

US FEDERAL CONTRACT

User Guide



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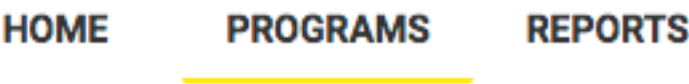
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1 Structure of the Application

Following are the elements of the application.

1.1. Header

Menu



Current User Information

JUSTIN CLARK | Logout



Quick Program Search



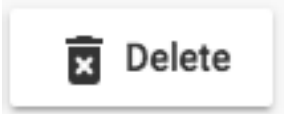
The search bar helps you search program and switch to it.

1.2. Tool bar

A program and order can be downloaded in PDF format. Use the Print button to download it.



At few places we have Delete button, this would delete the entity under consideration



1.3. Pagination

The lists are supported with pagination at the bottom; use it navigate between the pages



1.4. Footer



It shows application’s versions and you can download this guide from the application.

2 Understanding the homepage

It has list of programs grouped by recent actions

- 1. Name of the program
- 2. Date when the program was updated
- 3. Navigate to program

2.1 Recently Updated

It shows top 5 programs that have been recently updated by anyone in the application

RECENTLY UPDATED		
#	Name 1	Updated On 2
1	Defence and Security Accelerator	May 24, 2017
2	Counter-proliferation 3	May 24, 2017
3	Domestic Programme	May 24, 2017
4	Cross-Government Prosperity Fund Programme	May 24, 2017
5	Domestic Programme Fund	May 24, 2017

2.2 Recently Created

It shows top 5 programs that have been recently created by anyone in the application

RECENTLY CREATED		
#	Name 1	Created On 2
1	Broadband Delivery	May 23, 2017
2	Domestic Programme Fund 3	May 18, 2017
3	State Children's Insurance	Apr 26, 2017
4	Cross-Government Prosperity Fund Programme	Apr 25, 2017
5	Domestic Programme	Apr 25, 2017

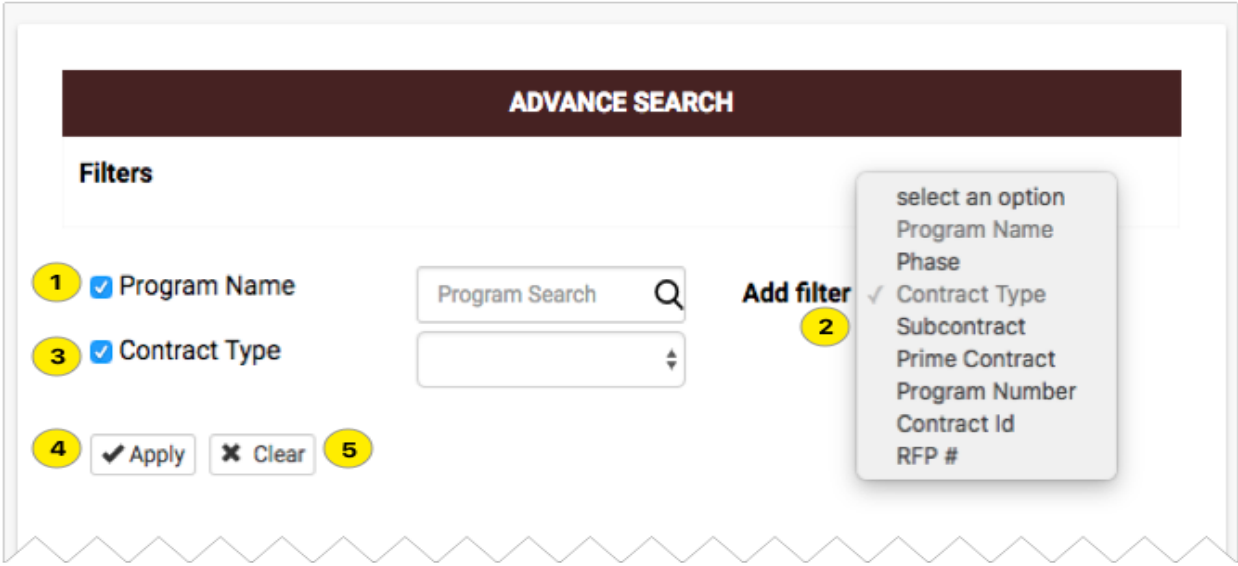
2.3 Recently Viewed

It shows list of last 5 programs you have viewed

RECENTLY VIEWED		
#	Name 1	Viewed On 2
1	Broadband Delivery 3	May 24, 2017
2	Defence and Security Accelerator	May 24, 2017
3	Counter-proliferation	May 24, 2017
4	Domestic Programme	May 24, 2017
5	Cross-Government Prosperity Fund Programme	May 24, 2017

2.4 Advance Search

Using this you should be able to drill down to specific set of programs



- 1. Program Name- - the default filter; you can deselect it
- 2. use it to add more filters
- 3. Newly added filter
- 4. Apply –button to get the results.
- 5. Clear –to reset values of filter(s)

3 How to search and view a Program?

3.1 Searching a program

3.1.1 Filters

There are Filters in Program Tab that helps you input different attributes to search for



- 1. Default filter
- 2. Use it to add more filters
- 3. Additional unselected filter
- 4. Another selected filter
- 5. Apply – button to get the results.
- 6. Clear - to reset values of filter

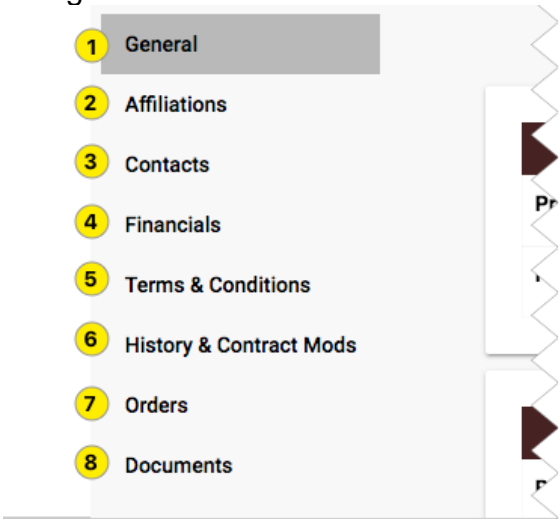
3.1.2 Listofprograms

PROGRAMS	
#	Name
1	Broadband Delivery
2	Domestic Programme Fund
3	State Children's Insurance
4	Cross-Government Prosperity Fund Programme
5	Domestic Programme
6	Counter-proliferation
7	Army Federal Program

- 1. Name of program
- 2. Click on any program to show detail

3.2 Viewing a program

A program’s details have been segregated into following 8 tabs



- 1. General
- 2. Affiliations
- 3. Contacts
- 4. Financials
- 5. Terms & Conditions
- 6. History & Contract Mods
- 7. Orders
- 8. Documents

9.

3.2.1 General Tab

It has following sections

General Information

GENERAL INFORMATION			
1 Program Number:	103483	Program Name:	5 State Children's Insurance_test
2 Phase:	Active	Inventoried By:	6 John Smith
3 Awarding Agency:	Army Contractor Agency	Awarding Office:	7 Cooperative Studies Program (CSP)
4 Department of Records Coordinator (DRC):	UM System	Prime Contractor:	8 William Beth

- 1. Auto generated program number
- 2. Phase
- 3. Awarding Agency
- 4. Department Of Records Coordinator -
- 5. The program name
- 6. Inventoried By
- 7. Awarding Office
- 8. Prime Contractor

Summary Information

SUMMARY INFORMATION			
1 RFP #:	32568	2 Letter Contract #:	a85791
3 Prime Contract #:	OoD-2345	4 Contract Id #:	35894
5 Role:	Prime	6 Subcontract #:	35894.12

- 1. RFP#
- 2. Letter Contract #
- 3. Prime Contract #
- 4. Contract Id#
- 5. Role
- 6. Subcontract #

Contract Types

CONTRACT TYPES	
# Contract Type	1
1	Time & Material
2	Cost Plus Incentive
3	Firm Fixed Price

- 1.It can take multiple values

Primary Place of Performances

PRIMARY PLACE OF PERFORMANCES	
# Places	1
1	Arkansas
2	California
3	Delaware

- 1. Multiple Places

Award Basis

AWARD BASIS			
1 Award Basis:	Multiple	2 If task/delivery orders then competition is:	Discretionary

- 1. Multiple or Single
- 2. can be one of
  - a. Discretionary
  - b. None
  - c. Required

Service Offerings

SERVICE OFFERINGS	
# Service Offering	1
1	Applications Maintenance
2	Health Care Finance Administration (HCFA)
3	Business Continuity

- 1. can be one of the service offerings

Corporate Identifier

CORPORATE IDENTIFIER			
1 CAGE Code:	OCVK8	2 Corporate DUNS:	07-781-7617
3 Corporate Location:	225 Grandview Ave, Camp Hill, PA		

- 1. One of the CAGE Codes
- 2. Corporate DUNS attached with CAGE code
- 3. One of the Corporate Location

Renewal

RENEWAL			
1 Current Term Expires On:	May 31, 2017	2 Next notice of intent due by:	May 17, 2018
3 Valid exercise requires (day[s] notice):	3		

- 1. Date of Current Term Expiration
- 2. Due date of Next notice of intent
- 3. Day(s) of notice required for valid exercise

Dates

DATES			
1 Award Date:	May 24, 2017		
2 Maximum Term Start Date:	May 25, 2017	3 Maximum Term End Date:	May 31, 2017
4 Base Period Start Date:	May 31, 2017	5 Base Period End Date:	May 31, 2018

- 1. Award Date
- 2. Maximum Term Start Date
- 3. Maximum Term End Date
- 4. Base Period Start Date
- 5. Base Period End Date

Option Periods

OPTION PERIODS			
#	Number 1	Start Date 2	End Date 3
1	12558	May 24, 2017	May 31, 2017
2	12885	Jun 4, 2018	Jun 29, 2018

- 1. Number
- 2. Start Date
- 3. End Date

Procurement Regulations

PROCUREMENT REGULATIONS		
#	Regulation 1	Notes 2
1	NASA	Notes
2	DFARS	Notes

- 1. Regulation
  - a. FAR
  - b. NASA
  - c. DFARS
  - d. Other
- 2. Notes

Owners

OWNERS		
#	Owner 1	Type 2
1	Justin Clark	Finance
2	Newm	Legal

- 1. Owners
- 2. Type

3.2.2 Affiliations Tab

AFFILIATIONS		
#	Affiliation Type 1	Program Name 2
1	IS THE SAME ISS	<a href="#">Army Federal Program</a> 3
2	IS A RELATED CL	<a href="#">Federal 1</a>
3	IS A CROSS REFE	<a href="#">Newfederal</a>

- 1. Affiliation Type
- 2. Program Name
- 3. Click on any program to detail.



3.2.3 Contacts Tab

CONTACTS		
#	Type 1	Contact 2
1	Awarding Agency	Federal
2	Payment Office	Thomson Brett

1. Type
- a. Awarding agency

b. Govt. POC

c. Contractor

d. Payment Office
2. Contact

3.2.4 Financials Tab

It has following sections

Financial Control data

FINANCIAL CONTROL DATA	
1 Responsibility Center:	Journal of Higher Policy

1. Responsibility Centre

Payment Information

PAYMENT INFORMATION	
1 Payment Office:	Andrew Flintop
2 Special Billing Provisions:	None

1. Payment office
2. Special Billing Provisions

Mechanics

MECHANICS			
1 Authorized Users:	Albert	2 Contract Ordering:	Centralized

1. Authorized Users
2. Contract Ordering
- a. Centralized

b. Decentralized

c. General

d. INS

Financial

FINANCIAL		
1 Original Estimated Lifecycle Contract Value:		\$9,000.00
2 Current Estimated Lifecycle Contract Value:		\$16,000.00
3 Current Obligated Funds:		\$5,000.00

1. Original Estimated Lifecycle Contract Value
2. Current Estimated Lifecycle Contract Value
3. Current Obligated Funds

3.2.5 Terms & Conditions Tab

TERMS & CONDITIONS			
1 Name	2 Description	3 Date	
1 Service Contract Act	Notes	May 24, 2017	
2 Economic and MOnetary Union (EMU) Compliance	Notes	May 31, 2017	

1. Name
2. Description
3. Date

3.2.6 History & Contract Mods Tab

It has following sections

History

HISTORY			
1 Date	2 Last Modified By	3 Description	
1 May 24, 2017	Brait Lee	Notes	
2 May 25, 2017	Justin Clark	Notes	

1. Date
2. Last Modified By
3. Description

Show Cause/ Cure Notice

SHOW CAUSE / CURE NOTICE			
1 Show Cause / Cure Notice:	NO	2 Show Cause / Cure Notice Date:	May 31, 2017
3 Actions:	Initial		

1. Show Cause / Cure Notice
2. Show Cause / Cure Notice Date
3. Actions

Contract Mods

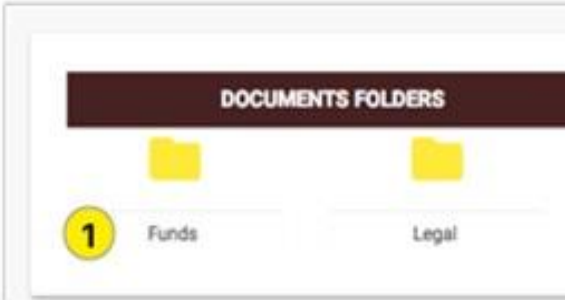
CONTRACT MODS	
#	Name 1
1	876 5/24/2017 2
2	876 5/24/2017

1. Name - Which contains list of contract mods
2. If user click on any name, then user will get the detail



3.2.7 Documents Tab

It shows files organized into folders



- 1. Folder

DOCUMENTS				
1 Name	2 Size	3 Type	4 Time	5 Date
Affiliations	49kb	png	7:11 PM	May 24, 2017
user-guide	1311kb	docx	7:11 PM	May 24, 2017
user-guide	2309kb	pages	7:10 PM	May 24, 2017

- 1. Name
- 2. Size
- 3. Type
- 4. Time
- 5. Date

3.2.8 Orders Tab

Each program has the list of order; use it to navigate through them

List

ORDERS			
#	Name 1	Type 2	Effective Date 3
1	22151	Firm Fixed with EPA	May 31, 2017
2	125698	Cost Plus Incentive	Jun 15, 2017

- 1. Orders Name
- 2. Type
- 3. Effective Date

3.3 How to view an Order?

To view an order from Order tab click on the respective Order Name. The order details page will appear in which the order’s attributes are organized into following sections

Details

DETAILS			
1 Order Name	22151	2 Scope	Center Outsourcing
3 Order Type	Firm Fixed With EPA	4 Effective Date	May 31, 2017
5 Pop From	May 24, 2017	6 Pop To	Jun 14, 2017
7 Proposal Date	May 25, 2017	8 Resp Center	Scotiabank
9 Customer	Michel		
10 Description	Notes		

- 1. Orders Name
- 2. Scope
- 3. Order Type
- 4. Effective Date
- 5. Pop From
- 6. Pop To
- 7. Proposal date
- 8. Resp Center
- 9. Customer
- 10. Description

Financials

FINANCIALS			
1 Fixed Price Cumulative	\$10,000.00	2 Cost Cumulative	\$5,000.00
3 Fee Cumulative	\$1,000.00	4 Total Cumulative	\$16,000.00
5 Obligated Amount	\$5,000.00		
Limit of Funds			
6 Amount	\$100,000.00	7 Notification	Jun 14, 2017
8 Percentage (%)	50		

- 1. Fixed Price Cumulative
- 2. Cost Cumulative
- 3. fee Cumulative
- 4. Total Cumulative
- 5. Obligated Amount
- 6. Limit of Funds Amount
- 7. Limit of Funds Notification
- 8. Limit of Funds Percentage

Decentralized Order

DECENTRALIZED ORDER	
1 Payment Office	Federal
2 Contract Administrator	Andrew Flintop
3 Contract Admin Backup	Thomson Brett

- 1. Payment Office
- 2. Contract Administrator
- 3. Contract Admin Backup

Contracting Officer

CONTRACTING OFFICER	
#	Name 1
1	Federal
2	Michel Clark

- 1. Name of Contracting Officer

Account Manager

ACCOUNT MANAGER	
#	Name 1
1	Michel Clark
2	Andrew Flintop

- 1. Name of Account Manager

Security

SECURITY	
1 <input checked="" type="checkbox"/> Required	
2 Security Requirement Notes	Notes

- 1. Required
- 2. Security Requirement Notes

Modifications

MODIFICATIONS		
#	Name 1	Effective Date 2
1	3452352	Jun 30, 2017

- 1. Name
- 2. Effective Date

3.4 How to view an Order Mod?

To view an “Order Mod” click on the respective Mod Order Name from the “Order”Modifications section. The attributes are organized into following sections

Details

← Modification - 3452352 of 22151 9			
DETAILS			
1 Name	3452352	2 Scope	Certification And Deployr
3 Order Type	Cost Sharing	4 Change Type	Bilateral
5 Pop From	Jun 5, 2017	6 Pop To	Jun 6, 2017
7 Proposal Date	May 31, 2017	8 Effective Date	Jun 30, 2017

- 1. Orders Name
- 2. Scope
- 3. Order Type
- 4. Change Type
- 5. Pop From
- 6. Pop To
- 7. Proposal date
- 8. Effective Date
- 9. Back to list

Financials

FINANCIALS		
Field 1	Amount 2	Adjustment 3
Fixed Price	\$10,000.00	Plus
Cost	\$5,000.00	Plus
Fee	\$1,000.00	Plus
Obligated	\$5,000.00	Plus

- 1. Fields
- 2. Amount
- 3. Adjustment

Changes Made

CHANGES MADE	
1 Add/Change Funding Data	
2 Administrative Change	
3 Change PoP	

- 1. Add/ Change Funding Data
- 2. Administrative Change
- 3. Change Pop

4 How to download the details of a Program?

4.1 Downloading a program

A program can be downloaded in PDF format.

- 1. Use the Print button on the details screen to download it.

DOMESTIC FUND CONTRACT

1

PDF Print

Delete

GENERAL INFORMATION

Edit

Contract Brief - Part 1					
Project Name:			Army Federal Program 2		
Contract Administrator Name:			willam Clark		
1.	Contractor Name:	TBD	Date Of Award:	Aug 16, 2017	
2.	Prime Contract #:	12564-12			
	Sub Contract #:	12564-12			
	Contractor Job #:	TBD			
	Contract ID :	12			
3.	Briefed Thorough:	Briefed Thorough			
		DOTO Number	DOTO Effective Date	MOD Number	MOD Effective Date
		t55		fdgdf	
4.	Contract Type:	Cost Plus Fixed Fee, Firm Fixed Price			
	Estimated Cost:				
5.	Estimated Fee				
	Estimated Fixed/NTE Amount:				
	Total Price:				
6.	Period of Performance:	MaxTerm Start Date		MaxTerm End Date	
		Aug 7, 2017		Aug 14, 2017	
7.	Is this a Sub Contract:	TBD			

The PDF format of program

4.2 Downloading details of an order

An Order can be downloaded in PDF format.

- 1. Use the Print button on the order details screen to download it.

PROGRAM- COUNTER-PROLIFERATION

Order - 289

1

PDF Print

Del

DETAILS

Edit

Order Name - 1398				
Details				
Order Type :	Cost Sharing		Scope :	Program management
Pop From :	Apr 26, 2017		Pop To :	Apr 27, 2017
Effective Date :	Apr 26, 2017		Resp Center :	test
Proposal Date :	Apr 19, 2017		Customer :	Michel Clark
Description :	Used for testing			
Financial				
Fixed Price Cumulative :	\$22,545,655.00		Cost Cumulative :	(\$4,454,567.00)
Fee Cumulative :	\$456,456,787.00		Total Cumulative :	\$474,547,875.00
Obligated Amount :	(\$44,545,678.00)			
Limits Of Funds				
Amount :	\$45,000.00		Notification :	Apr 27, 2017
Percentage(%) :	44			

The PDF format of an order

v1.0

12

5 Reports

Reports has been segregated into following 4 tabs



- 1. Financial report
- 2. Order Modification Report
- 3. Terms & Conditions Report
- 4. Phase Report
- 5. Physically Completed Report

5.1 How to download the Financial Report?

Get the financial attributes of programs across application which can be exported to excel.

Taking an example where in you are looking for programs with Original Estimated Lifecycle Contract Value greater than \$ 100.

Step 1: Key in original estimated lifecycle contract value you are looking for and click “Submit” button

- 1. Original Estimated Lifecycle Contract Value
- 2. Current Estimated Lifecycle Contract Value
- 3. Current Obligated Funds
- 4. Submit
- 5. Reset

Step 2View the report and click the “Export” button to download

	Greater than	Less than
1 Original Estimated Lifecycle Contract Value	\$100.00	\$50,000.00
Current Estimated Lifecycle Contract Value	\$100.00	\$10,000.00
Current Obligated Funds	\$100.00	\$10,000.00

#	Program Name 2	Estimated Life Contract Value 3		Current Obligated Funds 4
		Original	Current	
1	Domestic Programme	\$5,000.00	\$5,400.00	\$1,000.00

- 1. Original Estimated Lifecycle Contract Value
- 2. Program Name
- 3. Estimated Lifecycle Contract Value
- 4. Current Obligated Funds
- 5. Reset
- 6. Use the export button to download it in excel format

5.2 How to download Order Modification Report?

Gets list of Mod Order of the selected order(s)

Step 1 Select a program, all orders for the program will appear. Then select the respective order(s) and click “Submit” button

#	2 Name	
1	22151	<input type="checkbox"/> 3
2	125698	<input type="checkbox"/>

- 1. Program
- 2. Order Names
- 3. Check box
- 4. Submit
- 5. Reset

Step 2View the report and click the “Export” button to download

ORDER MODIFICATION REPORT

1

Project Name:

Army Federal Program

2

Prime Contract Number:

6535-545

3

Contract Administrator:

Dean Clark

4

Award Date:

Apr 13, 2017

5

Maximum Term Start Date:

Apr 22, 2017

6

Maximum Term End Date:

Apr 21, 2017

7

Ordernum: 2315488

8

Order Mod #	Order Type	Effective Date	Pop From	Pop To	Obligated Amount	Fixed Price Amount	Cost Amount	Fee Amount	Total Amount	Description
4568	Cost Plus Award Fee	Apr 28, 2017	Apr 19, 2017	Apr 14, 2017	\$54,353.00	-\$545.00	\$5,453.00	-\$54,353.00	-\$49,445.00	Administrative Change,Change Scope/SOW* Option Exercise

1. Project Name
2. Prime Contract Number
3. Contract Administrator
4. Award Date
5. Maximum Term Start Date
6. Maximum Term End Date
7. Ordernum
8. Order Modification fields

5.3 How to download Terms & Conditions Report?

Gets list of terms & conditions)

Step 1 Select multiple terms you are looking for and click “Submit” button

TERMS & CONDITIONS REPORT

Select

Terms

1

2

☐

Buy American Act/Trade Agreement Act

☐

Cancellation Provisions

☐

Caps On Indirect Rates

☐

CAS Clauses (FARs 52.230-1 thru 52.230-6)☐☐

3

Submit

Reset

4

1. Terms
2. Select multiple Terms
3. Submit
4. Reset

Step 2 View the report and click the “Export” button to download

TERMS & CONDITIONS REPORT										
1 SNo.	2 Program Number	3 Program Name	4 Contract Type	5 Prime Contract Number	6 Sub Contract Number	7 Start Date	8 End Date	9 Funding	10 Terms	11 Main Assignee
1	103481	Domestic Programme	Cost Sharing	65554	646-5455	Apr 18, 2017	Apr 26, 2017	12000	CAS Clauses FAR 52.230-2	Dean Clark

« Previous

1

Next »

1. Sno.
2. Program Number
3. Program Name
4. contract Type
5. Prime contract Number
6. Sub Contract Number
7. Start Date
8. End Date
9. Funding
10. Terms
11. Main Assignee

5.4 How to download Phase Report?

Step 1: Select multiple phases you are looking for and click “Submit” button

PHASE REPORT

Select

Phases

1

2

☒

Active

☒

Approved

☐

Approved (Pending)

☐

Canceled☐☐

3

Submit

Reset

4

1. Phase
2. Select Multiple phases
3. Submit
4. Reset



Step 2View the report and click the “Export” button to download

PHASE REPORT																												
1	SNo.	2	Program Name	3	Contract Ty	4	Awarding Agency	5	Prime Contractor	6	Prime Contract Number	7	Sub Contract Number	8	Cage Code	9	Start Date	10	End Date	11	Contract Value	12	Funding	13	Current Phase	14	Main Assignee	15
	1	103480	Security Programme funds		Cost Plus Award Fee		Clark		Prime contractor		655-5444		6656-445		395E5		Apr 6, 2017		Apr 12, 2017		99211		34545		Vendor Review			

« Previous

1

Next »

1. S.No.
2. Program Number
3. Program Name
4. Contract Type
5. Awarding Agency
6. Prime Contractor
7. Prime Contract Number
8. Sub Contract Number
9. Cage Code
10. Start Date
11. End Date
12. Contract Value
13. Funding
14. Current Phase
15. Main Assignee

5.5 How to download Physically Completed Report?

Step 1: Select Order End Date you are looking for and click “Submit” button

PHYSICALLY COMPLETED REPORT

Order End Date From: 1

Order End Date Till: 2

3

Submit

Reset

4

1. Order End Date From
2. Order End Date Till
3. Submit
4. Reset

Step 2View the report and click the “Export” button to download

PHYSICALLY COMPLETED REPORT																											
1	SNo.	2	Program Number	3	Program Name	4	Prime Contract Number	5	Sub Contract Number	6	Contract Start Date	7	Contract End Date	8	Order Number	9	Order Start Date	10	Order End Date	11	Order Type	12	Total Cumulative	13	Total Funding	14	Main Assignee
	1	103479	Army Federal Program		6535-545		656-54545		Apr 22, 2017		Apr 21, 2017		2315488		Apr 20, 2017		Apr 13, 2017		Cost Sharing		-49445		54353		william beth		
	2	103478	Navy Fed Program		455-5445		54656-555		Apr 21, 2017		Apr 24, 2017		654654		Apr 26, 2017		Apr 12, 2017		Firm Fixed with EPA		62555		334555		Dean Clark		
	3	103478	Navy Fed		455-5445		54656-555		Apr 21,		Apr 24,		65465		Apr 4,		Apr 18,		Cost						Dean		

1. S.No.
2. Program Number
3. Program Name
4. Prime Contract Number
5. Sub Contract Number
6. Contract Start Date
7. Contract End Date
8. Order Number
9. Order Start Date
10. Order End Date
11. Order Type
12. Total Cumulative
13. Total Funding
14. Main Assignee



Appendix

• Advance Filter Options

- 1. Phase
- 2. Contract Type
- 3. Subcontract
- 4. Prime Contract
- 5. Program Number
- 6. Contract Id
- 7. RFP#

• Program Phases

- |                            |                      |                        |
|----------------------------|----------------------|------------------------|
| 1. Active                  | 10. Error            | 19. Processed          |
| 2. Approved                | 11. Inactive         | 20. Proposal           |
| 3. Approved (Pending)      | 12. Locked           | 21. Re-Open            |
| 4. Cancelled               | 13. Lost             | 22. Rejected           |
| 5. Cancelled (Pending)     | 14. Not Submitted    | 23. rejected (Pending) |
| 6. Close                   | 15. Open With IT     | 24. Reopen             |
| 7. Close - Out             | 16. Open-OLD         | 25. Research Pending   |
| 8. Closed                  | 17. Pending Approval | 26. Submitted          |
| 9. Contract Administration | 18. Pre-Proposal     |                        |

• Contract Types in a Program

- |                      |                           |                          |
|----------------------|---------------------------|--------------------------|
| 1. Time and Material | 7. Fixed Price            | 13. Cost reimbursable    |
| 2. Level of efforts  | 8. Level of efforts       | 14. cost plus incentive  |
| 3. Letter Contract   | 9. Firm Fixed with EPA    | 15. Cost plus Fixed fees |
| 4. Labour hours      | 10. Firm Fixed Price      | 16. Cost plus Award fees |
| 5. IDIQ              | 11. Firm fixed Incentives |                          |
| 6. Fixed Unit Price  | 12. Cost sharing          |                          |

• Service Offerings in a Program

- |                                    |   |                            |
|------------------------------------|---|----------------------------|
| 1. Applications Development &Mgt   | 8. E Communities                              | 14. Midrange               |
| 2. Applications Maintenance        | 9. Enterprise Customer Management             | 15. Procurement            |
| 3. Asset Mgt and Maintenance       | 10. Health Care Finance Administration (HCFA) | 16. Project Support        |
| 4. Business Continuity             | 11. Help Desk                                 | 17. Telecommunications     |
| 5. Claims or Settlement Processing | 12. Internet Solutions & Applications         | 18. Training and Education |
| 6. Consulting                      | 13. Mainframe                                 |                            |
| 7. Desktop/Client Server           |   |                            |

• Corporate CAGE Codes

- 1. 05HD8
- 2. 1U305
- 3. 0CVK8
- 4. 24612
- 5. 00MK8
- 6. TBD
- 7. 1D6O3
- 8. 4TJT0
- 9. 39500000

• Corporate Locations

- 1. 5400 Legacy Drive, Plano, TX
- 2. 13600 EDS Drive, Herndon, VA
- 3. 225 Grandview Ave, Camp Hill, PA
- 4. 1600 North Beauregard Street, Alexandria, VA
- 5. 7900 Westpark Dr, T-600, McLean, VA
- 6. Falls Church, VA
- 7. 4646 Needmore Rd, P.O. Box 24593, Dayton, OH 45424
- 8. SafeGuard Services
- 9. NHIC

• Affiliation Types

- |                     |                     |                     |
|---------------------|---------------------|---------------------|
| 1. Default          | 7. is a cross clai  | 13. is subpoena for |
| 2. is a third part  | 8. is a master agr  | 14. is a cross refe |
| 3. is an addendum   | 9. is a master cas  | 15. is an order und |
| 4. is a counter cl  | 10. is a related cl | 16. is related to   |
| 5. is a consolidate | 11. is a related is |                     |
| 6. is consolidated  | 12. is the same iss |                     |

• Contact Types

- 1. Awarding agency

2. Govt. POC

3. Contractor

4. Payment Office

• Terms and Conditions

1. Products

2. Financial

3. Performance

4. Security

5. Corp. Risk

6. Key Issues

7. Other

8. Unusual Terms/Conditions

9. Subcontracting

10. Key Personnel

11. Service Contract Act

12. No Hire/No Solicitation Clause

13. Other (Labor)

14. Buy American Act/Trade Agreement Act

15. New Materials Clause

16. Discounted Products/Technology Refreshments

17. Special Test Equipment Required

18. Customer Paying For Development of Product(s)

19. EDS Retains Ownership of Products

20. Other (Products)

21. Cost or Pricing Data Required

22. Defective Pricing Clause

23. Caps On Indirect Rates

24. FCCOM Allowed

25. Economic Price Adjustment Clause

26. FAR Penalty Clause (52.242-3)

27. Precontract or Cost Allowable Restrictions

28. Costs Specifically Unallowable By Contract Terms

29. Profit or Fee Provisions In The Contract

30. CAS Clauses (FARs 52.230-1 thru 52.230-6)

31. SEI/CCM Applicability

32. ISO 9000 Applicability

33. Warranty Provisions

34. Cancellation Provisions

35. Liquidated Damages

36. Government Property

37. Engineering Changes/Value Engineering Changes

38. Other (Performance)

39. Security Clearances

40. DD 254

41. Non-Publicity

42. Other (Security)

43. System Development With Fixed Or Capped Pricing

44. Customer With Credit Risk

45. Contractual Financial Performance Penalties

46. Payment Terms > 45 Days After The Month of Service

47. Pricing Adjustments Using Benchmarks, etc.

48. Most Favored Customer Provisions

49. Non-competition or Other Exclusivity Provisions

50. Economic and Monetary Union (EMU) Compliance

51. Year 2000 Compliance

52. Costing Based On Non-Std Infrastructure Charges

53. Media Release Restrictions

54. Rights in Technical Data/Computer SW

55. Incorporation of Sections K, L and/or M

56. Commercial Terms and Conditions

57. Corporate Agreements Applicable

58. FOIA Copies Required

59. Show Cause Provision

60. Cure Notice Provision

61. Other (Key Issues)

62. Truth in Negotiations Act (TINA)

63. Cost Sharing (Identify Terms of Arrangement)

64. Level of Effort (Identify Limitations)

65. Overtime Restrictions (FAR 52.222-2)

66. Restrictions or Special RegtsFor Subcontracts

67. Other Special Provisions/Limitations

68. Restrictions on Subcontracting

69. Notification and/or Consent Requirements

70. Subcontracting Plan Required

71. Subcontracting Plan Not Required

72. List of Subcontractors

73. Organizational Conflict of Interest Potential

74. TINA-FAR 52.215-10

75. TINA-FAR 52.215-11

76. TINA-FAR 52.215-12

77. TINA-FAR 52.215-13

78. Labor

79. Key Personnel

80. Service Contract Act

81. No Hire/No Solicitation Clause

82. Other (Labor)

83. CAS Clauses FAR 52.230-5

84. CAS Clauses FAR 52.230-4

85. CAS Clauses FAR 52.230-6

86. CAS Clauses FAR 52.230-1

87. CAS Clauses FAR 52.230-2

88. CAS Clauses FAR 52.230-3

• Order Scope

1. TBD

2. Certification and Deployment Procedures

3. Year 2000 efforts

4. Product Delivery

5. Telecommunication

6. Cable installation

7. Program/facilities modernization

8. Infrastructure Services

9. Installation

10. Logistics

11. Loan processing/management systems

12. Information Assurance

13. Hardware

14. Consulting services

15. Center outsourcing

16. Site surveys and/or design

17. Network management

18. Personnel systems

19. Seat Management

20. Integrated Data Environment (IDE)

21. Software

22. Facilities management

23. Emergency Management

24. Outsourcing

25. Systems engineering

26. Medical information systems

27. Intel

28. Intranet/Internet design and/or management

29. Hardware/Software

30. Data processing

31. Distance Learning

32. Warranty and maintenance

33. Training

34. Intranet/Internet/Web design and/or management

35. Program management

36. Call center/help desk

37. Software development

• Order Type

1. Fixed Unit Price

2. Cost Plus Incentive

3. Level of Effort

4. Time and Materials

5. Cost Reimbursable

6. Firm Fixed Price

7. Cost Plus Fixed Fee

8. Fixed Price, Level-Of-Effort

9. Letter Contract

10. Firm Fixed Incentive

11. Firm Fixed with EPA

12. Cost Plus Award Fee

13. Cost Sharing

14. IDIQ

15. Labor Hour
- v1.0
- 17