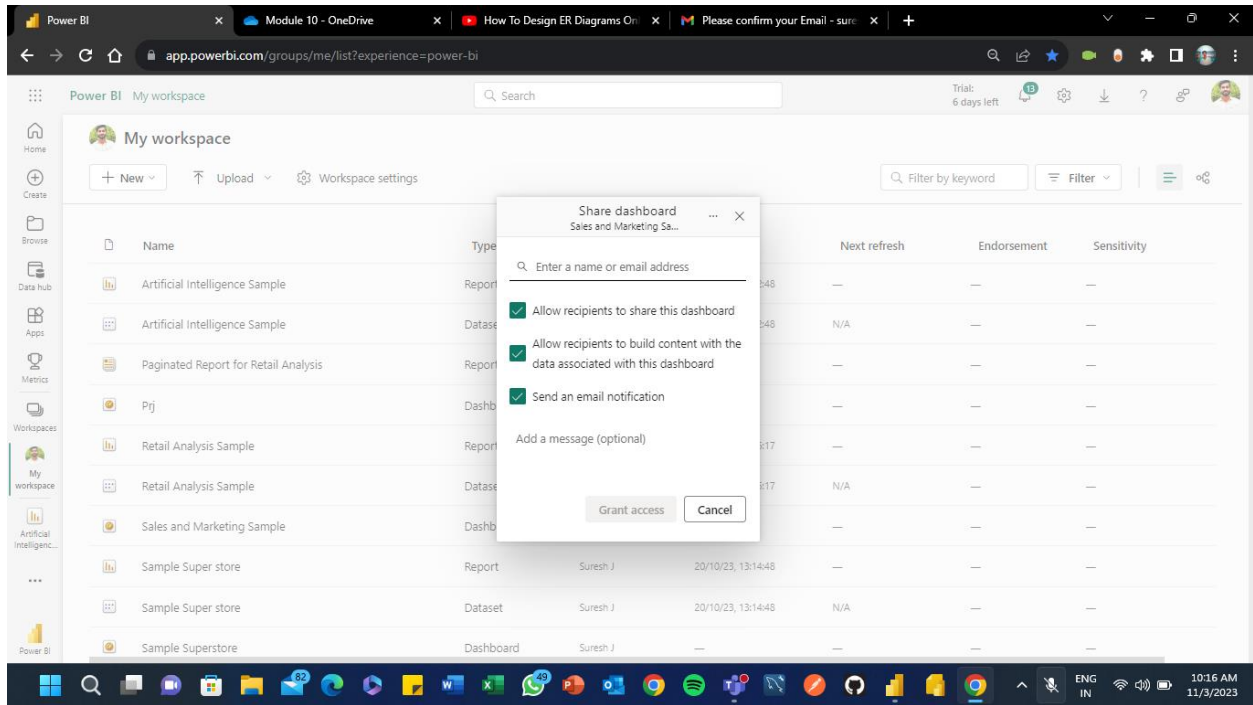
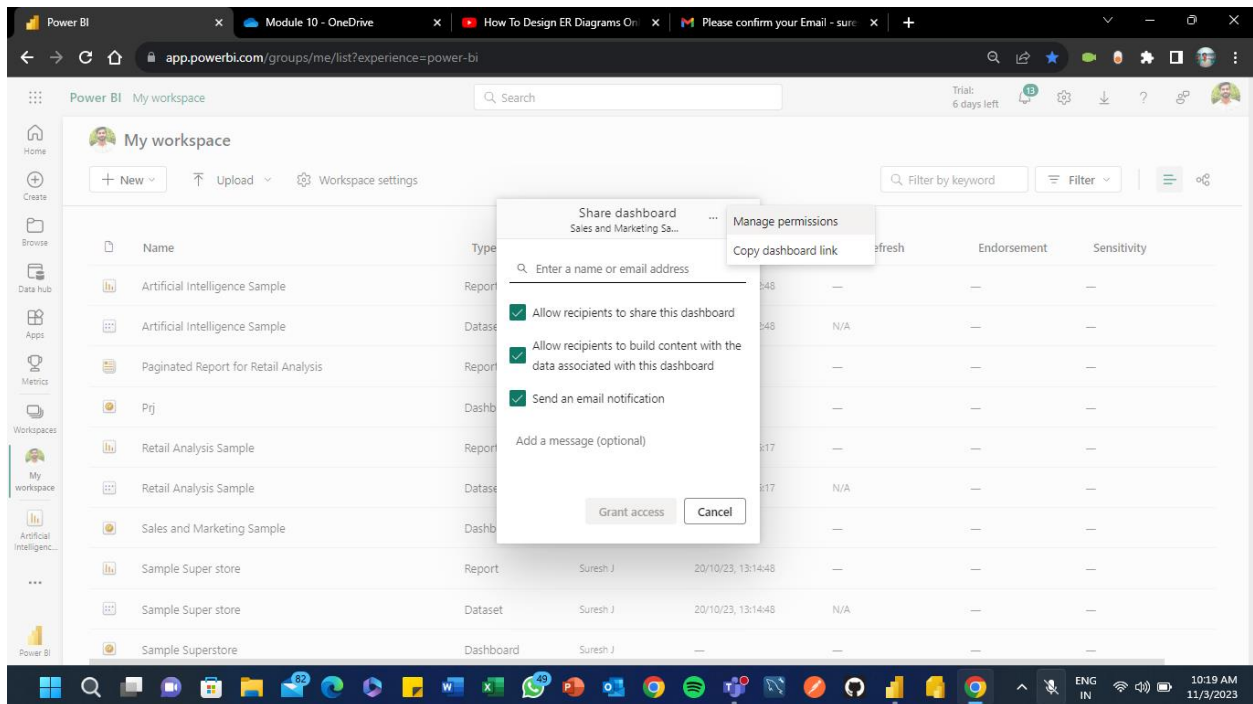


SURESH
Power BI Session
Module 11

Sharing a Dashboard



Mange Permission



Power BI | My workspace

Search

Trial: 6 days left

Sales and Marketing Sample

Related content

- Reports
- Workbooks
- Datasets

+ Add user

Direct access Pending

People and groups with access

- Suresh J
- Saran S

Remove access
Stop sharing Sales and Marketing Sample dashboard with Saran S.
Do you also want to remove access to related content?
Removing access to items marked will impact recipients' access to other content.
Remove access Cancel

Permissions

Workspace Admin, All permissions...
Read, Reshare

Taskbar: 10:21 AM 11/3/2023

Power BI | My workspace

Search

Trial: 6 days left

My workspace

+ New Upload Workspace settings

Filter by keyword Filter

Name	Type	Next refresh	Endorsement	Sensitivity
Artificial Intelligence Sample	Report	20/10/23, 13:14:48	—	—
Artificial Intelligence Sample	Dataset	N/A	—	—
Paginated Report for Retail Analysis	Report	—	—	—
Prj	Dashboard	—	—	—
Retail Analysis Sample	Report	20/10/23, 13:14:48	—	—
Retail Analysis Sample	Dataset	N/A	—	—
Sales and Marketing Sample	Dashboard	—	—	—
Sample Super store	Report	Suresh J 20/10/23, 13:14:48	—	—
Sample Super store	Dataset	Suresh J 20/10/23, 13:14:48	N/A	—
Sample Superstore	Dashboard	Suresh J	—	—

Send link
Sample Super store
People in your organization with the link can view and share
Enter a name or email address
Add a message (optional)
Send
Copy link Mail Teams PowerPoint

Taskbar: 10:21 AM 11/3/2023

Save Copy

Save a copy of this report
Enter a name and destination workspace below.

Enter a name for your report

Select a destination workspace

Dumy
My workspace
Steaming Datasets

Save **Cancel**

Name	Type	Owner	Refreshed
Artificial Intelligence Sample	Report	Suresh J	02/11/23, 16:32:48
Artificial Intelligence Sample	Dataset	Suresh J	02/11/23, 16:32:48
Paginated Report for Retail Analysis	Report	Suresh J	—
Prj	Dashboard	Suresh J	—
Retail Analysis Sample	Report	Suresh J	27/10/23, 10:25:17
Retail Analysis Sample	Dataset	Suresh J	27/10/23, 10:25:17
Sales and Marketing Sample	Dashboard	Suresh J	—
Sample Super store	Report	Suresh J	20/10/23, 13:14:48
Sample Super store	Dataset	Suresh J	20/10/23, 13:14:48
Sample Superstore	Dashboard	Suresh J	—

Workspace Access

The screenshot displays the Microsoft Power BI workspace interface. The top navigation bar shows the user is logged in as 'Suresh J' with a trial period of 6 days left. The main workspace area lists various items, including reports, datasets, and dashboards. A context menu is open over the 'My workspace' section, showing options for 'Workspace settings' and 'Workspace access'. An 'Add people' dialog box is also open, allowing the user to add new members to the workspace. The dialog box shows a list of roles: Admin, Member, Contributor, and Viewer, with 'Viewer' selected.

Workspace Items Table:

Name	Type	Owner	Refreshed	Next refresh
Dummy	Report	Suresh J	02/11/23, 18:32:48	—
Steaming Datasets	Dataset	Suresh J	02/11/23, 18:32:48	N/A
	Report	Suresh J	—	—
	Dashboard	Suresh J	—	—
	Report	Suresh J	27/10/23, 10:25:17	—
	Dataset	Suresh J	27/10/23, 10:25:17	N/A
	Dashboard	Suresh J	—	—
	Report	Suresh J	20/10/23, 13:14:48	—
	Dataset	Suresh J	20/10/23, 13:14:48	N/A
	Dashboard	Suresh J	—	—

Add people dialog box:

Admins, members, and contributors have edit and view access. Viewers only have view access. [Learn more](#)

Enter name or email

Viewer (selected)

Admin

Member

Contributor

Viewer

Creating Workspace to App

The screenshot shows the 'Build your app' setup screen in the Power BI Apps interface. The left sidebar contains navigation icons for Home, Create, Browse, Data hub, Apps, Metrics, Workspaces, and a list of existing apps including 'Dummy' and 'Sample Superstore'. The main content area is titled 'Build your app' and includes the following sections:

- App name ***: A text input field containing 'Dummy'.
- Description ***: A text input field containing 'Dummy workspace'.
- App logo**: A section with a circular logo placeholder, an 'Upload' button, and a 'Delete' button.
- App theme color**: A dropdown menu showing a blue color selection.
- Contact information**: A section with a radio button selected for 'Show app publisher'.

At the bottom right of the setup screen, there are two buttons: 'Next: Add content' (highlighted in green) and 'Cancel'. The browser's address bar shows the URL: `app.powerbi.com/groups/6f82897e-c03e-4a0e-8873-b8c9c036e512/apps/build/setup?experience=power-bi`. The Windows taskbar at the bottom displays various application icons and the system clock showing 10:54 AM on 11/3/2023.

The screenshot shows the 'Content' screen for the 'Dummy' app in the Power BI Apps interface. The left sidebar is identical to the previous screen. The main content area is titled 'Content' and displays the app's logo and name 'Dummy'. Below the app name, there is a '+ Add content' button. A list of available content items is shown, including 'Sample Super store'. A large yellow circular graphic with a telescope icon is centered on the screen, with the text 'Please select an item to preview it here.' below it. At the bottom right, there are two buttons: 'Next: Add audience' (highlighted in green) and 'Cancel'. The browser's address bar shows the URL: `app.powerbi.com/groups/6f82897e-c03e-4a0e-8873-b8c9c036e512/apps/build/content?experience=power-bi`. The Windows taskbar at the bottom displays various application icons and the system clock showing 10:54 AM on 11/3/2023.

Power BI | Module 10 - OneDrive | How To Design ER Diagrams On | Inbox (644) - suresh206ram@gmail.com

app.powerbi.com/groups/6f82897e-c03e-4a0e-8873-b8c9c036e512/apps/build/content?experience=power-bi

Add content

Insert reports, dashboards, and workbooks directly from your workspace. You can also add website links.

Add from workspace Add a link

	Name	Type	Owner	Refreshed
<input checked="" type="checkbox"/>	Sample Super store	Report	Dumy	20/10/23, 13:14:46

[Add](#) [Cancel](#)

Next: Add audience [Cancel](#)

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app.powerbi.com/groups/6f82897e-c03e-4a0e-8873-b8c9c036e512/apps/build/audience?experience=power-bi

Audience

Manage your audiences and their permissions. Select what content each audience can see by toggling the eye icon.

Dumy + New Audience

6.41M

Sum of Sales

Customer Segment	Sales
Small Business	1,294,065.44
Home Office	1,459,692.80
Corporate	2,226,907.95
Consumer	1,430,923.51
Total	6,411,589.70

Sum of Sales by Customer Segment

Corporate: 2.2M
Home Office: 1.4M
Consumer: 1.4M

Edit Audience

Dumy

Grant access to

☒ Entire organization [Learn more](#)

☐ Specific users or groups

> Advanced

[Publish app](#) [Cancel](#)

Power BI Apps

1 Setup 2 Content 3 Audience

Audience

Manage your audiences and their permissions. Select what content each audience can see by toggling the eye icon.

Dummy + New Audience

Dummy

Sample Super store

Successfully published

Dummy

Give people the link below, or direct them to Apps > Get apps in the Power BI service.

<https://app.powerbi.com/Redirect?action=OpenApp&appId=a1bcbad4-67ff-486a-b345-03a0c0cb753e&ctid=f05> Copy

Copied to clipboard.

Go to app Close

Corporate 1.4M

Home Office 1.4M

Consumer 1.4M

Update app Cancel

Sample Super store - Power BI

app.powerbi.com/groups/me/apps/a1bcbad4-67ff-486a-b345-03a0c0cb753e/reports/8f9a9f91-cebb-4c3b-a40f-4a85055a4aea/ReportSection...

Sample Super store

6.41M

Sum of Sales

Customer Segment	Sales
Small Business	1,294,065.44
Home Office	1,459,692.80
Corporate	2,226,907.95
Consumer	1,430,923.51
Total	6,411,589.70

Sum of Sales by Customer Segment

Corporate 2.23M

Home Office 1.46M

Consumer 1.43M

Small Business 1.29M

Sum of Sales

0.0M 0.5M 1.0M 1.5M 2.0M

Go back

Update app

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app.powerbi.com/groups/6f82897e-c03e-4a0e-8873-b8c9c036e512/apps/build/audience?ctid=f05cf28c-208e-4f41-bb7d-64141a37a2f9&exp...

Power BI | Apps | Search | Trial: 6 days left

1 Setup 2 Content 3 Audience

Audience
Manage your audiences and their permissions. Select what content each audience can see by toggling the eye icon.

Dummy + New Audience

Dummy

Sample Super store

6.41M
Sum of Sales

Customer Segment	Sales
Small Business	1,294,065.44
Home Office	1,459,692.80
Corporate	2,226,907.95
Consumer	1,430,923.51
Total	6,411,589.70

Sum of Sales by Customer Segment

Corporate: 1.46M
Home Office: 1.46M
Consumer: 1.43M

Small Business: 1.29M

Advanced

Update app Cancel

ENG IN 10:56 AM 11/3/2023