**Susan (Fangxin) Tang**

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**Objective**

Applied Computing graduate seeking internship/volunteering opportunities to further develop professional skills and gain industrial experience. Transitioning to tech sector with strong teamwork and problem-solving abilities acquired through diverse roles over the past 10 years.

**Professional Skills**

**Languages**: Python; **Web Development**: HTML, CSS, Bootstrap, JavaScript, Flask; **Database**: MySQL; **Tools**: GitHub, PythonAnywhere, Jira; **Agile Methodology**: Scrum; **Multimedia Design**: Adobe Photoshop, iMovie, CapCut, Canva; **MS Office Suite**: Microsoft Word, PowerPoint, Excel

**Education and Qualifications**

**Master of Applied Computing | Lincoln University | 2023 - 2024**

**Coursework**: Software Development (A-); Studio Project (100% in Peer Review Assessment); Industry Project; User Engagement and Business Analysis; Advanced Programming; Advanced Database Management; *Source Code of All Assignments*: <https://github.com/FangxinTang>

**Self-directed Learning and Course (Udemy):**

- 100 Days of Code: The Complete Python Pro Bootcamp for 2023 (63% complete)

- The Complete 2023 Web Development Bootcamp (54% complete)

**Graduate Diploma in Teaching (ECE) | New Zealand Tertiary College | 2021 - 2022**

- Earned *Distinctions* in 8 out of 10 papers

**Postgraduate Diploma in International Hospitality Management | AUT | 2018 -2018**

- Received letter for achieving *A-grade average* in Semester 2

**Master in Communication and Media Studies | Hong Kong Baptist University | 2009 - 2010**

**Bachelor in Journalism | Chengdu Sports University | 2004 - 2008**

**Work Experience**

**Early Childhood Teacher at Magic Kingdom Childcare | New Zealand**

Qualified Teacher, 2022 - Present; Reliever, 2021 - 2022; Student Teacher, 2020 - 2021

Transitioned from a student teacher to registered teacher, demonstrating professional competence and seamless integration into the center's team.

**Care**: nurture children under 2 years old to ensure their emotional well-being and growth.

**Design**: design age-appropriate and play-based activities to foster cognitive skills development.

**Facilitation**: smoothly settle-in children by observing and catering to their individual interests.

**Teaching**: teach social skills to promote cooperation and communication, fostering inclusivity.

**Communication**: maintain open communication with parents to share their child's progress for a collaborative partnership.

**Content Writer and Marketing Promoter | New Zealand**

- Part-time Content Writer at Lifestyle Media Group, 2019 - 2020

- Casual Marketing Promoter at Wukong Online Education, 2019 - 2019

Leveraged Chinese language proficiency and customer behavior knowledge to attract potential customers, leading to increased sales during promotion.

**Promotion**: communicated with the Chinese target audience and generated sales leads.

**Creation**: produced social media content to promote products (WeChat)

**Engagement**: managed WeChat groups to retain customers with valuable content.

**Hospitality Roles | New Zealand**

- Trainee Manager at Banzai Japanese Restaurant, 2019 - 2020

- Part-time Waiting Staff at The Don Japanese Restaurant, 2019 - 2019

- Part-time Food and Beverage Attendant at Crowne Plaza, 2018 - 2018

Received a written commendation from team leader for consistently providing support and assistance to team. Established and maintained a loyal customer base.

**Customer Service**: provided high-quality customer service and managed orders.

**Organization**: organized multitasks in fast-paced restaurants demonstrating attention to details.

**Collaboration:** collaborated with both back- and front-of-house members to enhance efficiency.

**Promotion and Operation Roles | China**

- Assistant Marketing Manager at IFS Shopping Centre, Chengdu, China - 2014 - 2017

Transitioned from the Promotion department to Operations department due to effective cross-departmental collaboration with marketing, operation, design, and IT teams.

**Promote**: led brand promotion for F&B and lifestyle tenants, attracting customers to stores.

**Digital Mall Initiative**: led the development of the Parking Positioning System, defining functional requirements and overseeing deployment and launch.

**Public Relations Roles | China**

- Senior Associate - Public Relations - Ogilvy, Beijing, China - 2010 - 2013

- Internship (Event Assistant) -ApexOgilvy, Chengdu, China - 2010 - 2010

Started as a graduate intern, progressed to a key team role, and received “Ogilvy Red Champion”(Best Employee of the Year) in 2012 for dedications to an award-winning project.

**Liaison**: liaised between diverse stakeholders for smooth implementation in PR events.

**Planing:** planned and executed promotional strategies for media exposure and impact.

**Analysis**: generated policy and market reports, providing insightful analysis for clients.

**Volunteer experience**

Received **AUT Edge Award** for 90+ hours of volunteering, including roles as *Retail Volunteer* at Hospice Shop, *Kids’ Meal Maker* at Eat My Lunch, *Conference Coordinator* for the the NZ Chinese Youth Federation, and AUT’s Tourism & Hospitality Department, and *Conservation Volunteer* at Atiu Creek Regional Park for Auckland council in 2018.

**Interests**

I enjoy playing the ukulele and am self-taught via YouTube tutorials. I integrate this passion into my teaching practice - this a video demonstrate that I taught children Te Reo Maori while playing the ukulele in the childcare centre (<https://fb.watch/nlToYLyqTl/>).

**Referees**

Available on request