

Commitments on behalf of the company: While making presentations to prospective clients and associates, you will ensure compliance with directives and guidelines of our principals, and also ensure that they shall be on the bases of factual information only. You shall not commit on behalf of the company, any form of service or obligation unless it is part of the clearly laid out list of deliverables and services approved in writing by the Managing Director/Executive Director.

General: Observance of punctuality, discipline and a strict code of conduct and ethics is expected of you.

Transfers: A condition of your service is that you can be transferred temporarily or permanently for duty anywhere in India or abroad depending on the Exigencies of work of the Company.

Termination: This appointment can be terminated by either party with 30 day's prior notice.

This appointment will also be governed by policies of the company that may be laid down/modified from time to time.

Your **Key Result Areas, Goals and Targets** will be decided after mutual consultations and will be reviewed from time to time by your immediate superior.

As a token of your acceptance of this offer, please sign on the duplicate of this letter and return to us.

On behalf of the management and staff of Exensys we welcome you to Exensys and we are confident that you will be a valuable member of the company. We will cherish a long and meaning full association with you.

Yours truly,
For Exensys Software Solutions Limited,

Shobana R

Shobana. R
Sr. Manager- Human Resources