* In case of man trap, inform the main gate security ( \*1888, \*1222, \*2122, \*2222, 913301947 )
  + Main gate security should send trained team to the location
    - Help the block security for rescue
  + Inform maintenance office (\*1555, 040-67766138)
    - Send the trained technicians for rescue
    - Inform the Johnson team ( 9676966244)
* Check whether the lift was moving or stop at particular location.
  + If the lift was moving, please wait until the rescue team arrives.
  + If the lift was not moving, open the lift door
* Check the variation between floor level and landing level.
  + If the variation is less than 1 foot rescue the passenger
  + If the variation is greater than 1 foot please assure the passenger that they are safe and ask them to wait till the rescue team arrives.

Alarm

Inform Main Gate

Inform Maintenance Team

Inform Johnson team

Send trained technician for rescue

Send trained security team for rescue

Check weather lift was moving or not

If “NO” go to the floor where lift stuck

If “YES” Wait for rescue team

Open the door and check the variation between floor level and landing level not greater than 1 foot

If "Yes” rescue the passenger

If NO ask them to wait for rescue team and assure them that they are safe