

Individual Log

Name: _____

Date: _____

◆ This form is to be completed by each member of the group separately, outside of class and prior to group meetings; these entries should be a thoughtful reflection of what's going on with the project, ideas that would enhance the project, or problems that need to be discussed as a group. This is a **"safe place"** for individuals to jot down their thoughts about the project. These logs will be the first item of discussion during the group meetings.

You may use the back of this form if additional space is needed.

My action items for this week and progress made toward completing these tasks:

(Each member will give a progress report to the group at the beginning of the weekly meetings)



Ideas and thoughts about the project:

(Each member will share these ideas with the group at the beginning of the weekly meetings)