

Date: 20<sup>th</sup> Feb, 2014

Mr. M. Ramamuni Reddy  
Flat No# 302, Sneha Villa Aptmts,  
Whisper Valley, Rajeev Gandhi Nagar,  
Bachupally, R.R Dist, Hyd

Dear Mr. M. Ramamuni Reddy,

**Sub:** Offer of Employment as **Senior Software Engineer** with **Sri Agadia IT Solutions Pvt. Ltd.**

**Ref:** Your interview with Mr. Srikanth Gaddam, Managing Director & Mr. Murali Aiely, Director-Development, Sri Agadia IT Solutions Pvt. Ltd.

It was pleasure interacting with you during our interview process and we believe that you would make a great asset for **Sri Agadia**. And hence we are pleased to issue this offer at **Sri Agadia** to play the role of **Senior Software Engineer**. While the interview process allowed us to get a brief glimpse of your capabilities we believe we have an environment that gets the best of you that is yet to be seen and look forward to working with you at the earliest.

Based on our conversation we are expecting you to report at our Hyderabad office on or before **3<sup>rd</sup> Mar, 2014**. Below are the details of the offer.

- 1) You will be working at our Hyderabad office located in Pochampally House, No. - 1-10-72, 2nd Floor, Chikoti Gardens, Above Nike showroom, Begumpet, Hyderabad.
- 2) Your compensation is fixed at **Rs. 812,000/-** (Rupees Eight Lakhs & Twelve Thousand only) CTC per annum. And will be reviewed during the Performance Appraisal as per the company's norms.
- 3) You will be eligible for all company benefits including leaves and perks as per the company policy.

Your offer has been made based on information furnished by you. However, if there is a discrepancy in the information furnished and /or copies of documents given by you as a proof of above, Sri Agadia, retains the right to review the offer of employment.

Employment as per this offer is subject to your being medically fit. While joining you are supposed to produce a Pre-employment Medical Certificate by a certified general Physician by fulfilling the following medical tests.

1. ECG
2. Complete Blood Picture
3. Sugar Test / BP
4. Complete Urine Analysis
5. Blood Group Test

As a token of acceptance of this offer, please respond to the email in affirmation and please feel free to reach us for any additional information.

We congratulate you on your appointment and welcome you to the growing Sri Agadia family. We wish you a long and successful career with us. We look forward to your contribution to take the company further in its journey towards becoming the Industry Leader.

Assuring you support for your professional development and growth.

Please find list of documents, copies of which will be needed to be submitted to HR on the day of your joining. These are required as per the joining process:

1. SSC Pass Certificate
2. HSC/Inter Pass Certificate
3. Degree Certificate
4. PG Certificate (If any)
5. Experience Certificate
6. Relieving letter from the previous employer
7. Last Salary Slips for 3 Months
8. Passport Size Photos (6)
9. Residence Proof (2 copies)
10. PAN card (2 copies)

Best Regards,

For **Sri Agadia IT Solutions Pvt. Ltd.**

Rajeswari Mudili  
Asst. manager-Human Resources

EMPLOYEE NAME:	Ramamuni Reddy	
LOCATION:	Hyderabad	
DESIGNATION:	Senior Software Engineer	
DEPARTMENT:		
MONTHLY COMPONENTS ( A )	PER MONTH(Rs.)	PER ANNUM (Rs.)
BASIC	27,163	325,956
HRA	13,582	162,984
CONVEYANCE	800	9,600
LTA	2,264	27,163
MEDICAL REIMBURSEMENT	1,250	15,000
INTERNET EXPENSES REIMBURSEMENT	1,000	12,000
SPECIAL ALLOWANCE	15,302	183,626
MONTHLY GROSS (A)	60,361	736,329
ANNUAL PAYMENTS (B)		
PF	-	-
FUEL REIMBURSEMENT	5,000	60,000
GRATUITY*	1,306	15,671
VARIABLE PAY	-	-
TOTAL (C)	6,306	75,671
COST TO COMPANY (A + B )	66,667	812,000
* You will be entitled for Gratuity as per the rules of Payment of Gratuity act, 1972		
Authorized Signatory		