

# AI Governance RACI Matrix

**Type:** Responsibility Assignment Matrix

**Target Audience:** AI Governance Boards, Program Managers, Executive Leadership

This RACI matrix defines roles and responsibilities for AI governance activities across the organization. Customize for your organizational structure and AI program scope.

## RACI Legend

<b>R</b> = Responsible	Does the work to complete the activity
<b>A</b> = Accountable	Ultimately answerable; has yes/no authority and veto power
<b>C</b> = Consulted	Provides input before decision/action; two-way communication
<b>I</b> = Informed	Kept updated on progress/decisions; one-way communication

## Governance Activity Matrix

Activity	Exec Sponsor	AI Ethics Lead	Technical Lead	Legal/ Compliance	Data Owner	Business Owner
Set AI risk appetite	A	C	I	C	I	C
Approve high-risk deployments	A	R	C	C	I	C
Conduct bias testing	I	C	R	I	C	I
Draft AI policies	C	R	C	R	I	C
Perform impact assessments	I	R	C	C	C	A
Monitor production systems	I	I	R	I	C	A
Respond to incidents	C	C	R	C	I	A
Vendor due diligence	I	C	C	R	C	A
Training delivery	I	R	C	C	I	C
Board reporting	R	C	I	C	I	I
Model documentation	I	C	R	I	C	A
Data quality assurance	I	I	C	I	R	A

## Role Definitions

Role	Description	Typical Title
Executive Sponsor	Senior leader with budget authority and organizational accountability for AI program	CTO, CDO, CAIO

AI Ethics Lead	Responsible for ethical AI practices, policy development, and impact assessments	Head of Responsible AI, AI Ethics Officer
Technical Lead	Owens technical implementation, model development, and system performance	ML Lead, AI Architect
Legal/Compliance	Ensures regulatory compliance, manages legal risk, reviews contracts	General Counsel, Compliance Officer
Data Owner	Responsible for data quality, privacy, lineage, and access controls	Data Steward, Data Governance Lead
Business Owner	Owens the use case, user outcomes, and business value realization	Product Manager, Business Unit Head

**Organization:** \_\_\_\_\_

**Approved By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Next Review Date:** \_\_\_\_\_