



SHORT TERM COURSES						

EMPLOYMENT INFORMATION – PRESENT & PAST

CURRENT EMPLOYMENT

NAME OF EMPLOYER	REASONS FOR LEAVING	SALARY DRAWN
EMPLOYEE CODE:	DESIGNATION	ADDRESS OF EMPLOYER
PERIOD OF EMPLOYMENT (FROM – TO) DD/MM/YY	CONTRACT OR FULL TIME EMPLOYMENT	
HR MANAGER'S NAME AND CONTACT NO.:	REPORTING MANAGER'S NAME AND CONTACT NO.:	CONTACT NO. (LANDLINE)

PAST EMPLOYMENT

NAME OF EMPLOYER	REASONS FOR LEAVING	SALARY DRAWN
EMPLOYEE CODE:	DESIGNATION	ADDRESS OF EMPLOYER
PERIOD OF EMPLOYMENT (FROM – TO) DD/MM/YY	CONTRACT OR FULL TIME EMPLOYMENT	
HR MANAGER'S NAME AND CONTACT NO.:	REPORTING MANAGER'S NAME AND CONTACT NO.:	CONTACT NO. (LANDLINE)

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COMPENSATION (FIGURES ON ANNUAL BASIS) & NOTICE PERIOD

BASIC		COMPANY CAR		OTHER 2	
HRA/CLA		FUEL & MAINTENANCE		OTHER 3	
MEDICAL		FURNISHINGS		PROVIDENT FUND	
LTA		BONUS/INCENTIVES		SUPERANNUATION	
CONVEYANCE		LOANS		GRATUITY	
SPL ALLOWANCE		OTHER 1		TOTAL (CURRENT COST TO COMPANY)	
EXPECTED CTC		Official Notice Period at Current Employment		If selected, would you be able to shorten the notice period? Do you have a buy out option?	

PASSPORT & TRAVEL INFORMATION

Nationality	
In case you do not hold a valid Indian passport, please confirm and specify work permit details.	
Are you willing to travel? Yes	
Are you willing to sign the Overseas Travel Agreement in case you are required to travel? Yes	
Do you possess valid visa for any country? No	
Have you ever been rejected visa for any country? If yes, please provide information No	
PASSPORT NO. L6297578	DATE OF ISSUE 26-11-2013 DATE OF EXPIRY 26-11-2023



GENERAL INFORMATION

Are you willing to work in shifts if required?
Yes
Do you have any relatives employed by vERITY? If yes, give details
No
Have you ever been arrested or convicted of any criminal charge? If yes give details.
No
Have you committed any act or been indirectly involved in transactions which led to or resulted in any legal action against you? If yes give details.
No
Have you ever declared bankruptcy? If yes give details.
No

LANGUAGES

LANGUAGE	WRITE (HIGH/MEDIUM/LOW)	READ (HIGH/MEDIUM/LOW)	SPEAK (HIGH/MEDIUM/LOW)
Telugu	High	High	High
English	High	High	High
Hindi	medium	medium	Low

FAMILY INFORMATION

SPOUSE NAME		DATE OF BIRTH	
CHILD NAME		DATE OF BIRTH	MALE / FEMALE *
CHILD NAME		DATE OF BIRTH	MALE / FEMALE
CHILD NAME		DATE OF BIRTH	MALE / FEMALE



I CONFIRM THAT ALL THE INFORMATION PROVIDED HEREIN IS PROVIDED VOLUNTARILY AND IS, TO THE BEST OF MY KNOWLEDGE AND BELIEF, TRUE AND ACCURATE.

I HEREBY GIVE VERITY KNOWLEDGE SOLUTIONS PVT LTD, ITS BRANCHES, SUBSIDIARIES AND AFFILIATES THE RIGHT TO VERIFY THE INFORMATION PROVIDED ABOVE AND ANY EMPLOYMENT DATA OR ANY OTHER DATA SUBSEQUENTLY PROVIDED TO THE VERITY FOR THE PURPOSES OF DETERMINING THE SUITABILITY OF MY EMPLOYMENT AND QUALIFICATIONS, INCLUDING BUT NOT LIMITED TO CHECKING FOR ANY EXISTING OR POTENTIAL CONFLICTS OF INTEREST OR ANY OTHER RESTRICTIONS WHICH MAY OTHERWISE RESTRICT OR PREVENT MY EMPLOYMENT WITH THE VERITY, AND MAY COVER, AMONGST OTHERS, BACKGROUND CHECKS, EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS, EMPLOYMENT AND PERSONAL HISTORY/REFERENCES, CREDIT/BANKRUPTCY SEARCHES, CRIMINAL RECORDS AND MANDATES/EXTERNAL DIRECTORSHIPS.

I UNDERSTAND AND ACCEPT THAT IF I CHOOSE NOT TO PROVIDE ANY PERSONAL DATA/INFORMATION AS REQUESTED BY THE VERITY OR IN ANY WAY PREVENT THE VERITY FROM CARRYING OUT ANY PART OF ITS VERIFICATION PROCESS OR IF ANY ANSWERS OR STATEMENTS MADE OR PROVIDED UPON MY APPLICATION FOR EMPLOYMENT OR SUBSEQUENT THERETO ARE FALSE, OR ARE PROVEN TO BE FALSE IN THE COURSE OF THE ABOVE MENTIONED VERIFICATION PROCESS, I MAY BE DENIED BENEFITS, PROMOTIONS, TRANSFERS AND/OR EMPLOYMENT OR CONTINUED EMPLOYMENT AS A RESULT OF MY DECISION AND I SHALL NOT BE ENTITLED TO MAKE ANY CLAIM AGAINST THE VERITY FOR ANY DAMAGES, COMPENSATION OR REDRESS WHATSOEVER.

I ALSO GIVE MY CONSENT TO UNDERGO THE MEDICAL FITNESS TEST TO BE CONDUCTED BY A COMPETENT MEDICAL AUTHORITY, AS PRESCRIBED BY VERITY KNOWLEDGE SOLUTIONS PVT. LTD.

SIGNATURE: 

DATE: 09/11/2016