Instructions: Fill in the fields of this project charter with the information provided in the lab scenario. Click into the column and begin typing to enter information.

Charter Item	Comments
Project Name	
Project Goal	
Project Value Proposition and Benefits	
Problem or Opportunity Statement	
Project Schedule	
Project Manager	
Approval Authority/Sponsor	
Assumptions or Constraints	
Proposed Solution(s)	
Project Priorities	
Return on Investment (ROI)	
Risks (Potential)	
Resources Required	