

# CONTACT

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## RELEVANT SKILLS

### PROGRAMMING

• Python • SQL • R

### LIBRARIES & TOOLS

• Pandas • NumPy • Matplotlib  
• PostgreSQL • MySQL  
• Excel • PowerPoint • Alteryx  
• Scikit-Learn • Seaborn  
• Tableau • Power BI • Snowflakes  
• Databases & Algorithm  
• DB2 • GCP • AWS

### KEY SKILLS

• Exploratory Data Analysis  
• Business Analysis  
• Data Visualization  
• Critical Thinking  
• Project Management  
• Cross functional collaboration  
• Strategic Planning  
• Leadership & Decision Making  
• Trend Analysis & Projection

### EDUCATION

• Bachelor of Commerce – University of Lucknow (Accounting, Finance, Cost Accounting, Management)

### PROFESSIONAL CERTIFICATES

• Google Advanced Data Analytics  
• Google Project Management  
• IBM Data Science Specialization  
• Google Business Intelligence Specialization

# SHAMS ARFEEN

## Data Scientist • Business Analyst

With over a decade of cross-disciplinary expertise in finance, project management, and data science, I blend analytical prowess with strategic vision. Passionate about driving impactful decisions through data, my dynamic background merges science and business, ensuring every project resonates with innovation and results. Committed to fostering collaboration and organizational success through continuous excellence.

## PROFESSIONAL EXPERIENCE

Finance Executive  
October 2017 – Present

SOCIETY, Hyderabad, IN

- **Financial Management Strategist:** Managed the modelling, planning, and execution of all financial processes and projects, ensuring smooth financial operations and project success.
- **Unveiled Hidden Profitability (₹45 Million Project):** Analyzed the financials of a ₹45 million education project, identifying unrealized gains of 20%. This led to a significant cost reduction (15%) and a substantial profit increase (₹5 million), maximizing project value.
- **Project Delivery & Grant Acquisition (₹50 Million Project):** Successfully implemented a complex ₹50 million project that complied with all regulations and met all agreed-upon goals. Notably, secured a previously on-hold ₹12.5 million government grant for the client, demonstrating exceptional project management and client advocacy skills.
- **Collaborative Project Champion:** Collaborated effectively with various teams to ensure project deliveries aligned with agreements. Proven ability to liaise with diverse clients, crafting and submitting winning project proposals that boosted project success rates.

Finance Executive  
January 2016 – September 2017

MultiCare Service Pvt Ltd, Mumbai, IN

- **Reduced Errors and Boosted Efficiency Through Cost-Control Measures:** Implemented cost-control measures that yielded a significant reduction in errors by 40% and demonstrably increased departmental efficiency.
- **Secured Funding & Propelled Growth Through Proposal Expertise:** Successfully prepared and submitted winning project proposals for both government and private contracts, directly contributing to company growth through increased project funding.
- **Optimized Processes & Increased Profitability:** Streamlined project management and implemented effective policies, resulting in substantial efficiency gains and improved capacity utilization. This strategic initiative directly drove increased profitability for the company.

Senior Finance Manager  
2013 – 2015

M.R. Fabrica Enterprises, Lucknow, IN

- **Reduced costs by 15% by implementing new procedures,** saving the company ₹1.2 million.
- **Successfully completed a challenging project on time and within budget,** with a 8% cost savings.
- **Secured project approval from stakeholders and authorities,** and delivered the project to the client on time and in accordance with all contractual requirements.