

APARNA INFRAHOUSING PRIVATE LIMITED

#802, Astral Heights, Road No. 1, Banjara Hills, Hyderabad - 500 034.

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To _____

Sub: Scope of two year Prepaid Maintenance – Reg.

Dear Mr. /Ms. _____

This is to inform that APARNA PROPERTY MANAGEMENT SERVICES PRIVATE LIMITED, the Maintenance arm of Aparna Group has been entrusted to render maintenance services during the two year prepaid maintenance period commencement date of which will be notified separately later.

The scope of the two year Prepaid Maintenance is as follows:

- Security Services.
- Housekeeping and upkeep of all Common Areas.
- Daily Collection and Disposal of Garbage.
- Supply & Distribution of Water. (Water charges will be collected as per meter readings and rates fixed or equally by occupant residents in the absence of meters. Water charges include cost of water & electricity charges for pumping, softening and distribution).
- Attending to Plumbing Complaints.
- Attending to Electrical Complaints.
- Operation and Maintenance of Prepaid Reticulated Gas Supply System. (Gas meters excluded)
- Operation and Maintenance of Prepaid Electricity supply system. (Electricity meters excluded)
- Electricity Charges for common amenities, utilities and services (club house excluded).
- Lighting of Common Areas.
- Maintenance of Landscaping.
- Operation and Maintenance of Water Softening Plant.
- Operation and Maintenance of Sewerage Treatment Plant.
- Operation and Maintenance of DG Sets. (Expenses for Diesel Oil for the DG Power units consumed in apartments is to be borne by the Individual Residents).
- Operation and Maintenance of lifts.
- Operation and Maintenance of Electrical Transformers, Switchgear Panels, MV Panels, and Common supply Panels, Lighting Panels and Cable Network.
- Operation and Maintenance of CCTV system.
- Maintenance of Solar Fencing.
- Operation and Maintenance of Fire Fighting System (Sprinklers inside apartment excluded).
- Maintenance of Carbon Emission System.
- Operation and Maintenance of Building Management System.
- Operation and Maintenance of Intercom system (Instruments excluded).
- Operation and Maintenance of Boom Barriers.
- Rodent and Pest Control including fogging in Common Areas.
- APNA Complex software portal management.

Club House maintenance is not covered under the two year Prepaid Maintenance charges. The club house shall be maintained/managed on behalf of owners on non-profit basis. Club House usage tariff will be notified and collected for the usage of facilities by residents

Please sign and return the duplicate copy of this letter as a token of your acknowledgement.

"Hearty Welcome To Aparna Sarovar Grande And Wishing You A Happy Living".

Yours Truly,

D S Prasad
Director

Name: _____ Apartment No. _____

Date:

Signature