

Computer Paradise (Since 1993)

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Apti Placement Training – Plan II

Total Duration : 45 hours

Planned Concepts:

- i) Numerical aptitude
- ii) Logical thinking
- iii) Verbal reasoning
- iv) Effective resume writing (Help in individual resume preparations)
- v) Group discussion (GD) tips and Demo on the same
- vi) Personal interview/HR interview preparations

Add Ons :

- i) Full length Company oriented mock exams
- ii) Mock Group discussions
- iii) Mock Interview sessions
- iv) Company specific discussions

Aptitude:

Quantitative Aptitude is the most important requisite for clearing any company interview or competitive exams. Quantitative Aptitude skills form the bulk of most of the graduate level papers.

- Percentages.
- Number Series.
- Arithmetic Aptitude
- Profit and Loss.
- Age Problems
- Work And Time
- Time & Speed
- Probability
- Permutation and Combination
- Averages
- Ratios and Proportions
- Partnerships
- Stream Boat Problems
- Mixture and Alligation.

Logical thinking:

The best innovations are derived from highly motivated and skilled employees. Finding a high calibre candidate during the recruitment process without the use of an aptitude test could prove challenging to say the least. Logical reasoning gauges candidates' ability to follow something through to a conclusion when given basic information.

- Coding – Decoding
- Number Series
- Letter Series
- Symbol Series
- Symbol based Logic
- Number & Alphabet Analogies
- Odd one out
- Direction Sense
- Blood Relations / Family Tree
- Dice Related Problems
- Sequential Output

Verbal Reasoning:

Verbal Reasoning is basically about the way we think with words. It is a form of understanding and reasoning concepts based around words and language.

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|------------------------------|-------------------------|----------------------|
| 1) Logical Sequence of words | 2) Syllogism | 3) Cause and effect |
| 4) Venn diagrams | 5) Analogy | 6) Character puzzles |
| 7) Classification | 8) Arithmetic reasoning | |

Effective Resume writing:

Resume should grab the interest of interviewer in 30 sec to 1 minute.
Your resume will stand out in comparison to the competition

An excellent resume has the power to open doors.

- Grabs the attention of employers and recruiters.
- Sells your strongest skills and accomplishments.
- Shows how you're a match for a position or project.
- And most importantly, gets you a job interview!

Group discussions :

you should focus on preparing for Group Discussion round which commands high weightage in **final selection round**.

We will help you to excel in GD round by teaching the **basics and etiquettes** of it. We will be having GD sessions and mock GD as well during our preparation journey.

Personal interview/HR interview preparations:

Consistency with what you said in your **interview** and what's on your resume make a great point while making the decision.

What questions might come ?

Can you answer **tell me about yourself** effectively ?

How/when to negotiate ?

You will learn much more during our discussions.

Total Hours : 45 Hours (tentative, Learning is the key)

Fees : 2899 rs (Includes everything mentioned above)

Talk to us if you have any doubts !! Happy to Help

