

YASH-HRO-002-T005

October 26, 2015

**Arun Talari**  
Assistant Manager – LMG  
Emp. ID: 1000387  
Hyderabad

**Sub:** Your relieving from YASH Technologies Pvt Ltd.

**Dear Arun,**

This is with reference to your resignation dated **Oct 14 2015** and your subsequent discussions with the Management.

The Management has accepted your resignation and you are hereby relieved from the services of the company with effect from the closing hours of **Oct 21, 2015**.

We appreciate your contribution towards the organization and wish you success in your future endeavors.

**For YASH Technologies Pvt Ltd**

  
**A.V.Srinivas Rao**  
Sr. Executive - HR

## APPOINTMENT LETTER

**March 18, 2010**

**Arun Talari**

LIG -107,  
Dharmareddy Colony Phase-1 KPHB,  
Hyderabad - 500072

Dear **Arun,**

**"Warm welcome to YASH family."**

This refers to our offer letter with ref no. **YASH/TAC/LMG/020**. We are pleased to appoint you with the following details as we foresee your potential skills, experience & knowledge as a valuable contribution to our company and clients.

<b>Date of Joining</b>	<b>: March 10, 2010</b>
<b>Designation</b>	<b>: Executive</b>
<b>Grade</b>	<b>: E1</b>
<b>Annual Cost to Company</b>	<b>: Rs.2,00,000/- (Rupees Two lakh only)</b>
<b>Employee ID</b>	<b>: YH1542</b>
<b>Department</b>	<b>: LMG</b>
<b>Base Location</b>	<b>: Hyderabad</b>

Your Cost to the Company (CTC) is structured as per your consent in the attached **Annexure I**. This CTC structure can be changed in future as per company policy only. All other terms & conditions governing your employment, compensation and other benefits shall remain unchanged as mentioned in Offer Letter. As confirmation of your acceptance, please sign the duplicate copy of this appointment letter.

We look forward for you being an integral part of this challenging yet fulfilling journey towards excellence and growth and hope our relationship will go a long way!

**For YASH Technologies Pvt Ltd.**

  
**Dharmendra Jain**  
General Manager



**Annexure I**

**COST TO THE COMPANY SHEET**

Employee Name: <b>Arun Talari</b>		Employee ID: <b>YH1542</b>	
Designation: <b>Executive</b>		Location: <b>Hyderabad</b>	
Grade: <b>E1</b>		Total Annual CTC: <b>Rs.2,00,000/- Only</b>	
Department : <b>LMG</b>		Date of Joining: <b>March 10, 2010</b>	
Elements	Monthly	Annually	Remarks
Basic	6700	80400	40% of Gross Salary
Provident Fund	804	9648	12% of Basic Salary (Employer's Contribution)
House Rental Allowance	2680	32160	40% of Basic Salary
Child Education Allowance	200	2400	
Child Hostel Allowance	600	7200	
Food Coupons	1000	12000	
Medical Reimbursement	1250	15000	
Transport Allowance	800	9600	
Special Allowance	2633	31596	
LTA (Annual Paid)	NA	NA	
Gross Pay	16667	200004	
Variable pay scheme	NA	NA	
<b>Total CTC</b>	<b>16667</b>	<b>200004</b>	

**NOTE:** All salary components are governed by the company policies and statutory guidelines. The Appointment Letter is strictly confidential and must not be discussed with anyone other than your Reporting and HR Manager.

**ACKNOWLEDGEMENT & ACCEPTANCE**

I, **Arun Talari** accept the related terms and conditions.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_