

**HAMDARD INSTITUTE OF MEDICAL SCIENCES & RESEARCH  
AND ASSOCIATED HAH CENTENARY HOSPITAL  
GURU RAVIDAS MARG, NEW DELHI - 110062**

No: HIMSR/HR/N/2020/19

Dated: 17.07.2020


**OFFICE ORDER**

On the recommendation of Selection Committee held on 13<sup>th</sup> and 14<sup>th</sup> July 2020, the competent authority is pleased to approve contractual appointment of staff nurses in Hakeem Abdul Hameed Centenary Hospital of Hamdard Institute of Medical Sciences & Research for a period of six months with effect from the date of their joining. An Annexure detailing their consolidated salary against their names is enclosed herewith.

All the incumbents are hereby directed to report to the Medical Superintendent of Hakeem Abdul Hameed Centenary Hospital for medical examination and other joining formalities. **The appointment is subject to your medical fitness clearance certificate.**

**The terms and conditions of the appointment will be as under:**

1. Your engagement is purely on contractual basis for a period of six months from the date of joining. Thereafter your performance will be reviewed, if found suitable the period of contract shall be extended further.
2. In addition to normal holidays(s), you will be entitled 1 ½ days for each completed month of service and maximum 9 days during the period of six months as per present policy subject to review. Leave will be availed in direct proportion to the period of service rendered in the months. In case of unauthorized/willful absence from duties for more than seven days, the appointment shall be terminable without assigning any notice. You will mark your attendance in the Biometric System (Face Recognition) of the Organisation.
3. There will be no encashment of leave. On the expiry of contract, the leave will be treated as lapsed, if not availed during the period of contract.
4. That this contract can be terminated within the contract period by one month notice or one month pay in lieu of notice from either side without assigning any reason.
5. You will be required to be present in the HAHCH Hospital throughout the working hours and may be asked to perform duties beyond office hours and on holidays without any extra remuneration. Your conduct & activities should be in a manner that promotes the aims and objectives of HIMSR/HAHCH
6. That no notice is required to be given on expiry of the contractual period by efflux of time.
7. That this appointment will not confer any right on you to claim regular appointment to the post and will not count for the purpose of seniority, promotion and service benefits etc.
8. That the above terms & conditions are illustrative and not exhaustive. The Competent Authority may vary them as per exigencies of work.
9. If the contractual appointment is acceptable, you may submit your joining and acceptance of the terms and conditions report to the office of Medical Superintendent within a week, failing which this offer shall stand withdrawn automatically.

  
(Mushtaq A. Zargar)  
Head Finance & Administration



**All Concerned Appointees**

I accept the above terms & conditions for joining as Staff Nurse in Hakeem Abdul Hameed Centenary Hospital of Hamdard Institute of Medical Sciences & Research.

Name \_\_\_\_\_  
Signature \_\_\_\_\_  
Date \_\_\_\_\_



**APPOINTMENT OF STAFF NURSES IN HAH CENTENARY HOSPITAL**

<b>Sl. No.</b>	<b>Name of the Candidate</b>	<b>Consolidated Salary</b>
1.	Ms Vandana D/o Mr. Anil Kumar Sharma	Rs 21,000
2.	Ms Ruhi Parveen D/o Md Raquibulhaq	Rs 21,000
3.	Ms Sana Parveen D/o Mr. Yameen Salmani	Rs 21,000
4.	Ms Umra Khan D/o Mohd Anjum Khan	Rs 20,000
5.	Ms Reshuda M. R D/o Reghu M.P	Rs 27,000
6.	Ms Nirmala Kumari D/o Karan Bahadurthapa	Rs 28,000
7.	Ms Daraksha Shan D/o Mr. Ishtiyaque Ahmad	Rs 21,000
8.	Ms Munawwar Sultana D/o Late Yasin Khan	Rs 26,000
9.	Ms Shahin D/o Mr. Sazid Ali	Rs 24,000
10.	Ms Iqra Abrar D/o Mr. Abrar Husain	Rs 22,000
11.	Ms Warisha Nida D/o Mola Mazahin Khan	Rs 22,000
12.	Ms Momina Khatoon D/o Mr. Islamuddin	Rs 25,000
13.	Ms Manisha Singhal D/o Mr. Satender	Rs 21,000
14.	Ms Razia Bano D/o Md Munna Khan	Rs 21,000
15.	Ms Juhi Jasmeen D/o Md Zahid Khan	Rs 24,000
16.	Ms Shama Parveen D/o Md Tarique Anwar	Rs 22,000
17.	Ms Saba Hashim D/o Mr. Hashim Ali Khan	Rs 23,000
18.	Ms Nasreen D/o Mr. Yaqub	Rs 26,000
19.	Ms Saltanat W/o Mr. Arshad	Rs 20,000
20.	Ms Rukhsar Siddiqui D/o Mr. Vasil Ahmad Siddiqui	Rs 25,000
21.	Ms Jyoti Chaudhary D/o Mr. Laxman Bharti	Rs 22,000
22.	Ms Aruna Jasmine D/o Mr. J. A. Ratan	Rs 20,000
23.	Ms Sahiba Khatoon D/o Mohd Rahil	Rs 21,000
24.	Ms Sana Khanam D/o Mr. Aslam Khan	Rs 22,000
25.	Ms N. Ngailiang D/o Mr. N. Thon Zakam	Rs 22,000
26.	Ms Rohan Choudhary D/o Mr. Lal Mohammad Choudhary	Rs 23,000
27.	Mr. Sagar Kumar S/o Mr. Sanjay Kumar	Rs 22,000
28.	Ms Gudiya Parveen D/o Mohd Aneen	Rs 22,000
29.	Ms Iram Jahan D/o Mr. Iftekhhar Alam	Rs 23,000
30.	Ms Gufrana Khatoon	Rs 26,000




(Mushtaq A. Zargar)

Head Finance &amp; Administration

**Copy to:**

1. Medical Superintendent, HAHCH
2. Nursing Superintendent, HAHCH
3. Addl. Medical Superintendent
4. Finance Section, HIMSAR
5. P.A to Dean HIMSAR
6. P.S. to CEO
7. Personal File/Guard File