

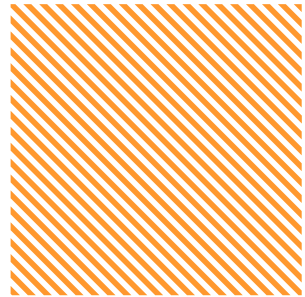
# Company Guidelines



- **Finish interviews within allocated time slots for efficiency.**
- **Inform selected candidates by January 9th.**
- **Companies urged not to modify positions post-finalization.**
- **Require a signed offer letter for candidate confirmation.**
- **Candidate free to consider other offers until confirmation.**
- **Each company assigned a coordinator from the organizing committee.**
- **Facilitates communication between company and candidates.**
- **Committee members identifiable by ID tags.**
- **Available on-site to address any company needs or concerns.**

# Student Guidelines

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- **Participants must be able to work for at least one year.**
- **Acceptance only upon receipt of a signed offer letter.**
- **Inform the company of acceptance or rejection within the provided timeframe.**
- **Commit to staying in the company for the agreed-upon time.**
- **Adhere to allocated time slots for student interviews.**
- **Priority given to shortlisted/CV-applied students.**
- **Participate only with allocated time slots, except for declared "walk-in interviews."**
- **Walk-ins on a first-come, first-serve basis unless specified.**
- **Attend allocated time slots; inform the committee if clashes occur.**
- **Participants responsible for printing CVs for interviews.**
- **Prepare additional copies for walk-in interviews.**
- **Discuss salary only if prompted by interviewers during the first interview.**