In the base directory we should have a folder call **uf\_data**

Within this we should have 3 folders : **suppliers**, **members** and **country\_uf\_data**

When Admin creates a new **supplier company** (company, not user!!) we should automatically create the following folder structure within uf\_data/suppliers/ :

<name\_of\_supplier>/Terms

<name\_of\_supplier>/Marketing

<name\_of\_supplier>/PriceLists

<name\_of\_supplier>/Offers

<name\_of\_supplier>/Logos

For Send Terms, Send Files and Send Emails must interact with this structure when uploading / displaying data in the backend and frontend.

For example, if using Manage Terms to upload new terms for Supplier Agribol, when the user uploads terms they will automatically go into :

uf\_data/suppliers/agribol/Terms

And all components that use these terms, both frontend and backend must use that same location.

For Manage Files, the same is true, except we must use the appropriate folder dependent on the file type being uploaded :

uf\_data/suppliers/agribol/Marketing

uf\_data/suppliers/agribol/PriceLists

uf\_data/suppliers/agribol/Offers

Please ensure that ALL components reference the correct location of files as at the moment many links (even for new files uploaded) appear to be broken.