Mail

Friday, 4 August 2023 5:30 pm

09/10/23

- [ ] 1. When create email, use "ctrl + v", only paste partial message from what you copy, if right click "paste" then only will paste full message of what you copy
- [ ] 2. Main email file list, can see and preview all files of all subject even you have no access right to certain subject. Should follow request 12/09/23 item no. 2

04/10/23

- [x] 1. Old record of mail from production activity can go back to correct record, but new record (03/10/23 onwards) can't go to the record

- [x] 19/09/23 - show search Ms Ng, it only take Ms

15/09/23

- [x] a. Production activity to mail and back, it did not go back to the specific line
- [x] b. View document at email has problem
- [x] c. To Do go back to the email and sent with reply can't work well

14/09/23

- [x] a. Search at library allow by sub-subject
- [x] b. Archive can be "unarchive" (call back)
- [x] c. For main subject - read icon is not correct but individual is correct -> only when more than one subject
- [ ] d. Excel and words file for old format cannot view
- [x] e. Download file name can be the same as original name
- [x] f. Change assign To - First name to "from"

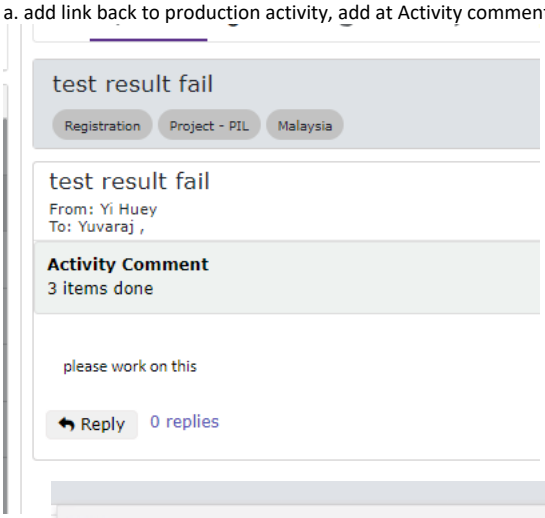
12/09/23

- [x] 1. When once go to library, now is empty, would like to show a period of time (check speed) then at search will refers to this period of time data
  e.g. like bank - allow search e.g. previous 6 months/previous 1 year.. Instead of

- [ ] 2. At the moment the main subject cannot preview the file, if is due to access right, would like to allow preview but dim down the file which do not have access right
- [ ] 3. Due Date - discuss where to reflect due date at the panel and also has it under TO Do list

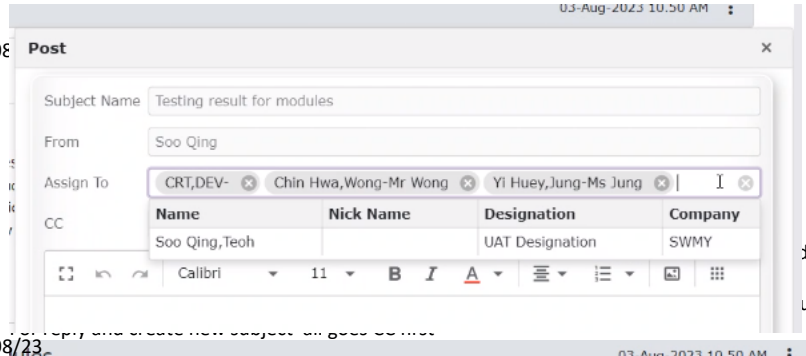
06/09/23 -
As per discussion would like

- [x] a. add link back to production activity, add at Activity comment



28/08

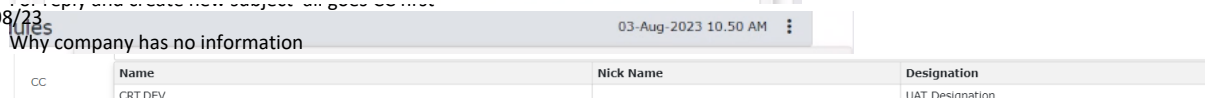
- [x] 1.
- [ ] 2.

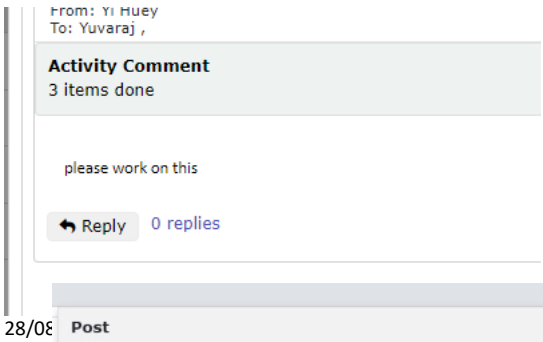


- [x] 3. down list 05-
- [x] 4. ubject itself
- [x] 5.

25/08/23

- [x] 1. Why company has no information





28/08

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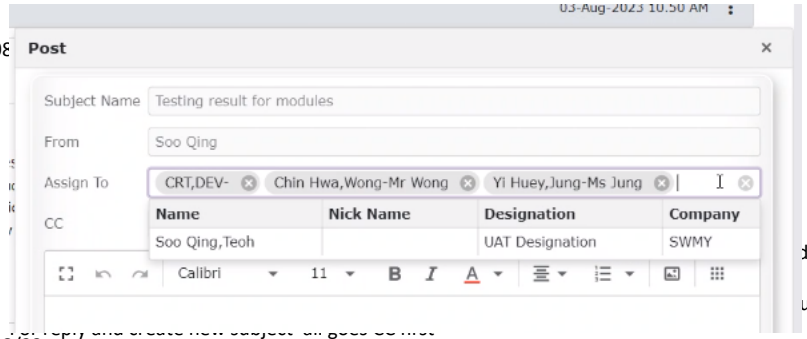
- [ ] 2.



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25/08/23

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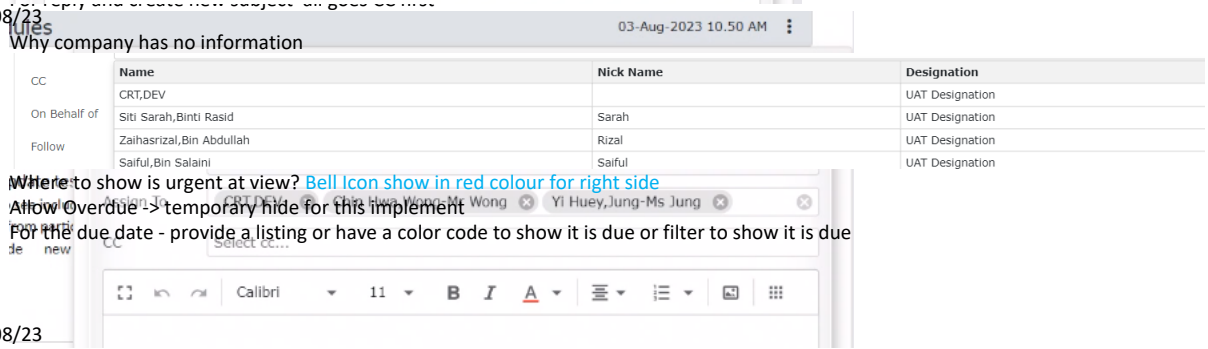
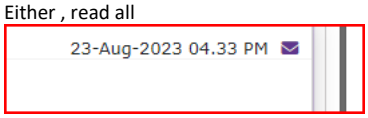


- [x] 2. Where to show is urgent at view? Bell Icon show in red colour for right side
- [x] 3. Allow Overdue -> temporary hide for this implement
- [x] 4. For the due date - provide a listing or have a color code to show it is due or filter to show it is due
- [ ] 5.

24/08/23

- [x] 1. For All should show sender name base on last message
- [x] 2. Still require color scheme on the if there is any unread email
  - [x] a. Either , read all

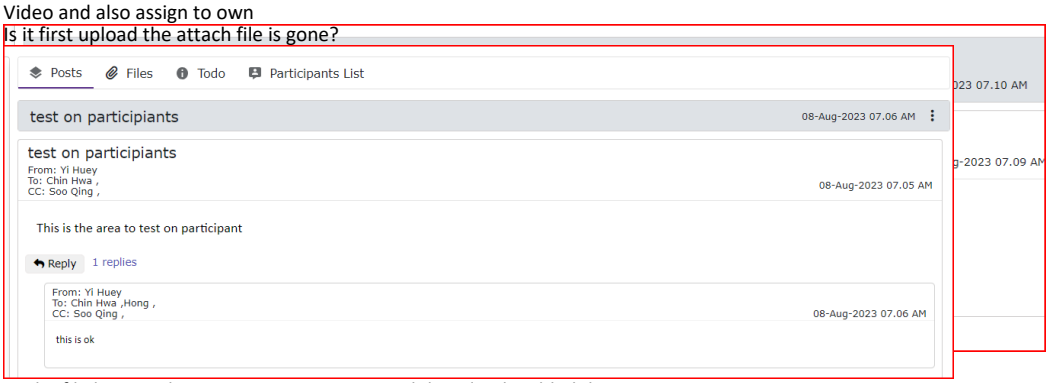


19/08/23

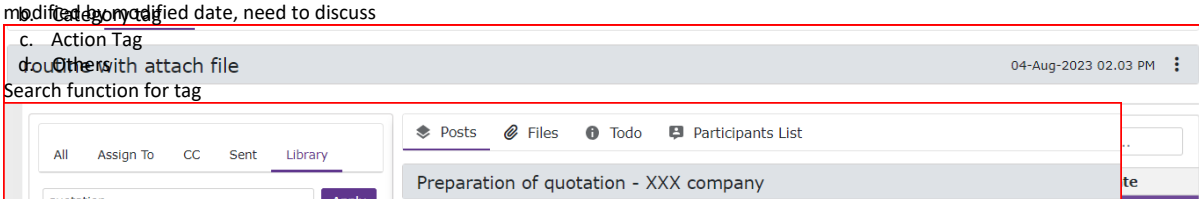
- [x] 1. When is from production activity, the files (both attached and supporting document) should move to mail also
- [x] 2. Is it possible to show "comment" from Production activity at mail also?
  As per discussion will show comment to designed and user cannot change the comment

- [x] 08/08/23 - test on latest deployment

- [x] 1. For all reply latest on top
2. For the main email subject - display all subject information
3. Change "conversation" to "subject"
4. Add participant should be for all "subject"
5. Email form has not change to 14
6. Video and also assign to own
9. Is it first upload the attach file is gone?



7.
10. At the file listing - there is no more preview and download , added date
    For modified by and modified date - do we intend to use check in and check out? If no there will be no modified by modified date, need to discuss
    a. Group tag
    b. Category tag
    c. Action Tag
    d. Others
11. Search function for tag



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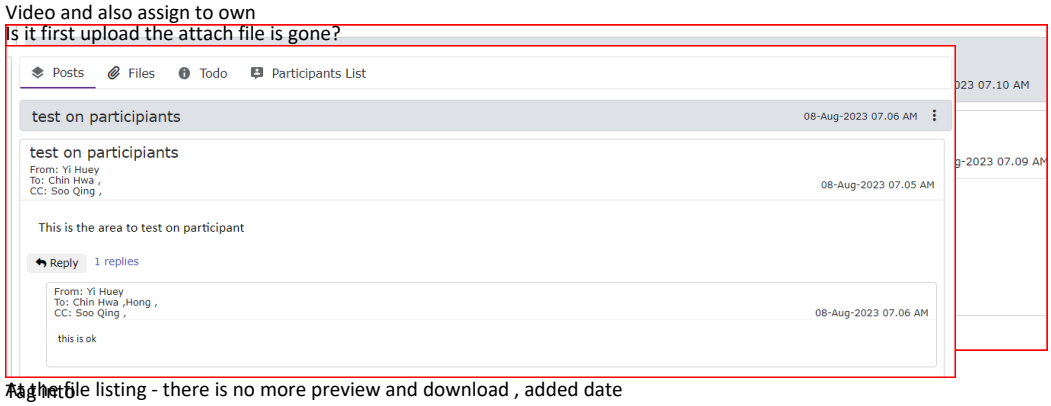

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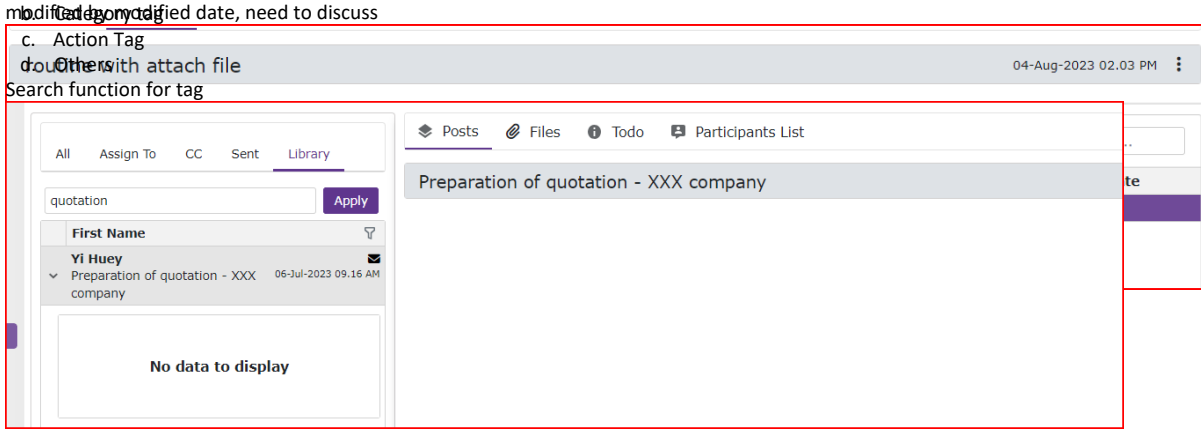

    a. When search the other subject did not bring over
    b. And add in search with Date filter e.g. for 2023 Jun…can by year or year month
12. Notification
13. Will look into
    a. How to track follow up
       ToDo - what to follow up /follow up with who and due date
    b. Pin the message for follow up

☐ 04/08/23 -

☐ 1. since there is library, how to close the email? When close will it appear again if someone reply?
As per discussion with Arun - will have function e.g. move to library and will re-appear at task ..when someone reply

☐ 2. Please add in Group To and CC

☐ 3. Add in draft can delete i.e. do not want to send out