



Andhra Pradesh Online Legal Cases Monitoring System
(OLCMS)

User Manual for SECRETARIES
(Ver-1.1)

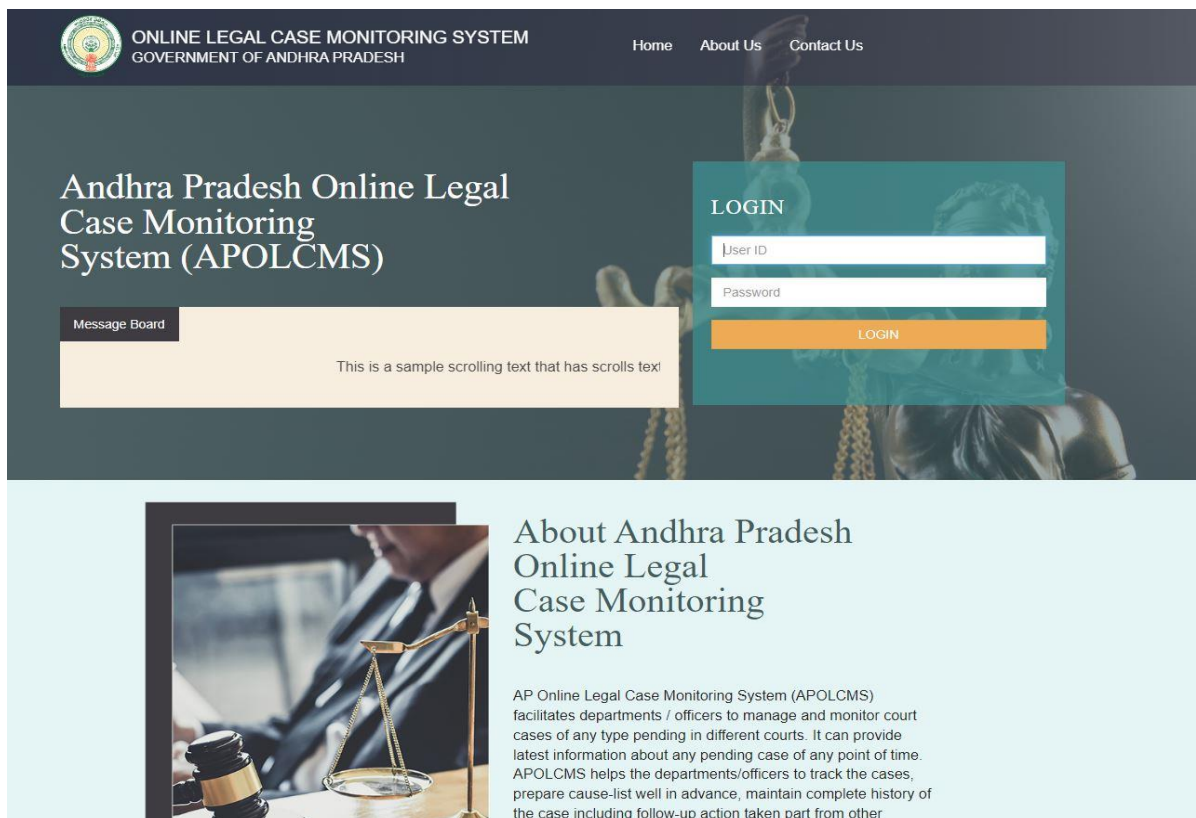
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1. Login

Step 1: Go to the web browser and enter the URL: <https://apolcms.ap.gov.in>

Step 2: Enter your login credentials, i.e. **User ID** and **Password**. Click on **LOGIN**.



The screenshot displays the homepage of the Andhra Pradesh Online Legal Case Monitoring System (APOLCMS). The header features the system's name and the Government of Andhra Pradesh logo, along with navigation links for Home, About Us, and Contact Us. The main content area includes a large title for the system, a message board with a sample scrolling text, and a prominent login form. The login form has fields for User ID and Password, and a LOGIN button. Below the login form, there is a section titled 'About Andhra Pradesh Online Legal Case Monitoring System' which provides a brief description of the system's purpose and functionality.

ONLINE LEGAL CASE MONITORING SYSTEM
GOVERNMENT OF ANDHRA PRADESH

Home About Us Contact Us

Andhra Pradesh Online Legal Case Monitoring System (APOLCMS)

Message Board

This is a sample scrolling text that has scrolls text

LOGIN

User ID

Password

LOGIN

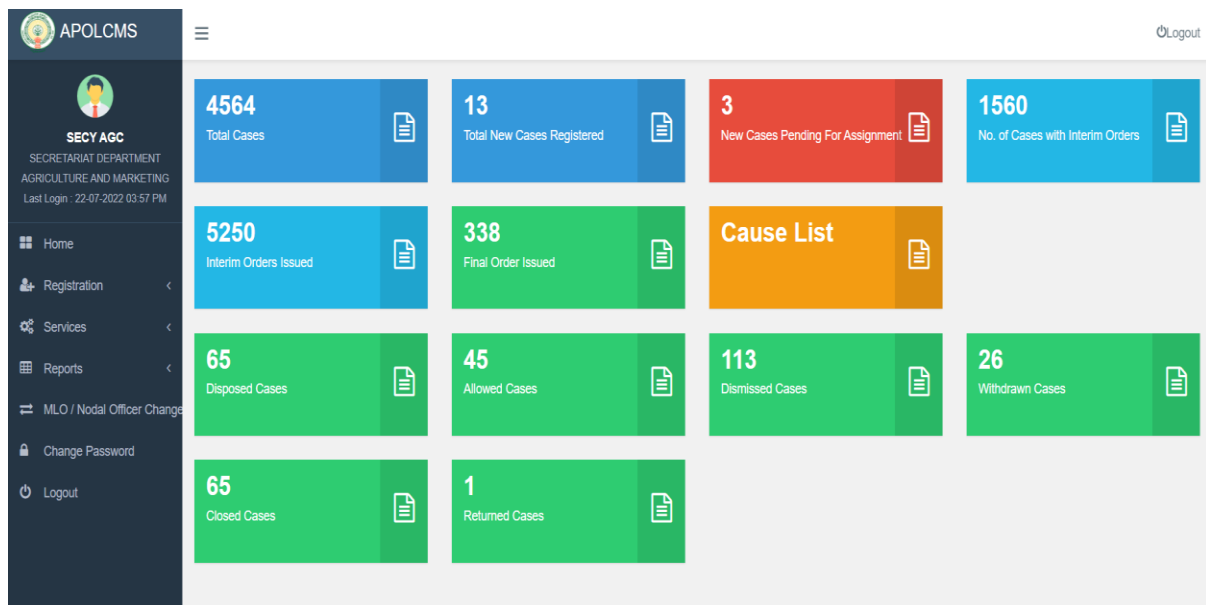
About Andhra Pradesh Online Legal Case Monitoring System

AP Online Legal Case Monitoring System (APOLCMS) facilitates departments / officers to manage and monitor court cases of any type pending in different courts. It can provide latest information about any pending case of any point of time. APOLCMS helps the departments/officers to track the cases, prepare cause-list well in advance, maintain complete history of the case including follow-up action taken part from other

2. Dashboard and Abstract Reports

After successful logging in, you will be redirected to the **User Dashboard** page. Here, Abstract Reports on New Cases as well as on Legacy Cases are readily available for viewing in one screen.

1.



2.

Abstract Report (New Cases)

Print PDF Excel Show 10 entries Search:

Sl.No	Department Code	Department Name	Total Cases	Pending With Sect.Dept	Pending With MLO	Pending With HOD	Pending With Nodal	Pending With Section(Sect. Dept.)	Pending With Section(HOD)	Pending With District Collector	Pending With District Nodal Officer
1	AGC01	AGRICULTURE AND MARKETING	9	0	9	0	0	0	0	0	0
2	AGC02	AGRICULTURE	52	0	4	0	0	0	35	8	4

3.

Abstract Report (Legacy Cases)

Print PDF Excel Show 10 entries Search:

Sl.No	Department Code	Department Name	Total Cases	Pending With Sect.Dept	Pending With MLO	Pending With HOD	Pending With Nodal	Pending With Section(Sect. Dept.)	Pending With Section(HOD)	Pending With District Collector	Pending With District Nodal Officer
1	AGC01	AGRICULTURE AND MARKETING	368	0	63	0	0	266	0	32	7
2	AGC02	AGRICULTURE	425	0	0	0	1	0	346	3	72

3. Registration of MLOs and Nodal Officers

Step 1: On the left-hand side menu, go to **Registration**, and then click on “**Mid-Level Officer (Legal)**”, “**Middle Level Officer (Subject)**” or “**Nodal Level Officer**” tab, depending on the requirement.



Step 2: Select **Head of the Department** from the drop down list. In the form displayed, select **Designation** and **Employee** using drop down list, and fill in the fields given for **Mobile No.**, **Email Id**, and **Aadhar Number**. Once done, click on **Submit**.

The form is titled "Nodal Officer (Legal) Registration". The "Head of the Department (HoD) *" dropdown is highlighted with a red box. Below it is a table with the following data:

Sl.No	Department Name	Employee Name	Designation	Mobile	Email Id	Number	Action
1	AGRICULTURE	RAVINDRABABU.G	DEPUTY DIRECTOR	8019393473	ravindrababu.garika@nic.in	977559085329	Send SMS

For registration of Middle Level Officers (Subject), the following page will be displayed:


The form is titled "Mid Level Officer (Subject) Registration". It contains the following fields:

- Designation * (Dropdown menu)
- Employee * (Dropdown menu)
- Subject Description* (Text input)
- Mobile * (Text input)
- Email Id * (Text input)
- Aadhar Number * (Text input)

A red box highlights the **Submit** button at the bottom right.

Select **Designation** and **Employee** using drop down lists and fill in the fields – **Subject Description**, **Mobile No.**, **Email ID**, and **Aadhar Number**. Once done, click on **Submit**.

Below the form, the list of already registered MLOs or Nodal Officers data of a particular Department will be present.



SECY AGC

SECRETARIAT DEPARTMENT

AGRICULTURE AND MARKETING

Last Login : 22-07-2022 03:57 PM

Home

Mid Level Officer (Legal) Registration

Print

PDF

Excel

Show


10

entries

Search:

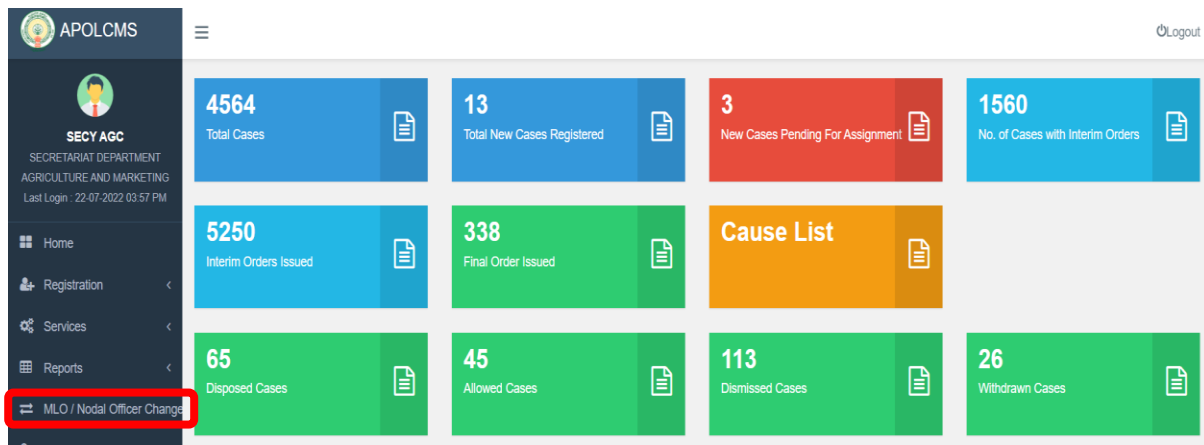
Sl.No	Employee Name	Designation	Mobile	Email Id	Aadhar Number	Action
1	SUJATHA DATTI	DEPUTY SECRETARY TO GOVERNMENT	8978276544	sujathadatti64@gmail.com	282900689657	<div>Send SMS</div>

Step 3: Click on **Send SMS** (as shown above) to send an SMS-based notification to the concerned employee, bearing the confirmation of their registration along with their login credentials. A confirmatory message will be displayed as shown below.

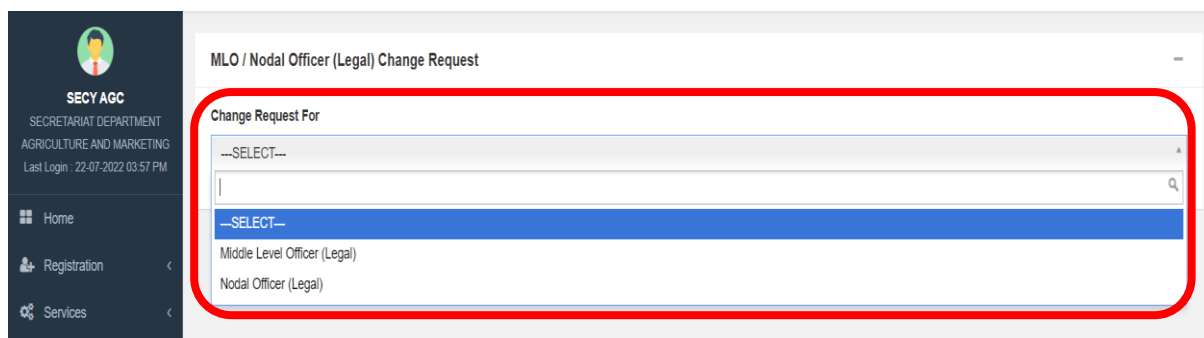
 APOLCMS SECY AGC SECRETARIAT DEPARTMENT AGRICULTURE AND MARKETING Last Login : 22-07-2022 03:57 PM		Nodal Officer (Legal) Registration					
Head of the Department (HoD) * ---SELECT---		Search: <input type="text"/>					
Print PDF Excel Show 10 entries							
Sl.No	Department Name	Employee Name	Designation	Mobile	Email Id	Aadhar Number	Action
1	AGRICULTURE	RAVINDRABABU.G	DEPUTY DIRECTOR	8019393473	ravindrababu.garika@nic.in	977559085329	Send SMS
2	HORTICULTURE	HIMA BINDU RAVI	DEPUTY DIRECTOR	7993915009	estthorti123@gmail.com	625169684059	SMS alert sent successfully to the Employee.
3	SERICULTURE	C ARUNA KUMARI	ADDITIONAL DIRECTOR	9866699183	additdirectorseri.ap@gmail.com	758895363578	Send SMS
4	MARKETING	RAJESH KUMAR TUIDANIMA	ASSISTANT DIRECTOR	9889194481	rajeshkumar.t@ap.gov.in	219880634984	Send SMS

4. Change Request for MLOs and Nodal Officers

Step 1: To change existing MLOs or Nodal Officers and update the information, go to **MLO/Nodal Officer Change Request** tab on the left-hand side menu.



Step 2: Select option for **Change Request For** from the drop down list.



This screenshot shows the 'MLO / Nodal Officer (Legal) Change Request' form with the following fields filled out: 'Change Request For' is set to 'Nodal Officer (Legal)', 'Registered Head of the Department (HoD)' is set to '--SELECT--', 'Designation' is set to '--SELECT--', 'Employee' is set to '--SELECT--', 'Mobile' is empty, 'Aadhar Number' is empty, 'Email Id' is empty, and 'Reason for change Request' is empty. The 'Choose File' button under 'Upload Letter' and the 'Submit' button are highlighted with red boxes.

Step 3: Select **Registered Head of the Department (HoD)**, **Designation**, and

Employee options using drop down lists. Fill in the fields for **Mobile No.**, **Email ID**, **Aadhar Number** while adding the **Reason for change request**, and then upload the appointment letter for reference by clicking on **Choose File**. Once done, click on **Submit**.

5. Services

A. New Cases Assignment

Step 1: On the user dashboard, click on **New Cases Assignment**.

The screenshot shows the APOLCMS user dashboard. The sidebar on the left includes the user profile for SECY AGC, SECRETARIAT DEPARTMENT, AGRICULTURE AND MARKETING, and a menu with options: Home, Registration, Services (highlighted), Assigned Cases, Instructions to GP, Case Category Updation(Finance), Reports, MLO / Nodal Officer Change, Change Password, and Logout. The main dashboard area displays a grid of 12 statistics cards, each with a number, a title, and a document icon. The 'New Cases Pending For Assignment' card is highlighted with a red box. Below the grid is a section titled 'Abstract Report (New Cases)'.


Statistics	Value
Total Cases	4593
Total New Cases Registered	16
New Cases Pending For Assignment	4
Daily Status Submitted by GP	2
No. of Cases with Interim Orders	1609
Interim Orders Issued	5375
Final Order Issued	368
Cause List	-
Disposed Cases	75
Allowed Cases	49
Dismissed Cases	121
Withdrawn Cases	26
Closed Cases	66
Returned Cases	1

You will be redirected to the page as shown below.

1.

The screenshot shows the 'Assignment of New Cases' page in APOLCMS. The sidebar is the same as in the previous screenshot. The main content area has a form with the following fields: Department (dropdown menu), District (dropdown menu), From Date (calendar icon and input field), To Date (calendar icon and input field), Case Type (dropdown menu), and Advocate Name (input field). A green 'Show Cases' button is located below the Case Type dropdown. At the bottom of the page, there is a footer section with 'Print', 'PDF', and 'Excel' buttons, a 'Show 10 entries' dropdown, and a search bar. The 'Main Case' button is visible in the bottom right corner.

2.

APOLCMS

☰

Change Password

Logout

Print

PDF

Excel

Show 10 entries


Search:

Sl.No		Ack No.	Date	District	Case Type	Main Case No.	
1	<input type="checkbox"/>	AGC062420220722105614346 AGC060005080	22-07-2022	VISAKHAPATNAM	AMENDMENT PETITION	W.P.NO. 5711 OF 2022	1.Cooperation and 2.District Collector
2	<input type="checkbox"/>	AGC021420220722104539837 AGC020005068	22-07-2022	ANANTAPUR	DIRECTION		1.Agriculture-(Ser
3	<input type="checkbox"/>	AGC521620220721124645601 AGC520004849	21-07-2022	EAST GODAVARI	MEMO	W.P.NO. 14121 OF 2022	1.AP State Agro In 2.General Adminis 3.Registration and
4	<input type="checkbox"/>	AGC021920220720015841123 AGC020004567	20-07-2022	KRISHNA	DIRECTION		1.Cooperation and 2.Agriculture and f
5	<input type="checkbox"/>	AGC012620220719104402075 AGC010003970	19-07-2022	WEST GODAVARI	SUSPENSION PETITION		1.Agriculture and f
6	<input type="checkbox"/>	AGC021920220718024030010	18-07-2022	KRISHNA	DIRECTION		1.District Collector

3.

80	<input type="checkbox"/>	AGC041420220505094830912	05-05-2022	ANANTAPUR	WP-WRIT PETITION		1.Sericulture-()
Assign Cases							

Step 2: Select case(s) by ticking ('☒') against the acknowledgement no. of a particular case. Expand the Assign Cases by clicking on ('+') and select the concerned official who is to be assigned the case(s). Add **Remarks**, if any.



APOLCMS

≡

Logout

76	<input type="checkbox"/>	AHF021420220607082231673	07-06-2022	ANANTAPUR	WP-WRIT PETITION	rtwtwtwtwtwe	1.Sericulture-(Ser. 2.District Collector
77	<input checked="" type="checkbox"/>	AGC052120220531122723098	31-05-2022	NELLORE	WP-WRIT PETITION	WP.NO.15437 OF 2022	1.Marketing-()
78	<input type="checkbox"/>	AGC051920220531122425742	31-05-2022	KRISHNA	WP-WRIT PETITION	WP.NO.15429 OF 2022	1.Marketing-()
79	<input type="checkbox"/>	AGC521820220517122714449	17-05-2022	KADAPA	WP-WRIT PETITION	WP/OF2022	1.AP State Agro In
80	<input type="checkbox"/>	AGC041420220505094830912	05-05-2022	ANANTAPUR	WP-WRIT PETITION		1.Sericulture-()

Assign Cases

Assign Cases

Remarks

Select the option as shown below, to assign the case

☒ Assign Cases to Department HOD
 ☐ Assign Cases to Other Department HOD
 ☐ Assign Cases to Section Officer(Dept.)
 ☐ Assign Cases to Section Officer(Other Dept.)
 ☐ Assign Cases to District Collector
 ☐ Assign Cases to District Nodal Officer
 ☐ Assign Cases to District Section Officer

Select Department / HOD *

AGC01-AGRICULTURE AND MARKETING

Assign Cases to Dept/HOD

Select other details such as **Department, District, etc.** using the drop down lists, and click on **Assign Cases**.

On submission, a success message will be displayed as follows

APOLCMS

Logout

SECY AGC
SECRETARIAT DEPARTMENT
AGRICULTURE AND MARKETING
Last Login : 22-07-2022 03:57 PM

Home

Case/Cases successfully moved to selected Department / HOD.

Assignment of New Cases

Department: ---ALL---

District: ---ALL---

B. Assigned Cases

Step 1: On the left-hand side menu, go to **Services**, and select **Assigned Cases**.

APOLCMS

Logout

SECY AGC
SECRETARIAT DEPARTMENT
AGRICULTURE AND MARKETING
Last Login : 28-07-2022 03:45 PM

Home

Registration

Services

Assigned Cases

Case Category
Updation(Finance)

Reports

MLO / Nodal Officer Change

4593
Total Cases

16
Total New Cases Registered

4
New Cases Pending For Assignment

2
Daily Status Submitted by GP

1609
No. of Cases with Interim Orders

5375
Interim Orders Issued

368
Final Order Issued

Cause List

75
Disposed Cases

49
Allowed Cases

121
Dismissed Cases

26
Withdrawn Cases

66
Closed Cases

1
Returned Cases

The list of cases forwarded for getting approval will be displayed.

The screenshot shows the APOLCMS dashboard. On the left is a sidebar with the user profile 'SECY AGC' and a menu. The main area displays a table of cases with columns: SL.No, CINO, Scanned Affidavit, Date of Filing, Case Reg No., Prayer, Filing No., Filing Year, Date of Next List, Bench, Judge Name, and Petitioner. Above the table are buttons for 'Print', 'PDF', 'Excel', and a 'Show 10 entries' dropdown. A search bar is also present.

To view case details, click on **CI No.** The case details and activities will be shown as follows -

The screenshot shows a modal window titled 'View Case Details for CINO : APHC010181852022'. It contains a table with case details:

Case Details for CINO : APHC010181852022					
Date of filing:	2022-04-13	Case Type :	WP	Filing No.:	14648
Filing Year:	2022	Registration No:	14353	Est Code:	APHC01
Case ID:	63	Cause Type:	CAUSE LIST	Bench Name:	Single Bench
Judicial Branch:	WRIT Section	MOTION HEARING			
State Name:	ANDHRAPRADESH	D RAMESH		Court Est Name:	High Court of aphc
Date Of Next List	2022-06-20	GUNTUR		Date Of First List :	0001-01-01
		Date Of Decision :	2022-06-20	Purpose :	ADMISSION (REVENUE)
Petitioner Name:	THADISHETTI	Petitioner	ARUN SHOWRI G	Petitioner Legal	N

C. Instructions to Government Pleader

Step 1: On the left-hand side menu, go to **Services**, and select **Instructions to GP**.

The screenshot shows the APOLCMS dashboard with the 'Services' menu item highlighted in the left sidebar. The 'Instructions to GP' option is also highlighted in the 'Assigned Cases' sub-menu. The main area displays a grid of statistics:

4593	16	4	2
Total Cases	Total New Cases Registered	New Cases Pending For Assignment	Daily Status Submitted by GP

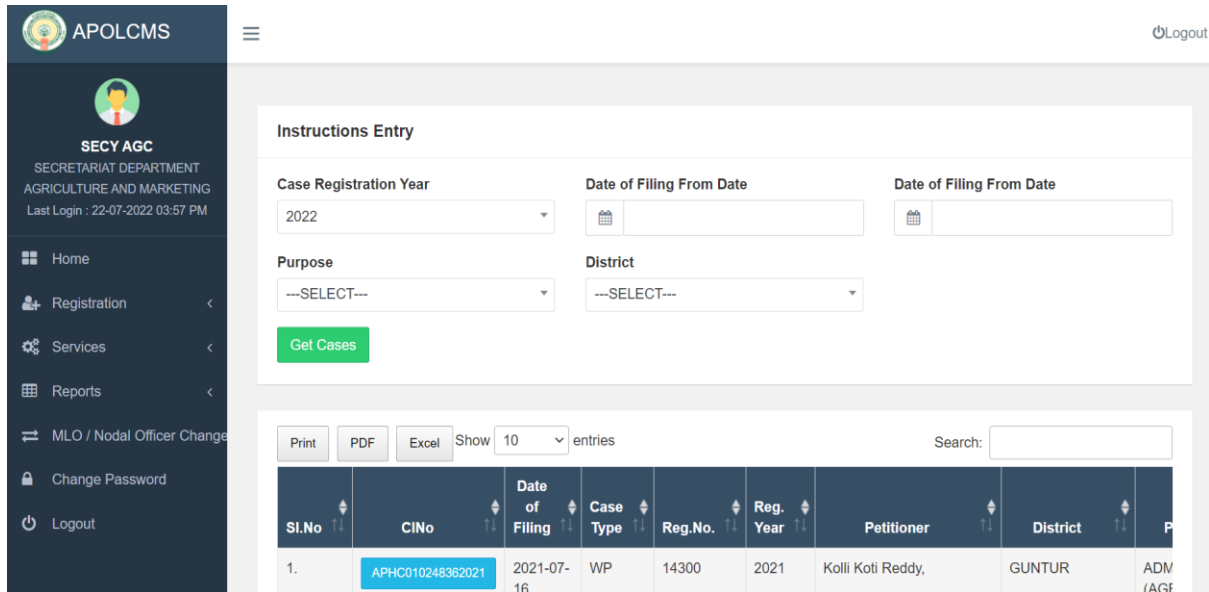
1609	5375	368	Cause List
No. of Cases with Interim Orders	Interim Orders Issued	Final Order Issued	

75	49	121	26
Disposed Cases	Allowed Cases	Dismissed Cases	Withdrawn Cases

66	1
Closed Cases	Returned Cases

The details of cases of a particular Department will be displayed.

1.



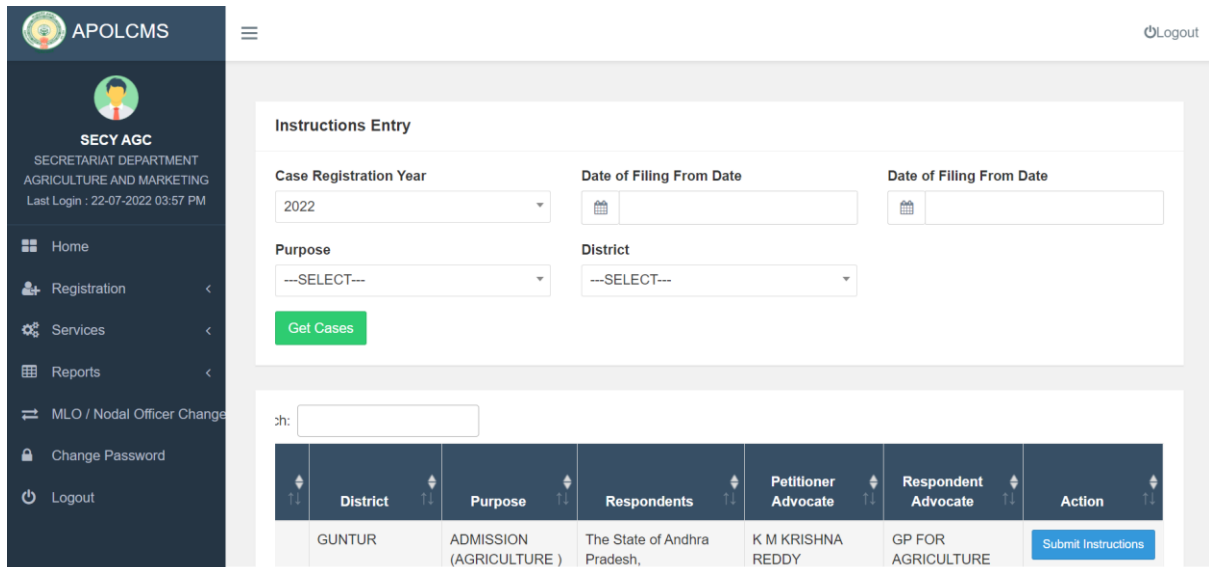
The screenshot shows the APOLCMS interface. On the left is a sidebar with the user's profile (SECY AGC, SECRETARIAT DEPARTMENT, AGRICULTURE AND MARKETING) and navigation links (Home, Registration, Services, Reports, MLO / Nodal Officer Change, Change Password, Logout). The main area is titled 'Instructions Entry' and contains a form with the following fields:

- Case Registration Year:** A dropdown menu set to '2022'.
- Date of Filing From Date:** Two date pickers, both empty.
- Purpose:** A dropdown menu set to '---SELECT---
- District:** A dropdown menu set to '---SELECT---

Below the form is a green 'Get Cases' button. Underneath is a table with the following columns: SI.No, CIno, Date of Filing, Case Type, Reg.No., Reg. Year, Petitioner, District, and P. The table contains one row of data:

SI.No	CIno	Date of Filing	Case Type	Reg.No.	Reg. Year	Petitioner	District	P
1.	APHC010248362021	2021-07-16	WP	14300	2021	Kolli Koti Reddy,	GUNTUR	ADM (AGF

2.




The screenshot shows the APOLCMS interface. On the left is a sidebar with the user's profile (SECY AGC, SECRETARIAT DEPARTMENT, AGRICULTURE AND MARKETING) and navigation links (Home, Registration, Services, Reports, MLO / Nodal Officer Change, Change Password, Logout). The main area is titled 'Instructions Entry' and contains a form with the following fields:

- Case Registration Year:** A dropdown menu set to '2022'.
- Date of Filing From Date:** Two date pickers, both empty.
- Purpose:** A dropdown menu set to '---SELECT---
- District:** A dropdown menu set to '---SELECT---

Below the form is a green 'Get Cases' button. Underneath is a table with the following columns: District, Purpose, Respondents, Petitioner Advocate, Respondent Advocate, and Action. The table contains one row of data:

District	Purpose	Respondents	Petitioner Advocate	Respondent Advocate	Action
GUNTUR	ADMISSION (AGRICULTURE)	The State of Andhra Pradesh,	K M KRISHNA REDDY	GP FOR AGRICULTURE	Submit Instructions

3.



The screenshot shows the APOLCMS interface. On the left is a sidebar with the user's profile (SECY AGC, SECRETARIAT DEPARTMENT, AGRICULTURE AND MARKETING) and navigation links (Home, Registration, Services, Reports, MLO / Nodal Officer Change, Change Password, Logout). The main area is titled 'Instructions Entry' and contains a form with the following fields:

- Case Registration Year:** A dropdown menu set to '2022'.
- Date of Filing From Date:** Two date pickers, both empty.
- Purpose:** A dropdown menu set to '---SELECT---
- District:** A dropdown menu set to '---SELECT---

Below the form is a green 'Get Cases' button. Underneath is a table with the following columns: SI.No, CIno, Date of Filing, Case Type, Reg.No., Reg. Year, Petitioner, District, and P. The table contains one row of data:

SI.No	CIno	Date of Filing	Case Type	Reg.No.	Reg. Year	Petitioner	District	P
1.	APHC010248362021	2021-07-16	WP	14300	2021	Kolli Koti Reddy,	GUNTUR	ADM (AGF

To view existing case details in an elaborate manner, you can click on the corresponding **CI No.** (as shown above).

A pop-up window will open, displaying the case details as shown below.

Case Details for CINO : APHC010181852022

Date of filing:	2022-04-13	Case Type :	WP	Filing No.:	14648
Filing Year:	2022	Registration No:	14353	Est Code:	APHC01
Case ID:	63	Cause Type:	CAUSE LIST MOTION HEARING	Bench Name:	Single Bench
Judicial Branch:	WRIT Section	Coram:	D RAMESH	Court Est Name:	High Court of aphc
State Name:	ANDHRAPRADESH	District :	GUNTUR	Date Of First List :	0001-01-01
Date Of Next List	2022-06-20	Date Of Decision :	2022-06-20	Purpose :	ADMISSION (REVENUE)
Petitioner Name:	THADISHETTI PRASADARAO	Petitioner Advocate :	ARUN SHOWRI G	Petitioner Legal Heir :	N
Respondent Name :	THE STATE OF ANDHRA PRADESH,	Respondent Advocate :	GP FOR REVENUE	Respondent Advocate :	GP FOR REVENUE

Prayer: pleased to issue a Writ, Order or Direction more particularly one in the nature of Writ of Mandamus declaring the inaction of the Respondents in updating the Entries in Record of Rights pertaining to Petitioner s land admeasuring 0.26 cents in Sy.No.52-1 of Vallabharao Palem Village, Ponnur Mandal, Guntur District and rejecting the application of the Petitioner in No. ADLC012208355794 dated 24.02.2022 vide Endorsements dated 07.04.2022 as illegal, arbitrary and violative of Articles 14, 21 and 300 of Constitution of India apart from violation of principles of natural justice and violation of the provisions of Andhra Pradesh Rights in Land and Pattadar Passbooks Act, 1971 and consequently to direct the

Step 2: Click on **Submit Instructions** as shown below.

District	Purpose	Respondents	Petitioner Advocate	Respondent Advocate	Action
GUNTUR	ADMISSION (AGRICULTURE)	The State of Andhra Pradesh,	K M KRISHNA REDDY	GP FOR AGRICULTURE	Submit Instructions

A popup window will be displayed as shown below.

Instructions Details for CINO : APHC010248362021

Submit New Instruction

Instructions:

Submit

Instructions submitted

Sl.No	Description	Submitted On
1.	xyz	16-07-2022 03:44:53

Step 3: Type in the instructions and click on **Submit**.

On submission, the instructions data for the Government Pleader will be updated, and a success message will be displayed as shown below. Further instructions can also be re-submitted after this.

The screenshot shows the 'Instructions Details' page for CINO : APHC010248362021. A green success message at the top states 'Instructions data saved successfully.' Below this is a 'Submit New Instruction' section with a text area for 'Instructions:' and a 'Submit' button. At the bottom, there is a table titled 'Instructions submitted' with columns for 'Sl.No', 'Description', and 'Submitted On'.

D. Case Category Updation

Step 1: On the left-hand side menu, go to **Services**, and select **Case Category Updation (Finance)**.


The screenshot shows the APOLCMS dashboard. The left-hand side menu is expanded, and 'Case Category Updation(Finance)' is highlighted with a red box. The dashboard displays several statistics in colored boxes:


- 4593 Total Cases
- 16 Total New Cases Registered
- 4 New Cases Pending For Assignment
- 2 Daily Status Submitted by GP
- 1609 No. of Cases with Interim Orders
- 5375 Interim Orders Issued
- 368 Final Order Issued
- Cause List
- 75 Disposed Cases
- 49 Allowed Cases
- 121 Dismissed Cases
- 26 Withdrawn Cases
- 66 Closed Cases
- 1 Returned Cases

At the bottom, there is a section for 'Abstract Report (New Cases)'.

The details of cases of a particular Department will be displayed.

1.

APOLCMS

**SECY AGC**
SECRETARIAT DEPARTMENT
AGRICULTURE AND MARKETING
Last Login : 22-07-2022 03:57 PM

Home

Registration

Services

Reports

Category Update for High Court Cases

Case Registration Year

Date of Filing From Date

Date of Filing To Date

Purpose

District

Get Cases

2.

Sl.No	CINo	Date of Filing	Case Type	Reg.No.	Reg. Year	Petitioner	District	Purpose
1.	APHC010181852022	2022-04-13	WP	14353	2022	THADISHETTI PRASADARAO	GUNTUR	ADMISSION (REVENUE)
2.	APHC010146052022	2022-03-29	WP	9511	2022	Koppaka Sanjeeva Vara Prasad	GUNTUR	ADMISSION (REVENUE)
3.	APHC010337262022	2022-07-11	CC	2133	2022	K.JANARDHAN REDDY	GUNTUR	ADMISSION
4.	APHC010348122022	2022-07-14	CC	2162	2022	Gangumolu Saritha Devi	WEST GODAVARI	FOR ADMISSION
5.	APHC010331662022	2022-07-	WP	20046	2022	B.Seshapani,	KURNOOL	ADMISSION

3.

Petitioner	District	Purpose	Respondents	Petitioner Advocate	Respondent Advocate	Category	Action
THADISHETTI PRASADARAO	GUNTUR	ADMISSION (REVENUE)	THE STATE OF ANDHRA PRADESH	ARUN SHOWRI G	GP FOR REVENUE		Update Details
Koppaka Sanjeeva Vara Prasad	GUNTUR	ADMISSION (REVENUE)	The State of Andhra Pradesh	PAVULURI SREENIVASULU	GP FOR REVENUE		Update Details
K.JANARDHAN REDDY	GUNTUR	ADMISSION	C.N.DEEVAN REDDY,I.R.P.S	Y V SATYANARAYANA	GVS KISHORE KUMAR		Update Details
Gangumolu Saritha Devi	WEST GODAVARI	FOR ADMISSION	B.SRIDEVI	T V V KOTESWARA RAO			Update Details
B.Seshapani,	KURNOOL	ADMISSION	The State of	MOHANNAIR	GP FOR		Update Details

To view existing case details in an elaborate manner, you can click on the corresponding **CI No.** (as shown below).

Sl.No	CINo	Date of Filing	Case Type	Reg.No.	Reg. Year	Petitioner	District	Purpose
1.	APHC010181852022	2022-04-13	WP	14353	2022	THADISHETTI PRASADARAO	GUNTUR	ADMISSION (REVENUE)
2.	APHC010148052022	2022-03-29	WP	9511	2022	Koppaka Sanjeeva Vara Prasad	GUNTUR	ADMISSION (REVENUE)
3.	APHC010337262022	2022-07-11	CC	2133	2022	K.JANARDHAN REDDY	GUNTUR	ADMISSION
4.	APHC010348122022	2022-07-14	CC	2162	2022	Gangumolu Saritha Devi	WEST GODAVARI	FOR ADMISSION
5.	APHC010331662022	2022-07-	WP	20046	2022	B.Seshapani,	KURNOOL	ADMISSION

A pop-up window will open, displaying the case details as shown below.

APOLCMS

View Case Details for CINO : APHC010181852022

Case Details for CINO : APHC010181852022

Date of filing:	2022-04-13	Case Type :	WP	Filing No.:	14648
Filing Year:	2022	Registration No:	14353	Est Code:	APHC01
Case ID:	63	Cause Type:	CAUSE LIST	Bench Name:	Single Bench
Judicial Branch:	WRIT Section		MOTION HEARING		
State Name:	ANDHRAPRADESH	Coram:	D RAMESH	Court Est Name:	High Court of aphc
Date Of Next List	2022-06-20	District :	GUNTUR	Date Of First List :	0001-01-01
		Date Of Decision :	2022-06-20	Purpose :	ADMISSION (REVENUE)
Petitioner Name:	THADISHETTI PRASADARAO	Petitioner Advocate :	ARUN SHOWRI G	Petitioner Legal Heir :	N
Respondent Name :	THE STATE OF ANDHRA PRADESH,	Respondent Advocate :	GP FOR REVENUE	Respondent Advocate :	GP FOR REVENUE

Prayer: pleaded to issue a Writ, Order or Direction more particularly one in the nature of Writ of Mandamus declaring the inaction of the Respondents in updating the Entries in Record of Rights pertaining to Petitioner s land admeasuring 0.26 cents in Sy.No.52-1 of Vallabharao Palem Village, Ponnur Mandal, Guntur District and rejecting the application of the Petitioner in No. ADLC012208355794 dated 24.02.2022 vide Endorsements dated 07.04.2022 as illegal, arbitrary and violative of Articles 14, 21 and 300 of Constitution of India apart from violation of principles of natural justice and violation of the provisions of Andhra Pradesh Rights in Land and Pattadar Passbooks Act, 1971 and consequently to direct the

Step 2: Click on **Update Details** as shown below.

Petitioner	District	Purpose	Respondents	Petitioner Advocate	Respondent Advocate	Category	Action
TTI RAO	GUNTUR	ADMISSION (REVENUE)	THE STATE OF ANDHRA PRADESH	ARUN SHOWRI G	GP FOR REVENUE		Update Details
anjeeva Vara	GUNTUR	ADMISSION (REVENUE)	The State of Andhra Pradesh	PAVULURI SREENIVASULU	GP FOR REVENUE		Update Details

A popup window will be displayed as shown below.

APOLCMS

View Case Details for CINO : APHC010181852022

Case Details for CINO : APHC010181852022

Category:

Name Of the work:

Grant :

Est. Cost(Lakhs) :

E-File Computer No:

Administrative Sanction(GO/Proceeding):

Remarks:

CFMS Bill Details:

SI No.	Bill Id	Bill Amount	Bill Status
1	<input type="text"/>	<input type="text"/>	<input type="text"/>

Step 3: Select **Category** using the drop down list. Enter the fields – **Name of the work**, **Estimated cost** (in lakhs), **Administrative Sanction** details, **E-file Computer No.**, and **Remarks** (if any). Select **Grant** using the drop down list.

Step 4: To add or remove any related CFMS bill details, click on **Add** or **Remove** as per the requirements, filling in the fields accordingly. Once finished, click on **Submit**.

After successful submission, the data will be updated, and a success message will be displayed as shown below.

APOLCMS

View Case Details for CINO : APHC010181852022

Case Details for CINO : APHC010181852022

✓ Case category data saved successfully.

Category:

Name Of the work:

Grant :

Est. Cost(Lakhs) :

E-File Computer No:

Administrative Sanction(GO/Proceeding):

Remarks:

6. Reports

A. Cases Abstract Report (Legacy)

Step 1: On the left-hand side menu, go to **Reports**, and select **Cases Abstract Report (Legacy)**.

Abstract Report (New Cases)

Print PDF Excel Show 10 entries Search:

Sl.No	Department Code	Department Name	Total Cases	Pending With Sect.Dept	Pending With MLO	Pending With HOD	Pending With Nodal	Pending With Section(Sect. Dept.)	Pending With Section(HOD)	Pending With District Collector
1	AGC01	AGRICULTURE AND MARKETING	9	0	9	0	0	0	0	
2	AGC02	AGRICULTURE	60	0	3	0	0	0		44

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The details of legacy cases of a particular Department will be displayed.

High Court Cases Abstract Report

Case Type: ---ALL--- Department: ---ALL--- District: ---ALL---

Case Registration Year: ---ALL--- Date of Registration (From Date): Date of Registration (To Date):

Petitioner Name: Respondent Name:

Get Report

Sect. Dept. Wise High Court Cases Abstract Report (Legacy Cases)

Print PDF Excel Show 10 entries Search:

B. Cases Abstract Report (New)

Step 1: On the left-hand side menu, go to **Reports**, and select **Cases Abstract Report (New)**.

APOLCMS

Logout

Reports

- High Court Cases Report
- Officers Registered
- Nodal Officers Abstract
- Cases Abstract Report(Legacy)
- Cases Abstract Report(New)**
- Case Category Updation Report(Finance)
- Closed Cases Report
- High Court Cause List
- New Cases Abstract Report
- Case Processing Status Report
- HC Orders Issued Report
- Contempt Cases Abstract Report
- e-office Employee Report
- District Nodal Officers Abstract Report

73 Disposed Cases

49 Allowed Cases

121 Dismissed Cases

20 Withdrawn Cases

66 Closed Cases

1 Returned Cases

Abstract Report (New Cases)

Print PDF Excel Show 10 entries Search:

SI.No	Department Code	Department Name	Total Cases	Pending With Sect.Dept	Pending With MLO	Pending With HOD	Pending With Nodal	Pending With Section(Sect. Dept.)	Pending With Section(HOD)	Pending With District Collector
1	AGC01	AGRICULTURE AND MARKETING	9	0	9	0	0	0	0	
2	AGC02	AGRICULTURE	60	0	3	0	0	0	44	

Designed and Developed by APCFSS

The details of new cases of a particular Department will be displayed.

APOLCMS

Logout

SECY AGC
SECRETARIAT DEPARTMENT
AGRICULTURE AND MARKETING
Last Login : 22-07-2022 03:57 PM

Home

Registration

Services

Reports

MLO / Nodal Officer Change

Change Password

Logout

High Court New Cases Abstract Report

Case Type: ---ALL---

Department: ---ALL---

District: ---ALL---

Case Registration Year: ---ALL---

Date of Registration (From Date):

Date of Registration (To Date):

Petitioner Name:

Respondent Name:

Get Report

Sect. Dept. Wise High Court New Cases Abstract Report (New Cases)

Print PDF Excel Show 10 entries Search:

SI.No	Department Code	Department Name	Total Cases	Pending With Sect.Dept	Pending With MLO	Pending With HOD	Pending With Nodal	Pending With Section(Sect. Dept.)	Pending With Section(HOD)	Pending With District Collector
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C. Contempt Cases Abstract Report

Step 1: On the left-hand side menu, go to **Reports**, and select **Contempt Cases Abstract Report**.

The screenshot shows the APOLCMS interface. On the left, the 'Reports' menu is expanded, and 'Contempt Cases Abstract Report' is highlighted with a red box. The main area displays a dashboard with case counts: Disposed Cases (75), Allowed Cases (49), Dismissed Cases (121), Withdrawn Cases (20), Closed Cases (66), and Returned Cases (1). Below this is the 'Abstract Report (New Cases)' section, which includes a table of cases and a search bar.

Sl.No	Department Code	Department Name	Total Cases	Pending With Sect.Dept	Pending With MLO	Pending With HOD	Pending With Nodal	Pending With Section(Sect. Dept.)	Pending With Section(HOD)	Pending With District Collector
1	AGC01	AGRICULTURE AND MARKETING	9	0	9	0	0	0	0	
2	AGC02	AGRICULTURE	60	0	3	0	0	0	44	

The details of contempt cases of a particular Department will be displayed.

The screenshot shows the 'Contempt Cases Abstract Report' form. It includes fields for Department, District, Case Registration Year, Date of Registration (From Date), Date of Registration (To Date), Petitioner Name, and Respondent Name. A 'Get Report' button is present. Below the form is the 'Sect. Dept. Wise Contempt Cases Abstract Report (Contempt Cases)' section, which includes a table of cases and a search bar.

Sl.No	Department Code	Department Name	Total Cases	Pending With Sect.Dept	Pending With MLO	Pending With HOD	Pending With Nodal	Pending With Section(Sect. Dept.)	Pending With Section(HOD)	Pending With District Collector
1	AGC01	AGRICULTURE AND MARKETING	9	0	9	0	0	0	0	
2	AGC02	AGRICULTURE	60	0	3	0	0	0	44	

D. HC Orders Issued Report

Step 1: On the left-hand side menu, go to **Reports**, and select **HC Orders Issued Report**.

The screenshot shows the APOLCMS dashboard. The left-hand menu has 'Reports' selected, and 'HC Orders Issued Report' is highlighted with a red box. The dashboard displays a summary of cases and an 'Abstract Report (New Cases)' table.

Summary of Cases:

- Disposed Cases: 75
- Allowed Cases: 49
- Dismissed Cases: 121
- Withdrawn Cases: 20
- Closed Cases: 66
- Returned Cases: 1

Abstract Report (New Cases)

Print PDF Excel Show 10 entries Search:

Sl.No	Department Code	Department Name	Total Cases	Pending With Sect.Dept	Pending With MLO	Pending With HOD	Pending With Nodal	Pending With Section(Sect. Dept.)	Pending With Section(HOD)	Pending With District Collect
1	AGC01	AGRICULTURE AND MARKETING	9	0	9	0	0	0	0	0
2	AGC02	AGRICULTURE	60	0	3	0	0	0	44	

Designed and Developed by APCFSS

The details of orders issued by the High Court for cases of a particular Department will be displayed.

The screenshot shows the APOLCMS dashboard. The left-hand menu has 'Reports' selected, and 'Orders Issued Report' is highlighted with a red box. The dashboard displays a summary of orders issued and an 'Orders Issued Report' table.

Orders Issued Report

From Date To Date

Show Report

Print PDF Excel Show 10 entries Search:

Sl.No	Sect.Department Code	Department Name	Total Cases	Interim Orders Cases	Interim Orders Issued	Final Orders Cases	Final Orders Issued
1	AGC01	AGRICULTURE AND MARKETING	4564	1560	5250	267	338
Totals			4564	1560	5250	267	338

Showing 1 to 1 of 1 entries Previous 1 Next

E. Case Processing Status Report

Step 1: On the left-hand side menu, go to **Reports**, and select **Case Processing Status Report**.

The screenshot shows the APOLCMS interface. On the left, the 'Reports' menu is expanded, and 'Case Processing Status Report' is highlighted with a red box. The main dashboard displays six green tiles representing case counts: Disposed Cases (75), Allowed Cases (49), Dismissed Cases (121), Withdrawn Cases (20), Closed Cases (66), and Returned Cases (1). Below these is the 'Abstract Report (New Cases)' section, which includes a table with columns for SI.No, Department Code, Department Name, Total Cases, and various pending status categories. The table shows data for two departments: AGC01 (AGRICULTURE AND MARKETING) and AGC02 (AGRICULTURE). The footer indicates the report was designed and developed by APCFSS.

SI.No	Department Code	Department Name	Total Cases	Pending With Sect.Dept	Pending With MLO	Pending With HOD	Pending With Nodal	Pending With Section(Sect. Dept.)	Pending With Section(HOD)	Pending With District Collector
1	AGC01	AGRICULTURE AND MARKETING	9	0	9	0	0	0	0	
2	AGC02	AGRICULTURE	60	0	3	0	0	0	44	

The details of processing status of cases of a particular Department will be displayed.

The screenshot shows the 'Sect. Dept. Wise Case processing Abstract Report' in the APOLCMS system. The left sidebar shows the user is logged in as 'SECY AGC' from the 'SECRETARIAT DEPARTMENT AGRICULTURE AND MARKETING'. The report table has columns for SI.No, Sect. Department Code, Sect. Department Name, Total Cases, Petition Uploaded, Closed, Counter filed, Parawise Remarks Uploaded, and Parawise Remarks Approved by GP. The data shows one entry for AGC01 (Agriculture and Marketing) with 4564 total cases, 1118 petitions uploaded, 17 closed cases, 905 counter files, 287 parawise remarks uploaded, and 0 approved by GP. A 'Totals' row summarizes these figures. The footer shows 'Showing 1 to 1 of 1 entries' and navigation buttons for Previous, 1, and Next.

SI.No	Sect. Department Code	Sect. Department Name	Total Cases	Petition Uploaded	Closed	Counter filed	Parawise Remarks Uploaded	Parawise Remarks Approved by GP
1	AGC01	Agriculture and Marketing	4564	1118	17	905	287	0
Totals			4564	1118	17	905	287	0

F. Officers Registered

Step 1: On the left-hand side menu, go to **Reports**, and select **Officers Registered**.

Abstract Report (New Cases)

Print PDF Excel Show 10 entries Search:

Sl.No	Department Code	Department Name	Total Cases	Pending With Sect.Dept	Pending With MLO	Pending With HOD	Pending With Nodal	Pending With Section(Sect. Dept.)	Pending With Section(HOD)	Pending With District Collector
1	AGC01	AGRICULTURE AND MARKETING	9	0	9	0	0	0	0	
2	AGC02	AGRICULTURE	60	0	3	0	0	0	44	

Designed and Developed by APCFSS

The details of all officers (MLOs and Nodal) registered from a particular Department will be displayed.

Middle Level Officers (Legal) Details

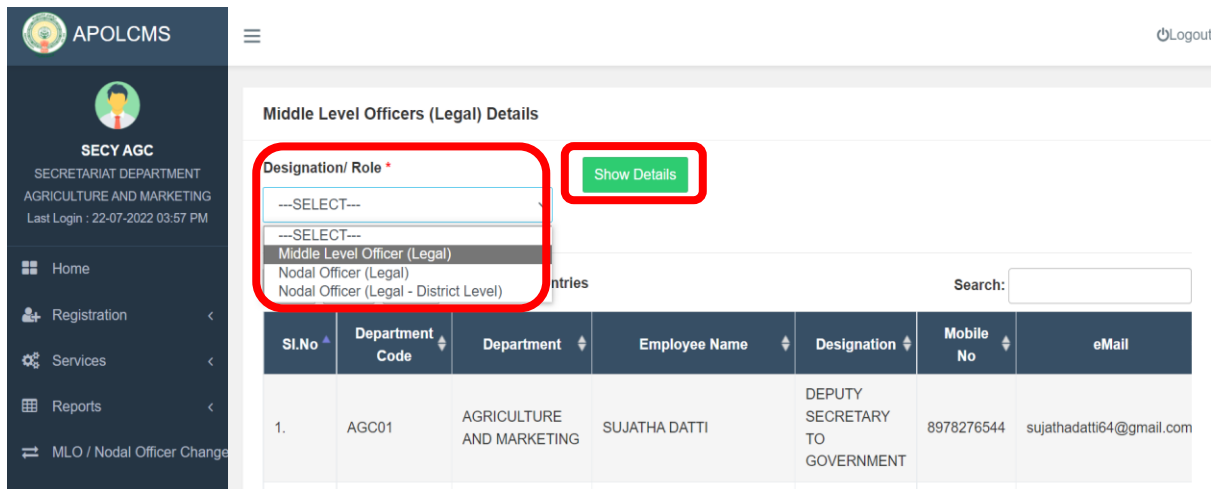
Designation/ Role * Show Details

Middle Level Officer (Legal)

Print PDF Excel Show 10 entries Search:

Sl.No	Department Code	Department	Employee Name	Designation	Mobile No	eMail
1.	AGC01	AGRICULTURE AND MARKETING	SUJATHA DATTI	DEPUTY SECRETARY TO GOVERNMENT	8978276544	sujathadatti64@gmail.com
		ANIMAL HUSBANDRY.				

Step 2: The default list displayed will be of MLOs. For viewing other options, select **Designation/Role** from the drop down list.



APOLCMS

SECY AGC
SECRETARIAT DEPARTMENT
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MLO / Nodal Officer Change

Middle Level Officers (Legal) Details

Designation/ Role *

---SELECT---

---SELECT---

Middle Level Officer (Legal)

Nodal Officer (Legal)

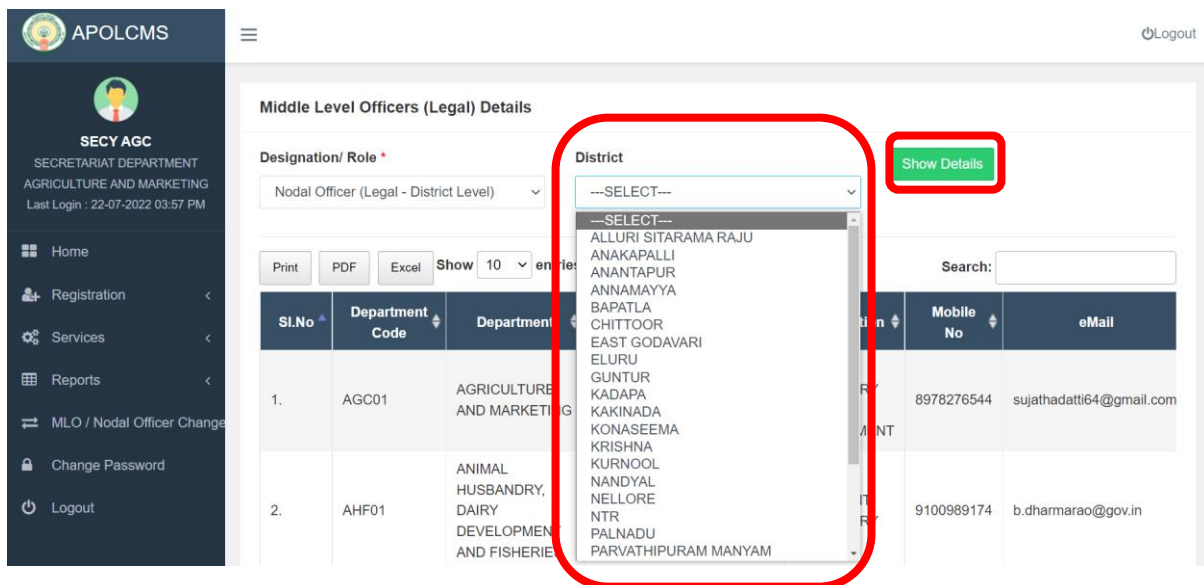
Nodal Officer (Legal - District Level)

Show Details

Search:

Sl.No	Department Code	Department	Employee Name	Designation	Mobile No	eMail
1.	AGC01	AGRICULTURE AND MARKETING	SUJATHA DATTI	DEPUTY SECRETARY TO GOVERNMENT	8978276544	sujathadatti64@gmail.com

For District Level Nodal Officers, select **District** as well using the drop down list.



APOLCMS

SECY AGC
SECRETARIAT DEPARTMENT
AGRICULTURE AND MARKETING
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MLO / Nodal Officer Change
Change Password
Logout

Middle Level Officers (Legal) Details

Designation/ Role *

Nodal Officer (Legal - District Level)

Print PDF Excel Show 10 entries

District

---SELECT---

ALLURI SITARAMA RAJU

ANAKAPALLI

ANANTAPUR

ANNAMAYYA

BAPATLA

CHITTOOR

EAST GODAVARI

ELURU

GUNTUR

KADAPA

KAKINADA

KONASEEMA

KRISHNA

KURNOOL

NANDYAL

NELLORE

NTR

PALNADU

PARVATHIPURAM MANYAM

Show Details

Search:

Sl.No	Department Code	Department	Employee Name	Designation	Mobile No	eMail
1.	AGC01	AGRICULTURE AND MARKETING	SUJATHA DATTI	DEPUTY SECRETARY TO GOVERNMENT	8978276544	sujathadatti64@gmail.com
2.	AHF01	ANIMAL HUSBANDRY, DAIRY DEVELOPMENT AND FISHERIES			9100989174	b.dharmarao@gov.in

Select **Show Details**.