

3. That all communication sent to you by the management at your last given address will be deemed to have been delivered to you.
4. The management shall have the right to require you to subject yourself at any time during employment with the company to medical examination. If you are not found medically fit, you may be terminated at any time by at the discretion of the management.
5. You will be bound by rules and regulations enforced by the management from time to time in relation to conduct, discipline, leaves, holidays or any matter relating to service conditions which will be deemed as rules, regulations and orders in the part of these terms of employment.
6. You will be responsible for the safe custody of the machines, tools and materials etc., entrusted to you. In case of any loss or damage to any of such items, you will make good the loss or damage, otherwise the management will be within their rights to make such deduction from your remuneration.
7. Grant of leave will depend upon the exigencies of work and shall be at the discretion of the management. For availing leave, you will have to apply in the prescribed form to the appropriate authority and seek prior approval for such leave. While making such application you will state your address, telephone nos. during the leave period.
8. This offer of employment is made based and relying upon the data, information furnished by you in your resume and other documents executed by you. If at any time it is found that any information furnished by you is false or inaccurate or incorrect, the Company shall have the right to terminate your services on that ground alone without notice or compensation or notice pay. Furnishing false/inaccurate/incorrect information will be construed to be a breach of trust and good faith.
9. In your capacity as a Trainee – Software Development you should maintain high standard of efficiency, integrity and secrecy and will keep liaison between the company, other employees and persons working with you and will be responsible for execution of the decisions taken by the management from time to time.
10. You are governed by the policies, rules and regulations of the company. An employee/trainee of the company expected/deemed to know/browse through the employee manual (synergy) or any other document for clarifications/updates. Company cannot be made responsible/answerable for the ignorance of any clause or rule or conditions by the employee/trainee.
11. This Appointment Letter will form part of the agreement entered DT. 07/09/07 between employee/trainee and the management. If any dispute arisen shall be governed by the laws of India and in the event of multiple jurisdictions of Courts; parties agree that only Courts in Hyderabad shall have Jurisdiction.