

Pontus Rundqvist

Who am I?

Called "The video guy" by Johan I aim to join the ForeFront Trainee programme this fall. My goal is to work with Business Design and to continuously lead the development of my customers, their organisational processes and contribute to their organizations improvements. Through leadership within the event business I've gained natural experience of operational planning, performing and responsibility I'd never normally get by studying only. I keep expanding my comfort zone, trying new things in new ways.

I'm an engineer, but also an event manager and at the same time a theatre actor; however I'm also creative director while I'm a web developer last but not least I'm a heavy equipment mover. Taking on a bigger challenge than before, and still make it, is why I think my ambitions and Forefront consulting's culture align.

Why me?

- After meeting Eric Fugleseth, Charlotte Söderhjelm, Jonas Nilsson and the rest of you I became certain that Forefront consulting group is harbouring the culture I want to work in.
- I apply more than engineering to my solutions, empowering them with the diversity of my experience and interests.
- I prove I won't back down a challenge, Johan Petterson mentioned software engineering as the backbone for future business – I have now chosen to study and applied for courses within Interaction Design and Programming with Java to complement my experience with MySQL and web programming.
- - I have studied relevant topics such as Project management, operational development and organisational analysis.
- Engaged in more than full-time studies. I'm doing everything I can to learn about developing organizations, right now while managing an event for 7500 people, aiming to deliver only the best experience both internally and externally.
- I've touched the field of onsite/offshore projects (a case study of a live and real project) and gained valuable insights and experience through my latest thesis work: "Cultural effects in global product development [...]".

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Kind regards



Pontus Rundqvist

Skills

- AutoCAD
- PowerPoint
- Project Management
- Personnel Management
- Sustainable Development
- Microsoft Word
- Financial Accounting
- PHP
- Fast Learner
- Risk Analysis
- Social Media
- Microsoft Office
- Engineering
- Project Planning
- Graphic Design
- Matlab
- Adobe Creative Suite
- SAP
- Company Secretarial Work
- Empowerment
- Sales Administration
- @Risk
- Microsoft Excel
- CAD
- Event Management
- Web Design
- Solidworks
- Web Development
- Food Service
- Logo Design
- Youth Engagement
- Digital Media
- Qlab

Languages

- Swedish
- English

Education

KTH Royal Institute of
Technology

2013 - 2014

Master's degree, Project
Management and
Operational Development

Master's programme in Project Management and Operational Development.

The aim of the programme is to make the participants able to:

- Function as a project manager, even in large projects
- Develop the project management team
- Understand and use the tools necessary for planning and executing projects
- Design stochastic models for simulating risks processes and project execution
- Take the responsibility as a sponsor for more than one project by having proven tools for follow-ups and a management system that really works
- Develop and implement the management system that serves its purpose

Uppsala University

2010 - 2013

Bachelor of
science, Mechanical
engineering

Bachelor of Mechanical Engineering - With focus on Management, Ethics, Quality and Business

Experience

Sonso

03 / 2009 – 11 / 2013

CEO

Sonso started off as a web consulting company in 2009. It has developed into industry application and quality consultancy. The company is closed due to upcoming projects.

Coop Sverige

06 / 2013 - 08 / 2013

Logistics

Working with logistics at one of the three terminal complexes supporting all COOP supermarkets in Sweden. The terminal with a size of 13 football fields; the task require concentration and memory of finding, calculating the most effective routes and packing methods.

As tools I use my ability to detect patterns in order to pack in an efficient way, the packing is done by hand with no pre-defined method, all packages are different shaped and sized; the fork lift is also necessary which I have license and certificates to use.

HCL Technologies

05 / 2013 - 06 / 2013

Diploma Thesis

My Diploma Thesis in Bachelor in Mechanical Engineering was done at HCL Sweden AB, a €3.5 billion company with 84000 employees.

"Cultural effects in global product development - a study of opportunities at HCL Technologies"

The task consisted of mapping the most important parameters within global industrial projects. The project involved deep research within the field of global product development, processes and routines at HCLt and the use of empirical methods such as interviews and questionnaires. The project concluded several factors to be important and may benefit HCLt in the future by further research based upon this work.

Nokas Group

03 / 2013 - 05 / 2013

Sale administrator

Administrating contracts and paperwork. Responsible to reconnect with old and new customers and help them to continue with their everyday business in an easy way.

The work involves much communication via telephone and e-mail. The position itself is temporary and new, which has given me space to work freely, but with many responsibilities. I have been able to improve my understanding and use of short and direct messages.

Fresenius Kabi

10 / 2010 - 10 / 2012

Process operator

As process operator, I ensured the quality of the product with optical control. To be allowed to do this, I was provided extensive quality courses and training with continuous follow-up to ensure the reduction of the error possibility.

ABB

06 / 2012 - 08 / 2012

Assembly / Logistics

Worked at the first station of a production line, with responsibility for the material flow to the two following stations. I were educated in the SAP management system to be able to work independently after a two week introduction. The work also included helping other parts of the department with problem solving in non-standard orders. As a part of continuous improvement I helped with the "5S" quality program.

Projects – A selection of the largest

NärCon 2014

06 / 2013 – 07 / 2014

Executive Committee

As member of the Executive Committee for 2014's NärCon my task is to: Initiate, Plan, Monitor and Control and Close the project regarding the festival areas: Media, Human Resources and Shows. NärCon 2014 is the largest festival of its kind in the Nordics and aims to bring young people together through shared interests. The event in 2014 will feature astonishing 7500 visitors. That includes responsibility of creating a vision for the areas, plan an organisation that support the vision and give that organisation the tools to deliver; creating a reality out of the vision. The scope is (together with alot more things):

- Successfully lead over 700 volunteers through a year's work
- Responsible for financials
- Develop the festival for the future

Dreamhack Winter 2013

11 / 2013

Playback and media management at Dreamhack winter mainstage 2013

By applying my ever growing experience within event management and my technical skills in media management I was able to contribute to a greatly performed event. I had close contact with all mayor sponsors, aiding them with their on-stage performance. Cooperatively the team, together with international artists, sponsors and activities, was able to deliver what the audience wanted.

As responsible for media management, my work also involved converting media to the formats used throughout the whole production (audio and video). And the end results can be seen in the official movie clips at dreamhacks youtube channel.

NärCon Eventbyrå AB

09 / 2012 - 08 / 2013

Area manager - Stage service

Responsible for booking and providing actors and performers at the event called "Närcon". Its the largest event of its kind with over 5300 visitors watching the events on the main stage. As area manager, I was the responsibility of producing great content. I delegated work to others and plan everything from budget proposals to meeting the performers in person and represent the organization. Everything from logistics to the performance itself had to be executed with great results, and it did!

M-kai

03 / 2011 - 03 / 2013

Chief financial and operating officer

With the position of CFOO I have the responsibility over all the financial work within the organization. That includes financial reports, administrations and accounting. The organization has over 2000 members and has successfully produced three events, Meuwcon, Meuwcon:02, Meuwcon:03. The last in 2010 with 1300 visitors a day, over a 3 day period

Randomkai

07 / 2011 - 02 / 2012

Project Manager

Together with about 20 hand-picked organizers and about 100 volunteers we were able to produce yet another successful convention with east-asian characteristics. A total of 400 visitors happily enjoyed our events such as video games, cafe, cinema and acts on stage over a 3 day period.