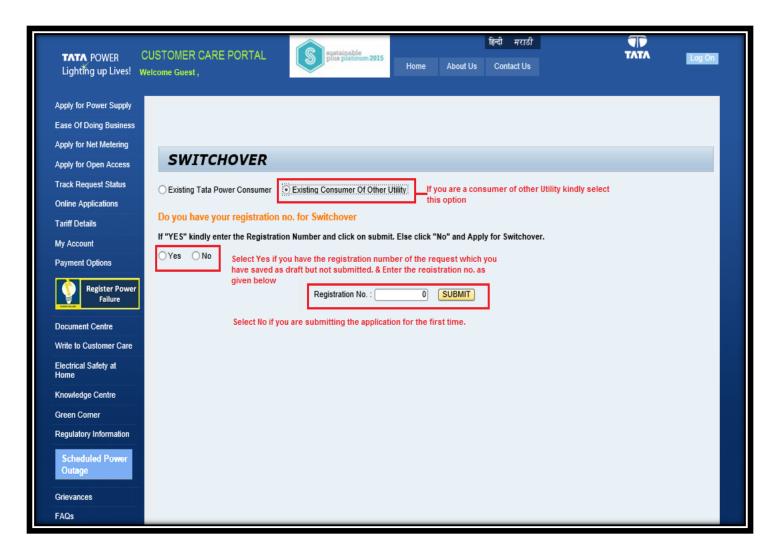
INSTRUCTIONS FOR ONLINE SUBMISSION OF SWITCHOVER APPLICATION FOR DIRECT SWITCHOVER FROM OTHER UTILITY NETWORK TO TATA POWER NETWORK.



FILL IN THE DETAILS AS GIVEN BELOW.

A. Details of Applicant and Premise	s	
* Name(as per bill) : ABC LTD * Applicant Name(in full) : VIVEK AGARWAL		Enter the name as per bill Enter the applicant name
Address of premises at which Supply is Required		Ептет не аррисант натие
* Flat/Shop No. : 201		The state of the s
* Building/Plot No. : B WING		Enter the Address of premise as per your Electricity bill
* Society: SWASTIK TOWERS		
* Lane Street : Aarey Colony		
* Postal Code : 400001		
* Locality : Lokmanya Tilak Marg	<u></u>	
* City : Mumbai	<u></u>	
* Landmark : Near samarth hospital		
* Mobile Number : (9000099000		Enter the Mobile Number
Landline Number : 0222222222		Landline no./Email ID and PAN Number (optional)
E-Mail Id.: [abc@gmail.com		
PAN Number :		
B. Type of Premises		
Owned Rented Leave & License Other		Select the Type of Premise whether
		owned/rented/leave & license
C. In case if premise is Rented/Lea	sed by Applic	ant(s)
Name: [VIVEK AGARWAL		
Name : VIVEK AGARWAL Flat/Gala/Shop No. : 201		
Flat/Gala/Shop No. : 201		Enter the address if the premise is
Flat/Gala/Shop No.: 201 Building/Plot No.: B WING Society: SWASTIK TOWERS		Enter the address if the premise is not owned.
Flat/Gala/Shop No.: 201 Building/Plot No.: B WING Society: SWASTIK TOWERS Lane Street: Aarey Colony		
Flat/Gala/Shop No.: 201 Building/Plot No.: B WING Society: SWASTIK TOWERS		
Flat/Gala/Shop No.: 201 Building/Plot No.: B WING Society: SWASTIK TOWERS Lane Street: Aarey Colony Postal Code: 400001		
Flat/Gala/Shop No.: 201 Building/Plot No.: B WING Society: SWASTIK TOWERS Lane Street: Aarey Colony Postal Code: 400001 Locality: Lokmanya Tilak Marg City: Mumbai		
Flat/Gala/Shop No.: 201 Building/Plot No.: B WING Society: SWASTIK TOWERS Lane Street: Aarey Colony Postal Code: 400001 Locality: Lokmanya Tilak Marg		
Flat/Gala/Shop No.: 201 Building/Plot No.: B WING Society: SWASTIK TOWERS Lane Street: Aarey Colony Postal Code: 400001 Locality: Lokmanya Tilak Marg City: Mumbai		
Flat/Gala/Shop No.: 201 Building/Plot No.: B WING Society: SWASTIK TOWERS Lane Street: Aarey Colony Postal Code: 400001 Locality: Lokmanya Tilak Marg City: Mumbai Landmark: Near samarth hospital D. Correspondence Address		
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Flat/Gala/Shop No.: 201 Building/Plot No.: B WING Society: SWASTIK TOWERS Lane Street: Aarey Colony Postal Code: 400001 Locality: Lokmanya Tilak Marg City: Mumbai Landmark: Near samarth hospital D. Correspondence Address D. Correspondence Summary Summar		Select same as above if the correspondence address is same. If you wish to receive the correspondences at any other
Flat/Gala/Shop No.: 201 Building/Plot No.: B WING Society: SWASTIK TOWERS Lane Street: Aarey Colony Postal Code: 400001 Locality: Lokmanya Tilak Marg City: Mumbai Landmark: Near samarth hospital D. Correspondence Address Flat/Gala/Shop No.: 201 Building/Plot No.: B WING Society: SWASTIK TOWERS Lane Street: Aarey Colony Postal Code: 400001 Locality: Lokmanya Tilak Marg	0	Select same as above if the correspondence address is same. If you wish to receive the correspondences at any other alternate address kindly enter the
Flat/Gala/Shop No.: 201 Building/Plot No.: B WING Society: SWASTIK TOWERS Lane Street: Aarey Colony Postal Code: 400001 Locality: Lokmanya Tilak Marg City: Mumbai Landmark: Near samarth hospital D. Correspondence Address D. Correspondence Summary Flat/Gala/Shop No.: 201 Building/Plot No.: B WING Society: SWASTIK TOWERS Lane Street: Aarey Colony Postal Code: 400001 Locality: Lokmanya Tilak Marg City: Mumbai		Select same as above if the correspondence address is same. If you wish to receive the correspondences at any other alternate address kindly enter the entire address.

 Yes ○ No To opt for Paperless bill Click Yes. (We promote greenolution to avoid waste of papers). 				
F. Other details as per your Electricity bill				
* Existing Utility: RINFRA Select the existing utility RINFRA / BEST				
* Existing Utility No.: 127739273 i.e., Account no. or CA no. on bill Enter the existing utility No.				
* Meter No.: 56757676 Enter the Meter No. as mentioned on the electricity bill				
* Purpose Of Category : Govt. Institutions Select the purpose if the supply is required for Residence, office complex etc Category Of Supply: LT - RESIDENTIAL Select the category of supply				
* I Choose Meter : Tata Power				
Consumption: 200 Enter the consumption (units) as mentioned in the electricity bill				
Connected Load: 1.00 Enter the connected load as mentioned in the electricity bill				
* Type Of Supply: Single Phase Select the phase of Supply if (Single Phase/Three Phase)				
* No. Of Meters : Enter the no. of meters.				
Terms & Conditions :				
 To take supply of electrical energy from the Tata power co. Itd at the aforesaid premises situated within their license area, not exceeding the sanctioned load of my/our installation as stated above. 				
To be bound by the MERC (Electricity Supply Code and Other conditions of supply) Regulations, 2005 and as amended from time to time and to provide necessary security deposit as specified therein.				
To be bound by the provisions of MERC order dated 15th Oct.2009 in Case No. 50 of 2009 pertaining to interim arrangement for Mumbai North area customer changeover by usage of network infrastructure of Existing Distribution License and any further MERC orders/regulations or otherwise regarding the same.				
4. To be bound by the provisions of the Power Supply Agreement (for all sanctioned load of 50 KW/63 Kva and more) & Substation				
5. To pay for the said supply at the prevailing fariff rates and also to pay the charges based on the Schedule of Charges as				
approved by MERC for Tata Power from time to time. 6. Customers availing supply agree to pay the necessary wheeling losses/wheeling charges as approved by MERC from time to time.				
There are no arrears pending against the premises for which I/we have applied for power supply. If any arrears are found to 7. be pending against the said premises, I/we shall be bound to make payment towards such arrears. Also, I/we have been informed and made aware that if any previous arrears are pending on the premises, I/we shall not receive any new connection for the said premises.				
I/We hereby certify that the electricity installation work at premises and the party mentioned above has been carried out by me/us in full conformity with the prevailing CEA (Measures Relating to Safety and Electric Supply) Regulations, 2010 or any amendments thereof. The particulars of the installation and insulation test result obtained by me/us are given below.				
We agree to the above Terms and Conditions Agree to the terms and conditions and then click on SAVE AS DRAFT.				
We agree to the above Terms and Conditions Agree to the terms and conditions and then click on SAVE AS DRAFT. SAVE AS DRAFT SUBMIT FORM CLEAR				

CLICK ON SAVE AS DRAFT AFTER AGREEING TO TERMS & CONDITIONS. YOUR REGISTRATION NO. WILL BE GENERATED AND THEN CLICK ON SUBMIT FORM.

NOTE: IF THERE IS NO CONNECTED LOAD MENTIONED ON YOUR EXISTING UTILITY BILL KINDLY REFER THE SHEET IN THE NEXT PAGE AND ENTER THE CONNECTED LOAD AS PER THE CURRENT CONSUMPTION RANGE.

For residential category kindly follow the below chart.

RESIDENTIAL CATEGORY		RESIDENTIAL CATEGORY	
Current month Consumption in Units	Connected Load(KW) to be entered as below	Current month Consumption in Units	Connect Load(KW) entered as
Upto 80	1	1551 - 1600	31
81-135	2	1601 - 1650	32
136-200	3	1651 - 1700	33
201-250	4	1701 - 1750	34
251-300	5	1751 - 1800	35
301-350	6	1801 - 1850	36
351-400	7	1851 - 1900	37
401 - 450	8	1901 - 1950	38
451 - 500	9	1951 - 2000	39
501 - 550	10	2001 - 2050	40
551 - 600	11	2051 - 2100	41
601 - 650	12	2101 - 2150	42
651 - 700	13	2151 - 2200	43
701 - 750	14	2201 - 2250	44
751 - 800	15	2251 - 2300	45
801 - 850	16	2301 - 2350	46
851 - 900	17	2351 - 2400	47
901 - 950	18	2401 - 2450	48
951 - 1000	19	2451 - 2500	49
1001 - 1050	20	2501 - 2550	50
1051 - 1100	21	2551 - 2600	51
1101 - 1150	22	2601 - 2650	52
1151 - 1200	23	2651 - 2700	53
1201 - 1250	24	2701 - 2750	54
1251 - 1300	25	2751 - 2800	55
1301 - 1350	26	2801 - 2850	56
1351 - 1400	27	2851 - 2900	57
1401 - 1450	28	2901 - 2950	58
1451 - 1500	29	2951 - 3000	59
1501 - 1550	30		

HOW TO CALCULATE THE CONNECTED LOAD FROM CURRENT MONTH CONSUMPTION.

If the current month consumption (units) given in your electricity bill is 238 then connected load will be 4 kW

i.e any consumption (units) in the range of 201 to 250 will be 4.

Current month Consumption in Units	Connected Load(KW) to be entered as below
Upto 80	1
81-135	2
136- <u>200</u>	3
201-250	4
251-300	5
301-350	6

Similarly if the current month consumption is given as 75 units the connected load as per chart will be 1.

Current month Consumption in Units	Connected Load(KW) to be entered as below	
Upto 80	1	
81-135	2	
136-200	3	
201-250	4	
251-300	5	
301-350	6	

ON CLICKING ON SUBMIT TWO FORMS WILL BE GENERATED

- 1) SWITCHOVER APPLICATION FORM
- 2) EMI LETTER

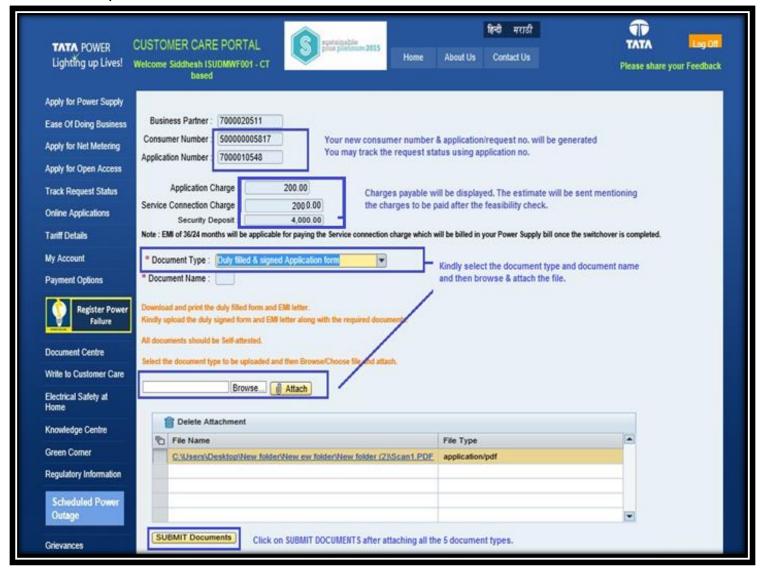
TAKE A PRINT AND SIGN ON BOTH THE FORMS. YOU WILL BE DIRECTED TO NEXT PAGE.



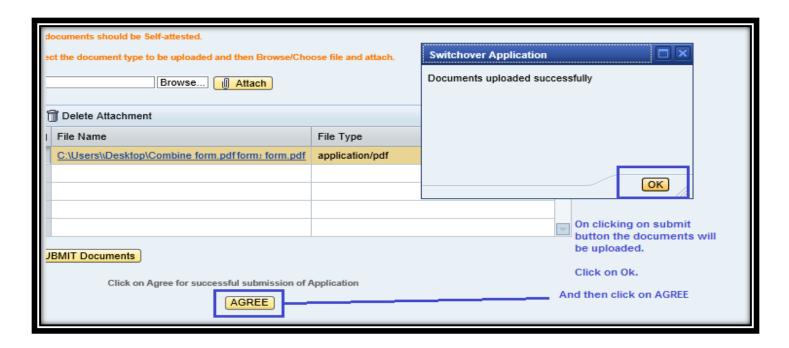
YOUR NEW CONSUMER NO. & APPLICATION NUMBER FOR SWITCHOVER WILL BE GENERATED.

APPLICATION CHARGE, SECURITY DEPOSIT & SERVICE CONNECTION CHARGES PAYABLE WILL BE DISPLAYED.

ATTACH ALL THE 5 DOCUMENTS AS MENTIONED IN THE DOCUMENT TYPE (I.E DULY SIGNED APPLICATION FORM, DULY SIGNED EMI LETTER, LATEST PAID BILL COPY, ID PROOF & OWNERSHIP PROOF)



ON CLICKING ON SUBMIT THE DOCUMENTS WILL BE UPLOADED SUCCESSFULLY. CLICK ON AGREE.



ON CLICKING ON AGREE THE APPLICATION WILL BE SUCCESSFULLY SUBMITTED ONLINE.

