

Veeva CRM Technical Exercise Process

I can edit HTML but it's been several years since I've worked with style sheets. To say that I'm rusty is an understatement. That stated, it was fun to get in there and see what I could remember and figure out.

I relied heavily on the [W3 Schools](#) website to search for HTML and CSS code snippets that I could copy and use to modify my files.

Note: When writing procedural steps, I always use the active voice. But in this case, I made an exception to that standard. Because I was writing in the first person to describe the steps I took to personalize my site, I decided to use the past tense.

My process

1. From the GitHub repository, I opened the README.md file to read the exercise instructions and tasks.
2. I printed the README.md file to have a hardcopy in front of me.
3. I opened a text doc to capture my process and steps.
4. I downloaded the repository to my local machine by clicking **Code** and selecting **Download**.
5. From Notepad, I opened the index.html file. I quickly changed my mind about using Notepad. Since I'm used to using Notepad to edit only HTML files that I'm very familiar with, I decided to search for a free code editor that could offer more formatting help. I found Visual Studio Code and it worked well.
6. I started working through the HTML tasks. The first four tasks were straight-forward but modifying the button to open Veeva.com in a new tab escaped my memory. I Googled "open a new tab HTML" and the search results returned the [W3 Schools](#) website. My process for using that tool follows:
 - a. From the [W3 Schools](#) website, I searched for the HTML tag or function I need for my page. In this case, I searched for "open new tab."
 - b. I selected the **HTML <a> target attribute** from the search results. An example of the code opens. You can click **Try it Yourself** to experiment with the code using your specific attributes. You can also see the appropriate locations for the code snippet.
 - c. I copied the code snippet and pasted it into my index.html file.

I used this process to complete several tasks.

7. After finishing a task, I double-clicked my index.html file from Windows Explorer to view my page in a browser.
8. If successful, I gave myself a resounding "woot-woot." If not, I went back to my file to troubleshoot, nest the code snippet within a different tag, or try another approach.

Outstanding questions & task comments

1. I did not have a "hero image" in my Resources folder. Are you referring to the jellyfish.jpg as the hero image?
2. I could have applied the webpage styling and form styling tasks to my index.html page but that's not what you were asking for. I could not figure out how to get those tasks to work using the style sheet.
3. The JavaScript tasks are beyond my website building skill sets. When I used to apply JavaScript functions to web pages, I always used an HTML editor like Dreamweaver. I've also used FrameMaker to apply JavaScript.