

**SURESH**  
**Power BI Session**  
**Module 9**

# Creating a Paginated Report

The screenshot shows the Power BI 'My workspace' page. A context menu is open over a report named 'Sample Superstore'. The menu options are: Analyze in Excel, Create report, Auto-create report, Create paginated report, Delete, Get quick insights, Security, Rename, Open data model, Settings, Download this file, Manage permissions, and View lineage. The background shows a list of reports with columns: Name, Owner, Refreshed, Next refresh, Endorsement, and Sensitivity.

Name	Owner	Refreshed	Next refresh	Endorsement	Sensitivity
Prij	Suresh J	—	—	—	—
Retail Analysis Sample	Suresh J	27/10/23, 10:25:17	—	—	—
Retail Analysis Sample	Suresh J	27/10/23, 10:25:17	N/A	—	—
Sample Super store	Suresh J	20/10/23, 13:14:48	—	—	—
Sample Super store	Suresh J	20/10/23, 13:14:48	N/A	—	—
Sample Superstore	Suresh J	—	—	—	—

# Adding Columns

The screenshot shows the Power BI 'Table' view. The table has two columns: 'TotalSales' and 'Category'. The data is as follows:

TotalSales	Category
4468620.52000019	010-Womens
8905554.10000018	020-Mens
5432382.75000005	030-Kids
6035935.13000053	040-Juniors
7215371.56000018	050-Shoes
1807699.10999993	060-Intimate
1059709.95999999	070-Hosiery
2652355.44000018	080-Accessories
5966973.63000026	090-Home
1639951.48999998	100-Groceries
45184553.69000019	

The right-hand pane shows the 'Build' and 'Data' sections. The 'Build' section has a 'Format' tab with a 'Table' style set to 'Bold header'. The 'Data' section shows a list of filters, including 'RetailAnalysisSample', 'TotalUnitsLastYear', 'TotalUnitsThisYear', 'TotalSales', 'TotalSalesLY', 'TotalSalesTY', 'TotalUnits', 'District', 'Item', 'Buyer', 'Category', 'FamilyName', 'Segment', 'Store', and 'Time'.

# Save and Download the Reports in .rdl format

Power BI Report Builder interface showing a paginated report for Retail Analysis. The report displays a table with columns 'TotalSales' and 'Category'. The table lists various categories with their corresponding TotalSales values. The interface includes a ribbon with 'File', 'Home', 'View', 'Insert', and 'Editing' tabs. The 'Download Report' button is visible in the ribbon. The right sidebar shows filters and data sources.

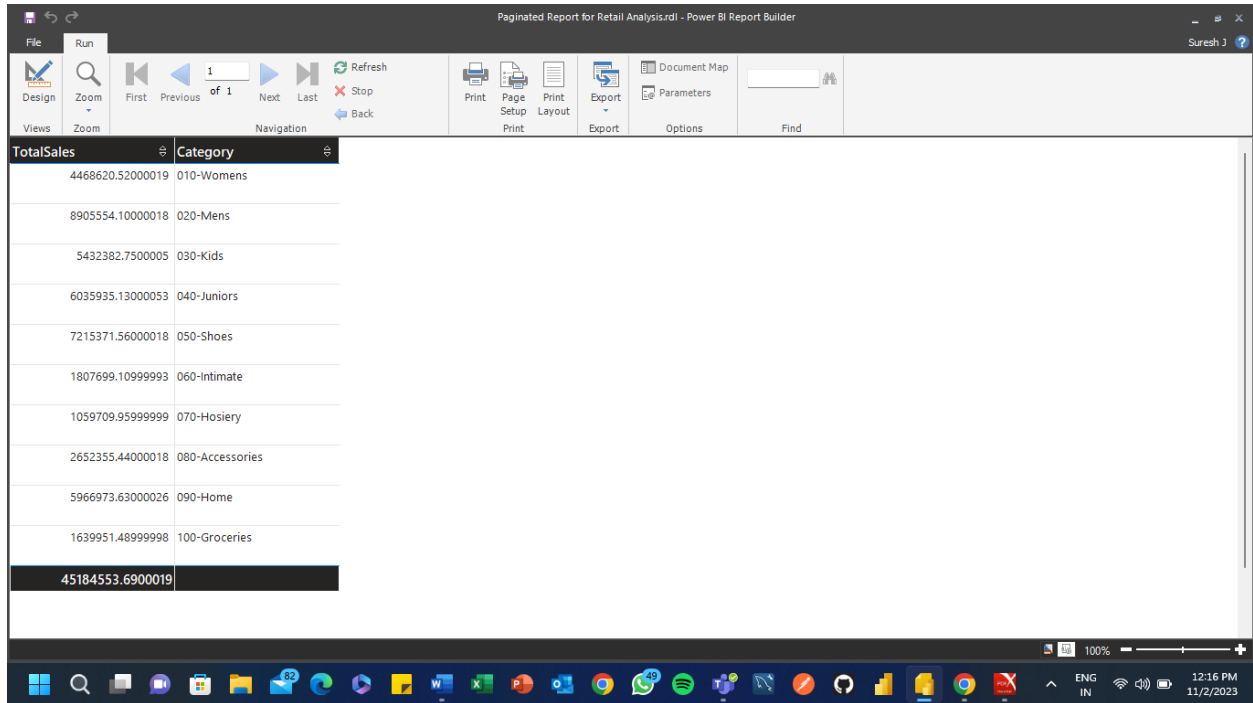
TotalSales	Category
4468620.52000019	010-Womens
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# Opening the .rdl file in Power BI Report Builder App

Power BI Report Builder App interface showing a paginated report for Retail Analysis. The report displays a table with columns 'TotalSales' and 'Category'. The table lists various categories with their corresponding TotalSales values. The interface includes a ribbon with 'File', 'Home', 'Data', 'Insert', and 'View' tabs. The 'Run' button is visible in the ribbon. The left sidebar shows the 'Report Data' pane with 'Built-in Fields', 'Parameters', 'Images', 'Data Sources', and 'Datasets'. The bottom pane shows 'Row Groups' and 'Column Groups'.

TotalSales	Category
[Sales_TotalSales]	[Item_Category]
[AggregateSales_TotalSales]	

# Run and Viewing the Data which we Created



Paginated Report for Retail Analysis.rdl - Power BI Report Builder

File Run

Design Zoom First Previous 1 of 1 Next Last Refresh Stop Back

Print Page Setup Print Export Document Map Parameters Find

TotalSales	Category
4468620.52000019	010-Womens
8905554.10000018	020-Mens
5432382.75000005	030-Kids
6035935.13000053	040-Juniors
7215371.56000018	050-Shoes
1807699.10999993	060-Intimate
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1639951.48999998	100-Groceries
45184553.69000019	

100% 12:16 PM 11/2/2023