



# R. KAVIYA

📞 8525058713

✉️ Kaviya137viji@gmail.com

🏡 1/23, servar street,

Athangudi,Sivangagi dist.

## STUDENTS

### ► EDUCATION

#### Bachelor's degree

Dr.Umayal Ramanathan College  
For Women,Alagappa  
University,2023

#### Post Graduate degree

Alagappa University  
2025

### ► TECHNICAL SKILLS

- Tally prime
- Basic computer knowledge

### ► CERTIFICATIONS

Certification  
Organization  
20XX

Certification  
Organization  
20XX

### ► PROFILE

Showcase your most impressive accomplishments right here. Within seconds, the reader should be able to tell who you are and what your areas of expertise are. The purpose of a professional profile is to provide a quick overview of your potential skills, experience, and achievements to a recruiter without requiring them to read the rest of your resume.

### ► WORK EXPERIENCE

#### AUDITOR OFFICE:

2023-INTERNSHIP (15 DAYS) IN KARAIKUDI  
2024-INTERNSHIP (15 DAYS) IN KARAIKUDI  
2024-INTERNSHIP (45 DAYS) IN CHENNAI, VIRUKAMBakkAM

#### ABC MARUTI SUZUKI PVT LTD:

2024-INTERNSHIP (15 DAYS) IN KARAIKUDI

#### SRI JAYANATHAN CHIT FUND PVT LTD:

2025-INTERNSHIP (15 DAYS) IN KARAIKUDI