Merchandise Trade Look Up Software

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Setup

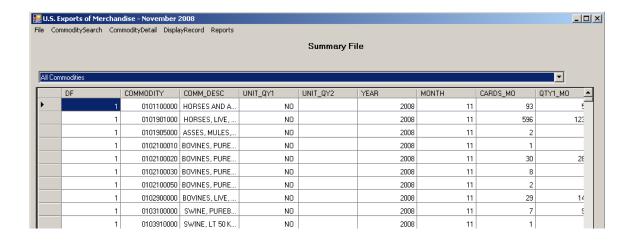
Imports.exe or Exports.exe run using the .NET framework. If you do not have .NET the importssetup.vdproj or exportsintallation.vdproj will take you through the steps of downloading it. Otherwise there is no setup process for the software; you just need all the files included in the merchandise trade download in a folder on your PC.

Basic Top Navigation

- a) File:
 - i) Download 10-digit HS detailed data for particular 2, 4, 6 or 10 commodity code as well as for a particular country or district
 - ii) Open the concordance (concord), country summary, or district summary files
 - iii) Print (available on report screens only)
 - iv) Exit
- b) CommoditySearch: Allows you to search on key words for 2, 4, and 6-digit codes and then select to view the code you found in the summary file
- c) CommodityDetail CommoditySummary:
 - i) Select the code you want detail on and then hit CommodityDetail, it will bring you to the detail records for that code
 - ii) While on other screens this is replaced with CommoditySummary this brings you back to the summary file (beginning screen)
- d) Display Record: Shows you the record your cursor is on in a table format (also get here by double clicking on the record)
- e) Reports: Allows you to view/print the IM145, IM146 or EM545
- f) Return to Browse: (available on report screens only) returns you to the file you were viewing before the report

Home Page - Summary File

The look up software opens up to the commodity summary file. This screen displays summary statistics for all 10-digit commodities in a spreadsheet format; from here you can print a formatted report of a particular commodity, see more detail for a particular commodity or use the top navigation to open or download other data.

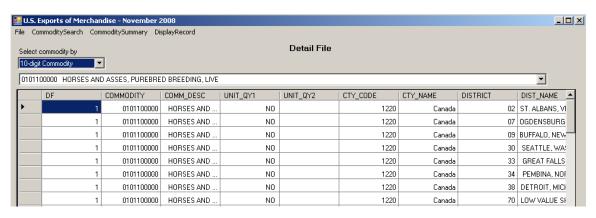


Detail File

To get here: from the commodity summary screen select the commodity you would like, double click or choose CommodityDetail.

The detail file displays every record for a selected 10-digit commodity code, or for a selected country or district and selected 2, 4, 6, or 10-digit commodity code. If you select commodity by country or district, a 'total' button that displays a summarized report of the data on the screen will appear to the right of the drop down menu.

- Show a record detail in a printable format by double clicking on a row, or select a row and choose DisplayRecord.
- -Save the entire country or district file as a TXT or CSV file by choosing File>Save As
- -Return to the initial screen by choosing CommoditySummary
- -Go to the Concordance, District, or Country files by choosing File>Open>Concordance, Country or District
- -Exit by choosing File>exit

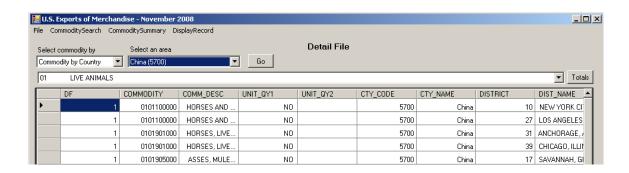


Commodity by Country/Commodity by District

To get here: from the detail screen use the select commodity by drop down menu to search by country or district for a particular commodity.

- Show a record detail in a printable format by double clicking on a row, or select a row and choose DisplayRecord.

- -Save the entire country or district file as a TXT or CSV file by choosing File>Save As
- -Return to the initial screen by choosing CommoditySummary
- -Go to the Concordance, District, or Country files by choosing File>Open>Concordance, Country or District
- Choose the Totals, next to the commodity drop down menu, to display totals for the selected country/district and commodity code in a printable format.
- -Exit by choosing File>exit



EM545, IM145, IM146 Reports

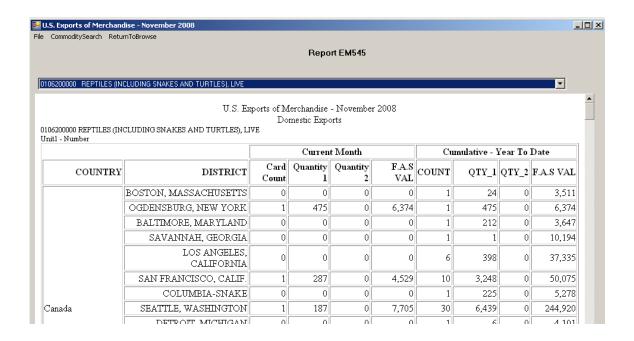
IM145 report—U.S. General Imports: Commodity code and description, country of origin, district of entry, quantity, and value (Customs and C.I.F.- Cost, Insurance, and Freight).

IM146 report—U.S. Imports for Consumption: Commodity code and description, country of origin, district of entry, quantity, customs value, and duties.

EM545 report—U.S. Exports of Domestic and Foreign Merchandise: Commodity code and description, country of destination, district of export, quantity, and value (F.A.S.-Free Alongside Ship).

To get here: from the commodity summary or detail file screen select the commodity you would like and choose Reports>IM145 or IM146.

- Show a report for a different code by using the scroll down menu or choose CommoditySearch.
- -Print the report by choosing File>Print
- -Save the report as a TXT or CSV file by choosing File>Save As
- -Return to the detail file by choosing ReturnToBrowse
- -Go to the Concordance, District, or Country files by choosing File>Open>Concordance, Country or District
- -Exit by choosing File>exit

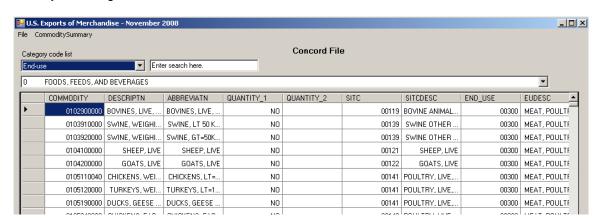


Concordance File (Interactive)

To get here: from any screen choose File>Open>Concord

In the concordance file you can find all HS codes associated with a 2, 4, 6-digit HS, End Use, SITC, NAICS or Hi-tech code by using a keyword, code, or drop down menu. The file then displays all HS codes included in the other specified code or that fit the search criteria.

- -Return to the initial screen by choosing CommoditySummary
- -Go to the Concordance, District, or Country files by choosing File>Open>Concordance, Country or District
- -Exit by choosing File>exit

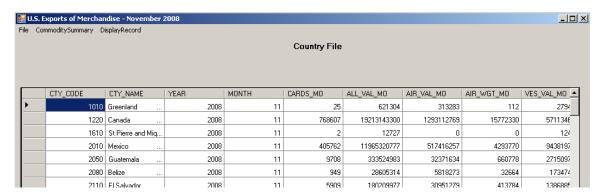


Country & District Files

To get here: from any screen choose File>Open>Country or District

The software displays the files summarized by country or district.

- Show a record detail in a printable format by double clicking on a row, or select a row and choose DisplayRecord.
- -Save the entire country or district file as a TXT or CSV file by choosing File>Save As
- -Return to the initial screen by choosing CommoditySummary
- -Go to the Concordance, District, or Country files by choosing File>Open>Concordance, Country or District
- -Exit by choosing File>exit



If you have any questions or need additional information, please contact the Data Dissemination Branch on (301) 763-2311 or e-mail at ftd.data.dissemination@census.gov.