

Application No.

Request no.

This form is issued Free of Cost

As per MERC (Electricity Supply Code and Other Conditions of Supply) Regulations, 2005

I / We hereby submit application for (PLEASE TICK THE BOX, WHICHEVER IS APPLICABLE).

- | | |
|---|---|
| <input type="checkbox"/> New Connection | <input type="checkbox"/> Changeover |
| <input type="checkbox"/> Switchover | <input type="checkbox"/> Extension of Load |
| <input type="checkbox"/> Reduction of Load | <input type="checkbox"/> Shifting of service |
| <input type="checkbox"/> Name change | <input type="checkbox"/> Address Correction |
| <input type="checkbox"/> Reduction of Contract Demand | <input type="checkbox"/> Extension of Contract Demand |
| <input type="checkbox"/> Tariff Category Change | |

Affix passport
size photo &
sign across
(Mandatory for
name change)Affix passport
size photo &
sign across
(Mandatory for
name change)**A : Details of Applicant & Premises****1 (a) Applicant's Name** Mr./Mrs./Ms./M/s.
(IN BLOCK LETTERS)

First Name

Middle Name

Surname

(b) Power Supply Address

Flat No./Building Name

Lane/Street

Landmark

Suburb/City

Mobile / Phone No.

E-mail

Existing Consumer No.

Pan No. (optional)

Pincode

Meter No.

2. Type of premises☐ Owned ☐ Rented ☐ Lease ☐ Others (Specify)E-billing: ☐ Yes ☐ No**3. Category of Premises**☐ Chawl ☐ Slum ☐ Industry ☐ Bungalows ☐ Company ☐ Residential Society ☐ Pagadi ☐ Others**4. In case if the premises is not owned by applicant**

Flat No./Building Name

Lane/Street

Landmark

Suburb/City

Pincode

5. Applicants Correspondence Address (If other than Power Supply Address)

Flat No./Building Name

Lane/Street

Landmark

Suburb/City

Pincode

6. Existing Supply Details (Only for Changeover applicants)

Name of Electricity Distribution company

A/C
No.Existing Connected
load (kW/kVA)

Supply Voltage

Existing Category of Supply

☐ Low Voltage (LT) Single Phase ☐ Low Voltage Three Phase ☐ High Voltage☐ Residential ☐ Commercial ☐ Temporary Religious ☐ Advertisement & Hoardings ☐ Railways☐ Industrial ☐ Public service ☐ Group Housing ☐ Public service Others ☐ Temporary Others☐ Crematorium & Burial Grounds ☐ Street Lights☐ Others

Point no. 7 & 8 to be filled only for New Connection, Change of Load and Contract Demand

7. Power Supply Requirement

Load Details Connected Load (kW) Contract Demand (kVA) Supply Requested by Date:

Choice of Meter ☐ Tata Power Meter ☐ Existing meter ☐ Purchase Own meter

Required Voltage ☐ Low Voltage Single Phase ☐ Low Voltage Three Phase ☐ High Voltage

No. of Meters Nos. Nos.

Required/Applied Category of Supply ☐ Residential ☐ Commercial ☐ Temporary Religious ☐ Advertisement & Hoardings
☐ Railways ☐ Industrial ☐ Public service ☐ Group Housing
☐ Public service Others ☐ Temporary Others ☐ Crematorium & Burial Grounds ☐ Street Lights
☐ Others

(FOR OFFICE USE ONLY)

Latitude

Longitude

Availability of Substation Space and Meter Room

We agree to pay all applicable taxes, duties & other such levies like rent, property taxes, etc. for the substation space as required by various Governmental & local statutory authorities like MCGM etc.	Substation Space Available at			Meter Room located at	
	Indoor Basement	Outdoor Stilt		Ground Floor	Other (Please Specify)
	Above Flood Level	Yes	No		

8 (a) Load Details (*Please attach load details duly certified by Licensed Electrical Contractor on Separate Sheet.)

Apparatus	No. of Points	Wattage Per Point	Total Wattage
a) Tubelights/Bulbs			
b) Fans			
c) Geysers			
d) Chillers/Air Conditioners			
e) Refrigerator			
f) Machineries			
g) Miscellaneous			
h) Water Pumps			
i) Lifts			
j) Fire Fighting			
k) Common Lighting			
Total			

(b) Load Details

Particulars	Details of Existing load	Details of Additional load	Details of Reduction in Load	Total
Motive Power Load (kW)				
Connected Load (kW/kVA)				
Contract Demand (kVA)				

(C) The wiring & Load details Certified by the following Licensed Electrical Contractor

Name		Email :		LEC Stamp	Signature
Address					
License No.	Valid Upto :	Phone No (S).			

PTO (Annexure Overleaf)

Documents for Changeover / Switchover / New Connection		Documents for LOAD EXTENSION / LOAD REDUCTION PROCESS	Documents for METER SHIFTING PROCESS
Ownership/Premises Occupation Proof (Any one of the following)	Documents related to power supply (As applicable)		
<input type="checkbox"/> Ration Card (For Changeover/Switchover Residential Consumers only) <input type="checkbox"/> Voters ID Card (For Changeover/Switchover Residential Consumers only) <input type="checkbox"/> Aadhar Card (For Changeover/Switchover Residential Consumers only) <input type="checkbox"/> Society Share Certificate / Maintenance bill or Receipt / Society Letter (Applicable for Changeover Applicants) <input type="checkbox"/> Society Registration Certificate for common services like Lift, Staircase, Water pump, Etc. <input type="checkbox"/> Owners NOC with leave & license / Lease agreement (If applicant is not premises owner) <input type="checkbox"/> MCGM/MBMC Property Tax bill / Receipt <input type="checkbox"/> MIDC / SEEPZ Order / Letter of Allotment / Approval Lease Agreement <input type="checkbox"/> Govt. Issued Property card of 7/12 Extract/IOD <input type="checkbox"/> Purchase / Sale agreement with builder / Previous owner <input type="checkbox"/> Passport (for Residential Consumers only)	<input type="checkbox"/> Location Map & Plot Plan of site (for new projects) <input type="checkbox"/> Approved Plan by relevant authority (for New Project) <input type="checkbox"/> Power Supply Agreement (for every meter where sanctioned Load >=50 KW/63 KVA) (Single copy for LT Consumer Two copy for HT Consumer) <input type="checkbox"/> Sub-station Space Agreement from Property Developer (if S/s is created within the premises) <input type="checkbox"/> Work completion & Test report (for each meter) <input type="checkbox"/> Electricity Duty exemption eligibility Certificate (if applicable) <input type="checkbox"/> Photocopy of latest paid R-infra energy bill (front & back side) (for changeover application) <input type="checkbox"/> Written application on society letter head with sign and stamp (for society common services like Lifts, Staircase, Water Pump, Etc.)	<input type="checkbox"/> Application processing charges <input type="checkbox"/> Copy of latest Electricity bill duly paid <input type="checkbox"/> Work completion & Test Report duly certified by Licensed Electrical Contractor <input type="checkbox"/> Power supply agreement (as per approved Tata Power format) for sanctioned Load of 50 KW (67 HP / 63 KVA) and more. For consumers having sanctioned Load less than 50 KW. this application form shall constitute as the agreement. <input type="checkbox"/> Substation Agreement (as per approved Tata Power Format) <input type="checkbox"/> NOC from Directorate of Industries / MCGM permit for Industrial Load.	<input type="checkbox"/> Application processing charges <input type="checkbox"/> Copy of latest Electricity bill duly paid <input type="checkbox"/> Layout plan showing the existing and proposed location for shifting of service / meter in the premises <input type="checkbox"/> In case the applicants premises is on rent / lease, please attach copy of the 'NOC' from the owner of premises.
Identity Proof (Any one of the following) <input type="checkbox"/> Voter's Identification Card <input type="checkbox"/> Aadhar Card <input type="checkbox"/> Passport <input type="checkbox"/> Photopass (Recognized Organization Photo Identity Card) <input type="checkbox"/> Photo ID in Purchase / Sale Agreement <input type="checkbox"/> Collector / Govt. Authorized Photo ID <input type="checkbox"/> Driving License <input type="checkbox"/> PAN Card			Documents for Category change <input type="checkbox"/> Test Report <input type="checkbox"/> Application processing charges <input type="checkbox"/> NOC from the society for change tariff category (In Resi & Commercial cases), NOC from chawl committee for chawl cases. <input type="checkbox"/> Gumasta license / practicing certificate (in case of CA / Dr.) / Common service certificate (Lift, staircase, water pump, etc.) <input type="checkbox"/> NOC from Directorate of Industries / MCGM permit for Industrial Load. (In case of industrial consumer). <input type="checkbox"/> Latest paid bill copy
			Documents for Contract Demand Extension / Reduction <input type="checkbox"/> Application Processing charges <input type="checkbox"/> Copy of latest electricity bill duly paid.

Applicable to Industrial Applications Only : NOC from Directorate of Industries / Municipal corporation Permit for Industrial load, if applicable

NOC from Pollution Control Board for Industry, if applicable

The Application processing charges would be payable as per Schedules of Charges.

Payment details :	Cash/Cheque/DD No. _____ Bank Name : _____ Amount : Rs. _____
	(Rupees in words) _____
	Security Deposit : _____ Application Charges : _____

Distribution Customer Services, The Tata Power Company Limited, Dharavi Receiving Station, Near Shalimar Indl Estate, Matunga, Mumbai 400 019

To know the status of your application, please log on to <https://cp.tatapower.com/> or call 1-800-209-5161 (Toll Free).

For more information, visit cp.tatapower.com or call 1-800-209-5161 (Toll Free) or email us at customercare@tatapower.com

You can now apply for new connection online, please log on to <https://cp.tatapower.com/>