

APPLICATION FOR EXTENSION OF LOAD / REDUCTION OF LOAD

As per MERC (Electricity Supply Code & Other Conditions of Supply) Regulations, 2005

To:

Distribution Customer Services,
The Tata Power Company Limited,
Dharavi Receiving Station,
Near Shalimar Industrial Estate,
Matunga, Mumbai - 400 019.

Dear Sir,

I/We hereby make this application for Extension of Load / Reduction of Load (strikeout whichever is not applicable) and submit the following documents along with the charges payable*:

- Application Registration & Processing Charges. Amount Enclosed Rs. _____ (Rupees) _____)
- Extension / Reduction of Load Charges. Amount Enclosed Rs. _____ (Rupees) _____)
(As per approved MERC Schedule of Charges / Rates).
- Work Completion and Test Report duly certified by Licensed Electrical Contractor.
- Power Supply Agreement (as per approved Tata Power format) for Sanctioned Load of 50 KW (67 HP / 63 KVA) and more. For consumers having Sanctioned Load less than 50 KW, this application from shall constitute as the agreement.
- Copy of latest Electricity Bill duly paid.
- No Objection Certificate from Directorate of Industries / MCGM permit for Industrial Load.
- Substation Agreement (as per approved Tata Power format), if applicable.
- MCGM approval for additional / change of existing Premises, if applicable.

* Cheques to be drawn in Favour of "The Tata Power Company Limited"

1. Applicant's Name (IN BLOCK LETTER)							
Address at which supply is provided by Tata Power (please provide complete details)							
Flat/Gala/Shop No.		Building Name / Plot No. / Society					
Lane/Street							
Landmark							
Suburb/City		Pin code					
Email ID							
Phone No. (s)		Fax No.		Mobile No.			
Consumer No.		Meter No(s).					
Type of premises (tick as applicable)							
<input type="checkbox"/> Owned		<input type="checkbox"/> Rented		<input type="checkbox"/> Lease		<input type="checkbox"/> Others (specify)	
In case of premises not owned by applicant:							
Name of the Owner							
Flat / Gala / Shop No.		Building Name / Plot No. / Society					
Lane / Street							
Landmark							
Suburb / City		Pin code					
2. a) Is the location of meter changing outside the premise?		<input type="checkbox"/> Yes		<input type="checkbox"/> No			
b) Any addition to existing premises (If Yes, please submit MCGM Approval or any other documentary evidence)		<input type="checkbox"/> Yes		<input type="checkbox"/> No			
c) Any change to existing premises (If Yes, please submit MCGM Approval or any other documentary evidence)		<input type="checkbox"/> Yes		<input type="checkbox"/> No			
3. Supply Voltage		<input type="checkbox"/> HT		<input type="checkbox"/> LT			
4. Type of Supply		<input type="checkbox"/> Single Phase		<input type="checkbox"/> Three Phase			
5. Category of Supply On		<input type="checkbox"/> Residential		<input type="checkbox"/> Commercial		<input type="checkbox"/> Industrial	
		<input type="checkbox"/> Temporary Religious		<input type="checkbox"/> Temporary Others		<input type="checkbox"/> Railways	
		<input type="checkbox"/> Advertisement & Hoardings		<input type="checkbox"/> Crematorium & Burial Grounds			
6. Existing Load Details		Sanctioned Load (KW)		Contract Demand (KVA)			

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7. Load Details*				
Particulars	Details of Existing Load	Details of Additional Load	Details of Reduction in Load	Total
Light, Fan & other appliances (KW)				
Motive Power Load (KW)				
Sanctioned Load (KW / KVA)				
Contract Demand (KVA)				
*Please attached load details duly certified by Licensed Electrical Contractor on separate sheet.				
8. Details of Licensed Electrical Contractor (LEC)				
Name			LEC Rubber Stamp	
Address				
Tel. No(s).		Mobile No.		
Email id				
License No.		Valid upto.		
9. Important Note				
Under Rule 45 of the Indian Electricity Rules, 1956, no electrical installation work including additions, alterations, repair and adjustment to an existing installation except such replacement of lamp, fans, fuse, switches, low voltage domestic appliances and fittings in no way alter its capacity or character, shall be carried out upon the premises of or on behalf of any consumer, owner or occupier except by an electrical contractor licensed in this behalf by the State Government and under the direct supervision of a person holding a certificate of competency and by a person holding a permit issued or recognised by the State Government.				
10. Declaration :				
I/We hereby agree				
a) To take supply of electrical energy from The Tata Power Company Ltd., at the aforesaid premises situated within their area, not exceeding the sanctioned load of my/our installation as stated above.				
b) To be bound by the MERC (Electricity Supply Code and Other Conditions of Supply) Regulations, 2005 and as amended from time to time and to provide the necessary security deposit as specified therein.				
c) To pay for the said supply at the prevailing tariff rates and also to pay the charges based on Schedule of Charges as approved by MERC for Tata Power from time to time.				
d) To obtain permissions for carrying out excavation etc. within consumer premises from the Housing Society / Industrial Estate / Commercial Complex. All excavations (including obtaining necessary MCGM permit) and back filling required for cable laying / diversion etc. upto the consumer premises will be carried out by Tata Power.				
e) To undertake removal of excess earth if any and permanent reinstatement of the surface at our cost and to uprate the cable after the point of supply within our premises to appropriate size to match with the enhanced capacity.				
Applicant's Name: _____ Signature _____				
Date: _____ Stamp of Organisation: _____ (not applicable in case of domestic customers)				

FOR OFFICE USE

<u>Documents attached & verified:</u> <input type="checkbox"/> Work Completion & Test Report. <input type="checkbox"/> Power supply agreement, if applicable. <input type="checkbox"/> Sub station agreement, if applicable <input type="checkbox"/> Copy of latest Electricity Bill duly paid. <input type="checkbox"/> MCGM Approval for Addition / Change of existing Premises, if applicable. <input type="checkbox"/> NOC from MCGM / Directorate of Industries for Industrial Load.	<u>Collection of Charges</u> Processing Charges Rs. _____ Meter Shifting Charges Rs. _____ Total Amount = Rs. _____ Paid by Cash / Cheque / Demand Draft _____ (Bank _____ Instrument No. _____ Date _____)
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	Name	Signature/Date	Remarks
Verification of application & all related documents			
Verification of Charges (as per Schedule of Charges / Rates)			
Approval of Load Sanction / Reduction			
Effected the load extension / reduction in system			

