

# Profile Introduction



**Mrs.S.K.UGALE**

Lecturer

Mechanical Engineering Department  
CSMSS College of Polytechnic, Chhatrapati  
Sambhajanagar

# Vision of CSMSS College of Polytechnic , Chhatrapati Sambhajinagar

**"To Provide value based  
technical education so as to  
meet the needs of industry  
and society".**

# Mission of CSMSS College of Polytechnic , Chhatrapati Sambhajinagar

- **M1: Imparting technical knowledge and skills through effective implementation of teaching and learning .**
- **M2: Strengthening interaction between industry and institute to fulfill the requirements of industries .**
- **M3: To inculcate the professional and ethical values for social and environmental concern .**

# Vision of Mechanical Engineering Department

- *“To develop mechanical engineers who serves the society and industry through their technical knowledge.”*

# Mission of Mechanical Engineering Department

- *M1: To provide quality technical education by effective utilization of available resources and defined teaching learning process.*
- *M2: To aware students about mechanical industrial needs by exposing them to industry.*
- *M3: To develop quality consciousness by imparting moral values.*

# Educational Background

Sr. No	Qualification	College & University	Passing Year	% / CGPA
1	M-Tech	CSMSS College of Engineering.		Pursuing
2	BE(Mechanical)	Government college of engineering, Jalgaon.	2014	71.4%
3	HSC	V.P.College Vaijapur.	2010	75.67%
4	SSC	New High School Dahegaon.	2008	90%

# Experience

Sr. No	Organization	Designation	Duration (from –To)	Experience (Yrs)
1	CSMSS College of polytechnic, kanchanwadi Aurangabad.	Lecturer	15-12-2014 to Till the date	8year
2	Government college of Engineering, Aurangabad.	Lecturer(CHB basis)	10-8-2014 to 15-11-2014	3 Month
3	AIT Polytechnic Waluj, Aurangabad .	Lecturer	15 -7- 2014 to14 -12-2014	4Month
Total				8.5years

# Participated in Training, Conference, Workshop ,Journal

Sr. No	Details	Date	Duration	Organizing Institute	Sponsored by
1	One week online FDP on NBA accreditation –SAR criterion 1 &2.	16-10-2021 to 23-10-2021	8 days	KBP polytechnic,Kopargaon.	AICTE
2	VSSC ISRO's FEAST FEA Technology	11-11-2016	1 day	MIT Aurangabad.	SVR info tech.
3	Power plant Familiarization	7-9-2016 to 9-9-2016	3 days	Reliance infra ltd.Dahanu thermal power station.	MSBTE



# Participated in Training, Conference, Workshop ,Journal

4	Industry ready training program for skills upgradation	18-7-2016 to 20-7-2016	3days	Nashik engineering Cluster	MSBTE
5	CNC programming and Operating	18-9-2016	1 day	CSMSS college of polytechnic.	
6	Paper published on subject OVERALL EQUIPMENT EFFECTIVENESS	4-9-2016	1day	CSMSS college of polytechnic.	International conference on recent trends in science and technology management.
7	Paper published on subject ADDITIVE MANUFACTURING STATUS AND FUTURE SCOPE	18-4-2023	1 day	CSMSS college of polytechnic.	National Level Conference on "Emerging Trends in Science and Technology"

# Responsibilities Carried

Sr. No	Responsibility	Duration	Assigned By	Remark
1	Start CNC machine every Alternate date	1-10-2021 to Till date	Principal	
2	Invigilator for msbte exam	S-15 to S-18 W-21 to S-23	Exam Co-coordinator	
3	Admission committee member of mechanical department	W-23,W-21,S-17, S-18,	HOD	
4	RAC paper checking	W-21,S-22 W-22,S-23,S-16,W-16,S-17,W-17	MSBTE	
5	FMM lab In charge	S-16 to till date	HOD	
6	Class test coordinator of mechanical department		HOD	
7	Class teacher of third Year	2021 to till date	HOD	
8	Campaigning for Admission At GPA	2016-17	Principal	

# Responsibilities Carried

Sr. No	Responsibility	Duration	Assigned By	Remark
9	Coordinator For Extra curriculum Activities During gathering	A.Y.2016-17 A.Y.2022-23	Principal	
10	NBA Work	15-10-2021 to till date	NBA Coordinator	
11	GFM	W-15 to till date	HOD	
12	Lab In charge of Power ,AMP,TOM	1-10-2021 to 15-1-2022	HOD	
13	External examiner for subject FMM at MIT polytechnic, Aurangabad, Rotegaon, Sp college, kannad polytechnic.	S-22,S-23,S-16	MSBTE	
14	Prepare school connect data in excel sheet	29-1-2022 to 21-2-2022	HOD	
15	Collect vaccination data of third year student and upload same on MSBTE portal.	15-2-2022 to 20-2-2022	HOD	
16	Collect fees from third year student and prepare fees recovery report.	15-2-2022 to till date	HOD	

# Contribution for Development Activities

- Incharge of hostel committee. (From date of joining to 20-2-2018).

# Strengths

- Good problem solving ability.
- Continuous Learner and eager to gain knowledge from every possible source.
- To give full dedication to every task given.

# Weakness

- Impatience
- competitive

# Opportunities

- PHD in Mechanical Engineering.
- Government Jobs.
- ARTO

# Threats



# Hobbies

- Listening songs.
- Visit nature rich destination.

# Personal Information

- **Full Name - Smita Kakasaheb Ugale**
- **Father Details : Kakasaheb Jayvantrao Ugale**
- **Brother :Krushna Ugale,Yogesh Ugale**
- **Sister : -**
- **Marital Status: Married**
- **Children : 1**
- **Aadhaar Card No.:- 239360350702**
- **Height:- 5.4Ft    Weight:- 48 Kg.**
- **Blood Group: A+**
- **E-mail I.D.:- smitaugale8@gmail.com**
- **Date of Birth: - 05-02-1992**
- **Address for Communication: -  
H.No.55,Ramrai,Waluj,Ta.Gangapur,Aurangabad**
- **Phone Number: - 9764354076**  
**What's App No: 9764354076**

Thanks!!!

# **CODE OF CONDUCT MANUAL FOR TEACHING STAFF**



**CSMSS**  
**COLLEGE OF POLYTECHNIC,**  
**CHHATRAPATI SAMBAJINAGAR**



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**COLLEGE OF POLYTECHNIC**  
KANCHANWADI, PAITHAN ROAD, CHHATRAPATI SAMBHAJI NAGAR  
CONTACT NO. 0240-2646453, 402, 404



## **Code of Conduct Manual for Teaching Staff at CSMSS College of Polytechnic, Chhatrapati Sambhajinagar**

### **Introduction:**

This Code of Conduct Manual outlines the expected standards of behavior and professional ethics for all teaching staff at CSMSS College of Polytechnic. As educators, it is our responsibility to maintain a positive, respectful, and conducive learning environment for students and to uphold the reputation and values of our institution. This manual serves as a guide to ensure professionalism, integrity, and ethical conduct among our teaching staff members.

### **Professionalism and Integrity:**

- a. Demonstrate professionalism in all interactions with students, colleagues, and other stakeholders.
- b. Uphold the highest standards of personal and professional integrity.
- c. Maintain confidentiality of sensitive information concerning students, colleagues, and the institution.
- d. Avoid any form of discrimination or harassment based on race, gender, religion, disability, or any other protected characteristic.



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## Teaching and Learning:

- a. Prepare and deliver high-quality instruction that meets the curriculum requirements and academic standards.
- b. Promote active student engagement, critical thinking, and inclusive learning experiences.
- c. Provide timely and constructive feedback to students to facilitate their academic progress.
- d. Respect diverse learning styles and adapt teaching methods to meet individual student needs.
- e. Encourage academic honesty and integrity among students and address any instances of plagiarism or cheating.

## Professional Development:

- a. Engage in continuous professional development to enhance teaching skills and stay updated with advancements in the field.
- b. Participate in relevant training programs, workshops, and conferences to improve instructional strategies.
- c. Seek opportunities for research and scholarly activities to contribute to the body of knowledge in your respective field.



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### **Collegiality and Collaboration:**

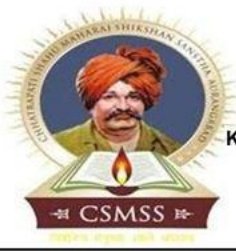
- a. Foster a collegial and collaborative work environment by treating colleagues with respect and professionalism.
- b. Share knowledge, resources, and best practices with fellow faculty members to enhance the overall teaching and learning experience.
- c. Engage in productive and open communication with colleagues, actively listening and valuing diverse perspectives.

### **Professional Relationships:**

- a. Maintain appropriate boundaries in relationships with students, colleagues, and other members of the college community.
- b. Avoid conflicts of interest and disclose any potential conflicts that may compromise professional judgment.
- c. Refrain from engaging in any personal, financial, or academic activities that could negatively impact the college's reputation.

### **Attendance and Punctuality:**

- a. Adhere to the college's attendance policy and be punctual for all scheduled classes, meetings, and events.
- b. In the case of unavoidable absences, inform the appropriate authorities in advance and make necessary arrangements for substitute coverage.



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## **Dress Code and Appearance:**

- a. Maintain a professional and neat appearance that aligns with the college's dress code policy.
- b. Dress appropriately for academic and professional settings, setting a positive example for students.

## **Compliance with Policies and Regulations:**

- a. Familiarize yourself with and adhere to all college policies, rules, and regulations.
- b. Comply with relevant laws, regulations, and ethical guidelines pertaining to teaching and academia.

## **Reporting Violations:**

- a. Report any violations of this Code of Conduct or any unethical behavior witnessed within the college community to the appropriate authorities.
- b. Cooperate with any investigations or inquiries related to misconduct or unethical behavior.





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## **Consequences:**

Failure to comply with this Code of Conduct may result in disciplinary action, which could include counseling, formal warnings, suspension, or termination, depending on the severity and recurrence of the violation.

## **Acknowledgment:**

I acknowledge that I have read, understood, and agree to abide by the provisions outlined in the Code of Conduct Manual for Teaching Staff at CSMSS College of Polytechnic, Aurangabad.