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|  |  | **PENGADILAN AGAMA BANYUWANGI**  **Jl. Jaksa Agung Suprapto No. 52, Telp. (0333) 424325 / Faks. (0333) 412420**  Website : www.pa-banyuwangi.go.id E-mail : pabanyuwangi@gmail.com  **BANYUWANGI** |  |  |  |  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |  | Lembar Ke | : | - |  |  |
|  |  |  |  |  |  |  |  | Kode No | : | - |  |  |
|  |  |  |  |  |  |  |  | Nomor | : | ${nomor\_surat} | |  |
| **SURAT PERJALANAN DINAS (SPD)** | | | | | | | | | | | | |
| 1. | Pejabat Pembuat Komitmen | | | |  |  | **${pembuat\_komitmen}** | | | |  |  |
| 2. | Nama / NIP pegawai yang melaksanakan perjalanan dinas | | | |  |  | **${nama}** | | | |  |  |
|  |  |  | NIP | ${nip} | | |  |  |
| 3. | a. | Pangkat dan Golongan | | |  |  | a. | ${pangkat},${golongan} |  |  | |  |
|  | b. | Jabatan / Instansi | |  |  |  | b. | ${jabatan} Pengadilan Agama Banyuwangi | | | | |
|  | c. | Tingkat Biaya Perjalanan Dinas | | | |  | c. | ${biaya} |  |  |  |  |
| 4. | Maksud perjalanan Dinas | | | | | ${maksud\_surat} | | | | | | |
| 5. | Alat angkutan yang dipergunakan | | | |  |  | ${angkutan} | |  |  |  |  |
| 6. | a. Tempat berangkat     1. Tempat tujuan | | | | | 1. Banyuwangi      1. ${kota\_tujuan} | | | | | | |
|  |
| 7. | a. | Lamanya perjalanan Dinas | | |  |  | a. | ${lama\_dinas} hari |  |  |  |  |
|  | b. | Tanggal berangkat | | |  |  | b. | ${tanggal\_berangkat} | |  |  |  |
|  | c. | Tanggal harus kembali | | |  |  | c. | ${tanggal\_pulang} | |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| 8. | Pengikut: | | Nama |  |  |  | Tanggal Lahir | | | | Keterangan | |
|  | 1. | - | | |  |  |  | | |  |  |  |
|  | 2. | - | | |  |  |  | | |  |  |  |
|  | 3. | - | | |  |  |  | | |  |  |  |
|  | 4. | - | | |  |  |  | | |  |  |  |
|  | 5. | - | | |  |  |  | | |  |  |  |
| 9. | Pembebanan Anggaran | | | | |  | | | | | | |
|  | 1. Instansi | | | | | 1. ${instansi} | | | | | | |
|  | 1. Akun | | | | | 1. ${akun} | | | | | | |
| 10. | Keterangan lain-lain | | |  |  | - | | | | | | |
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|  |  |  |  |  |  |  |  | Dikeluarkan di |  | Banyuwangi |  |  |
|  |  |  |  |  |  |  |  | Pada Tanggal |  | ${tanggal\_surat} |  |  |
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|  |  |  |  |  |  |  |  | Pejabat Pembuat Komitmen | | |  |  |
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|  |  |  |  |  |  |  |  | **${pembuat\_komitmen}** | | |  |  |
|  |  |  |  |  |  |  |  | NIP. ${nip\_pembuat\_komitmen} | | |  |  |

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|  |  |  |  | I. | Berangkat dari | : | Banyuwangi |
|  |  |  |  |  | |  | | --- | | (tempat kedudukan) | |  |  |
|  |  |  |  |  | ke | : | ${kota\_tujuan} |
|  |  |  |  |  | pada tanggal | : | ${tanggal\_berangkat} |
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|  |  |  |  |  | Ketua | | |
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|  |  |  |  |  | **${ketua}** | | |
|  |  |  |  |  | NIP. ${nip\_ketua} | | |
| II. | Tiba di | : | ${kota\_tujuan} |  | Berangkat dari | : | ${kota\_tujuan} |
|  | pada tanggal | : |  |  | Ke | : | Banyuwangi |
|  |  |  |  |  | pada tanggal | : |  |
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| III. | Tiba di | : |  |  | Berangkat dari | : |  |
|  | pada tanggal | : |  |  | ke | : |  |
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| IV. | Tiba di | : |  |  | Berangkat dari | : |  |
|  | pada tanggal | : |  |  | ke | : |  |
|  |  |  |  |  | pada tanggal | : |  |
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| V. | Telah tiba kembali di | : |  |  | Telah diperiksa dengan keterangan bahwa perjalanan tersebut benar dilakukan atas perintahnya dan semata-mata untuk kepentingan jabatan dalam waktu yang sesingkat-singkatnya | | |
|  | (tempatkedudukan) |  |  |  |
|  | pada tanggal | : |  |  |
|  |  |  |  |  |
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|  | Pejabat Pembuat Komitmen | | |  | Pejabat Pembuat Komitmen | | |
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|  | **${pembuat\_komitmen}** | | |  | **${pembuat\_komitmen}** | | |
|  | NIP. ${nip\_pembuat\_komitmen} | | |  | NIP. ${nip\_pembuat\_komitmen} | | |
|  |  |  |  |  |  |  |  |
| VI. | Catatan lain-lain | : |  | | | | |
|  |  |  |  |  |  |  |  |
| VII. | PERHATIAN |  |  |  |  |  |  |
|  | Perjabat yang berwenang menerbitkan SPPD, pegawai yang melakukan perjalanan dinas, para pejabat yang mengesahkan tanggal berangkat/tiba serta bendaharawan bertanggung jawab berdasarkan peraturan-peraturan Keuangan Negara apabila negara rugi akibat kesalahan, kelalaian dan kealpaannya. | | | | | | |
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