

**DATA ANALYST**

**RESUME SAMPLE**

**Email:** [youremail@gmail.com](mailto:youremail@gmail.com)

**Phone:** 895 555 555

**Address:** 4397 Aaron Smith Drive Harrisburg, PA 17101

**Linkedin:** linkedin.com/in/yourproﬁle

**CONTACT**

**RESUME OBJECTIVE**

**SKILLS**

**EXPERIENCE**

Data Analyst with 8+ years of experience interpreting and analyzing data in order to drive successful business solutions. Proficient knowledge in statistics, mathematics, and analytics. Excellent understanding of business operations and analytics tools for effective analyses of data.

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Advanced Microsoft Excel

IBM SPSS

HTML5 / C++ / Java

Tableau / SAS / SQL

Data Modelling   
Data Mining  
Data Warehousing

**SENIOR DATA ANALYST**

*Breadboard Lab, LLC, New York, NY / January 2016 - Present*

* Manage the planning and development of design and procedures for metrics reports
* Develop new reports and delegate tasks to team members
* Perform market analysis to efficiently achieve objectives, increasing sales by 24%
* Investigate and conduct studies on the forecasts, demand, and capital of products

**DATA ANALYST**

*TJ & SONS, Cleveland, OH / September 2013 – December 2015*

* Successfully interpreted data in order to draw conclusions for managerial action and strategy
* Used statistical techniques for hypothesis testing to validate data and interpretations
* Presented data and conclusions to team in order to improve strategies and operations
* Proposed solutions to improve system efficiencies and reduce total expenses

**EDUCATION & CERTIFICATIONS**

**M.S. BUSINESS ANALYTICS**

Case Western Reserve University, Cleveland, OH  
2009-2010

**B.S. STATISTICS**

Case Western Reserve University, Cleveland, OH  
2006-2008

AAS PROGRAMMING

Case Western Reserve University, Cleveland, OH  
2004-2006

**DATA ANALYST**

*EPIC SCOPE TECHNOLOGIES, Cleveland, OH / June 2010 - August 2013*

## Utilized SPSS and MiniTab statistical software to track and analyze data

## Optimized data collection procedures and generated reports on a weekly, monthly, and quarterly basis

## Used advanced Microsoft Excel to create pivot tables and pivot reporting, as well as use VLOOKUP function

**AWARDS**

**EMPLOYEE OF THE MONTH**

TJ & Sons

September 2015

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