

RISHI KUMAR VYAS

Daga Chowk, Bikaner 334001

Mail – vyasrishi639@gmail.com

Phone - +91 9602634009

OBJECTIVE

To work in an organization that provides me an opportunity to grow and build a career, and helps me to utilize my skills in achieving organizational goals as well as my personal goals.

EDUCATION

Year of Passing	Course	Institution/Board	Percentage (%)
2017	Bachelor of Law (LLB)	Govt. Law College, Bikaner (Raj.)	50%
2010	Bachelor of Business Administration	Institute of Management Studies, Bikaner (Raj.)	63%
2007	12th State Board (Commerce & Management)	B.K Senior Secondary School; Bikaner (Raj.)	51%

PROFESSIONAL EXPOSURE

Accountant & Admin executive | G.D.M. SHIKSHAN SANSTHAN

Accounting & Co- ordinating 5 institutes run by Sri Charity Trust, Kolkatta.

Working Responsibly all admin activities Since January, 2021

Teacher (commerce) at St. N.N. Sr. Sec. School (2018-2020)

Office Executive | PACL Ltd.

MAY, 2013 – APRIL, 2015

Coordination with sales team in order to have large number of satisfied customers & grievance handling. Using various sales promotion techniques to increase sales volume for the organization.

Equity Dealer | Suresh Rathi Securities

JANUARY, 2012 – MARCH, 2013

Enhancing volume in term of trades & promoting greater exposure for customers towards investment in sound stocks.

Trainee | Bharti AXA Life Insurance

MAY, 2009 – JULY, 2009

Project on comparative analysis of ULIP Plans & Mutual

SKILLS

- Conceptual and analytical thinking
- Highly detail oriented
- Deep Knowledge of economic & government policies
- Advanced computer proficiency
- Effective in team dynamics
- Positive Attitude, Determined, Quick Learner.
- Hard Working and Sincere.
- Handling people in a very efficient way.
- Good leadership quality

SOFTWARE SKILLS

- Tally ERP 9.0
- Tally prime
- Microsoft Word
- Microsoft Excel

INTERESTS & HOBBIES

- Political & Economic Analyzing
- Working with latest accounting software
- Reading about Tech Updates
- Reviewing Movies

PERSONAL INFO

Father's Name – Ram Kumar Vyas

Date of birth – 27 July, 1991

Gender - Male

Nationality- Indian

Languages proficiency - Hindi, English

Permanent Address – Daga Chowk, Bikaner-334001, Rajasthan

REFERENCES

Mr. Jugal pareek

Secretary, GDM Shikshan Sansthan

Contact - +91 7014883088 Email –gdmsscentraloffice@gmail.com

I, hereby endorse that the information given above is factual to the best of my knowledge and faith.

Date:

Rishi Kumar Vyas

Bikaner