



17. Mr. M Ramamuni Reddy shall communicate to the Company any change in his address as well as personal position/status. All communications sent to him in the normal course to the address given by him shall be deemed to have been received by him .
18. If Mr. M Ramamuni Reddy abstain from duty without permission in writing for more than 3 days continuously or even after completion of sanctioned leave it shall be deemed that he has abandoned his employment voluntarily and left his services on his own accord, and his name will be struck off from the rolls of the Company.
19. Mr. M Ramamuni Reddy as an employee will be subject to all the company's rules and regulations.
20. Mr.M Ramamuni Reddy 's services are transferable to any department or section or to any liaison office, works etc., or to any other place or station wherever the company has work or may come into existence or to any of our subsidiary companies/sister concerns. In the event of his transfer, the terms and conditions of employment outlined herein shall continue to apply. However, Mr. M Ramamuni Reddy shall be required to adhere to the rules and regulations as in force at the new place of posting. In the event, he fails to report for duty to the place of transfer within the time allowed to join, it will be presumed that he is not interested to work with us and left on his own accord without prejudice to the rights of the Company to initiate any disciplinary action.
21. This agreement is executed in duplicate and one copy will remain with the Company and the other with Mr. M Ramamuni Reddy

In witness whereof the parties have put their hands the day and year first hereinabove written.

Signed for and on behalf of M/s  
Spandana Sphoorty Financial Limited  
by Ms. Padmaja Reddy G  
Managing Director, (duly authorized in) that behalf in  
the presence of \_\_\_\_\_

Signed by the within named  
Mr. M Ramamuni Reddy in the presence of  
\_\_\_\_\_