

SURYABABU

INVESTIGATION AND RECONCILIATION PROFESSIONAL

CONTACT



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Swami Nagar, Thiruninravur
.602024

TOOL/SKILLS

- Image clearing system
- MSoffice
- Backoffice GSI
- Propay
- Intellimatch
- Intellitracs
- Bankline

EDUCATION

Ramakrishna Mission Vivekananda college

Bachelor of Commerce

2017 – 2020

Passed out with 70% CGPA.

Jaya Matriculation Hr. Sec. School

HSC

2015 – 2017

Passed out with 95%.

Air Force School

SSLC - 2015

Passed out with 7.2% CGPA.

PROFILE

Experienced in reviewing financial documents and digital records. Effective at using tools like ICS, VES, CES, Intellitracs, Intellimatch, directing, monitoring accounts and transaction to complete accurate and timely investigations. Eager to work in accounting, taxation and financial planning roles.

Achievements

- Awarded with Silver Ovation for Clearing High Backlogs
- Received Spot Ovation for Clearing Huge Volumes in a Day with Nil Miss And 100% Accuracy
- Appreciated for Clearing All the Outstanding Within Cut-off and maintaining the same
- Won E Certificate Designing Competition

WORK EXPERIENCE

NATWEST GROUP, CHENNAI

Senior analyst (Investigation and Reconciliation), Jul 20 - Present

- Handled and made cross currency payments VIA swift using propay.
- Made swift payments using MT103, MT202 and handled swift messages like 192, MT195, MT196, MT199, MT999, MT910.
- Handled 150+ Disputes, Liquidation, Fraud reporting, AML and all other payments which are rejected in bank suspense account every week.
- Made payments through Bankline portal to other banks.
- Investigated and processed various types of payments like Bacs, chaps, Pos.
- Managed customer complaints and resolved queries and escalation.
- Reported all the payments to stake holders and relationship managers periodically.
- Presented the process to relationship managers and stake holder and made necessary changes.
- Handled 4 brands RBS, NATWEST and ULSTER ROI AND NI.
- Trained 20+ team members on an overall process and assisted on complicated cases.
- Managed the team members to clear and maintain the queue with nil cases.
- Member of people workstream in the organization.