

Profile Introduction

Mr. Sandip Sarjerao Madan

Incharge HOD

Mechanical Engineering

CSMSS College of Polytechnic, Chhatrapati Sambhajinagar

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Chhatrapati Sambhajinagar

Vision

"To Provide value based technical education so as to meet the needs of industry and society".

CSMSS College of Polytechnic , Chhatrapati Sambhajinagar

Mission:

- **M1: Imparting technical knowledge and skills through effective implementation of teaching and learning .**
- **M2: Strengthening interaction between industry and institute to fulfill the requirements of industries .**
- **M3: To inculcate the professional and ethical values for social and environmental concern .**

Vision of Mechanical Engineering Department

“To develop mechanical engineers who serve the society and industry through their technical knowledge.”

Mission of Mechanical Engineering Department

- M1:** To provide quality technical education by effective utilization of available resources and defined teaching-learning process.
- M2:** To aware students about mechanical industrial needs by exposing them to industry.
- M3:** To develop quality consciousness by imparting moral values.

Educational Background

Course	Board/ University	Year of passing	%	Rank
ME (Thermal Engg)	SGBAU Amravati University	2021	77.12	
BE (Mech. Engg.)	North Maharashtra University, Jalgaon	2011	74.13	
DME	Govt. Polytechnic Jalna	2008	69.69	
HSC	Maharashtra State board	2005	60.00	
SSC	Maharashtra State board	2003	76.40	

Experience

Sr. No	Organization	Designation	Duration (from –To)	Experience (Yrs)
1	Exedy India Ltd	Trainee Engineer	26/06/2011 to 01/07/2012	01
2	CSMSS college of Polytechnic	Lecturer	04/07/2012 to till date	13
Total				14

Participation in Training, Conference, Workshop ,Journal

Sr. No	Details	Date	Duration	Organizing Institute	Sponsored by
01	Industrial Training	13/09/2012 to 15/09/2012	03 days	Garware Polyster Ltd , Aurangabad	MSBTE
02	Industrial Training	27/01/2014 to 31/01/2014	05 days	Govt. Polytechnic Aurangabad	MSBTE
03	One day Awareness Programme for efficient assessment of answerbook	10/11/2014	01 day	CSMSS College of polytechnic, Aurangabad	MSBTE
04	Capacity Building Training Programme	11/12/2014 to 13/12/2014	03 days	CSMSS College of polytechnic, Aurangabad	MSBTE
05	Induction Training Phase-I	30/05/2016 to 10/05/2016	Two week	CSMSS College of polytechnic, Aurangabad	NITTTR
06	Research paper published at IJARSE	09/09/2016	One day	CSMSS College of polytechnic, Aurangabad	Conference world
07	Faculty development programme	12/12/2016 to 16/12/2016	5 days	Sandip Institute of polytechnic, Nashik	MSBTE
08	Industrial Training	05/07/2018 to 07/07/2018	3 days	Festo India Ltd, Mumbai	MSBTE
09	Industrial Training	24/09/2018 to 28/09/2018	5 days	BOSCH-DYPSOEA JCC, Pune	MSBTE
10	Industrial Training	23/01/2019 to 25/01/2019	03 days	Saj test Plant Pvt. Ltd., Pune	MSBTE
11	Research paper published at ERI	26/06/2021	01 day	Osmania University Campus, Hyderabad	Conference world

Responsibilities Carried

Sr. No	Responsibility	Duration	Assigned By
1	In charge Academics of Institute	A.Y. 2021-22	Principal
2	In charge Academics of Institute	A.Y. 2019-20	Principal
3	Officer In charge MSBTE Examination	Winter -2019, Summer -2018	Principal
4	Hub Institute coordinator for MSBTE In plant Training Activities	A.Y. 2018-2019	Principal
5	Officer In charge PCDC	Winter -2017, Summer - 2017	Principal
6	Additional Officer In charge RAC	Winter- 2017	Principal
7	Sealing Supervisor MSBTE Exam	Summer -2016 Winter -2016	Principal
8	Additional Officer In charge RRAC	Summer-2015, Winter- 2015	Principal
9	Academic coordinator of department	2013-14 to 2017-18	Principal
10	Assistant Organizing Secretary for International Conference	01 day (16 Sept 2017)	Principal
11	Assistant Organizing Secretary for International Conference	01 day (04 Sept 2016)	Principal

Contribution for Development Activities

- Look after the academic and overall development of students by counseling and proper guidance.
- Effective teaching since joining with no complaints from students.
- Achieved 100% target of admission given by principal form last 5 years.
- Done students counseling for admissions during last 13 years.
- Conducted Induction programmes for first year students during for A.Y. 2019-20.

Strengths

- Time Punctuality.
- Desire to contribute and succeed.
- Good communication skills and leadership quality.
- I have Positive learning approach.
- I am Hardworking.

Weakness

- Not flexible person, can not adopt the things immediately.
- Helping nature for everyone, got in trouble for the most of time.
- I am very sensitive.
- Impatient if things not happens as per plans.
- Hesitation to speak for self growth related issues.

Opportunities

- To learn administrative skills.
- To develop emotional intelligence.
- Learn how to work under pressure.
- Personal academic development.
- To learn the new technologies.

Threats

- Cant depend on subordinates in to meet deadlines of work.
- Unlike minded peoples affect my work.
- To work beyond roles and responsibilities assigned.

Hobbies

- Listening music.
- Traveling.
- Communicate with friends.
- Reading mythological books.

Personal Information

- Full Name - SANDIP SARJERAO MADAN
 - Father Details : FARMER
 - Brother : VILAS MADAN
 - Sister : NA
 - Marital Status: Married
 - Children : 01
 - Aadhaar Card No.:- 932707400561
 - Height:- 5.4 Ft Weight:- 63 Kg.
 - Blood Group: O+ve
 - E-mail I.D.:- sandip.madan005@gmail.com
 - Date of Birth: - 24-06-1987
 - Address for Communication: - M2, D91, Vinay colony, Thakrenagar, N-2, Cidco, Aurangabad
 - Phone Number: -8698291587
- What's App No: 8698291587

Thanks

CODE OF CONDUCT MANUAL FOR TEACHING STAFF



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COLLEGE OF POLYTECHNIC
KANCHANWADI, PAITHAN ROAD, CHHATRAPATI SAMBHAJI NAGAR
CONTACT NO. 0240-2646453, 402, 404



Code of Conduct Manual for Teaching Staff at CSMSS College of Polytechnic, Chhatrapati Sambhajinagar

Introduction:

This Code of Conduct Manual outlines the expected standards of behavior and professional ethics for all teaching staff at CSMSS College of Polytechnic. As educators, it is our responsibility to maintain a positive, respectful, and conducive learning environment for students and to uphold the reputation and values of our institution. This manual serves as a guide to ensure professionalism, integrity, and ethical conduct among our teaching staff members.

Professionalism and Integrity:

- a. Demonstrate professionalism in all interactions with students, colleagues, and other stakeholders.
- b. Uphold the highest standards of personal and professional integrity.
- c. Maintain confidentiality of sensitive information concerning students, colleagues, and the institution.
- d. Avoid any form of discrimination or harassment based on race, gender, religion, disability, or any other protected characteristic.



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Teaching and Learning:

- a. Prepare and deliver high-quality instruction that meets the curriculum requirements and academic standards.
- b. Promote active student engagement, critical thinking, and inclusive learning experiences.
- c. Provide timely and constructive feedback to students to facilitate their academic progress.
- d. Respect diverse learning styles and adapt teaching methods to meet individual student needs.
- e. Encourage academic honesty and integrity among students and address any instances of plagiarism or cheating.

Professional Development:

- a. Engage in continuous professional development to enhance teaching skills and stay updated with advancements in the field.
- b. Participate in relevant training programs, workshops, and conferences to improve instructional strategies.
- c. Seek opportunities for research and scholarly activities to contribute to the body of knowledge in your respective field.



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Collegiality and Collaboration:

- a. Foster a collegial and collaborative work environment by treating colleagues with respect and professionalism.
- b. Share knowledge, resources, and best practices with fellow faculty members to enhance the overall teaching and learning experience.
- c. Engage in productive and open communication with colleagues, actively listening and valuing diverse perspectives.

Professional Relationships:

- a. Maintain appropriate boundaries in relationships with students, colleagues, and other members of the college community.
- b. Avoid conflicts of interest and disclose any potential conflicts that may compromise professional judgment.
- c. Refrain from engaging in any personal, financial, or academic activities that could negatively impact the college's reputation.

Attendance and Punctuality:

- a. Adhere to the college's attendance policy and be punctual for all scheduled classes, meetings, and events.
- b. In the case of unavoidable absences, inform the appropriate authorities in advance and make necessary arrangements for substitute coverage.



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Dress Code and Appearance:

- a. Maintain a professional and neat appearance that aligns with the college's dress code policy.
- b. Dress appropriately for academic and professional settings, setting a positive example for students.

Compliance with Policies and Regulations:

- a. Familiarize yourself with and adhere to all college policies, rules, and regulations.
- b. Comply with relevant laws, regulations, and ethical guidelines pertaining to teaching and academia.

Reporting Violations:

- a. Report any violations of this Code of Conduct or any unethical behavior witnessed within the college community to the appropriate authorities.
- b. Cooperate with any investigations or inquiries related to misconduct or unethical behavior.



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Consequences:

Failure to comply with this Code of Conduct may result in disciplinary action, which could include counseling, formal warnings, suspension, or termination, depending on the severity and recurrence of the violation.

Acknowledgment:

I acknowledge that I have read, understood, and agree to abide by the provisions outlined in the Code of Conduct Manual for Teaching Staff at CSMSS College of Polytechnic, Aurangabad.