



SUPERYACHT CREW ACADEMY

MARF041 Observe personal safety and social responsibility (PSSR)

Instructions: The assessor must observe the candidate performing the following tasks, each based on a performance evidence (PE) requirement. Sub-tasks are mapped to performance criteria (PC) to ensure comprehensive coverage. For each sub-task, answer with a tick in the appropriate box (Yes/No) if they have shown satisfactory competency.

Task	Online Task	PC	Task Description - PE & PC	Yes	No
1			<i>(PE1): Applying the hierarchy of risk control, including the preferred order of risk control measures from most to least preferred - Student discussion how they would eliminate or control risks on vessels. Trainer to simulate risk control procedures on a vessel. Trainer to give PPE demonstration and students to choose correct PPE for simulated jobs. Hierarchy of risk control diagram must be observed and students to explain how the hierarchy of risk control works.</i>	<input type="checkbox"/> Y	<input type="checkbox"/> N
		(PC 3.4)	Input is provided to development and implementation of control measures, with reference to the hierarchy of control.	<input type="checkbox"/> Y	<input type="checkbox"/> N

Task	Online Task	PC	Task Description - PE & PC	Yes	No
2			<i>(PE2) - Communicating with crew and others, as appropriate, about work health and safety (WHS)/occupational health and safety (OHS) matters - Trainer to brief students on a simulated onboard WHS/OHS hazard (e.g., a loose power cable across a walkway). Students to work in pairs to discuss the hazard, identify potential risks, and agree on appropriate control measures. Each student must clearly communicate their proposed actions to the trainer and other crew members, following organisational reporting procedures. Students must role-play raising the WHS/OHS issue to the appropriate person onboard, demonstrating clear and effective communication.</i>	<input type="checkbox"/> Y	<input type="checkbox"/> N
		(PC 4.1)	Communication with individuals onboard vessel is clear and effective at all times.	<input type="checkbox"/> Y	<input type="checkbox"/> N
		(PC 2.2)	WHS/OHS issues are raised according to organisational procedures.	<input type="checkbox"/> Y	<input type="checkbox"/> N
		(PC 4.2)	Standards of work and behaviour are observed at all times in accordance with workplace procedures	<input type="checkbox"/> Y	<input type="checkbox"/> N

Task	Online Task	PC	Task Description - PE & PC	Yes	No
Fire & Sea survival drills			<i>(PE3): Conforming to established emergency response procedures for initial and follow-up actions - Student is to show competence in at the fire grounds and the sea survival during live drills.</i>	<input type="checkbox"/> Y	<input type="checkbox"/> N
		(PC 5.3)	Initial action is taken to control/confine emergency according to organisational procedures, taking account of the nature and scope of the emergency	<input type="checkbox"/> Y	<input type="checkbox"/> N
		(PC 5.4)	Emergency response procedures are implemented	<input type="checkbox"/> Y	<input type="checkbox"/> N
		(PC 5.1)	Scale of the emergency situation is correctly recognised	<input type="checkbox"/> Y	<input type="checkbox"/> N

Task	Online Task	PC	Task Description - PE & PC	Yes	No
3			<p><i>(PE4): Identifying and checking hazards relating to personal safety - During the classroom simulation, the trainer will display the interactive vessel hazard diagram. The student must identify at least three personal safety hazards, complete a Hazard Report Form, clearly describing the hazard, its location, immediate actions to control or eliminate it, and recommendations for follow-up. The student must then verbally communicate their findings to the trainer as if reporting to the Officer of the Watch, demonstrating clear and effective communication, accurate hazard identification, and adherence to organisational reporting procedures.</i></p> <p>Trainer is to have a verbal quiz with student they must Describe three ways crew members can manage fatigue to stay fit for their duties on board. Explain why each method helps keep them safe and ready to work.</p>	<input type="checkbox"/> Y	<input type="checkbox"/> N
		(PC 1.4)	Hazards are identified as part of work planning and work processes	<input type="checkbox"/> Y	<input type="checkbox"/> N
		(PC 1.5)	Identified hazards are addressed prior to starting work.	<input type="checkbox"/> Y	<input type="checkbox"/> N
		(PC 3.1)	Vessel is checked for hazards using itemised checklists according to the SMS.	<input type="checkbox"/> Y	<input type="checkbox"/> N
		(PC 3.6)	Fatigue management methods are used to ensure fitness for duties.	<input type="checkbox"/> Y	<input type="checkbox"/> N
		(PC 1.1)	Individual rights and responsibilities onboard a vessel are interpreted and fulfilled	<input type="checkbox"/> Y	<input type="checkbox"/> N

Task	Online Task	PC	Task Description - PE & PC	Yes	No
4			<p><i>(PE5): Identifying WHS/OHS training needs of crew - Student is to be given a simulated task on deck from the assessor (eg washing over the side of the vessel in a harness), they must explain what training they would need to comply with WH&S, what PPE would they need for that specific role and what permits would they need before carrying out that task.</i></p>	<input type="checkbox"/> Y	<input type="checkbox"/> N

Task	Online Task	PC	Task Description - PE & PC	Yes	No
	1		<i>(PE6): Interpreting and following information on WHS/OHS legislation, safety management system (SMS), organisational procedures, written job instructions, specifications, standard operating procedures (SOPs), charts, lists, and other applicable reference documents - Student is to fill out the Enclosed Space Entry Form online in their student portal. They must give a simulated vessel and simulated position onboard along with safe Atmosphere Readings prior to entry. They must check all boxes and read instructions carefully.</i>	<input type="checkbox"/> Y	<input type="checkbox"/> N
		(PC 1.2)	Work is planned in accordance with work health and safety (WHS)/occupational health and safety (OHS) legislation and SMS requirements	<input type="checkbox"/> Y	<input type="checkbox"/> N
		(PC 1.3)	Work is carried out according to established performance standard	<input type="checkbox"/> Y	<input type="checkbox"/> N
		(PC 3.5)	Where relevant, procedures and precautions for entry into pump room, fuel tanks or other confined spaces on a vessel are correctly followed	<input type="checkbox"/> Y	<input type="checkbox"/> N

Task	Online Task	PC	Task Description - PE & PC	Yes	No
5			<i>(PE7): Investigating incidents according to organisational procedures - Student to use case study within the learner guide and show the trainer how they would respond to the incident, what forms would they fill out, who would they report directly to, how could they prevent or minimise incidents like this in the future.</i>	<input type="checkbox"/> Y	<input type="checkbox"/> N
		(PC 1.7)	Incidents and injuries are reported according to organisational procedures.	<input type="checkbox"/> Y	<input type="checkbox"/> N

Task	Online Task	PC	Task Description - PE & PC	Yes	No
	2		<i>(PE8): Keeping accurate records/minutes of discussions with consultation forums on WHS/OHS matters - Student to fill out safety minutes form in their learner portal to simulate a onboard meeting a record keeping of the issues raised and rectified.</i>	<input type="checkbox"/> Y	<input type="checkbox"/> N
		(PC 2.3)	Contributions to WHS/OHS meetings, vessel inspections or other consultative activities are provided in a constructive manner to improve safety	<input type="checkbox"/> Y	<input type="checkbox"/> N

Task	Online Task	PC	Task Description - PE & PC	Yes	No
	3		<i>(PE9): Keeping records for monitoring the effectiveness of practices and procedures with respect to the safety of the vessel - Student must fill out a Hot Work Permit in their student portal. They must give a simulated vessel and information and carefully read through and tick off any relevant boxes to the hot work job at hand.</i>	<input type="checkbox"/> Y	<input type="checkbox"/> N
		(PC 1.8)	WHS/OHS housekeeping is undertaken in own work area.	<input type="checkbox"/> Y	<input type="checkbox"/> N
		(PC 6.1)	WHS/OHS records for vessel are correctly completed.	<input type="checkbox"/> Y	<input type="checkbox"/> N

Task	Online Task	PC	Task Description - PE & PC	Yes	No
	4		<i>(PE10): Maintaining incident records according to standard workplace procedures - Student to fill out a incident report form in their student portal. They create a simulated incident on a vessel and must fill out the full form carefully and include relevant information on the incident.</i>	<input type="checkbox"/> Y	<input type="checkbox"/> N
		(PC 6.2)	Legal requirements for the maintenance of records of occupational injury and disease are followed	<input type="checkbox"/> Y	<input type="checkbox"/> N

Task	Online Task	PC	Task Description - PE & PC	Yes	No
6			<i>(PE11): Obtaining results of safety audits according to organisational procedures - The instructor will present the safety audit results and facilitate a Q&A session with students. Students will use the Safety Audit Report form to guide the discussion and record their observations.</i>	<input type="checkbox"/> Y	<input type="checkbox"/> N

Task	Online Task	PC	Task Description - PE & PC	Yes	No
7			<i>(PE12): Participating in consultation forums - Students to participate in simulated safety meeting onboard with students playing different roles and raising safety issues within their department.</i>	<input type="checkbox"/> Y	<input type="checkbox"/> N
		(PC 2.1)	WHS/OHS representatives and committees are supported to undertake their roles and responsibilities.	<input type="checkbox"/> Y	<input type="checkbox"/> N

Task	Online Task	PC	Task Description - PE & PC	Yes	No
Fire & Sea survival day			<i>(PE13): Participating in safety drills - Student is to show competence in at the fire grounds and the sea survival during live drills.</i>	<input type="checkbox"/> Y	<input type="checkbox"/> N
		(PC 5.2)	Prompt, accurate and clear information is given on raising alarm	<input type="checkbox"/> Y	<input type="checkbox"/> N

Task	Online Task	PC	Task Description - PE & PC	Yes	No
	5		<i>(PE14): Reporting and documenting the processes and outcomes of WHS/OHS requirements - Student is to complete a hazard report form in their student portal. They must identify a simulated vessel hazard and include how they would minimise or remove the hazard. They must fill out the full form.</i>	<input type="checkbox"/> Y	<input type="checkbox"/> N
		(PC 1.6)	Inadequacies in control measures are reported according to the SMS.	<input type="checkbox"/> Y	<input type="checkbox"/> N
		(PC 3.2)	Identified hazards and inadequacies in risk controls are reported according to the SMS.	<input type="checkbox"/> Y	<input type="checkbox"/> N
		(PC 3.3)	Contributions to risk assessments are made	<input type="checkbox"/> Y	<input type="checkbox"/> N

Task	Online Task	PC	Task Description - PE & PC	Yes	No
8			<i>PE15): Scheduling meetings with the relevant consultation forums to discuss WHS/OHS matters - The student is required to identify a WHS concern related to deck operations, such as missing safety signage, trip hazards, or lack of PPE compliance. They must verbally report the issue to a simulated Safety Officer through a role-play exercise with the trainer or a classmate. Additionally, the student should propose scheduling a meeting with the Safety Committee or the relevant consultation forum to ensure the issue is addressed and resolved promptly.</i>	<input type="checkbox"/> Y	<input type="checkbox"/> N
		(PC 2.3)	Contributions to WHS/OHS meetings, vessel inspections or other consultative activities are provided in a constructive manner to improve safety	<input type="checkbox"/> Y	<input type="checkbox"/> N

Tasks to be completed at fire grounds & sea survival facility on practical days

MARF046 Task	MARF035 Task	MARF041 Performance Evidence
TASK 18	TASK 13	<i>(PE13): Participating in safety drills -</i>
TASK 6		<i>(PE3): Conforming to established emergency response procedures for initial and follow-up actions</i>

Student name

Student signature

Date

Assessor name

Assessor signature

Date
