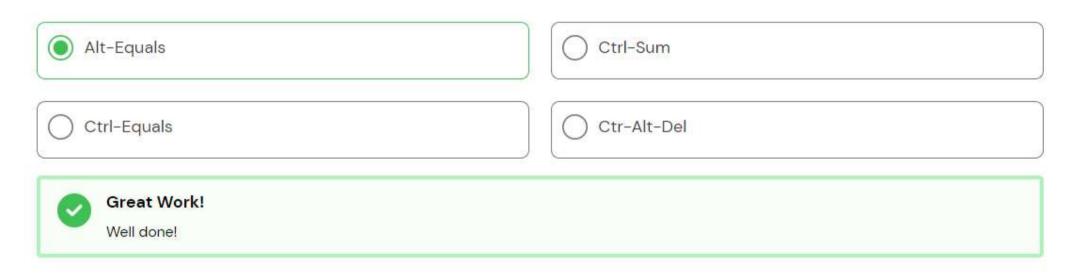
Question 1 of 6

Q1/6: What is the Excel shortcut to jump to the bottom of your dataset?

| Alt-Down Arrow | Alt-Page Down |
|---|---------------|
| Ctrl-Down Arrow | Otrl-Enter |
| Great Work! You will use this shortcut often! | |

Question 2 of 6

Q2/6: What would you use to quickly add sums to columns or rows?



Q3/6: How would you quickly turn on or off the filter function for your data range?



Question 4 of 6

Q4/6: What is the shortcut to opening the Format dialog box?



Question 5 of 6

Q5/6: How do you quickly select all data in a region?



Question 6 of 6

Q6/6: What is the shortcut to make Excel do (redo) the same action again?

