

4037 4/84

RECORDS CONTROL FORM

TO: Records Administration East Wing Basement/Manufacturing Center	Date: 5/12/88 Cost Center # 073	Carton # 680	Extension: 5529
From: (Department) Leaf	Responsible Contact: Jane Newchok		
Description of Records: Daily Blending & Stemming - 84 Richmond, Louisville, ULT	Record Date Span: From 84 To 84	Retention Period: 10 yrs	
From: File Cabinet # (s) Drawer # (s)			

FOR USE BY RECORDS ADMINISTRATION ONLY		
Location: MICROFILM	Disposal Date: 1994	
Remarks:		

205659827

DISTRIBUTION:
White - Records Administration Blue - Department Manila - Attach to Carton