

# Profile Introduction



**Mrs. Manisha Bhaskarrao Sakhare**

Lecturer in Electronics & telecommunication

Engineering Department

CSMSS College of Polytechnic, Chhatrapati Sambhajinagar

# Vision of CSMSS College of Polytechnic , Chhatrapati Sambhajinagar

"To Provide value based technical education so as to meet the needs of industry and society".

# Mission of CSMSS College of Polytechnic , Chhatrapati Sambhajinagar

- M1: Imparting technical knowledge and skills through effective implementation of teaching and learning .
- M2: Strengthening interaction between industry and institute to fulfill the requirements of industries .
- M3: To inculcate the professional and ethical values for social and environmental concern .

# Vision of Electronics & Telecommunication Engineering Department

- To become a role model department for diploma in Electronics and Tele-communication engineering by imparting value based technical education

# Mission of Electronics & Telecommunication Engineering Department

1. Implement advanced teaching, learning and evaluation methods to achieve academic excellence.
2. Develop industry-institute interaction to impart professional and entrepreneurship skills in students.
3. Inculcate social integrity and ethics among students through extra-curricular activities for overall development and life-long learning.

# Educational Background

Sr. No	Qualification	College & University	Passing Year	% / CGPA
1	B.SC	VAIDYANATH MAHAVIDYALAYA, PARLI	2001	70.09%
2	B.ED	SAVITRIBAI PHULE B. Ed. COLLEGE, A' BAD	2004	62.50%
3	M.SC	DR. B. A. M. U. A' BAD.	2003	62.62%

## Experience

<b>Sr. No</b>	<b>Organization</b>	<b>Designation</b>	<b>Duration (from –To)</b>	<b>Experience (Yrs)</b>
<b>1</b>	CSMSS' s COLLEGE OF POLYTECHNIC, A' BAD.	LECTURER	2009–TILL DATE	<b>12 year</b>
<b>2</b>	S. P. W. ENGG. COLLEGE, A' BAD.	LECTURER	2009 (3 MONTHS	<b>3 Months</b>
<b>3</b>	M. I. T. ENGG. COLLEGE, A' BAD	LECTURER	2008–2009 (CHB)	<b>1 year</b>
<b>4</b>	GOVT. ENGG. COLLEGE, A' BAD.	LECTURER	2008–2009 (CHB)	<b>1 year</b>

Sr. No.	Details	Date	Duration	Organizing Institute	Sponsored by
1	Capacity Building Training PROGRAMME	3	11-12-2014 TO 13-12-201	CSMSS College of Polytechnic	<b><u>MSBTE</u></b>
2	NBA Workshop	2	8-4-2019 To 9-4-2019	CSMSS College of Polytechnic	MSBTE
3	Total Improvement Training Program For Faculty Of Polytechnic	1	30-1-2020 To 30-1-2020	KPC, Yogeshwari Polytechnic, Amb ejogai	MSBTE
4	Outcome Based Education :A Step Towards Excellence	5	11-5-2020 To 15-5-2020	Government College Of Engg., Karad	Government College Of Engg., Karad



<b>Sr. No.</b>	<b>Details</b>	<b>Date</b>	<b>Duration</b>	<b>Organizing Institute</b>	<b>Sponsored by</b>
<b>5</b>	<b>Promoting Quality Culture In Technical Institutions</b>	<b>5</b>	<b>25-5-2020 To 29-5-2020</b>	<b>AISSMS College Of Engg.,Pune</b>	<b>AISSMS College Of Engg.,Pune</b>
<b>6</b>	<b>Leadership and Emotional Intelligence</b>	<b>5</b>	<b>7-4-2020 TO11-4-2020</b>	<b>MACQUARIE University Sydney.Australia</b>	<b>MACQUARIE University Sydney.Australia</b>
<b>7</b>	<b>Speak English professionally: In Person,Online &amp; on the Phone</b>	<b>5</b>	<b>14-4-2020 To 18-4-2020</b>	<b>MACQUARIE University Sydney.Australia</b>	<b>MACQUARIE University Sydney.Australia</b>
<b>8</b>	<b>Excel SKILL</b>	<b>5</b>	<b>21-4-2020 To 25-4-2020</b>	<b>MACQUARIE University Sydney.Australia</b>	<b>MACQUARIE University Sydney.Australia</b>

Sr. No.	Details	Date	Duration	Organizing Institute	Sponsored by
9	How To Prepare For NBA	1	9-5-2020 To 9-5-2020	MIT Engg.College ,Aurangabad	MIT Engg.College ,Aurangabad
10	Artificial Intelligence For ALL	1	14-6-2020 TO 14-6-2020	DIEM ,Engg. College,Aurangabad	DIEM ,Engg. College,Aurangabad
11	Effective Use Of ICT Tools In Teaching Learning Process	5	8-6-2020 To 12-6-2020	Government Polytechnic,Malvan	Government Polytechnic,Malvan
12	Differential Equation for Engineers	5	20-5-2020 To 24-6-2020	THE HONG KONG University of Science & Technology	THE HONG KONG University of Science & Technology

Sr. No.	Details	Date	Duration	Organizing Institute	Sponsored by
13	<b>MATHEMATICS:A Practical Approach In Science and Technology</b>	8	28-6-2020 to 3-7-2020	<b>DIEMS ,Engg. College,Aurang abad</b>	<b>DIEMS ,Engg. College,Aurang abad</b>
14	<b>"Advanced Materials &amp; Mathematical Tools"</b>	5	10-7-2020 to 14-7-2020	<b>GCET Engineering College Nagpur</b>	<b>GCET Engineering College Nagpur</b>
15	<b>To prepare Documentation more effectively</b>	6	10-7-2020 to 15-7-2020	<b>Dr.C.V. Raman University,Bilas pur</b>	<b>Dr.C.V. Raman University,Bilas pur</b>
16	<b>"Application of mathematical Sciences"</b>	6	13-7-2020 to 18-7-2020	<b>KDK College of Engineering</b>	<b>KDK College of Engineering</b>

Sr. No.	Details	Date	Duration	Organizing Institute	Sponsored by
17	"Advances & Applications of Mathematics"	1	22-7-2020	Arts, Commerce & Science College Kille-Dharur	Arts, Commerce & Science College Kille-Dharur
18	"Mathematical Modeling & Numerical Techniques 2020"	5	27-7-2020 to 31-7-2020	KITS Warangal	KITS Warangal
19					
20					

# Responsibilities Carried

Sr. No	Responsibility	Duration	Assigned By
1	Incharge Head of First Year Dept.	2010-2021	Principal
2	Admission	2010-2023	Principal
3	RAC officer incharge	2014 -2023	Principal
4	MSBTE Squad	2010-2023	Principal
5	Vishakha Samati	2017.Till date	Principal
6	<u>GFM</u>	<u>2021-22</u>	<u>HOD</u>

# Responsibilities Carried

Sr. No	Responsibility	Duration	Assigned By
7	NBA Work	2017- till date	<u>HOD</u>
8	MSBTE Examiner	w-21	Principal

# Contribution for Development Activities

# Strengths

- Learning Approach
- Politeness



# Weakness

- Straight forward Nature

# Opportunities

# Threats

- $Xyz$
- $Xyz$

# Hobbies

- Reading Books
- Listening songs

# Personal Information

- **Full Name - Mr.Sakhare M.B**
- **Father Details : Mr.Bhaskarrao Sakhare**
- **Brother : 01**
- **Sister : 01**
- **Marital Status: Married**
- **Children : 02**
- **Aadhaar Card No.:- 965662387184**
- **Height:- \_164 cm Weight:- \_50\_Kg.**
- **Blood Group: \_B +tive**
- **E-mail I.D.:-hodfy1152@gmail.com**
- **Date of Birth: - 05-08-1981**
- **Address for Communication: -RH no 36/1 Gurukrupa Residency  
Itkhada ,Paithan Road, Cha. Sambhajinagar.**
- **Phone Number: -**  
**What's App No:9049009389**

Thanks

# **CODE OF CONDUCT MANUAL FOR TEACHING STAFF**



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**COLLEGE OF POLYTECHNIC,**  
**CHHATRAPATI SAMBAJINAGAR**



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**COLLEGE OF POLYTECHNIC**  
KANCHANWADI, PAITHAN ROAD, CHHATRAPATI SAMBHAJI NAGAR  
CONTACT NO. 0240-2646453, 402, 404



## **Code of Conduct Manual for Teaching Staff at CSMSS College of Polytechnic, Chhatrapati Sambhajinagar**

### **Introduction:**

This Code of Conduct Manual outlines the expected standards of behavior and professional ethics for all teaching staff at CSMSS College of Polytechnic. As educators, it is our responsibility to maintain a positive, respectful, and conducive learning environment for students and to uphold the reputation and values of our institution. This manual serves as a guide to ensure professionalism, integrity, and ethical conduct among our teaching staff members.

### **Professionalism and Integrity:**

- a. Demonstrate professionalism in all interactions with students, colleagues, and other stakeholders.
- b. Uphold the highest standards of personal and professional integrity.
- c. Maintain confidentiality of sensitive information concerning students, colleagues, and the institution.
- d. Avoid any form of discrimination or harassment based on race, gender, religion, disability, or any other protected characteristic.





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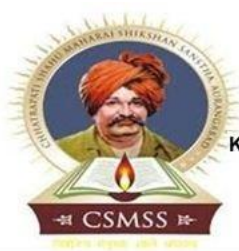


## Teaching and Learning:

- a. Prepare and deliver high-quality instruction that meets the curriculum requirements and academic standards.
- b. Promote active student engagement, critical thinking, and inclusive learning experiences.
- c. Provide timely and constructive feedback to students to facilitate their academic progress.
- d. Respect diverse learning styles and adapt teaching methods to meet individual student needs.
- e. Encourage academic honesty and integrity among students and address any instances of plagiarism or cheating.

## Professional Development:

- a. Engage in continuous professional development to enhance teaching skills and stay updated with advancements in the field.
- b. Participate in relevant training programs, workshops, and conferences to improve instructional strategies.
- c. Seek opportunities for research and scholarly activities to contribute to the body of knowledge in your respective field.



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## **Collegiality and Collaboration:**

- a. Foster a collegial and collaborative work environment by treating colleagues with respect and professionalism.
- b. Share knowledge, resources, and best practices with fellow faculty members to enhance the overall teaching and learning experience.
- c. Engage in productive and open communication with colleagues, actively listening and valuing diverse perspectives.

## **Professional Relationships:**

- a. Maintain appropriate boundaries in relationships with students, colleagues, and other members of the college community.
- b. Avoid conflicts of interest and disclose any potential conflicts that may compromise professional judgment.
- c. Refrain from engaging in any personal, financial, or academic activities that could negatively impact the college's reputation.

## **Attendance and Punctuality:**

- a. Adhere to the college's attendance policy and be punctual for all scheduled classes, meetings, and events.
- b. In the case of unavoidable absences, inform the appropriate authorities in advance and make necessary arrangements for substitute coverage.



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## **Dress Code and Appearance:**

- a. Maintain a professional and neat appearance that aligns with the college's dress code policy.
- b. Dress appropriately for academic and professional settings, setting a positive example for students.

## **Compliance with Policies and Regulations:**

- a. Familiarize yourself with and adhere to all college policies, rules, and regulations.
- b. Comply with relevant laws, regulations, and ethical guidelines pertaining to teaching and academia.

## **Reporting Violations:**

- a. Report any violations of this Code of Conduct or any unethical behavior witnessed within the college community to the appropriate authorities.
- b. Cooperate with any investigations or inquiries related to misconduct or unethical behavior.



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## **Consequences:**

Failure to comply with this Code of Conduct may result in disciplinary action, which could include counseling, formal warnings, suspension, or termination, depending on the severity and recurrence of the violation.

## **Acknowledgment:**

I acknowledge that I have read, understood, and agree to abide by the provisions outlined in the Code of Conduct Manual for Teaching Staff at CSMSS College of Polytechnic, Aurangabad.