Dear HR,

This is to inform you that I am Mr. Shaik Mohammed Imran joined in this company as an Internship. I don’t have any previous Pay slips. I have been staying in the below mentioned address since 2015.

Address:

Shaik Mohammed Imran

H.No: 9-4-62/3/1

Meraj Colony,

Toli Chowki, Hyderabad-500008

Yours Sincerely,

Shaik Mohammed Imran