**Objective:**

To establish a smooth changeover of power supply on Standby Power.

**Policy:**

The change over operation should be smooth & safe.

**Responsibility:**

Shift Engineer with the help of Electrician.

**Procedures:**

The changeover of normal power to standby: Manually

1. Switch off the main supply breaker.
2. Ensure that the normal breaker is fully out and interlocking system is functional.
3. Put on the stand by breaker.
4. Check supply is healthy in the panel.
5. Confirm the availability of all the three phases by the voltmeter on the panel through selector switch.
6. The change over of supply from standby power to normal supply: -
7. Switch off the 11KVA standby breaker.
8. Ensure that the standby breaker is fully out.
9. Ensure that the normal breaker is fully in and interlocking is functional.
10. Switch on the normal breaker.
11. Confirm the availability of all the three phases by the voltmeter on the panel.

**Revision Guide:**

Any change in the system needs review of SOP