners, etc.)? How, if at all, were they involved in the proceeding?			
·			
	<del></del>		
Were young children present in the courtroom? YES	NO SOME OF THE TIME		

## **WATCH Monitoring Form (Cont.)**

Court Personnel
Please discuss anything you find significant in the performance of the judge, attorneys, deputy, clerk, probation officer, victim advocate, or any other court personnel. Please include any comments about performance, level of preparation, behavior toward those in court, use of court resources, etc., and specify who was involved.
Hearing Information
Please describe the proceeding you monitored today, noting any significant occurrences. If you are unsure whether a topic or event is appropriate, please include it. Detailed information is very helpful for WATCH's work.

**YOUR NOTES**