

Dear recruiter:

My name is Weike Wang, the first year graduate student majored in Analytical Finance in Lehigh University. I was searching information about the summer internship on internet. After I found out the internship information about your company, I decided to apply for this job position since I thinks I suits this job well.

Firstly, from my resume, you could see that I have several related working experience as an intern in business field. This would help me gain some working experience in doing related work and would help me to get those work done more efficiently. Also, my past experience in not only doing some internships but also participating in several students' organizations assisted to equip me with strong verbal, written communication and interpersonal skills. Especially during the time that I was the leader of a core department of the volunteer center of my university, I learnt how to handle multiple task at the same time under great pressure. Moreover, the experience in working at foreign company as Intel gives the confidence that I could be comfortable about working in a fast-paced international work setting.

Also, beside those practical experiences, my undergraduate and graduate study equipped me with solid foundation in economics, finance and even statistics. Moreover, during my study as a student, I learnt several useful programming languages which are sometimes efficient when we try to do some data analysis work, and even some optimization works.

To sum up, all my past experience made great contribution to who am I now, a flexible, self-motivated, detail-oriented person with a competitive background that you need. I do believe that this job suits me well, and also I have confidence in bringing more to this job.

Hope to hear from you.

Best regards,
Weike Wang