

# 50 Chat GPT Prompts to help your job search

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## introduction

If you're here, chances are you're navigating the rollercoaster that is job searching. Whether you're sending out resumes, preparing for interviews, or sliding into someone's DMs on LinkedIn, one thing is clear: job searching can feel overwhelming, frustrating, and, let's face it, exhausting. The rise of AI in every aspect of job searching has been a huge boost for some job seekers, but a huge problem for others who are not using it to the best of their abilities.

This ebook is your guide to leveraging the power of ChatGPT to improve your search without sounding like a generic robot is running your job search. These aren't just any prompts—they're tested, tailored, and crafted with intention. I've created this collection to help you save time and stand out on your search.. From sharpening your resume to nailing your interview, these prompts cover every step of the job search process, helping you put your best foot forward every time.



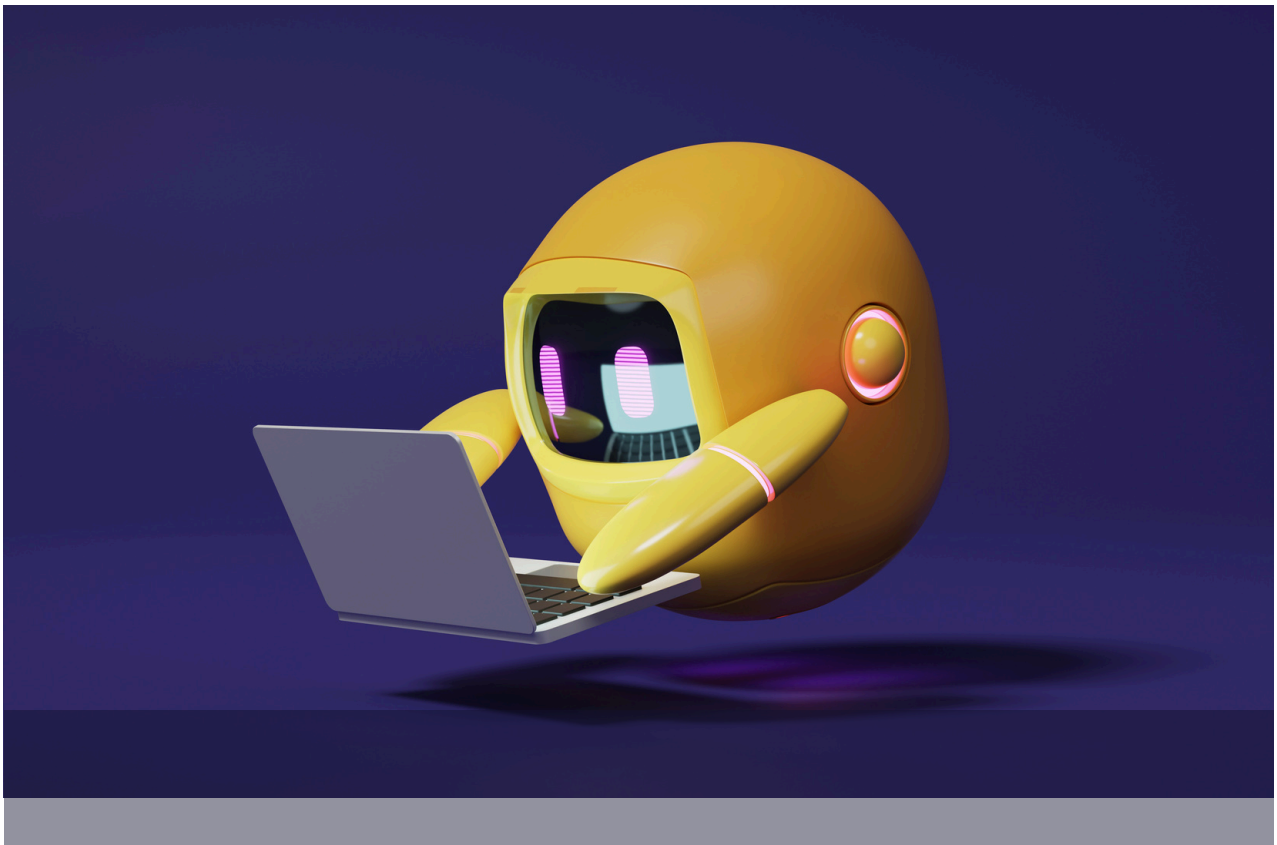
# Why This Matters

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Here's the thing: job searching today isn't what it used to be. The competition is fierce, recruiters are inundated, and hiring managers are unforgiving. It's not just about doing more—it's about doing it better. The right prompts can:

- ◆ Enhance your resume so it can rise to the top of the pile.
- ◆ Refine your interview skills so you walk into every conversation with confidence.
- ◆ Expand your network, even those of you who hate networking

These prompts are divided into 3 areas Resumes, Interview Prep, and General Job searching You can use these prompts exactly as written or adapt them to fit your unique situation. For best results, continue to refine what you ask Chat GPT, share your resume and jobs you are interested in, and be as detailed as possible.





## Remember AI output is only as good as AI input

I know firsthand how challenging job searching can be. After experiencing layoffs and navigating my own career twists and turns, I've learned that the right tools can make all the difference. ChatGPT has been one of those tools for me, and I'm excited for it to become one of yours too.

## Resume prompts

Just asking Chat GPT to write your resume isn't helping, here are some more specific ways to let AI improve your resume.

1. "Act as a picky hiring manager and tell me why you'd reject my resume for this role."
2. "Rewrite this bullet point in 1/2 the words without losing any impact."
3. "Rewrite this bullet so that a recruiter who has never done this job can understand it."
4. "Help me translate my skills and keywords from my current industry to [new industry]."
5. "Evaluate my resume for clarity and suggest ways to make it more readable in 6 seconds."
6. "Reorganize this section of my resume to emphasize my leadership experience."
7. "Identify areas of my resume that could be more tailored to a [specific job title] role."
8. "Make this accomplishment sound more impressive without exaggerating: [paste bullet point]."
9. "How can I revise my resume to appeal to a recruiter at [specific company]?"
10. "Highlight areas in my resume where I could incorporate action verbs for more impact."
11. "How can I adjust my resume to reflect my recent promotion effectively?"
12. "Transform this list of responsibilities into measurable achievements: [paste list]."
13. "Adapt my resume for a leadership role without removing technical hands on details."
14. "Help me rewrite these bullets to better showcase my [transferable skill] experience."
15. "Analyze my resume for any potential red flags and suggest fixes."
16. "What's the best way to phrase this gap in employment on my resume? [provide context]."







## Job Interview Prompts

ChatGPT can help you get ready for your job interview, here are some of my favorite ways to ask for help. In order for all of these prompts to work best you will need to share your resume with Chat GPT.

1. "Act as a hiring manager and ask me three challenging questions for this role."
2. "Critique my response to 'Tell me about yourself' and make it more compelling for this position."
3. "Help me frame a strong answer to 'Why should we hire you?' for this role: [paste job description]."
4. "Role-play as an interviewer and ask me tough follow-up questions based on this answer: [paste response]."
5. "Write a concise and impactful response to 'What are your greatest strengths?' tailored to this job."
6. "Create a STAR (Situation, Task, Action, Result) response for this behavioral question: [paste question]."
7. "Analyze my response to 'What's your biggest weakness?' and suggest improvements."
8. "Prepare three hypothetical scenarios related to this job that I might need to solve during the interview."
9. "What are three unique questions I should ask the interviewer to stand out for this role?"
10. "Write a closing statement I can use to leave a strong impression in an interview for this position."
11. "Help me turn this vague accomplishment into a polished story for the interview: [paste accomplishment]."
12. "Role-play as a skeptical interviewer challenging my qualifications for this role."
13. "Draft a professional and authentic response to 'Why do you want to work here?' based on this company's values: [paste values or mission]."
14. "How should I answer 'Where do you see yourself in five years?' for this career path?"
15. "Generate three questions I should be prepared to answer about this gap in my resume: [provide context]."

- 16. "What's the best way to answer if I'm asked why I'm leaving my current role?"
- 17. "Critique my response to 'Describe a time you failed' and make it more impactful."
- 18. "Help me prepare a response to 'Tell me about a time you handled conflict at work' using the STAR method."
- 19. "Write an example of how I can demonstrate my knowledge of this company during the interview."
- 20. "Role-play as an interviewer for a panel interview and guide me on how to handle multiple questions gracefully."



# General Job Search Prompts

These questions are left a bit more general so they can be applicable to anyone, but drill down with more specific qualifiers to make these really work for you .

1. "Generate a list of alternative job titles I should search for if I'm looking for [specific role]."
2. Help me create a 30-day job search plan for landing a role in [specific industry]."
3. "How can I efficiently research companies in [specific industry or region] to target in my job search?"
4. "Create a daily checklist for me to stay consistent and organized during my job search."
5. "Based on my skills [list skills], what are some unconventional roles I could pursue?"
6. "Help me optimize my LinkedIn profile headline and summary for job searching in [specific field]."
7. "What are three ways to make my LinkedIn profile attract recruiters for [specific job title]?"
8. "Draft a professional but enthusiastic LinkedIn post announcing my job search and asking for leads."
9. "Suggest a structured way to follow up with people in my network after initial outreach."
10. "Help me identify job search strategies that work best for introverts."
11. "How can I assess whether a company's culture aligns with my values before applying?"
12. "What's the best way to pivot into a new industry without starting from scratch?"
13. "Create a networking email template I can use to reconnect with former colleagues about job opportunities."
14. "What are three questions I should ask myself before applying for a role to ensure it's a good fit?"