

INSTRUCTIONS FOR ONLINE SUBMISSION OF SWITCHOVER APPLICATION FOR CHANGEOVER (WELCOME) CONSUMERS i.e Tata Power Consumers on different utility network.

Login with your consumer no. and password and then click on apply online as given below.

The image displays three sequential screenshots of the Tata Power Customer Care Portal, illustrating the steps for submitting a switchover application.

Screenshot 1: Login Page
The page features the Tata Power logo and 'CUSTOMER CARE PORTAL' header. A sidebar on the left lists various services. The main content area includes a 'What's New' section, a 'My Account' login form with fields for 'Consumer No.' and 'Password', and a 'Log On' button. A red box highlights the login fields, and an arrow points to the 'Log On' button. Below the login form, a text prompt reads 'ENTER YOUR CONSUMER NO. & PASSWORD'.

Screenshot 2: Post-Login Dashboard
After successful login, the user is greeted with 'Welcome Siddhesh ISUDMWF001 - CT based'. The dashboard shows navigation links for 'New Connection', 'Changeover Connection', and 'Switchover Connection'. Under 'Switchover Connection', the 'Apply Online' option is highlighted with a red box and an arrow. A 'Click on Apply Online' instruction is also present. The 'Quick Links' section on the right provides shortcuts for bill payment, service registration, and other utilities.

Screenshot 3: Switchover Application Form
The 'SWITCHOVER' application form is displayed. It instructs the user to 'After logging in select the below option and proceed'. Two radio button options are provided: 'Existing Tata Power Consumer' (which is selected and highlighted with a red box) and 'Existing Consumer Of Other Utility'. Below these options, the 'Consumer No.' field is populated with '500000001086', and the 'Proceed' button is highlighted with a red box.

FILL IN THE DETAILS AS GIVEN BELOW .

Apply for Power Supply

Ease Of Doing Business

Apply for Net Metering

Apply for Open Access


Track Request Status

Online Applications

Tariff Details

My Account

Payment Options

 Register Power Failure

Document Centre

Write to Customer Care

Electrical Safety at Home

Knowledge Centre

Green Corner

Regulatory Information

Scheduled Power Outage

Grievances

FAQs

Escalate to Senior Leadership

A. Details of Applicant and Premises

* Name(as per bill) :

Name as per bill will be auto populated

* Applicant Name(in full) :

Enter the applicant name

Address of premises at which Supply is Required

* Flat/Shop No. :

Address as per bill will be auto populated

* Building/Plot No. :

* Society :

* Lane Street :

* Postal Code :

* Locality :

* City :

* Landmark :

* Mobile Number :

Enter the Mobile Number

Landline Number :

Landline no./Email ID and PAN Number (optional)

E-Mail Id. :

PAN Number :


B. Type of Premises

☒ Owned ☐ Rented ☐ Leave & License ☐ Others

Select the Type of Premise whether owned/rented/leave & license

C. In case if premise is Rented/Leased by Applicant(s)

Power Related Query?



Name :

Flat/Gala/Shop No. :

Building/Plot No. :

Society :

Lane Street :

Postal Code :

Locality :

City :

Landmark :

Enter the address if the premise is not owned.

D. Correspondence Address

☒ Same As Above

Flat/Gala/Shop No. :

Building/Plot No. :

Society :

Lane Street :

Postal Code :

Locality :

City :

Landmark :

The address will be auto populated as per bill

E. E-Billing (Save Trees, Register for Paperless bills by clicking on "Yes" below.)

CLICK ON SAVE AS DRAFT AFTER AGREEING TO TERMS & CONDITIONS. YOUR REGISTRATION NO. WILL BE GENERATED AND THEN CLICK ON SUBMIT FORM.

E. E-Billing (Save Trees, Register for Paperless bills by clicking on "Yes" below.)

☒ Yes ☐ No **To opt for Paperless bill Click Yes.**

(We promote greenolution to avoid waste of papers).

F. Other details as per your Electricity bill

* Existing Utility : RINFRA

* Existing Utility No. : 127739273 i.e., Account no. or CA no. on bill

* Meter No. : 56757676

* Purpose Of Category : Govt. Institutions

* Category Of Supply : LT - RESIDENTIAL

* I Choose Meter : Tata Power

Consumption : 200

Connected Load : 1.00

* Type Of Supply : Single Phase

* No. Of Meters : 1

Details will be auto populated as per Bill

Terms & Conditions :

1. To take supply of electrical energy from the Tata power co. ltd at the aforesaid premises situated within their license area, not exceeding the sanctioned load of my/our installation as stated above.
2. To be bound by the MERC (Electricity Supply Code and Other conditions of supply) Regulations, 2005 and as amended from time to time and to provide necessary security deposit as specified therein.
3. To be bound by the provisions of MERC order dated 15th Oct.2009 in Case No. 50 of 2009 pertaining to interim arrangement for Mumbai North area customer changeover by usage of network infrastructure of Existing Distribution License and any further MERC orders/regulations or otherwise regarding the same.
4. To be bound by the provisions of the Power Supply Agreement (for all sanctioned load of 50 KW/63 Kva and more) & Substation Space Agreement (where substation is required) to be executed with Tata Power.
5. To pay for the said supply at the prevailing tariff rates and also to pay the charges based on the Schedule of Charges as approved by MERC for Tata Power from time to time.
6. Customers availing supply agree to pay the necessary wheeling losses/wheeling charges as approved by MERC from time to time.
7. There are no arrears pending against the premises for which I/we have applied for power supply. If any arrears are found to be pending against the said premises, I/we shall be bound to make payment towards such arrears. Also, I/we have been informed and made aware that if any previous arrears are pending on the premises, I/we shall not receive any new connection for the said premises.
8. I/We hereby certify that the electricity installation work at premises and the party mentioned above has been carried out by me/us in full conformity with the prevailing CEA (Measures Relating to Safety and Electric Supply) Regulations, 2010 or any amendments thereof. The particulars of the installation and insulation test result obtained by me/us are given below.

☒ I/We agree to the above Terms and Conditions

Agree to the terms and conditions and then click on SAVE AS DRAFT.

SAVE AS DRAFT

SUBMIT FORM

CLEAR

ON CLICKING ON SUBMIT TWO FORMS WILL BE GENERATED

- 1) SWITCHOVER APPLICATION FORM
- 2) EMI LETTER

TAKE A PRINT AND SIGN ON BOTH THE FORMS. YOU WILL BE DIRECTED TO NEXT PAGE.

The screenshot displays a web application interface for a 'Switchover Application'. The main form area contains several numbered steps (6-9) and a checkbox for 'I/We agree to the above Terms and Conditions'. A modal dialog box titled 'Switchover Application' is open, displaying the message: 'Your application is saved in Draft Mode You can revisit and modify later using registration no. 11'. Below this message, it states: 'Once you have saved the application as draft you can click on Submit Form. (Save as draft option will enable you to revisit/submit the form anytime using registration no.)'. The dialog has an 'OK' button. Below the dialog, there are three buttons: 'SAVE AS DRAFT', 'SUBMIT FORM', and 'CLEAR'. Below the main form area, there are two prompts for opening or saving PDF files. The first prompt asks: 'Do you want to open or save Switchover Filled-in Application Form.PDF from tpccrd.tpc.co.in?' with 'Open', 'Save', and 'Cancel' buttons. The second prompt asks: 'Do you want to open or save EMI Letter.PDF from tpccrq.tpc.co.in?' with 'Open', 'Save', and 'Cancel' buttons. A red text message is displayed above the second prompt: 'On clicking on submit form two PDF's will be generated - 1) Switchover application form 2) EMI Letter. Click on Open and take a print of the form. You will be directed to document upload page.'

6. That change of name/number/classification category shall not be permitted at the time or during the changeover process and the changed-over category.

7. Customers available from time to time.

8. There are no arrears pending against and made aware of the premises.

9. I/We hereby certify that we are in full compliance with the amendments to the rules.

☒ I/We agree to the above Terms and Conditions

Switchover Application

Your application is saved in Draft Mode You can revisit and modify later using registration no. 11

Once you have saved the application as draft you can click on Submit Form.

(Save as draft option will enable you to revisit/submit the form anytime using registration no.)

OK

SAVE AS DRAFT SUBMIT FORM CLEAR

Do you want to open or save Switchover Filled-in Application Form.PDF from tpccrd.tpc.co.in?

Open Save Cancel

On clicking on submit form two PDF's will be generated - 1) Switchover application form 2) EMI Letter. Click on Open and take a print of the form. You will be directed to document upload page.

Do you want to open or save EMI Letter.PDF from tpccrq.tpc.co.in?

Open Save Cancel


YOUR NEW CONSUMER NO. & APPLICATION NUMBER FOR SWITCHOVER WILL BE GENERATED.

APPLICATION CHARGE & SERVICE CONNECTION CHARGES PAYABLE WILL BE DISPLAYED.

ATTACH ALL THE 5 DOCUMENTS AS MENTIONED IN THE DOCUMENT TYPE (I.E DULY SIGNED APPLICATION FORM, DULY SIGNED EMI LETTER, LATEST PAID BILL COPY, ID PROOF & OWNERSHIP PROOF)


TATA POWER
Lighting up Lives!

CUSTOMER CARE PORTAL
Welcome Siddhesh ISUDMWF001 - CT based



हिन्दी मराठी

Home About Us Contact Us

 [Log Off](#)

Please share your Feedback

Apply for Power Supply

Ease Of Doing Business

Apply for Net Metering

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Track Request Status

Online Applications

Tariff Details

My Account

Payment Options

 **Register Power Failure**

Document Centre

Write to Customer Care

Electrical Safety at Home

Knowledge Centre

Green Corner

Regulatory Information

Scheduled Power Outage

Grievances

Business Partner : 7000020511

Consumer Number : 500000005817

Application Number : 7000010548

Your new consumer number & application/request no. will be generated
You may track the request status using application no.

Application Charge : 200.00

Service Connection Charge : 2000.00

Charges payable will be displayed. The estimate will be sent mentioning the charges to be paid after the feasibility check.

Note : EMI of 36/24 months will be applicable for paying the Service connection charge which will be billed in your Power Supply bill once the switchover is completed.


* Document Type : **Duly filled & signed Application form**

* Document Name :

Kindly select the document type and document name and then browse & attach the file.

Download and print the duly filled form and EMI letter.
Kindly upload the duly signed form and EMI letter along with the required documents.
All documents should be Self-attested.
Select the document type to be uploaded and then Browse/Choose file and attach.

Browse...

 Attach

Delete Attachment

File Name	File Type
C:\Users\Desktop\New folder\New ew folder\New folder (2)\Scan1.PDF	application/pdf


SUBMIT Documents


Click on SUBMIT DOCUMENTS after attaching all the 5 document types.

ON CLICKING ON SUBMIT THE DOCUMENTS WILL BE UPLOADED SUCCESSFULLY. CLICK ON AGREE.

documents should be Self-attested.

Select the document type to be uploaded and then Browse/Choose file and attach.

Browse...  Attach

 Delete Attachment

File Name	File Type
C:\Users\\Desktop\Combine form.pdf form: form.pdf	application/pdf

JBMIT Documents

Click on Agree for successful submission of Application

AGREE

On clicking on submit button the documents will be uploaded.

Click on Ok.

And then click on AGREE

Switchover Application
Documents uploaded successfully
OK

ON CLICKING ON AGREE THE APPLICATION WILL BE SUCCESSFULLY SUBMITTED ONLINE.

Switchover Application
Thank you for submitting the application online. You can track status using your application number by clicking on Track Request Status tab in CP.TATAPOWER.COM
On clicking on Agree your application will be successfully submitted
OK