

## **SUNSET MEADOWS MEETING MINUTES**

Sunday October 15, 2017, 5:15pm 1569 Fethers Loop (Laurel Hanley's home)

Present: Laurel Hanley, Mel Huey, Christine Cochran, Herb Lincoln, Lisa Armstrong, Sandi Patton

The minutes of September 17th, 2017 meeting were approved.

### **Treasurer's Report**

- Approval of September 2017 treasurer's report.
- Delinquency at \$4,935, a small decrease of \$126 from August. There were six members who were more than a month delinquent on monthly assessments. And a total of 23 members with past dues.

### **Compliance Report**

- Mid-September through mid-Oct duties – Laurel Hanley
- Discussion of September-October compliance issues. #1434 tent in the common area, #1616 miscellaneous patio items, #1501 bush trimming issues (letter sent to tenant)

### **Maintenance Report**

- Alpine Fence replaced dumpster enclosure in cul-de-sac with a fence & locking gate. The pool key will open gate and dumpsters will be unlocked. Continued progress is still being made with the lock on the gate.
- Oregon Electric Service will be here Oct 17<sup>th</sup> to locate & repair break in the line from #1551 to #1575 FL on the East side.
- Globe lights out near the field were replaced.
- Evergreen Roofing will repair the loose flashing on lower roof of #1551-#1557 FL for free.
- Chimney pipe at #1557 FL is leaning and needs to be repaired.
- Evaluate loft chimneys.

### **Old Business**

- October 2016 annual meeting minutes reviewed and printed for October 2017 annual meeting.
- Annual meeting is set for Saturday Oct. 21<sup>st</sup>, 3-5pm at The Oaks at 14<sup>th</sup> Community Room.
- Pool closed for the season Tuesday September 19<sup>th</sup>, 2017.
- Status report on #1434 FL. E-mailed owner regarding status of eviction.

### **New Business**

- Preparation for October 21, 2017 annual meeting- food, supplies, etc.
- Revise the special requests/projects form.
- Spigot covers to be installed for winter.
- Schedule gutter & roof moss removal

The next meeting of the board will be set by the new board after the annual meeting of members on Saturday, October 21, 2017.

Respectfully submitted by Christine Cochran, secretary